

Signed As

Charity registration number: 214164

St Peters Community Association

Annual Report and Financial Statements

for the Year Ended 31 March 2020

St Peters Community Association

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St Peters Community Association

Reference and Administrative Details

Charity Registration Number	214164
Trustees	Miss C M Gillman Mr C Miles
Principal Office	St Peter's Community Centre Church Street Bexhill On Sea East Sussex
Bankers	HSBC Bank Plc 2 Devonshire Road Bexhill On Sea East Sussex TN40 1AT
Independent Examiner	Yvonne O'Connor FCCA 37 Station Road Bexhill-On-Sea East Sussex TN40 1RG

St Peters Community Association

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2020.

Objectives and activities

Objects and aims

The object of the Association is to manage and operate the Community Association at the Centre for the benefit of the Community and St Peter's Church and to maintain the premises in good and workable order.

To this end, the Association is required to retain adequate funds to meet any future exceptional expenditure towards the maintenance of the Centre and its equipment.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Principal funding sources

The principle income is from the use of the halls by various community groups and other voluntary organisations. Donations are always gratefully received but the Association does not solicit funds from the public at large as such.

The premises of the Community Centre are owned by the Rector and Parochial Church Council of St Peter's Parish Church, Bexhill-On-Sea. The PCC and the Association each contribute an annual amount of £1,500 to a Contingency Fund against any exceptional expenditure which might arise in the future. The fund is distinct from the Association's own funds and is considered to be designated for this purpose only.

Structure, governance and management

Nature of governing document

St Peters Community Association was registered as a charity on 27 February 1963 and governed by a constitution drafted in 1946.

Organisational structure

In addition to the Trustees, the day to day administration is carried out Mrs H Miles. The Hon. Treasurer is Mr A J Thomson FCA.

The Trustees meet regularly to manage its affairs and determine policy, which is implemented by the warden and other staff.

The annual report was approved by the trustees of the charity on and signed on its behalf by:



Miss C M Gillman
Trustee



Mr C Miles
Trustee

St Peters Community Association

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on and signed on its behalf by:



Miss C M Gillman
Trustee



Mr C Miles
Trustee

St Peters Community Association

Independent Examiner's Report to the trustees of St Peters Community Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 5 to 14.

Respective responsibilities of trustees and examiner

As the charity's trustees of St Peters Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the St Peters Community Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Peters Community Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Yvonne O'Connor FCCA

37 Station Road
Bexhill-On-Sea
East Sussex
TN40 1RG

Date:

10/08/2021

St Peters Community Association

Statement of Financial Activities for the Year Ended 31 March 2020

	Note	Unrestricted £	Total 2020 £
Income and Endowments from:			
Donations and legacies	2	545	545
Charitable activities		47,592	47,592
Investment income	4	159	159
Other income		2,250	2,250
Total Income		50,546	50,546
Expenditure on:			
Charitable activities	5	(49,156)	(49,156)
Total Expenditure		(49,156)	(49,156)
Net movement in funds		1,390	1,390
Reconciliation of funds			
Total funds brought forward		81,751	81,751
Total funds carried forward	13	83,141	83,141
	Note	Unrestricted funds £	Total 2019 £
Income and Endowments from:			
Donations and legacies		530	530
Charitable activities		45,760	45,760
Investment income	4	111	111
Other income		2,200	2,200
Total income		48,601	48,601
Expenditure on:			
Charitable activities		(51,254)	(51,254)
Total expenditure		(51,254)	(51,254)
Net expenditure		(2,653)	(2,653)
Net movement in funds		(2,653)	(2,653)
Reconciliation of funds			
Total funds brought forward		84,404	84,404
Total funds carried forward	13	81,751	81,751

All of the charity's activities derive from continuing operations during the above two periods.


The funds breakdown for 2019 is shown in note 13.


St Peters Community Association

(Registration number: 214164)
Balance Sheet as at 31 March 2020

	Note	2020 £	2019 £
Current assets			
Stocks	9	400	400
Debtors	10	4,585	1,982
Cash at bank and in hand	11	<u>79,889</u>	<u>81,188</u>
		84,874	83,570
Creditors: Amounts falling due within one year	12	<u>(1,733)</u>	<u>(1,819)</u>
Net assets		<u>83,141</u>	<u>81,751</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>83,141</u>	<u>81,751</u>
Total funds	13	<u>83,141</u>	<u>81,751</u>

The financial statements on pages 5 to 14 were approved by the trustees, and authorised for issue on and signed on their behalf by:


.....
Miss C M Gillman
Trustee


.....
Mr C Miles
Trustee

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

St Peters Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Bank interest is recognised when paid by HSBC bank.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade Creditors are recognised initially at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

2 Income from donations and legacies

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Donations and legacies;			
Donations from individuals	545	545	530
	<u>545</u>	<u>545</u>	<u>530</u>

3 Income from charitable activities

	Unrestricted General £	Total 2020 £	Total 2019 £
	47,592	47,592	45,760
	<u>47,592</u>	<u>47,592</u>	<u>45,760</u>

4 Investment income

	Unrestricted Designated - Contingency Fund £	General £	Total 2020 £	Total 2019 £
Interest receivable and similar income;				
Interest receivable on bank deposits	141	18	159	111
	<u>141</u>	<u>18</u>	<u>159</u>	<u>111</u>

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

5 Expenditure on charitable activities

	Unrestricted funds General	Total 2020	Total 2019
Note	£	£	£
Staff costs	23,876	23,876	26,627
Allocated support costs	25,280	25,280	24,627
	<u>49,156</u>	<u>49,156</u>	<u>51,254</u>

£49,156 (2019 - £51,254) of the above expenditure was attributable to unrestricted funds and £Nil (2019 - £Nil) to restricted funds.

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

7 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	22,763	26,627
Social security costs	<u>1,113</u>	<u>-</u>
	<u>23,876</u>	<u>26,627</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Charitable Activities	<u>3</u>	<u>4</u>

No employee received emoluments of more than £60,000 during the year

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Stock

	2020 £	2019 £
Finished goods	<u>400</u>	<u>400</u>

10 Debtors

	2020 £	2019 £
Prepayments	1,225	1,179
Other debtors	<u>3,360</u>	<u>803</u>
	<u>4,585</u>	<u>1,982</u>

11 Cash and cash equivalents

	2020 £	2019 £
Cash on hand	219	141
Cash at bank	7,606	2,830
Short-term deposits	<u>72,064</u>	<u>78,217</u>
	<u>79,889</u>	<u>81,188</u>

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

12 Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	53	582
Accruals	<u>1,680</u>	<u>1,237</u>
	<u>1,733</u>	<u>1,819</u>

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

13 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Unrestricted funds				
<i>General</i>				
General	10,351	47,902	(49,156)	9,097
<i>Designated</i>				
Designated - Contingency Fund	<u>71,400</u>	<u>2,591</u>	<u>-</u>	<u>73,991</u>
Total funds	<u>81,751</u>	<u>50,493</u>	<u>(49,156)</u>	<u>83,088</u>
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
Unrestricted funds				
<i>General</i>				
General	15,501	46,103	(51,253)	10,351
<i>Designated</i>				
Designated - Contingency Fund	<u>68,903</u>	<u>2,497</u>	<u>-</u>	<u>71,400</u>
Total funds	<u>84,404</u>	<u>48,600</u>	<u>(51,253)</u>	<u>81,751</u>

14 Analysis of net assets between funds

	Unrestricted funds General £	Total funds 2020 £
Current assets	84,874	84,874
Current liabilities	<u>(1,733)</u>	<u>(1,733)</u>
Total net assets	<u>83,141</u>	<u>83,141</u>
	Unrestricted funds General £	Total funds 2019 £
Current assets	83,570	83,570
Current liabilities	<u>(1,819)</u>	<u>(1,819)</u>
Total net assets	<u>81,751</u>	<u>81,751</u>

St Peters Community Association

Notes to the Financial Statements for the Year Ended 31 March 2020

15 Analysis of net funds

	At 1 April 2019 £	Financing cash flows £	At 31 March 2020 £
Cash at bank and in hand	<u>81,188</u>	<u>(1,299)</u>	<u>79,889</u>
Net debt	<u>81,188</u>	<u>(1,299)</u>	<u>79,889</u>

St Peters Community Association

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	Total 2020 £	Total 2019 £
Income and Endowments from:		
Donations and legacies (analysed below)	545	530
Charitable activities (analysed below)	47,592	45,760
Investment income (analysed below)	159	111
Other income (analysed below)	2,250	2,200
	<hr/>	<hr/>
Total income	50,546	48,601
	<hr/>	<hr/>
Expenditure on:		
Charitable activities (analysed below)	(49,156)	(51,254)
	<hr/>	<hr/>
Total expenditure	(49,156)	(51,254)
	<hr/>	<hr/>
Net income/(expenditure)	1,390	(2,653)
	<hr/>	<hr/>
Net movement in funds	1,390	(2,653)
	<hr/>	<hr/>
Reconciliation of funds		
Total funds brought forward	81,751	84,404
	<hr/>	<hr/>
Total funds carried forward	83,141	81,751
	<hr/>	<hr/>

St Peters Community Association

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	Total 2020 £	Total 2019 £
<i>Donations and legacies</i>		
Donations	545	530
	<u>545</u>	<u>530</u>
<i>Charitable activities</i>		
Canteen	2,535	2,407
Hire Of Halls	45,057	43,353
	<u>47,592</u>	<u>45,760</u>
<i>Investment income</i>		
Bank Interest Receivable	18	14
Bank Interest Receivable	141	97
	<u>159</u>	<u>111</u>
<i>Other income</i>		
St Peter's Church Towards Costs	1,000	1,000
St Peter's Church Towards Contingency Fund	1,250	1,200
	<u>2,250</u>	<u>2,200</u>
<i>Charitable activities</i>		
Purchases	(840)	(1,019)
Wages and salaries	(22,763)	(26,627)
Staff NIC (Employers)	(1,113)	-
Water Rates	(2,609)	-
Light, heat and power	(11,798)	(10,697)
Insurance	(1,771)	(718)
Performing Rights and TV Licence	(1,419)	(1,331)
Repairs and maintenance	(3,068)	(7,013)
Telephone and fax	(1,616)	(1,359)
Printing, postage and stationery	(187)	(518)
Sundry expenses	-	(69)
Advertising	(39)	(39)
Bank charges	(15)	-
Rates	(1,918)	(1,864)
	<u>(49,156)</u>	<u>(51,254)</u>