

**Made With Music**

Charity number 1177738

**Annual Report and Financial Statements**  
**for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

# **Made With Music**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

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**Prepared by West Yorkshire Community Accounting Service**

# Made With Music

## Trustees' report for the year ended 31 March 2021

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Charlie Gower-Smith	Acting Chair	Appointed 21 May 2020
Hannah Farley		
Rebecca Camp		
Tamsyn Durrant		
Ian Thornton		Appointed 21 May 2020
Miles Jefford		Appointed 20 November 2020
Nik Rutherford		Resigned 29 March 2021

### Charity number

The charity was registered with the Charity Commission for England and Wales, number 1177738, on 28 March 2018.

### Principal address

32 St Martins Road  
Leeds  
LS7 3LX

### Bankers

HSBC Bank plc  
Leeds City Branch  
33 Park Row  
Leeds LS1 1LD

### Independent examiner

Claire Welling

### West Yorkshire Community Accounting Service

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 28 March 2018.

### Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

### Objectives and activities

#### The charity's objects

The objects of the CIO are: the advancement of music education of young people and families in and around Yorkshire, through the provision of accessible live music activities along with educational activities in conjunction with those, for the public benefit.

To preserve and protect the mental and physical health of musicians through the provision of support, advice and training.

# **Made With Music**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities (continued)**

#### **The charity's main activities**

Made with Music provides accessible and educational musical activities for everyone. We mainly work with families, but this extends from babies to grandparents and we aim to make all of our events and workshops inclusive and accessible to as wide a range of people as possible. We currently provide early years music classes for parents/carers and their children, specialist music sessions for disability support groups, singing development in schools, family-friendly and accessible gigs, intergenerational singing sessions and training sessions for staff and parents. We support young musicians to develop their skills through advice and training and support the mental wellbeing of our own staff by planning and delivering all projects in pairs.

#### **Public benefit statement**

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of music education of young people and families in and around Yorkshire through participation in live music activities. Made with Music has been very adaptable in the recent conditions and has continued to offer this service remotely.

#### **Achievements and performance**

We have continued to serve our local community in Leeds and further afield through the provision of live music. This past year has seen our reach become international as we have taken the majority of our work online during the pandemic.

We have adapted our delivery model by increasing our online presence. During the pandemic, we were aware of families who were going to struggle to access any online activity so have delivered free content and asked for donations from those able to pay. We have had donations but it doesn't equate to the amount we would usually bring in from our classes.

We have managed budgets carefully over the past year and with a resilience grant from Leeds Community Foundation (restricted funds from September-December 2020), we were able to maintain delivery of several aspects of our work. Whilst we have spent some of the budget from our two major grants (Arts Council and Youth Music) by adapting our offer through postal correspondence and online content which has all been free to access, we have been given permission by both to extend the deadline with the hope of some face-to-face delivery in the Autumn 2021.

We have delivered training in Special Educational Needs and Disabilities music provision through NYMAZ (North Yorkshire Music Action Zone). Whilst we haven't physically worked with new musicians over the past year, we have widened our pool of musicians creating live content which we have used on our social media channels. We set up a YouTube channel in March 2020 and have since gained 400 subscribers.

The directors and some trustees have attended different training sessions including Singing for Parkinsons, Become a Trustee, Videography training and various online webinars promoting accessible live music (Sound Connections and Sage Gateshead).

# **Made With Music**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Financial review**

The net payments for the year were £5,041, including net receipts of £5,995 on unrestricted funds and net payments of £11,036 on restricted funds after transfers.

Made with Music has been affected financially by the Covid-19 pandemic over the 2020/2021 accounting period. The charity had regular contracts cancelled or put on hold and didn't bring in as much income from fees. Several grants were also put on hold and the charity is ineligible to apply for new grants with the same funders until these have been completed. Despite this, we received some donations from the general public in response to our social media work and as we still have the second half of the grants, we are not in immediate financial difficulty. The trustees are aware that the impact of coronavirus on the arts sector is not over and will budget cautiously over the next few years to ensure the charity continues to run.

### **Reserves policy**

The charity's free reserves at the year end were £7,484.

Due to a loss of regular income because of Covid-19, we haven't been able to increase our reserves significantly in the 2020-2021 financial year. However, we haven't had to use the reserves we had.

Due to two grants, our current operating costs are around £15,000 per quarter. Although these are mainly freelance musician costs, we would like to build up our reserves to allow us to pay all musicians for at least one month if a global crisis like Covid-19 were to impact us again and preferably three.

Signed on behalf of the board of trustees on 13/7/2021

Miles Jefford (Trustee)

# **Made With Music**

## **Independent examiner's report to the trustees of Made With Music Charitable Incorporated Organisation ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

13/7/2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Made With Music**  
**Receipts and payments account**  
**for the year ended 31 March 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	5,339	16,923	22,262	37,956
Sales and fees		15,641	-	15,641	24,958
<b>Total receipts</b>		<b>20,980</b>	<b>16,923</b>	<b>37,903</b>	<b>62,914</b>
<b>Payments</b>					
Freelance musicians	(3)	13,935	17,710	31,645	27,607
Other freelance fees		385	1,800	2,185	480
Room hire		-	160	160	2,108
Instruments and resources		635	1,258	1,893	282
Marketing and printing		10	839	849	356
Insurance		182	-	182	158
Travel		-	-	-	338
Refreshments		28	22	50	212
Training and DBS		10	295	305	182
Personal Assistant payments		-	5,375	5,375	1,250
Accountancy		300	-	300	300
<b>Total payments</b>		<b>15,485</b>	<b>27,459</b>	<b>42,944</b>	<b>33,273</b>
<b>Net receipts / (payments)</b>		<b>5,495</b>	<b>(10,536)</b>	<b>(5,041)</b>	<b>29,641</b>
Transfers between funds		500	(500)	-	-
<b>Net movement in funds after transfers</b>		<b>5,995</b>	<b>(11,036)</b>	<b>(5,041)</b>	<b>29,641</b>
<b>Fund balances brought forward</b>		<b>7,846</b>	<b>29,270</b>	<b>37,116</b>	<b>7,475</b>
<b>Fund balances carried forward</b>	(4)	<b>13,841</b>	<b>18,234</b>	<b>32,075</b>	<b>37,116</b>

# Made With Music

## Statement of assets and liabilities as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	13,768	18,234	32,002	37,043
Cash in hand	73	-	73	73
<b>Total cash funds</b>	<u>13,841</u>	<u>18,234</u>	<u>32,075</u>	<u>37,116</u>
<b>Assets retained for the charity's own use</b>			£	
Camera			599	
Microphones			147	
			<u>746</u>	
<b>Liabilities</b>			£	
Independent examination			300	
Delivery of prepaid contracted work			5,757	
Freelance producer			300	
			<u>6,357</u>	

### Approval of the accounts

The financial statements were approved by the board of trustees on 13/7/2021

Miles Jefford (Trustee)



# **Made With Music**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Made With Music**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

<b>2 Grants and donations</b>	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Leeds Inspired	-	635	635	5,715
Leeds Community Foundation (LCF)	-	10,000	10,000	-
DWP Access to Work	-	6,288	6,288	1,250
Arts Council England (ACE)	-	-	-	15,026
Youth Music	-	-	-	12,366
General donations	5,339	-	5,339	3,599
	<u>5,339</u>	<u>16,923</u>	<u>22,262</u>	<u>37,956</u>

<b>3 Restricted funds</b>	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Arts Council England	14,776	-	6,275	-	8,501
Youth Music	10,559	-	5,121	-	5,438
Leeds Inspired	3,935	635	575	-	3,995
LCF Helping Hands	-	10,000	9,700	-	300
Access to Work	-	6,288	5,788	(500)	-
	<u>29,270</u>	<u>16,923</u>	<u>27,459</u>	<u>(500)</u>	<u>18,234</u>

**Fund name**

**Purpose of restriction**

Arts Council England	To deliver fully accessible family friendly mini-gigs at the Brudenell Social Club
Youth Music	For the intergenerational music project, Memories Made with Music
Leeds Inspired	For the family choir at The Mount in Leeds supporting women with postnatal depression and their families
LCF Helping Hands	Resilience grant to help with loss of earnings due to COVID and to make sure we can sustain the work of the charity in the future.
Access to Work	DWP funding for disability related support. A transfer of £500 was made in respect of a payment made in March 2019, reallocated to this fund.

**4 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.