

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 March 2021  
for  
Cheshire Advocacy**

Bennett Brooks & Co Limited  
Chartered Accountants  
St George's Court  
Winnington Avenue  
Northwich  
Cheshire  
CW8 4EE

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for the year ended 31 March 2021**

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## **Cheshire Advocacy**

### **Report of the Trustees for the year ended 31 March 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

To provide independent advocacy services to people with learning disabilities living in Cheshire and neighbouring areas. The advocacy is to assist them to obtain their full rights, provide support to understand information and participate in decisions concerning their life.

We set out to achieve these aims by awarding grants to other organisations to deliver advocacy services.

During this financial year we have supported three projects/services in Cheshire delivered by three separate organisations. All of these were continuing projects from the previous year. A renewal application was accepted from one of these organisations and a further award of £5,088 was made.

We have conducted periodic monitoring of these projects against the agreed targets.

Towards the end of the year, we advertised the availability of our grants through the county charity support organisations and are currently considering 3 new and one renewal applications.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Projects and services which we have supported include:

Groups in Winsford and Chester which include people with a learning disability allowing them to meet, form friendships, and receive support and signposting to other services from experienced Support Workers.

A Welfare Rights Service based in Macclesfield which provides information and support on Benefits and related financial matters for people with a learning disability.

Advocacy support attached to a social group of older people with a learning disability in the Northwich area. The support is to enable them to access other services to improve their quality of life e.g., appropriate housing, access to health and social care, money advice, exercise on prescription, transport and other relevant services.

#### **FINANCIAL REVIEW**

##### **Financial position**

Since withdrawing from active operations in 2016/17, our policy has been to preserve our reserves by exiting all non-essential contractual commitments, maintaining easy access to funds for grant-making purposes and seeking value in the disposal of non-material operational assets.

During 2020/21, the only income the charity received was an unexpected bequest of £29,079.83 from a previous client. This will enable us to continue to support projects and services for somewhat longer than we had previously envisaged.

Expenditure on the running costs of our charity throughout has been limited to essential insurances, memberships and the secure storage of confidential documentation in line with our data management policy.

##### **Going concern**

We are not seeking further funding or donations and therefore anticipate that when our current reserves have been expended on grant awards to other providers for the benefit of our clients we will cease to be an active charity.

## **Cheshire Advocacy**

### **Report of the Trustees for the year ended 31 March 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

Our governing document is a constitution and we are registered as a Charitable Incorporated Organisation with the Charity Commission.

New trustees are usually recruited by placing an advertisement with the local volunteer bureau or sometimes through introduction by current trustees. Following an expression of interest prospective trustees are invited to meet usually two existing trustees and if found mutually suitable are invited to attend two or three full trustee meetings before being formally invited to become a trustee.

This process forms part of their induction along with relevant documents e.g. the constitution, last accounts, our key policies and relevant Charity Commission guidance on the role and responsibilities of a trustee.

The charity is managed by a Management Committee consisting of the trustees.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

As a grant awarding organisation our main risk is that funds we award to other organisations to deliver advocacy services to our client group may not be spent on their intended purpose.

To minimise this risk we have an application process for awarding grants which includes a comprehensive application form which asks for full details of the proposed activity and targets for achievement. We also conduct a full due diligence exercise on the applicant's governance, financial position and other policies as appropriate.

When this application process has been successfully completed we sign a partnership agreement with the organisation which sets out the terms of the grant award.

We also periodically monitor progress against the agreed objectives for the award.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1159737

##### **Principal address**

c/o Bennett Brooks  
St George's Court  
Winnington Avenue  
Northwich  
Cheshire  
CW8 4EE

##### **Trustees**

J Alexander Trustee  
S Fry Trustee  
R Smith Trustee  
R Benson Trustee  
J Godden Trustee  
A Readshaw Trustee

##### **Independent Examiner**

Bennett Brooks & Co Limited  
Chartered Accountants  
St George's Court  
Winnington Avenue  
Northwich  
Cheshire  
CW8 4EE

**Cheshire Advocacy**

**Report of the Trustees  
for the year ended 31 March 2021**

Approved by order of the board of trustees on 5 July 2021 and signed on its behalf by:

S Fry - Trustee

**Independent Examiner's Report to the Trustees of  
Cheshire Advocacy**

**Independent examiner's report to the trustees of Cheshire Advocacy**

I report to the charity trustees on my examination of the accounts of Cheshire Advocacy (the Trust) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Y A Wood      FCA  
Bennett Brooks & Co Limited  
Chartered Accountants  
St George's Court  
Winnington Avenue  
Northwich  
Cheshire  
CW8 4EE

5 July 2021

# Cheshire Advocacy

## Statement of Financial Activities for the year ended 31 March 2021

		2021 Unrestricted fund £	2020 Total funds £
	Notes		
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		29,080	-
Other trading activities	2	1	1
<b>Total</b>		29,081	1
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Advocacy services		7,461	16,361
<b>NET INCOME/(EXPENDITURE)</b>		21,620	(16,360)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		23,443	39,803
<b>TOTAL FUNDS CARRIED FORWARD</b>		45,063	23,443

# Cheshire Advocacy

## Balance Sheet 31 March 2021

	Notes	2021 Unrestricted fund £	2020 Total funds £
<b>CURRENT ASSETS</b>			
Cash at bank		45,573	23,941
<b>CREDITORS</b>			
Amounts falling due within one year	5	(510)	(498)
<b>NET CURRENT ASSETS</b>		<u>45,063</u>	<u>23,443</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		45,063	23,443
<b>NET ASSETS</b>		<u>45,063</u>	<u>23,443</u>
<b>FUNDS</b>			
Unrestricted funds	6	<u>45,063</u>	<u>23,443</u>
<b>TOTAL FUNDS</b>		<u>45,063</u>	<u>23,443</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 5 July 2021 and were signed on its behalf by:

J Alexander - Trustee



**Notes to the Financial Statements  
for the year ended 31 March 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Other income	1	1
	<u>1</u>	<u>1</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Notes to the Financial Statements - continued  
for the year ended 31 March 2021**

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Other trading activities	1
<b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Advocacy services	16,361
	<hr/>
<b>NET INCOME/(EXPENDITURE)</b>	(16,360)
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	39,803
	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>23,443</u>

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other creditors	510	498
	<hr/>	<hr/>

**6. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	23,443	21,620	45,063
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>23,443</u>	<u>21,620</u>	<u>45,063</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	29,081	(7,461)	21,620
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>29,081</u>	<u>(7,461)</u>	<u>21,620</u>

**Notes to the Financial Statements - continued**  
**for the year ended 31 March 2021**

**6. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	39,803	(16,360)	23,443
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>39,803</u>	<u>(16,360)</u>	<u>23,443</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1	(16,361)	(16,360)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>1</u>	<u>(16,361)</u>	<u>(16,360)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	39,803	5,260	45,063
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>39,803</u>	<u>5,260</u>	<u>45,063</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	29,082	(23,822)	5,260
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>29,082</u>	<u>(23,822)</u>	<u>5,260</u>

The general fund represents the free funds of the charity which are not designated for particular purposes.

**Notes to the Financial Statements - continued  
for the year ended 31 March 2021**

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

# Cheshire Advocacy

## Detailed Statement of Financial Activities for the year ended 31 March 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Bequests	29,080	-
<b>Other trading activities</b>		
Other income	1	1
<b>Total incoming resources</b>	29,081	1
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Office rent and room hire	634	516
Insurance	1,132	235
Sundries	85	100
Grants to institutions	5,088	14,964
	6,939	15,815
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy	522	546
Total resources expended	7,461	16,361
<b>Net income/(expenditure)</b>	21,620	(16,360)