

Ruscombe and Twyford Parochial Church Council

Charity registration number 1143142

Report and Accounts

For the year ended 31 December 2020

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'Household of God with Jesus as the cornerstone'

'Come to him, a living stone... Let yourself be built into a spiritual house' 1 Peter 2:4

Ruscombe and Twyford Parochial Church Council



Trustees Report for the year ended 31st December 2020

Introduction

The Parochial Church Council (PCC) presents its annual report for the year ended 31st December 2020.

Reference and administrative information

The PCC is a registered charity:- registration number 1143142.

Trustees / members of the PCC who served from 1st January 2020 until the date this report was approved are:-

Ex Officio Members

| | | |
|----------------|-------------------|------------|
| <i>Vicar</i> | Revd Anna Harwood | |
| | | |
| <i>Wardens</i> | Bill Barnes | to 10/20 |
| | Maggie Barnes | from 10/20 |
| | Lucy Bowley | |

Elected Members, their expected term of appointment and (where appropriate) date of appointment /resignation

| | | |
|--------------------------------------|--|---------------|
| <i>Deanery Synod Representatives</i> | Rachel Leitch-Devlin | 2011-2023 |
| | Pauline Humphreys | to 10/20 |
| | | |
| <i>Other members</i> | Jenny Hay | to 10/20 |
| | Brian Roach | to 10/20 |
| | Mark Cook | 2015-2021 |
| | Christine Ferris (Secretary from 1/19) | 2017-2023 |
| | Kevin Cowley | 2018-2021 |
| | Philip Poore | 2018-2021 |
| | Linda Jackson | co-opted 4/19 |
| | Keith Hay (Hon Treasurer) | 2015-2021 |

Other office holders (non-trustees)

Assistant Treasurer Karen Ricketts

Benefice Operations Manager Alan Gwynn

Principal Address:- St Mary's Church Office, Station Road, Twyford, Reading, RG10 9NT

Independent Examiner:- P Dean. F.M.A.A.T. F.C.I.E
F A Magee & Co
Chartered Accountants
Registered Auditors
Wimborne House
4-6 Pump Lane
Hayes
Middlesex
UB3 3NB

Bank:- Santander

Ruscombe and Twyford Parochial Church Council



Trustees Report for the year ended 31st December 2020

Structure, Governance and Management

The PCC is governed by the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules.

PCC members are recruited in a number of ways from the electoral roll and are either ex officio, elected by the Annual Parochial Church Meeting (APCM) or co-opted by the PCC in accordance with the Church Representation Rules, and in line with the Constitution of the Local Ecumenical Partnership (LEP) agreed in 2001 (see below).

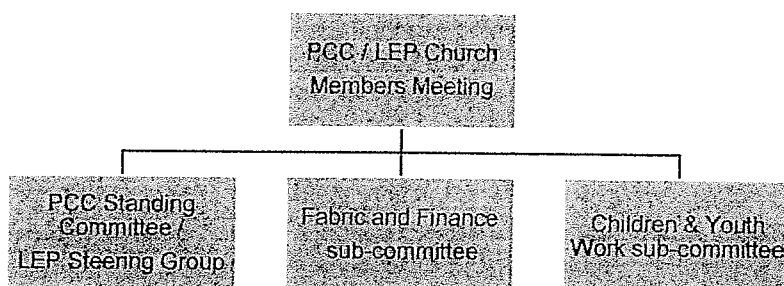
The PCC is responsible for all parish finance and its management and control, including the appointment of a Treasurer. Members of the PCC are responsible for keeping accounting records which disclose, with reasonable accuracy, the financial position of the PCC, and enable them both to ascertain the financial position of the PCC and to ensure that the financial statements comply with the Church Accounting Regulations 2006, the Charities Act 2011 and the Statement of Recommended Practice 'Accounting by Charities' 2015 (SORP - FRSSE) Financial Reporting Standard for Smaller Entities. The PCC is also responsible for safeguarding its assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The PCC is also required to ensure that the financial statements are examined by an independent examiner or auditor prior to presentation to the APCM.

In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards and statements or recommended best practice, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will remain in operation.

The PCC makes all decisions corporately except that the Standing Committee has delegated powers to make decisions between PCC meetings, subject to keeping the PCC informed as fully as necessary.

In 2001 a Local Ecumenical Partnership (LEP) was entered into between the PCC and the United Reformed Church, Twyford. The ongoing purpose of the LEP is to develop a closer relationship between the Anglican and URC congregations of Ruscombe and Twyford, and to work to a common purpose. The PCC consequently organises and discharges its business through the following governance structure:



Since 1st March 2012, the Parish of Ruscombe and Twyford has also been part of the Benefice of Ruscombe & Twyford with Hurst. This does not directly impact on the governance structure described above since both PCCs (Ruscombe & Twyford and St Nicholas' Hurst) retain their distinct legal identities.

PCC / LEP Church Members Meetings. Under the LEP constitution, PCC meetings take place concurrently with Church Members Meetings. Where legally required, PCC members may vote separately on specific agenda items, subject to a valid quorum. During 2020, meetings were disrupted by the Covid-19 pandemic. As a result, the LEP Church Members Meeting met on just 2 occasions including the AGM on October 21st. The PCC also met separately 4 times in the year to discuss and decide on issues relating solely to the Anglican churches. A number of meetings, including the AGM, were held via Zoom in view of the pandemic.

We have continued to pay particular attention to Safeguarding and to Data Protection during the year. No reportable incidents have been noted.

Ruscombe and Twyford Parochial Church Council



Trustees Report for the year ended 31st December 2020

In line with the policy agreed by the PCC in 2016, revised pay rates for our paid staff were implemented on 1st April 2020. These apply to our regular employees such as Youth Workers, Children & Families Worker, Office Team Co-ordinator and cleaners.

To meet our legal duties under the Government's Workplace Pensions legislation, an employee pension scheme was introduced on 1st April 2017. At the end of 2020, the scheme had two members. A third member left our employment during the year.

Quinquennial inspections were held at both St Mary's and St James' in late 2016. Work at St James' has largely been completed. We are currently in the process of seeking additional funding for remedial work to roof-level stonework at St Mary's. Quinquennial Inspections will take place again in 2021.

Standing policies such as health and safety, risk assessment and safeguarding were reviewed during the year, amended where necessary and approved.

Leadership Team. The LEP & Benefice leadership structure is currently under review subject to outcomes of our vision process with the aim of relaunching the Leadership Team with representatives of all four Churches and centred on working together within the key areas of our shared life together.

PCC Standing Committee. Meets as part of the LEP Steering Group which comprises representatives of the PCC and the URC Elders. The Steering Group is charged with carrying out the work of the PCC between PCC meetings. In 2020 the LEP steering Group met on just 1 occasion owing the Covid-19 pandemic.

The Finance and Fabric Sub Committee. Ensures that the finances of the PCC are conducted in a safe and efficient manner and guides the PCC on all financial matters. It ensures that the PCC's obligation to ensure the fabric of the churches is well maintained and suitably developed is properly discharged. The Committee is chaired on an ex officio basis by the Operations Manager, with the day to day work carried out by the Treasurer, the Assistant Treasurer, the Stewardship Secretary, the Churchwardens and the Health & Safety Officer. The committee met on only one occasion in 2020, with other business taking place via email as necessary.

The Children's and Youth Work Sub Committee. The purpose of this committee is to ensure that our children's, families and youth work within the LEP & Benefice is carried out for the benefit of all young people and children in our villages. The committee ensures that all our work with children and young people is rooted in Christ as the Cornerstone. The committee also provides assurance that appropriate governance arrangements are in place and are effective; it focuses on quality and safety in our activities and is accountable to the two Benefice PCCs. The committee normally meets once a term and is chaired by the Benefice Leader of our Children and Young People's work. The group has not met formally since February 2020 due to Covid-19 restrictions but the group has been in communication informally on a regular basis with the intention of resuming meeting again now lockdown restrictions are beginning to end.

Objectives and activities

The Ruscombe and Twyford Parochial Church Council (PCC) is a corporate body whose objectives are defined by the Parochial Church Council (Powers) Measure 1956 as 'to co-operate with the minister in promoting in the ecclesiastical parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical'. The PCC also has the responsibility for the maintenance of the Church and Graveyards of St James the Great, Ruscombe, and the Church, Graveyards and Church Centre complex of St Mary the Virgin, Twyford.

In carrying out its duties, the PCC pays due regard to Charity Commission Public Benefit guidance when exercising any powers or duties to which the guidance is relevant.

In its oversight of church activities, the PCC complies with the duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults, Section 5 of the Safeguarding and Clergy Discipline Measure 2016. This includes ensuring that our Safeguarding Policy is regularly reviewed and updated; that compliance with the policy is appropriately monitored; and that all relevant employees and volunteers are subject to DBS checking and appropriate training.

Ruscombe and Twyford Parochial Church Council



Trustees Report for the year ended 31st December 2020

As noted in last year's report, following the abandonment of the scheme to construct a new facilities block at St James' church, work has been undertaken to identify and contact donors with a view to offering repayment of unspent funds donated for the original scheme. This exercise is now largely completed.

Achievements and Performance

At this point in the report, we normally show a table of attendances at our main services for the past 5 years. Sadly, the Coronavirus pandemic has meant that our church buildings have been closed for much of 2020. It has therefore not been possible to compile attendance figures in the usual way and the table has therefore been omitted this year.

For much of the year, we have provided an online service each Sunday for the whole Benefice & LEP. Where we have been able to worship in our churches, the online service has been a broadcast of a live service. However, for much of the year, the service has been led by one of our clergy from their home, with church members reading or leading intercessions, also from their own homes. Music has come from a variety of sources, including our regular musicians taking part from home, or sometimes pre-recorded. We are grateful to all who have made this possible, especially our technical team who have provided the know-how and given up their time to ensure the process has run smoothly.

Holding a single online service in this way has served to strengthen ties among our four churches, and we aim to build on this as we eventually return to some kind of normality in worship patterns.

The number of "views" of our online services has remained at an encouraging level throughout the year. It has been particularly interesting to note the numbers using the "catch-up" option, rather than viewing live. We were also pleased to learn of some who may not have been able to get to church in recent years but have been able to join us again online. It is also becoming clear that there may be people "trying out" church online, maybe for the first time. We will look to build on these opportunities and to consider how we can best continue to offer online worship even once we return to our church buildings.

We have continued to provide pastoral support to church members and the wider community during this time of confinement and anxiety. Much of this has, of necessity, been carried out remotely and has included online group meetings as well as one-to-one support. Many of our regular Home Groups have shifted to meeting online and one or two new groups have been set up. Our regular Bumps & Babies group, providing support to new and expectant parents, has also met online to provide support to members when face-to-face meetings have not been possible or advisable.

For Remembrance Sunday, we provided an online service for the community. This included pre-recorded clips of wreath-layings carried out at all three village War Memorials by the local organisations who would normally have taken part in "live" ceremonies.

During Advent and Christmas, we took part collectively and individually in a community-wide initiative entitled "Light up Christmas", where people were encouraged to decorate their houses to bring cheer to their neighbourhood. This also became the theme of our online service on Christmas Eve.

We have continued to provide support to our local schools, including provision of online Assemblies and support to staff members.

Throughout the latter part of the year and into 2021, we have been engaged in a process of discernment to develop a new Vision for our four churches. This has involved sermon series, discussions in Home Groups and individual prayer and study. It is planned to launch the new Vision at Pentecost 2021.

Approved by the PCC 29th March 2021 and signed on its behalf by:

Revd Anna Harwood
Vicar

Independent Examiner's Report to the Ruscombe and Twyford Parochial Church Council

Independent Examiner's Report to the Parochial Church Council of Ruscombe and Twyford

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 7 to 12, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and examiner

The charity's trustees, the PCC, are responsible for the preparation of the financial statements. The PCC consider that an audit is not required for this year under section 144(2) of the Act and that an independent examination is needed. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145 of the Act. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) : which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare financial statements, which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) : to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



P Dean. F.M.A.A.T. F.C.I.E
F A Magee & Co
Chartered Accountants
Registered Auditors
Wimborne House
4-6 Pump Lane
Hayes
Middlesex
UB3 3NB

Date:- 29-03-2021

Ruscombe and Twyford Parochial Church Council

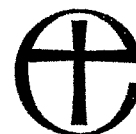
Accounts for the year ended 31 December 2020



Receipts and Payments Account

| 2019 | | Notes | Unrestricted Funds | Designated Funds | Restricted Funds | Total |
|----------------------|--|-------|----------------------|----------------------|------------------------|-----------------------|
| £ | | | £ | £ | £ | £ |
| CASH RECEIPTS | | | | | | |
| 151,232 | Voluntary income | 2a | 137,122 | - | 10,486 | 147,608 |
| 32,501 | Activities for generating funds | 2b | 7,283 | - | 1,831 | 9,114 |
| 834 | Investment income | 2c | 584 | - | - | 584 |
| 252 | Other cash receipts | 2d | - | - | - | - |
| <u>184,819</u> | Total cash receipts | | <u>144,989</u> | <u>-</u> | <u>12,317</u> | <u>157,306</u> |
| CASH PAYMENTS | | | | | | |
| 182 | Cost of generating voluntary income | 3a | 630 | - | - | 630 |
| 2,079 | Fundraising costs | 3b | 506 | - | - | 506 |
| 137,890 | Church activities | 3c | 109,806 | - | 21,551 | 131,357 |
| 10,852 | Charitable donations | 3d | 8,295 | - | - | 8,295 |
| 23,263 | Church management \ administration | 3e | 20,583 | - | 1,426 | 22,009 |
| <u>174,266</u> | Total cash payments | | <u>139,820</u> | <u>-</u> | <u>22,977</u> | <u>162,797</u> |
| 10,553 | NET RECEIPTS / (PAYMENTS) | | 5,169 | - | (10,660) | (5,491) |
| - | Transfers between funds | | - | - | - | - |
| <u>10,553</u> | NET RECEIPTS / (PAYMENTS) after transfers | | <u>5,169</u> | <u>0</u> | <u>(10,660)</u> | <u>(5,491)</u> |
| 137,137 | Cash balance at start of year | | 34,256 | 83,596 | 29,838 | 147,690 |
| <u>147,690</u> | Cash balances at end of year | | <u>39,425</u> | <u>83,596</u> | <u>19,178</u> | <u>142,199</u> |

Ruscombe and Twyford Parochial Church Council



Statement of assets and liabilities as at 31 December 2020

| 2019 | | Unrestricted Funds | Designated Funds | Restricted Funds | Total |
|------------------------------|---------------------------|--------------------|------------------|------------------|----------------|
| £ | Notes | £ | £ | £ | £ |
| Monetary Assets | | | | | |
| 147,690 | Cash at Bank & CBF | 39,425 | 83,596 | 19,178 | 142,199 |
| <u>147,690</u> | | <u>39,425</u> | <u>83,596</u> | <u>19,178</u> | <u>142,199</u> |
| Other Monetary Assets | | | | | |
| 23,000 | Tax Reclaim Due | 23,000 | | | 23,000 |
| <u>23,000</u> | | <u>23,000</u> | | | <u>23,000</u> |
| Liabilities | | | | | |
| 1,000 | Independent Examiners Fee | 1,000 | | | 1,000 |
| 8,100 | Mission Payments | 7,200 | | | 7,200 |
| <u>9,100</u> | | <u>8,200</u> | | | <u>8,200</u> |

Under s.133 of the Act, there is no requirement to place a value on fixed assets. It is in any case deemed that as St. James's, Ruscombe is a Grade I listed building and St. Mary's, Twyford a Grade II listed building, it would be almost impossible to attribute a valuation. As the Church Centre is attached to St. Mary's and insures with St. Mary's, no valuation of the Church Centre can be ascertained. Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trusts for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property.

There were no contingent liabilities.

The Notes on Pages 9-12 form part of these accounts

These financial statements were approved by the PCC on 29th March 2021 and signed on its behalf by:

A. Harwood

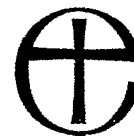
Revd Anna Harwood
Vicar

Mark Cook

Mark Cook
PCC Lay Vice Chair

Ruscombe and Twyford Parochial Church Council

Accounts for the year ended 31 December 2020



Notes to the Financial Statements

1. Accounting Policies

The financial statements have been prepared in accordance with section 133 of the Charities Act 2011 using the receipts and payments basis and in accordance with the Church Accounting Regulations 2006.

Receipts are taken into account when cash or cheques are received by the PCC. Payments are recognised when cash is physically handed over or a cheque is written and released.

2. Analysis of incoming resources

| 2019 £ | Notes | Unrestricted £ | Designated £ | Restricted £ | Total £ |
|---|-------|-------------------|-----------------|-----------------|----------------|
| 2(a) Voluntary income | | | | | |
| <u>Recurring income:</u> | | | | | |
| 91,141 | | 90,837 | - | - | 90,837 |
| 5,156 | | 1,090 | - | - | 1,090 |
| 16,950 | | 16,638 | - | - | 16,638 |
| 11,683 | | 2,212 | - | 1,800 | 4,012 |
| 22,800 | 8 | 23,042 | - | - | 23,042 |
| 2,521 | | 2,265 | - | - | 2,265 |
| 150,251 | | 136,084 | - | 1,800 | 137,884 |
| <u>Non-recurring income:</u> | | | | | |
| - | | - | - | - | - |
| 981 | | 1,038 | - | 8,686 | 9,724 |
| 151,232 | | 137,122 | - | 10,486 | 147,608 |
| 2(b) Activities for generating funds | | | | | |
| 2,369 | | 920 | - | - | 920 |
| 8,276 | | 3,352 | - | - | 3,352 |
| 21,856 | 8 | 3,011 | - | 1,831 | 4,842 |
| 32,501 | | 7,283 | - | 1,831 | 9,114 |
| 2(c) Investment income | | | | | |
| 834 | | 584 | - | - | 584 |
| 834 | | 584 | - | - | 584 |
| 2(d) Other incoming resources | | | | | |
| 252 | | - | - | - | - |
| 252 | | - | - | - | - |

Ruscombe and Twyford Parochial Church Council

Accounts for the year ended 31 December 2020



Notes to the Financial Statements

3. Analysis of resources expended

| 2019 | | Notes | Unrestricted | Designated | Restricted | Total |
|--|--|-------|----------------|------------|---------------|----------------|
| £ | | | £ | £ | £ | £ |
| 3(a) Costs of generating voluntary income | | | | | | |
| 182 | Cost of raising funds | | 630 | - | - | 630 |
| 182 | | | 630 | - | - | 630 |
| 3(b) Fundraising costs | | | | | | |
| 2,079 | Courses and events | | 506 | - | - | 506 |
| 2,079 | | | 506 | - | - | 506 |
| 3(c) Church activities | | | | | | |
| 56,716 | Parish Share | | 57,795 | - | - | 57,795 |
| 17,061 | Heat, Light, Water, Insurance & Cleaning | | 16,478 | - | - | 16,478 |
| 21,302 | Church Property | 8 | 9,777 | - | 11,860 | 21,637 |
| 2,420 | Fees due to Oxford Diocese | 8 | - | - | 552 | 552 |
| 2,205 | Wedding Expenses (Verger etc.) | 8 | - | - | 453 | 453 |
| 2,696 | Clergy & Curate expenses | | 759 | - | - | 759 |
| 31,197 | Youth Work | 8 | 20,707 | - | 8,686 | 29,393 |
| 1,123 | Training | | 211 | - | - | 211 |
| 3,170 | Cost of church services | | 4,079 | - | - | 4,079 |
| 137,890 | | | 109,806 | - | 21,551 | 131,357 |
| 3(d) Charitable donations | | | | | | |
| 10,852 | Charitable donations | 5 | 8,295 | - | - | 8,295 |
| 10,852 | | | 8,295 | - | - | 8,295 |
| 3(e) Church Management \ Administration | | | | | | |
| 4,470 | Printing, stationery and telephone | 8 | 1,781 | - | 1,426 | 3,207 |
| 17,293 | Administrative Salaries | 8 | 17,842 | - | - | 17,842 |
| 540 | Sundries | | - | - | - | 0 |
| 960 | Independent Examiner's fee | | 960 | - | - | 960 |
| 23,263 | | | 20,583 | - | 1,426 | 22,009 |

Ruscombe and Twyford Parochial Church Council

Accounts for the year ended 31 December 2020



Notes to the Financial Statements

4. Statement of Disclosure of Trustee and Employee remuneration, expenses and Related Party Transactions

The Vicar, Associate Priests and Licensed Lay Ministers ('the Clergy'), who are ex officio members of the PCC, are not employed by the PCC. They are not remunerated for their services on the PCC, but were paid expenses in their respective roles for the church as detailed above (Note 3(c))

No members of the PCC received any remuneration or other benefit for their work on the PCC, nor claimed expenses, although they would be entitled to claim travel costs for attending meetings.

There have been no Related Party transactions.

The PCC employed 6 part time employees who worked an average of 66 hours per week with total costs of £46,214. This includes £1,311 of pension costs. There were no NI costs.

5. Charitable Donations

In 2020 the following donations were made based on 2019 Unrestricted Income.

| 2019 | | 2020 |
|---------------|---|--------------|
| £ | | £ |
| | <i>Home missions and church societies</i> | |
| 2,508 | Christians Against Poverty | 1,872 |
| 2,508 | Wycliffe Bible Translators | 1,872 |
| 2,508 | Church Army | 1,872 |
| 820 | Berkshire Clergy Charity | 807 |
| | <i>Secular charities</i> | |
| 2,508 | Yeldall Christian Centres | 1,872 |
| 10,852 | | 8,295 |

During 2020 the PCC and congregation were unfortunately unable to hold their usual collections and fund raising for selected charities and our Mission Giving partners. The exceptions to this were that in early 2020 £768 was raised for Christians Against Poverty and at 2020 Christmas Services online giving raised £860 for Christian Aid. As this was online giving, proceeds were not received until early 2021.

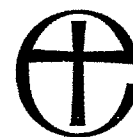
6. General Fund Analysis

| | Fund balances brought forward | Incoming resources | Resources expended | Transfers | Fund balances carried forward |
|---------------|----------------------------------|-----------------------|-----------------------|-----------|----------------------------------|
| | £ | £ | £ | £ | £ |
| General Funds | 34,256 | 144,989 | (139,820) | - | 39,425 |
| | 34,256 | 144,989 | (139,820) | - | 39,425 |

All general funds are held in cash.

Ruscombe and Twyford Parochial Church Council

Accounts for the year ended 31 December 2020



Notes to the Financial Statements

7. Designated Fund Analysis

| | Fund balances brought forward £ | Incoming resources £ | Resources expended £ | Transfers £ | Fund balances carried forward £ |
|-------------------|---------------------------------------|----------------------------|----------------------------|----------------|---------------------------------------|
| Income Reserve | 40,602 | - | - | - | 40,602 |
| Buildings Reserve | 42,994 | - | - | - | 42,994 |
| | <u>83,596</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>83,596</u> |

The income reserve, reflecting approximately ¼ of unrestricted annual income, exists to protect the PCC from unexpected increases in expenditure, decreases in income and any cash shortfalls arising from delays in receipt of cash income (particularly Gift Aid). The building maintenance reserve reflects the PCC's responsibility for two listed buildings and the increasing probability of significant future expenditure on the buildings. The amount of the income and building reserves are reviewed annually.

All designated funds are held in cash.

8. Restricted Fund Analysis

| | Fund balances brought forward £ | Incoming resources £ | Resources expended £ | Transfers £ | Fund balances carried forward £ |
|---------------------------|---------------------------------------|----------------------------|----------------------------|----------------|---------------------------------------|
| Twyford Bells | 1,508 | - | - | - | 1,508 |
| Fees to Oxford Diocese | - | 552 | (552) | - | - |
| Wedding & Funeral Fees | - | 453 | (453) | - | - |
| Admin Assist and Printing | - | 1,426 | (1,426) | - | - |
| Youth Work | - | 8,686 | (8,686) | - | - |
| St James Maintenance | - | 1,200 | (1,200) | - | - |
| St James Building | 25,274 | - | (10,660) | - | 14,614 |
| St James Churchyard | 2,656 | - | - | - | 2,656 |
| St James Memorial | 400 | - | - | - | 400 |
| | <u>29,838</u> | <u>12,317</u> | <u>(22,977)</u> | <u>-</u> | <u>19,178</u> |

All restricted funds are held in cash.