

Enfield Highway Community Association

Trustees' Annual Report - for the period 1st May 2020 to 30th April 2021

Charity Name: Enfield Highway Community Association

Registered Charity Number: 274004

Charity's Address: 117 Hertford Road Enfield Middlesex EN3 5JF

Names of the Charity Trustees:-

<u>Trustee Name</u>	<u>Office (if any)</u>	<u>Dates acted if not for the whole year</u>
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Denson Afeigen

Dorah Allen Sabiti

Ian Williams	Chairman
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Derek Raymond Woodward	Treasurer
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Structure, governance and management

Type of governing document:

Constitution adopted 26th February 1975.

How the charity is constituted:

Association consisting of individual and group members. The policy and management of the affairs of the Association shall be directed by a council which shall meet not less than three times a year.

Trustee selection methods:

The Trustees shall be appointed by the Council. The number of Trustees shall not be less than 2 nor more than 4.

Summary of the objects of the charity, set out in its governing document:

To promote the benefit of the inhabitants of Enfield Highway and the neighbourhood without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities in relation to these objects:

To establish a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Summary of the main achievements of the charity during the year:

Three regular hirers ceased during the year – Divine Grace, Markaz Elmi Wal-Imaan and Reading Group and two new regular hirers commenced - AA Big Study and AA Polish Group.

Sixteen regular hirers continued from the previous year, AA Group, AA Meeting, AA Stepping into Recovery, Assemblée Chretienne, Blue Bears Playscheme, BT Veterans, Christ's Redemption, Church of Philadelphia, Deegan Academy of Irish Dancers, Honeywood Karate Academy, Pilates, Saint James Children's Church, Saint James Over 50's Fellowship Group, Slimming World, Ultimate Moves and Wonderlands Playgroup.

At the end of the year there were eighteen regular hirers.

Due to Government restrictions for the Covid-19 Pandemic, several groups were unable to meet for most or all of the year. Children's Groups, Playgroup, Support Groups and Worship Groups operated for varying periods in line with the changing restrictions.

Whilst the Centre is usually used most weekends for Wedding Receptions, Christening and Birthday Parties, Meetings and Social and Fund-raising Activities, to meet the Covid restrictions, all such bookings had to be cancelled throughout the year and no new bookings were taken. Full refunds were given to all such hirers.

Following the upgrading of Centre facilities and equipment in recent years, no major works were required. The annual inspections of the gas boiler, emergency lighting, fire alarm, fire extinguishers and air-cooling system were all completed. Some expenditure was incurred to comply with Covid-19 requirements such as hand sanitising and social distancing. Cycle Lanes were installed along the Hertford Road during the year, so in readiness for a full return to use of the Centre cycle stands were installed for the use of hirers. Other expenditure was minimised as far as possible with items such as waste collection and water rates suspended during the periods when the Centre had to be completely closed. Income for the Centre was substantially reduced but with the careful management of expenditure a deficit was avoided and the year ended with a small surplus.

Financial review

Brief statement of the charity's policy on reserves:

No policy has been established on the use of reserves. All cash held is unrestricted funds. Any surplus funds, which are not likely to be needed to pay for maintenance or management of the Community Centre, are invested to earn interest.

Details on any funds materially in deficit: None

The charity's principal sources of funds:

The Centre's main source of funds is hire fees for the use of the Centre, the rates of which are determined annually by the Council of Enfield Highway Community Association.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Full name:

Ian Williams

Position:

Chairman

Date:

16/08/2021

Enfield Highway Community Association

Receipts and Payments Account for the period from 1st May 2020 to 30th April 2021

		2019/20
Receipts		
Regular Lets	25,400.73	51,535
Occasional Lets	1,895.00	31,164
Advertising	103.69	131
HMRC Furlough Payments	3,371.83	0
COIF Deposit Account Interest	171.94	713
M&G Charifund Dividend	3,810.63	4,933
CCLA Global Equity Fund Dividend	3,799.28	3,725
Total Receipts	38,553.10	92,202
Payments		
Cleaner - Regular Lets (includes £1296 furlough payments)	6,840.00	7,578
Cleaner - Occasional Lets	0.00	8,831
Gardener	196.00	357
Manager - (includes £1274 furlough payments)	7,644.00	7,378
Payroll (Paid by employees Sent to HMRC Due HMRC)	100.80	59
Tax (PAYE) 129.60 -129.60 0.00	0.00	0
Employers National Insurance	0.00	0
LBE Green Street Car Park Rent and St James Ground Rent	130.00	130
Electric	1,914.42	3,726
Fire Protection/Alarm Maintenance/PAT Testing	674.40	886
Gas and Gas Appliance Servicing	6,291.69	6,131
Air Cooling System	747.00	747
Insurance	1,760.67	9123
Performing Rights Licence	1,984.78	1934
Refuse Collection	2,875.56	3902
Telephone	736.31	556
Water Rates	593.93	1,663
Legal Fees	0.00	2,136
Cleaning Materials	798.34	2,785
Furniture and Equipment	435.11	1,360
Postage, Stationery, Office Supplies and Advertising	229.34	476
Repairs and Maintenance	1,077.00	6,164
Total Payments	35,029.35	65,921
Total Receipts Minus Total Payments	3,523.75	26,281
Add balance at 1st May 2020	356,315.79	330,035
Balance	359,839.54	356,316
Assets		
	<u>Current</u>	<u>Book</u>
Natwest Current Account	30,277	30,276.56
COIF Deposit Account	148,453	148,453.22
5,907.959 M&G Charifund Units 15.3174	90,495	90,000.00
56,788.160 CCLA Global Equity Fund Units 2.4576	139,563	90,000.00
Cash in Hand	1,110	1,109.76
Total Assets	409,897	359,839.54

For the year plus £47,859 (Minus £21,016 at year end on 30th April 2020)

I have examined the accounting records relating to the above funds. I confirm the receipts & payments & statement of assets correctly reflect the finances of Enfield Highway Community Association, for the period ending 30th April 2021

Tris Barber - Independent Examiner
4 Westmill Road Ware Hertfordshire SG12 0EL

20/05/21
Date

Approved by the Trustees of Enfield Highway Community Association

Ian Williams - Chairman
49 Carterhatch Road Enfield Middx EN3 5LS

Derek Woodward - Treasurer
39 Ascot Gardens Enfield Middx EN3 5RS



Section A

Independent Examiner's Report

Report to the trustees/
members of

Enfield Highway Community Centre

On accounts for the year
ended

30th April 2021

Charity no
(if any)

274004

Set out on pages

One

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/05/2021

Name:

Mrs Iris Barber

Relevant professional
qualification(s) or body
(if any):

Nil

Address:	4 Westmill Road
	Ware Hertfordshire
	SG12 0EL

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.