



Chichester Memorial Hall Trust

Report and Financial Statements
for the year ended 31st March 2021

Charity number: 802173

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1. Legal and Administrative Information

Chichester Memorial Hall Trust

Report and Financial Statements for the year ended 31st March 2020

Charity number: 802173

Registered office and operational address:

Chichester Memorial Hall Trust
70 Sandgate High Street
Sandgate
Kent CT20 3AR

Trustees:

Guy Valentine-Neale (Chair)
Tim Prater - Treasurer
Elspeth Rae
Kate Strand (Secretary)
Cynthia Acor
Peter Hickman

Executive Officer:

David Cowell

Bankers:

HSBC
41 Sandgate Road,
Folkestone,
Kent CT20 1SA

Current account number: 21582895
Sort code: 402115

Deposit account number: 51748556
Sort code: 402115

2. Report of the Trustees

2.1 Our aims and objectives:

2.1.1 The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the area called Sandgate without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

2.1.2 The said land and building shall be held upon trust for the purposes of a village hall.

Focus of our work:

The focus of the Trustees' work is to continue to ensure the building is well maintained and that the community are made aware of its availability for parties and meetings etc

Who benefitted from our work:

The whole of the community potentially benefits from our endeavours

3. Chair's report at the Annual General Meeting on 20th May:

Clearly the last year has been exceptional but in the case of the hall it is definitely a truism to say that every cloud has a silver lining.

The closure of the hall has allowed for the refurbishment that we can all see the results of and I think all agree has been a success with feedback from the limited number of users who have seen it very positive.

Our executive officer, David Cowell, has largely been the creator of this and in particular has been proactive in gaining the funds to follow it through so that work has been completed AND we have a healthy balance in the accounts. So thank you David for all your hard work on this project.

We can now look forward to the hall being used once again as a community hub and welcoming all our hirers. In this regard the Farmers Market remains the standout event at the hall – I was there last Saturday and was most impressed by the range of stalls and the quality of the produce. My thanks to Sue Cowell for all the work she does at the market.

I think the principal issue which remains for the hall is how to make it wheelchair friendly – we now have a disabled toilet but access to the hall remains problematic. As David has highlighted in his report we are currently looking at the option of a lift and hopefully this proves to be viable.

Finally, thank you to all the trustees for your support and a further note of thanks to David without whom our job really would be a job rather than the more modest role that we currently play.

4. Statement of Financial Activities

As at 31st March, 2021		2020/21	2019/20	% difference
Income	Bank interest/payment	10	24	-55.47
	Hire of Hall	5527	17914	-69.15
	Farmers' Markets	553	3499	-84.20
	Grants	33063	0	
	Sea Festival	0	0	
	Merchandise	0	0	
		39153	21437	82.64
Expenditure	Farmers' Market	358	664	-46.10
	Caretaker service fee	7200	7200	0.00
	Maintenance	0	19	-100.00
	Insurance	1429	1388	2.92
	Utilities	1106	1984	-44.28
	Supplies	35	407	-91.39
	Repairs	39955	1647	2325.60
	Merchandise	0	0	
	Office	1847	1647	-14.92
	Refund		233	
		51930	15481	230.48
Surplus/-loss		-12777	5956	-323.25
	Income	Expenditure	Difference	% difference
Operational	6089	11974	-5885	-303.49
Building repairs	33063	39955	-6892	-679.72
	39153	51930	-12777	-506.44

The considerable reduction in income because of the Covid pandemic lockdown for most of the year was offset by the grant funding we received for the refurbishment and the Covid support grants from the Government.

Figures were:

Roger de Haan Charitable Trust	5000
Folkestone and Hythe District Council	20193
Sandgate Parish Council	2500
Kent County Council (KCC)	4370
Cllr Prater (discretionary grant)	500
Cllr Fuller (discretionary grant)	500
	33063

Note: the full grant received towards the Hall's refurbishment from KCC was £10,000 but the balance was not received until the start of the following year.

Our thanks to all of them for their welcomed and appreciated support which, as a consequence, we were able to carry out most of our 20:20 Vision Hall refurbishment project.

Apart from two hire groups whose pre-payment they wanted carried over to the new period when Government regulations allowed hires to resume, all others were refunded money paid in advance.

During the year we have been able to paint the main hall walls and ceiling, paint the stairs, refurbish the downstairs toilet and create a wheelchair accessible toilet upstairs.

4.1 Balance sheet:

Bank a/c 1	1851.38
Bank a/c 2	2746.93
	4598.31
Add cheques banked not cleared	
Add cash not in bank*	16.10
Add retained small change**	4.44
Add SFM float	10.00
	4628.85
Liabilities	0.00
Net assets	4628.85
Represented by:	4628.85
Unrestricted reserves b/f	17405.68
Less loss 2020/21	-12776.83
Unrestricted reserves b/f	4628.85

* Whilst exercising social distances during the Coronavirus pandemic, we are sending any cheques to the Bank by post or on-line banking and holding any cash in a secure location rather than going physically to the Bank/Post Office.

** Small denominations of coinage no longer taken by the Post Office in Hythe.

4.2. Notes forming part of the financial statements:

4.2.1. Grants received: £33063 (see section 4 for details)

4.2.2. Other comments:

No Trustee received any benefit throughout the year.

As a charity, the Chichester Hall is exempt from tax on income and gains.

We are in good financial state and have maintained our £1500 reserve policy throughout the year.

Signed:

A handwritten signature in black ink, appearing to read 'Guy Valentine-Neale', written on a light blue background.

Date: 20th May, 2021

Guy Valentine-Neale
Chair
Chichester Memorial Hall Trust

Independent Examiner's report to the Chichester Hall Memorial Trust

I report to the trustees on my examination of the accounts of the Chichester Memorial Hall (the Trust) for the year ended 31st March 2021.

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Janet Holben

Relevant professional qualification or membership of professional bodies (if any):

Address: 30 Valley Road
Sandgate
FOLKESTONE CT20 3BS

Date: 20th May, 2021