

## **Chair, Secretary and Treasurer's Annual Report 2020**

In line with Charity Commission requirements, our Trustees have ensured that our activities have the widest possible public benefit, whether in the Christian or Youth Work operations. Assets and resources have been used to further the Objects of the Constitution and the specified Mission Statements adopted by Trustees in past years. Funds have been ethically sourced, and control of finances maintained. Open access for all our events and activities has been applied in line with our Equal Opportunities policy and our underlying Christian principles. Legal rules have been complied with and relevant policies adopted or updated, each specifically approved by Trustees.

This is the second full year for our Chair, Linda Cunningham who is growing more and more into the role, and the first year as Vice Chair for Caroline Beckett who has been part of our Business Committee since September 2017. Thanks go to Linda, Caroline, Keith Taylor, our Treasurer, Heather Turner, our secretary and Safeguarding Trustee, John Gallagher, a key Fundraising Trustee and, of course, our Trustees and Youth Trustee Advisors. Thanks too to our co-opted Trustee Advisors, Councillor Darren Byford and Joanne Davis, an experienced Youth Work Practitioner.

The United Service was supported by all our churches. The 2020 United Service took place in January at St Peters Church, led by Father Christopher Johnson.

The 2020 Forum was held at Horbury Methodist Church with over 70 people attending. Thanks to guest speaker, Norman Beech, who talked about his Atlantic Crossing adventure with his son and other adventures, raising money for Charity and challenging himself throughout his life.

From the end of March our programme of Spring, Summer and Autumn events was massively disrupted by the Covid-19 Pandemic although, as described below, our Youth Project did vital work for the remainder of 2020. In particular, our Whit Community Party, aimed at families who can't afford to attend commercially run summer events, Theme Parks and so on, was deferred until 2021, a great disappointment to us all.

Christian Aid Week was very different and, indeed, took place in an ad hoc nature between September and the end of November 2020. The outcome at £1276, whilst well below our 2019 figure of £2951 was a great effort given that many of our normal fundraising events could not take place due to Covid-19 restrictions. Thanks to all the Churches for contributing and particularly to Carole Shaw, our Christian Aid Group Chair for all her hard work organising and supporting our Churches during the activity period.

Thankfully, within the government guidelines, we were able to undertake a 2-hour open air carol singing event with the Horbury Churches Together Choir, in a central location in Horbury. This was a joyous occasion, well received by passers-by who commented on how much they enjoyed the singing and how welcome it was to see a Christmas event after such a desperate year.

Services continued until March 2020 at residential homes which and were well received by people who gain much from the communal singing, company and encouragement that they get.

Our grateful thanks go to Heather Turner for compiling and editing the monthly newsletter. We have again widened leaflet distribution. During the first Lockdown period, we began to slightly re-focus the Newsletter so as to engage those in residential homes. We have been informed that these have been well received by often very lonely, residents, pleased that they have not been forgotten. We have also distributed leaflets and posters directly and via local retailers notice boards, aimed at everyone but particularly those without access to the internet, providing a port of call should they need it.

The Horbury Breakthrough Youth Project in 2020 has seen an extraordinarily challenging year, but the Project has shown great resilience and adaptability as the year unfolded. We worked with 267 young people in the first quarter. Despite the lockdown restrictions preventing access to Horbury Academy, which greatly impacted support for many young people, the team's continued commitment is commendable. Through it all, we found new ways of working, enabling support for 269 young people during the initial lockdown period to the end of August. Support included such methods as phone calls to make sure the young people were coping with being at home, isolation and doing schoolwork at home. These phone calls made such a difference to the mental welfare of many of them, as well as opening up opportunities for us to get to know

their parents/carers. We produced three magazines full of information, including counselling, things to do and puzzles. Delivery was via young people's home 'doorstep visits', along with goodie bags, which made a great impression with parents/carers who appreciated our consideration for their child(ren). In place of face-to-face sessions, we ran online Zoom sessions up until the summer, some of which continued to the end of the year. Since September, we have been able to open some face-to-face restricted 'invite-only' support sessions, for 94 young people, in accordance with the Government/National Youth Agency guidance. It has been a very stable year, with no staff changes. All of our volunteers have stayed connected with the project, even though some have needed to isolate. We have also been able to continue providing University Student Placements throughout the year, which has been a huge help to them.

2020 was a difficult and uncertain financial period. Receipts were £76,603 (2019 £96,931) and payments £90,462 (2019 £93,633) resulting in a cash outflow of (£13,859) for 2020. However, the Community Fund (Big Lottery) paid a grant of £15,945, in December 2020, which was due in January 2021. This resulted in total Bank and Cash Balances increasing by £2,086 from £55,510 in 2019 to £57,596 on 31 December 2020. The Community Fund (Big Lottery) grant of £31,409 (2019 £60,685) represented 41% (2019 63%) of the total receipts for 2020. The pandemic led to us temporarily suspending some youth work. Resulting in a re-scheduling of part of the Community Fund (Big Lottery) grant into 2021. The Trustees are actively looking to reduce the dependency on the existing Community Fund Grant, now due to end in December 2021.

Other Donations and Grants of £31,800 (2019 £16,093) including Aire Calder Methodist Circuit £2,000, Leeds Community Foundation £12,980, Leeds Methodist District Advance Fund £10,000 and Wakefield Metropolitan District Council £2,101 were a further 42% (2019 -17%) of total receipts.

A special thank you to John Gallagher and John Walter for preparing and submitting the various claim forms, not forgetting all the external organisations who have supported us in 2020 and in previous years.

Regular Donations from loyal individuals together with our own Churches generated £5,860 (2019 £6,504) represented 7% of total receipts. A huge thank you to all the individuals who supported Horbury Churches Together throughout 2020 and in previous years.

Gift Aid and Other Income generated £3,644 (2019 £441) represented 5% of total receipts.

Numerous Fund-raising activities and Events, including the Forum, Great North Run and Street collections, generated £2,241 (2019 £7,943) representing 3% of total receipts. Activity contributions by young people including the DofE Award and holiday activities, generated £1,649 (2019 £5,271), or 2% of total receipts.

Payments were £90,462 (2019 £93,633). Salaries, Pensions & NI of £71,968 (2019 -£64,338) represented 79% of total payments, Youth Activity costs of £6,765 (2019 £14,883), 7% of payments, Rent, Utilities, new laptops and Office costs of £11,344 (2019 £9,925), 13% of payments, and other costs of £385 (2019 £3,177) represented 1% of payments.

The Horbury Breakthrough Youth Project benefits from Trustees and individuals giving time freely and our own Churches who provide free or reduced rent for meetings and youth activities at Church premises. Great thanks also to Trustees, Ministers, Officers, Business Committee members, Gary Bentley and his Project Youth Work Staff, Volunteers, Parents and, very importantly, Church members who support all we do.

Our partners this year included:

Horbury Academy	Princes Trust	Leeds Trinity University
Local Businesses	Ossett Academy	Horbury and Ossett Rotary Club
Huddersfield University	Early Help Hub	Wakefield MDC Youth Services
Wakefield Council	Cross Project	Wakefield Young Lives Consortium
The Junction (St Mary's)	The Well Project	Duke of Edinburgh Crofton team
Aire and Calder Circuit	Netherton Youth Crew	Leeds Community Foundation

Thanks to all these groups for on-going support.

#### **Elected Trustees for 2020 were:**

Linda Cunningham – Chair	Keith Taylor- Treasurer	Heather Turner – Secretary
John Walter- Business Manager	John Gallagher – Fundraiser	Envoy Les Clarke
Reverend Karen Campbell	Reverend Kim Williams	Reverend John Geary
Father Christopher Johnson		

Co-opted Trustee Advisors were – Councillor Darren Byford and Joanne Davis, Youth Work Practitioner

Prepared on behalf of the Trustees by - John Walter – Business Manager, Keith Taylor- Treasurer, Heather Turner- Secretary and Gary Bentley – Horbury Breakthrough Youth Project Manager.

**Horbury Churches Together**

**Charity Number 1092641**

**Final Annual Accounts 31st December 2020**

**K W Taylor BSc, FCA - Treasurer**

**Mrs J Craven - Independent Examiner**

# Horbury Churches Together

## Receipts and Payments Account - General Fund 2020

Receipts	Notes	2019	2020
Church Subscriptions & Donations	2	240	240
Events	3	1,153	334
Other Donations & Grants	4	1,000	2,950
Individual Donations		2,234	2,234
Other income		441	516
<b>Total Receipts General Fund</b>	<b>1</b>	<b>5,068</b>	<b>6,274</b>
Payments		2019	2020
Events & Fund raising		260	132
Newsletter and Website		457	238
Salaries, NI & Pensions		3,072	3,006
Young Christian general expenses		1,310	159
<b>Total Payments General Fund</b>	<b>1</b>	<b>5,099</b>	<b>3,535</b>
<b>Net Receipts - General Fund</b>	<b>1</b>	<b>-31</b>	<b>2,739</b>

## Notes to the Accounts - General Fund

### 1. Bank Balance - General Fund

	Notes	2019	2020
Bank Balance 1st January		18,939	18,908
Receipts		5,068	6,274
Payments		-5,099	-3,535
<b>Net Inflow 2020</b>		<b>-31</b>	<b>2,739</b>
<b>Bank Balance 31st December</b>	<b>12</b>	<b>18,908</b>	<b>21,647</b>

### 2. Church Subscriptions & Donations - General Fund

	2019	2020
Horbury Methodist	50	50
Netherton Trinity Methodists	30	30
St Andrews	30	30
St Lukes	30	30
St Mary's	50	50
St Peter's & St John	50	50
<b>Total Church Subscriptions &amp; Donations - General Fund</b>	<b>240</b>	<b>240</b>

### 3. Events - General Fund

	2019	2020
Forum	412	334
Quiz Night	387	0
Whit Event /Family Fun Day	354	0
<b>Total Events - General Fund</b>	<b>1,153</b>	<b>334</b>

### 4. Other Donations & Grants - General Fund

	2019	2020
Leeds Methodist District Advance Fund	1,000	2,000
Big Lottery Fund - 25th Anniversary	0	950
<b>Total Other Donations &amp; Grants - General Fund</b>	<b>1,000</b>	<b>2,950</b>

**Horbury Churches Together**  
**Receipts and Payments Account - Restricted Fund (Social and Community Activities Horbury Youth Project) 2020**

<b>Receipts</b>	<b>Notes</b>	<b>2019</b>	<b>2020</b>
Big Lottery Fund		60,865	31,409
Church Donations	6	3,800	700
Contributions by Youth members & others		5,236	1,649
Events	7	139	0
Fund raising	8	6,651	1,907
Gift Aid	9	0	3,128
Individual Donations		3,330	2,686
Other Donations & Grants	10	11,843	28,850
<b>Total Receipts - Restricted Fund</b>	<b>5</b>	<b>91,864</b>	<b>70,329</b>
<b>Payments</b>	<b>Notes</b>	<b>2019</b>	<b>2020</b>
Events & Fund raising		2,460	15
Insurance		1,245	1,499
Office Equipment & Capital		503	2,686
Rent, Utilities & Office costs		8,177	7,159
Salaries, NI & Pensions		61,266	68,962
Youth work	11	14,883	6,606
<b>Total Payments - Restricted Fund</b>	<b>5</b>	<b>88,534</b>	<b>86,927</b>
<b>Net Receipts - Restricted Fund</b>	<b>5</b>	<b>3,330</b>	<b>-16,598</b>

**Notes to the Accounts - Restricted Fund**

**5. Bank Balance - Restricted Fund**

	<b>Notes</b>	<b>2019</b>	<b>2020</b>
Bank Balance 1st January		33,272	36,602
Receipts		91,864	70,329
Payments		-88,534	-86,927
<b>Net Outflow 2020</b>		<b>3,330</b>	<b>-16,598</b>
<b>Bank Balance 31st December</b>	<b>12</b>	<b>36,602</b>	<b>20,004</b>

**6. Church Donations - Restricted Fund:**

	<b>2019</b>	<b>2020</b>
Horbury Methodist Church	500	500
St Leonards Hospital Trust	3,100	0
St Mary's	200	200
<b>Total Church Donations - Restricted Fund:</b>	<b>3,800</b>	<b>700</b>

**7. Events - Restricted Fund**

	<b>2019</b>	<b>2020</b>
Awards Night	105	0
Horbury Show	34	0
<b>Total Events - Restricted Fund</b>	<b>139</b>	<b>0</b>

**8. Fund raising - Restricted Fund**

	<b>2019</b>	<b>2020</b>
Cycle sponsorship	890	0
Great North Run	4,526	1,674
Street Collections	641	233
Youth lunch	379	0
Other income	215	0
<b>Total Fund raising - Restricted Fund</b>	<b>6,651</b>	<b>1,907</b>

**9. Gift Aid**

	<b>2019</b>	<b>2020</b>
HMRC Charities - Tax year 2017/18	0	1,411
HMRC Charities - Tax year 2018/19	0	1,717
<b>Total Gift Aid - Restricted Fund</b>	<b>0</b>	<b>3,128</b>



#### 10. Other Donations & Grants - Restricted Fund

	2019	2020
Aire Calder Methodist Circuit	2,000	2,000
Community Foundation Fund - Legacy	1,998	2,980
Community Foundation - Wakefield District	200	10,000
Cooperative Horbury	250	0
HMRC - SSP & Furlough grant	0	768
Horbury Common Lands Trust	3,000	3,000
Leeds Methodist District Advance Fund	4,000	8,000
Rotary Club	395	0
Wakefield Metropolitan District Council	0	2,102
<b>Total Other Donations &amp; Grants - Restricted Fund</b>	<b>11,843</b>	<b>28,850</b>

#### 11. Youth work - Restricted Fund

	2019	2020
Duke of Edinburgh Award	2,336	1,099
General Expenses	2,934	2,957
Holiday events	6,751	1,522
Recruitment	388	0
Training	1,040	622
Travel expenses	1,434	406
<b>Total Youth work - Restricted Fund</b>	<b>14,883</b>	<b>6,606</b>

#### 12. Bank Balances 31st December 2020

	Notes	General Fund	Restricted Fund	Total Bank
Bank Balance 1st January	1&5	18,908	36,602	55,510
Receipts 2020		6,274	70,329	76,603
Payments 2020		-3,535	-86,927	-90,462
<b>Net Receipts 2020</b>		<b>2,739</b>	<b>-16,598</b>	<b>-13,859</b>
<b>Big Lottery Fund - grant prepayment for 2021</b>		<b>0</b>	<b>15,945</b>	<b>15,945</b>
<b>Bank Balance 31st December</b>	<b>13</b>	<b>21,647</b>	<b>35,949</b>	<b>57,596</b>

#### 13. Assets at 31st December 2020

Yorkshire Bank Balances	Notes	2019	2020
Current Account		22,254	23,837
Reserve Bank Accounts (Term Deposits)		33,256	33,759
<b>Total Bank balances 31st December 2020</b>	<b>12</b>	<b>55,510</b>	<b>57,596</b>
Cash in hand		100	100
<b>Total Bank &amp; Cash Funds as at 31st December 2020</b>		<b>55,610</b>	<b>57,696</b>

## **Independent examiner's report to the trustees of Horbury Churches Together**

I report on the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 1 to 4.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7) (b) of the 1993 Act; and
- To state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

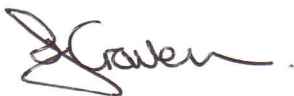
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 41 of the 1993 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Julie Craven  
External Examiner