

St. Mary Magdalene Belmont Parish Church - Durham Deanery

Annual Report of the Parochial Church Council for 2020

As the people of St Mary Magdalene Church we seek to:

respond to the grace we receive from God;

travel together where Jesus leads;

provide from our resources to grow God's church and care for all in need;

and we are called by name to share our experiences of God.

St Mary Magdalene, Belmont is part of a United Benefice with St Laurence, Pitington. Rev Canon Heather Murray is the incumbent and Rev Liz Hollis the curate of the United Benefice. Rev Canon Leslie Morley, Rev Kevin Dunne, Rev Canon Di Johnson and Rev Dr Jenny Moberly continue with PTO (Permission to Officiate) at Sunday morning services at both churches.

The PCC is legally responsible for co-operating with the Minister in promoting in the parish the whole ministry of the church: pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance and repair of the church buildings and for the moveable items in the church. It has overall charge of all expenditure.

Membership of the PCC is either ex-officio or by election at the Annual Meeting. The parish has between 100 and 200 names on the electoral roll so is entitled to twelve lay representatives to the council. Representatives to Deanery Synod also sit on the PCC: the parish holds three such posts, elected at three-year intervals. Readers licensed to the parish sit on the PCC if the annual meeting decides this. The PCC may also co-opt certain representatives - up to two for a parish of this size electoral roll.

PCC members are listed overleaf

Chair: Minister	Rev Canon Heather Murray Rev Liz Hollis	ex officio ex officio
Warden	Alan Port	ex officio
Warden	Kevin Reynolds	ex officio
Reader	Patrick Holroyd	ex officio
	Geoff Moore	Deanery Synod (elected 2020)
	Charlotte Reynolds	Deanery Synod (elected 2020)
Elected 2017	Anne Corbett*, Jean Foulds* (also representing Uniformed Organisations)	
Elected 2018	(till 2020) Anna Harvey*	
Elected 2018	Paul Beken, Jane Moore, Jane Robson	
Elected 2019	(till 2021) Julie Winkless	
Elected 2019	Marjory Elliott, Judith Holroyd, Megan Port	
<i>* Given the unusual situation in 2020, those members whose term of office was ending agreed to remain on the council until the meeting in 2021.</i>		
Co-opted	Gerald Ions (music)	

Church Statistics

There are 138 people on the Electoral Roll.

Owing to the pandemic and subsequent restrictions our services since March 2020 have been either wholly or partly on-line, with limits to numbers physically attending.

Since meeting for services was allowed we have had average attendance of 27 at the main Sunday morning service and 10 at an earlier service. Up to 20 people attend mid-week communion.

There were 10 funerals in church during 2020.

Employees

church administrator	Carol Bloomfield (till January 2021)
director of music	Gerald Ions
church cleaner	Rachel Whale

The PCC also oversees payment of fees to vergers for weddings and funerals.

PCC Business during the Year

In common with the rest of the world, since March 2020 we have grown accustomed to distanced and on-line worship. Many of our group activities have been stopped or reduced and we have had to comply with new rules and guidelines. The APCM was eventually held in October.

Since the initial lockdown the PCC have met both in-person and virtually.

October

We discussed finances, including the impact of the epidemic and lockdown and our Parish Share contribution. We agreed not to hold a Remembrance Service at the war memorial but to have a brief Act of Remembrance within our church service and to produce prayer resources for individuals. We discussed Christmas service provision. We agreed an updated Safeguarding policy which includes a mention of keeping a record of training undertaken.

December (held on-line)

In light of improved finances and a specific donation we agreed an increase in our 2021 Parish Share offer. We agreed a Working Party to organise our charitable giving. We discussed church heating, new outside lighting and a possible handrail for the chancel step. We discussed safeguarding requirements. We heard encouraging reports from on-line Messy Church and services, and agreed to encourage people to use national provision for the Sunday after Christmas instead of holding our own service. We were sad to hear of the recent death of Maureen Stout who has done so much for the community, particularly the Parish Hall and the Brownies.

February (held on-line)

We approved the end-of-year accounts and agreed our charitable giving. We appointed a new Safeguarding Officer (Children and Young People) and a new administrator for Safeguarding. We agreed our domestic abuse policy. We discussed the Communications Group and the recently-vacated Administrator position, and appointed Alan Port as a representative to the Parish Hall committee. We discussed the possibility of having a defibrillator. We were sad to hear of the recent death of Dave Drinkwater, who has contributed to the church and the PCC for many years.

St Mary Magdalene Church, Belmont

End of Year Financial Statements

Year ending 2020

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Receipts and Payments Account

	Total funds	Prior year funds
General - General fund (Unrestricted)		
Receipts		
Incoming resources from generated funds		
<i>Voluntary income</i>		
01 - Tax-efficient (gift-aid) planned giving	32,990.80	33,626.97
02 - Other planned giving (not gift-aided)	9,038.12	10,185.15
03 - Collections at services	2,800.82	6,203.76
05 - Non-recurring giving, donations, appeals	2,741.51	2,379.30
06 - Tax recovered via gift aid	10,534.28	12,430.32
07 - Legacies received	500.00	—
08 - Income from Trusts or grants	25,654.58	39,204.64
<i>Total Voluntary income</i>	<i>84,260.11</i>	<i>104,030.14</i>
<i>Activities for generating funds</i>		
09 - gross income from fund raising	—	20.00
<i>Total Activities for generating funds</i>	<i>—</i>	<i>20.00</i>
<i>Church Activities</i>		
11 - Statutory PCC fees	2,205.00	3,308.00
12 - Income from trading (magazine, hall)	2,824.28	5,762.78
<i>Total Church Activities</i>	<i>5,029.28</i>	<i>9,070.78</i>
Other incoming resources		
CHI - Choir Fund	882.00	—
RES - Restricted funds	12,041.93	8,412.16
<i>Total Other incoming resources</i>	<i>12,923.93</i>	<i>8,412.16</i>
Total Receipts	102,213.32	121,533.08
Payments		
Cost of generating funds		
17 - Costs of generating funds	—	114.43
<i>Total Cost of generating funds</i>	<i>—</i>	<i>114.43</i>
Charitable activities		
18 - Mission giving/Donations to charity	6,789.00	6,219.00
<i>Total Charitable activities</i>	<i>6,789.00</i>	<i>6,219.00</i>
Church Activities		
19 - Parish share	52,074.32	62,502.70
20 - Salaries, wages, honoraria	11,017.99	12,881.32
21 - Expenses	772.85	894.37
22 - Mission and evangelism projects	436.48	2,680.89
23 - Church running expenses	9,410.82	10,090.58
24 - Church utility bills	4,383.59	4,805.34
25 - Costs of trading (magazine, hall)	2,474.64	3,046.35
<i>Total Church Activities</i>	<i>80,570.69</i>	<i>96,901.55</i>
Governance costs		
26 - Governance costs	865.46	388.00
<i>Total Governance costs</i>	<i>865.46</i>	<i>388.00</i>
Major capital expenditure		
27 - Major repairs to church	—	3,907.31
<i>Total Major capital expenditure</i>	<i>—</i>	<i>3,907.31</i>
Other resources used		
CHO - Choir Fund	204.62	—
REST - Restricted Funds	12,807.89	8,179.48
<i>Total Other resources used</i>	<i>13,012.51</i>	<i>8,179.48</i>

Total Payments	101,237.66	115,709.77
Excess of Incoming resources over Resources used	975.66	5,823.31
Brought forward balance	29,315.94	23,492.63
Carried forward balance	30,291.60	29,315.94

BF - Building Fund (Restricted)

Receipts

Incoming resources from generated funds

Voluntary income

08 - Income from Trusts or grants

	—	6,339.13
<i>Total Voluntary income</i>	—	<i>6,339.13</i>

Activities for generating funds

09 - gross income from fund raising

	863.50	1,567.44
<i>Total Activities for generating funds</i>	<i>863.50</i>	<i>1,567.44</i>

Total Receipts

863.50 7,906.57

Payments

Church Activities

23 - Church running expenses

	1,700.00	—
<i>Total Church Activities</i>	<i>1,700.00</i>	—

Major capital expenditure

27 - Major repairs to church

	2,463.00	1,139.18
<i>Total Major capital expenditure</i>	<i>2,463.00</i>	<i>1,139.18</i>

Total Payments

4,163.00 1,139.18

Excess of Incoming resources over Resources used

Brought forward balance

	(3,299.50)	6,767.39
	6,940.84	173.45
Carried forward balance	3,641.34	6,940.84

BBRT - Barclays base rate tracker (Designated)

Receipts

Incoming resources from generated funds

Voluntary income

08 - Income from Trusts or grants

	—	15,000.00
<i>Total Voluntary income</i>	—	<i>15,000.00</i>

Investment income

10 - Dividends, interest, property income

	12.77	27.90
<i>Total Investment income</i>	<i>12.77</i>	<i>27.90</i>

Total Receipts

12.77 15,027.90

Excess of Incoming resources over Resources used

Brought forward balance

	12.77	15,027.90
	16,315.76	1,287.86
Carried forward balance	16,328.53	16,315.76

VM Virgin Money (was Northern Rock) (Designated)

Brought forward balance

	0.42	0.42
Carried forward balance	0.42	0.42

Balance sheet

Class and code	Description	This year	Last year
Current assets			
BBRT	Barclays base rate tracker	16,328.53	16,315.76
BF	Building Fund	3,641.34	6,940.84
GEN	General account	30,291.60	29,315.94
VM	Virgin Money	0.42	0.42
Z05	Accounts Receivable	—	—
	Total Current assets	50,261.89	52,572.96
Reserves			
	Excess / (deficit) to date	(2,311.07)	30,836.87
Z01	Starting balances	52,572.96	21,736.09
	Total Reserves	50,261.89	52,572.96
	Represented by funds		
	Unrestricted	30,291.60	29,315.94
	Designated	16,328.95	16,316.18
	Restricted	3,641.34	6,940.84
	Total	50,261.89	52,572.96

Statement of assets and liabilities

	This year	Last year
Cash at bank and in hand		
Barclays base rate tracker		
Barclays base rate tracker (Designated) -	16,328.53	16,315.76
	16,328.53	16,315.76
Building Fund		
Building Fund (Restricted) -	3,641.34	6,940.84
	3,641.34	6,940.84
General account		
General fund (Unrestricted) -	30,291.60	29,315.94
	30,291.60	29,315.94
Virgin Money		
Northern Rock (Designated) -	0.42	0.42
Total for Cash at bank and in hand	50,261.89	52,572.96
Current Liabilities (Gilligate Trust Loan)	6,000.00	7,500.00
Grand total	44,261.89	45,072.96

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF
BELMONT ST MARY MAGDALENE CHURCH, DURHAM**

I report on the accounts of the PCC for the year ended 31 December 2020 which are as set out on the attached pages.

Respective Responsibilities of PCC Members and Examiner

The PCC members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and CBF guidance; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission and given guidance from the CBF. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


T J Hardman
CTA

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4 February 2021