

CODYS Productions – Registered Charity 1143016



Financial Statements

For the 12 month period ended 31March 2021

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## CODYS Productions – Registered Charity 1143016

### Reference and Administration

CODYS Productions Information for the financial year ending 31 March 2021

The trustees who served during the year and to date of this report were:

Gemma Thorniley	Chairperson
Nick Cupit	Secretary
Iris Dorrington	Treasurer
Tim Barrow	Business Development

#### Premises:

Ground Floor  
Priory House  
Mersey Street  
Warrington WA1 2AZ

#### Bankers

Co-operative Bank; no branch

#### Accountant

PW Hurst FCMA CGMA  
Chartered Management Accountant  
Cliff Cottage  
Cliff Road  
Acton Bridge  
Northwich CW8 3QP

# Chair person's report

## Structure and Governance

The Charity's organisational structure is a three tiered approach as follows:

Trustees Executive Committee Management Committee

The Charity is subject to Child Protection policies with the Secretary holding responsibility for management of this policy and Chairman holding ultimate responsibility for all Child Protection matters.

## Objectives and Activities

(1) To advance in life and help young people in particular but not exclusively through: a. Encouraging them to take part in the performing arts to increase their self-esteem and develop their skills and abilities b. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life; and c. Providing support and activities which develop their skills, as mature and responsible adults (2) To promote the arts for the benefit, in particular the dramatic and operatic arts.

## Achievements and performance

Due to the pandemic all rehearsals and performances seized. We arranged some on line workshops for our members as well as a few socially distanced dance workshops when it was permitted. The rights we bought for We Will rock You have been extended to March 2022 which will be our first show since the pandemic started,

Gemma Thorniley

Chair person

## Treasurer's Report

The Treasurer presents the report and financial statements of CODYS Productions for the period ended 31"March 2021.

The accounts have been prepared in accordance with the constitution, as registered with the Charity Commissioners, applicable law, and the 'Statement of Recommended Practice, Accounting and Reporting by Charities' issued in March 2005.

### Management Through Committee

The management is through a committee of volunteers the day to day running of the charity is via a team of volunteers. None of the management committee receives any remuneration or benefits in kind.

### Review of the financial position

During the period the charity returned a surplus of £8320, this was due to the pandemic, no shows were put on, so no production costs were incurred. We were very fortunate to have been in receipt of business disruption funding from WBC of £12100 as well as some members continuing to pay their subs whilst we were forced to be closed. Reserves at the end of the year were £19,332, and were represented by bank deposits and comply with the reserves policy.

### Reserves Policy

The policy is to have £6,000 in cash, which equates to the up-front cash costs of productions. This was comfortably achieved at the end of the year.

### The Management committee's responsibilities

These are governed by the organisation's constitution and the requirements of the Charity Commission. The organisation is required to prepare financial statements which give a true and fair view of the state of its activities and of the income and expenditure for that period. In preparing these statements, it is required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether any applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and prepare the financial statements on an on-going basis, unless it is inappropriate to assume that CODYS Productions will continue its operations.

CODYS Productions is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time its financial position. They are responsible for safeguarding its assets and for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Iris Dorrington

Treasurer



## **Chartered Accountant's Report**

To assist you to fulfil your duties to comply with the requirements of the Charity Commissioners; I have independently examined the accounts of CODYS Productions for the year ended 31<sup>st</sup> March 2021. These comprise a Statement of Receipts and Payments, in compliance with the recommended Charity Commissioner's format, for those charities which do not prepare accounts on an accruals basis.

To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees, as a body, for the work or for this report.

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the Charities Act and
- to state whether matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

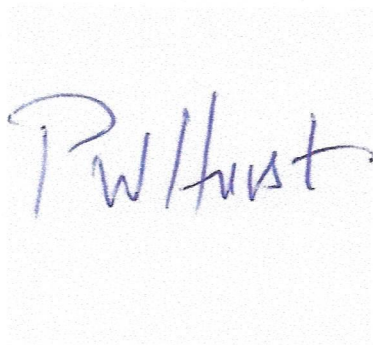
### **Independent Examiner's statement**

In connection with my examination, no matters have come to my attention which gives me cause to believe that in any material respect the requirements:

- accounting records were not kept in accordance with section 130 of the Charities Act;  
or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable proper understanding of the accounts to be reached.

Signed:

A handwritten signature in blue ink, reading 'P W Hurst', is centered within a light gray rectangular box.

Date 11 June 2021

PW Hurst FCMA CGMA  
Chartered Management Accountant

Cliff Cottage  
Cliff Road,  
Acton Bridge  
Northwich  
Cheshire  
CW8 3QP





Cody's Productions		Charity Number 1143016	CC16a
Receipts and Payments accounts			
For the period from	01/04/2020	To 31/03/2021	

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership Fees	11,454	-	-	11,454	24,965
Sale of refreshments at rehearsals	0	-	-	-	99
Showfee	0	-	-	-	1,716
Fundraising / celebration	2,536	-	-	2,536	12,488
Uniforms (rental & sales)	0	-	-	-	815
Performance Ticket Sales	690	-	-	690	14,878
DVD Sales	0	-	-	-	795
Income from rental of costumes and props.	670	-	-	670	1,700
Other/COVID Grants	16,779	-	-	16,779	1,144
<b>Sub total (Gross income for AR)</b>	<b>32,129</b>	<b>-</b>	<b>-</b>	<b>32,129</b>	<b>58,599</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0	-	-	0	-
	0	-	-	0	-
<b>Sub total</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>32,129</b>	<b>-</b>	<b>-</b>	<b>32,129</b>	<b>58,599</b>
<b>A3 Payments</b>					
Rent/premises	17,152	-	-	17,152	17,969
Food and refreshments	6	-	-	6	1,129
Administration costs	672.86	-	-	673	981.83
Production costs	4,330	-	-	4,330	30,498
Uniforms and stage props	0	-	-	-	0
Dvd/photo/leaflet/ advertising	350	-	-	350	960
Fundraising / celebration expenses	0	-	-	-	690
Other/COVID related expenses	707	-	-	707	750
Insurance / membership/dos	590	-	-	590	-
<b>Sub total</b>	<b>23,809</b>	<b>-</b>	<b>-</b>	<b>23,809</b>	<b>52,978</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>23,809</b>	<b>-</b>	<b>-</b>	<b>23,809</b>	<b>52,978</b>
<b>Net of receipts/(payments)</b>	<b>8,320</b>	<b>-</b>	<b>-</b>	<b>8,320</b>	<b>5,622</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,002	-	-	11,002	5,380
<b>Cash funds this year end</b>	<b>19,322</b>	<b>-</b>	<b>-</b>	<b>19,322</b>	<b>11,002</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Previous Year
B1 Cash funds	Bank balance as at 31/3/2021	19,332	-	-	11,002
	cash in hand balance as at 31/3/2021	0	-	-	-
			-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	19,332	-	-	11,002

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Props and Costumes	Unrestricted	-	10,000
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-
		-	-
		-	-
		-	-

Signed by one or two trustees on behalf of all the trustees

Signature: [Signature]      Print Name: Iris Domington      Date of approval: 15/06/21