



Pendle Community Church

Annual Accounting Statement


For the twelve months ending 31st December 2020

Registered charity number: 1051863
Charity Name: Pendle Community Church

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Legal and Administrative Information

Legal Charity Name:	Pendle Community Church
Known as:	Pendle Community Church
Charity Web Site:	www.pendlecommunitychurch.org.uk
Registered charity number:	1051863
For financial year commencing:	1 January 2020
For financial year ending on:	31 December 2020
Charity's Principal Address:	Trinity House, 155 Scotland Road, Nelson, BB9 7YS
Trust bankers:	Barclays - Burnley, St James Street Branch
Independent Examiner	Grace Accounting, Coventry 

Trustees' Annual Report

Report to the trustees of Pendle Community Church

The Trustees present their annual report together with the financial statements for the twelve months ended 31 December 2020.

The charity carries out its activities under the banner of Pendle Community Church.

Reference and Administrative Information

Governing Document: The objectives, organisation, management and operations of the Pendle Community Church are governed by a deed of trust, the original of which is held at Assemblies of God Property Trust in Mattersey, dated 29th November 1993.

Fellowship relationship: Pendle Community Church remains in relationship and fellowship with the churches forming Assemblies of God in Great Britain and Ireland whose office is located at National Ministry Centre, Retford Road, Mattersey, Doncaster, DW10 5HD

The principal address and other statutory information about the charity is listed on the contents page.

Holding Trustees: The management of the trust is by a church council which has the power, by simple majority vote, to appoint holding trustees who stand possessed of all the property of the trust.

Name	Office (if any)	Dates acted, if not for whole year	Name of person entitled to appoint trustees
Anthony Howarth	Church Council / Holding Trustee		Church Council
Paul A Diorio	Church Council / Treasurer / Holding Trustee		Church Council
Gill Chapman	Church Counsel / Holding Trustee		Church Council
David Street	Holding Trustee		
Shaun Parker	Holding Trustee		

New Trustees are made aware of the work of the charity ahead of joining the board. This includes being fully briefed about the vision and purpose of the charity and being given information on the role of a trustee.

Accounts Preparation: The accounts are prepared on a Receipts and Payments Basis

Trustees' Annual Report

Report to the trustees of Pendle Community Church

Risk Management

Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Due to the current size of the charity, the trustees believe the risks to the charity to be small.

Controls used by the charity include:

- Formal agendas for all Board activities
- Strategic planning, budgeting and management accounting
- Formal written policies
- Memorandums of Understanding with partner organisations
- Clear authorisation and appraisal levels

Charitable Objectives

The main objects of the trust remain those of the proclamation and furtherance of the Christian gospel message.

In detail, the objectives are classified as follows:

- To advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the church council from time to time may think fit;
- To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including the provision of counselling and support in such parts of the United Kingdom or the world as the church council from time to time think fit;
- To advance education in such ways and in such parts of the United Kingdom or the world as the church council from time to time may think fit.

Activities and achievements of the charity during the year

Christian mission both nationally and internationally.

Activities during the year included weekly Sunday meetings, youth work, home group meetings and counselling services, some of these activities transitioning to Online formats given the onset of the COVID19 pandemic in March 2020.

The church:

- 1) Supported a PAIS apprentice (Missionary from Brazil who came to work with us).
- 2) Invested in equipment so we were able to live stream our services on Sunday mornings from May 2020.
- 3) Gave food vouchers to families that needed help at Christmas.
- 4) Ongoing charitable initiatives in the local community.
- 5) Offering free or low cost counselling through the Life Changing Counselling Centre for clients in Pendle.
- 6) Offered support for individuals through 1 to 1 mentoring and personal development reflecting primarily on spiritual growth.

Public Benefit 2020

The church has continued to positively impact both its local community and overseas churches although the shape and delivery of ministries had to change through 2020 as a result of the nation lockdown and COVID19.

The Alpha Course was offered to the wider community via social media. We engaged with individuals who made contact with us and were able to offer support and connection. The church invested in equipment to enable the livestream of Sunday morning services which commenced in May 2020, which were subsequently made available to the wider community on a social media website. There were high levels of engagement for the Sunday meetings and also many other online meetings throughout the year.

We developed many online support programs for the congregation of the church. Pastoral care was carried out via Zoom meetings and telephone calls. Home groups shifted to Zoom meetings as did regular bible studies. The church also continued its Youth ministry via Zoom and Children's ministry by offering study materials in the form of packs that were sent to the homes of our families with young children.

We continued to offer a low cost counselling service to people in the local community and no fee to our church members, these services largely delivered via WhatsApp in the year.

Charitable Objectives

The Leadership team feels that over the past year we have fulfilled our charitable objectives in that the Church is a healthy community promoting a safe Church culture where the congregation is encouraged to grow in their Christian faith.

Trustees' Annual Report

Report to the trustees of Pendle Community Church

Financial Review

Principal Funding Sources

Total restricted and unrestricted gifts and receipts to the charity decreased by 15% in the year to £62,534 (2019: £74,943). Unrestricted income decreased slightly to £62,532 (2019: £65,450), a resilient outcome given the challenges of 2020 as a result of the COVID19 pandemic and the transition of services to online formats. Restricted income reduced to £Nil (2019: £8,493), the prior year benefiting from a generous donation to support overseas missions work.

Total restricted and unrestricted expenditure increased 3% to £65,4269 (2019: £63,795). Unrestricted expenditure relating to Charitable Activities increased 16% to £64,234 (2019: £55,316) with restricted expenditure decreasing to £Nil (2019: £6,881) as overseas missions and relief work was suspended in the year.

The charity ended the financial year generating a net cash deficit of £2,895 (2019: Surplus £10,148). Unrestricted cash reserves decreased to £19,486 (2019: £22,383), and restricted cash reserves increased to £1,614 (2019: £1,612).

Pendle Community Church owns the freehold property of Trinity House, 155 Scotland Road, Nelson BB9 7YS. This last open market valuation was undertaken on 29 November 2018 by LeaHough Chartered Surveyors. The building was valued at £180,000. There is no mortgage, or any other liabilities secured against the building.

Investment Policy

Aside from building and retaining a prudent amount in reserves each year, most of the Charity's funds are to be spent in the short term to meet the charities objectives. Where surplus funds are held over, these will be held on deposit within the Charity's main banking facilities. If substantial funds are built up ahead of being deployed to outwork the Charity's objectives, the trustees will give consideration to low risk bank overnight depositary facilities.

Reserves Policy

The church seeks to be prudent with its finances and is aware of the possibility of fluctuations in its income. It also wishes to have funds in reserve to take advantage of opportunities that arise to expand the work or respond to emergency needs as they arise.

For this reason, the Trustees deem it wise to set aside funds equivalent to at least three months average running costs at this time. In order to ensure that funds are kept at this level the Trustees have agreed to set aside, when appropriate, any surplus income and pay it into deposit or other easily accessible account. At present, the charity has in reserve the equivalent of three months discretionary expenditure. The level of reserves is monitored regularly at the Trustees meetings.

The board of trustees have approved the report above.

Signed: P A Diorio

Full Name: Paul A Diorio

Position: Treasurer

Date: 19 March 2021

Independent Examiners Report on the Annual Accounts

Report to the trustees of Pendle Community Church

Registered Charity number: 1051863

For accounts covering twelve-month period ended: 31 December 2020 prepared on a Receipts and Payments basis.

Respective responsibilities of trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached."

In connection with my examination, no other matter, except that referred to in the above paragraphs, have come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

(a) to keep accounting records in accordance with section 130 of the 2011 Act; and

(b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Grace Accounting

Date: 19 March 2021

Address: Grace Accounting, Ryton on Dunsmore, Warwickshire

 **Grace Accounting**

Accounting Statement

For the 12 month period to 31 December 2020

Section A

Unrestricted Funds

Incoming Resources

		Year Ended		Year Ended	
		2020	2020	2019	2019
Income from Charitable Activities	Gifts Tithes & Offerings	50,794		50,241	
	Income Tax Recovered on Gift Aid	8,045		8,929	
	Undesignated Missions Giving	0		0	
	Income from Fundraising	105		2,852	
	Other	0	58,944	0	62,022
Activities for generating funds	Counselling Services - Fees	1,937		1,630	
	Transfer of assets	0	1,937	0	1,630
Other Receipts	Sundry Income	1,640		1,767	
	Bank Interest Received	11		31	
	Income from Sale of Assets	0	1,651	0	1,798
TOTAL RECEIPTS			62,532		65,450

Resources Expended

		2020	2020	2019	2019
Charitable Activities					
Ministry & Mission Payments	Ministry Salaries & Pension	31,405		23,685	
	Other Direct Ministry Expenses	1,945		4,034	
	Guest Speakers	300		576	
	Evangelism	4,974		1,947	
	Miscellaneous Ministry	4,118		1,510	
	Missions Support & Trips	647		3,246	
	AoG and EA Subs	820	44,209	845	35,843
Payments for Administration, Property, Publicity and Management	Church Office Expenses	1,644		1,440	
	Telephone	892		874	
	Rent, Rates, Light & Heat	5,278		4,915	
	Equip't Repair & Maintenance	2,249		1,235	
	Cleaning	917		1,129	
	Catering & kitchen Expenses	665		695	
	Legal & Accounting Charges	1,067		824	
	Insurance	2,269		2,271	
	Bank charges	71		75	
	Miscellaneous Expenses	4,307	19,359	4,391	17,849
Other Payments	Purchases of functional assets		666		1,624
Total Payments related to Charitable Activities			64,234		55,316
Activities for generating funds					
Counselling Services	Running costs - LCC	1,195		1,598	
	Other	0	1,195	0	1,598
Net Surplus / (Deficit)			(2,897)		8,536
Transfers to Restricted Funds			0		0
Cash Funds last year end			22,383		13,847
Cash Funds this year end			19,486		22,383

The notes on page 11 form part of these financial statements

Accounting Statement

For the 12 month period to 31 December 2020

Section B

Restricted Income Funds

Receipts		2020	2020	2019	2019
Gifts & Voluntary Receipts	Missions Gifts & Donation	0		8,493	
	Other Designated Receipts	<u> </u>	0	<u> </u>	8,493
Receipts from Charitable Activities	Life Change Counselling Services	0		0	
	Other	<u>0</u>	0	<u>0</u>	0
Receipts earned from assets	Proceeds from Sale of Assets	<u>0</u>	0	<u>0</u>	0
Other Receipts	Bank Interest Received	<u>2</u>	2	<u>0</u>	0
TOTAL RECEIPTS			2		8,493
Payments		2020	2020	2019	2019
Ministry & Mission Payments	Costs of Ministry Support	0		0	
	Gifts to Missions & Relief Work	<u>0</u>	0	<u>6,881</u>	6,881
Expenses - Charitable Activities	Miscellaneous Expenses	<u>0</u>	0	<u>0</u>	0
TOTAL PAYMENTS			0		6,881
Net Surplus / (Deficit)			<u>2</u>		<u>1,612</u>
Transfers from General Funds			0		0
Cash Funds last year end			<u>1,612</u>		<u>0</u>
Cash Funds this year end			<u>1,614</u>		<u>1,612</u>

The notes on page 11 form part of these financial statements

Accounting Statement

For the 12 month period to 31 December 2020

Section C

Endowment Funds

The Charity does not have any Permanent or Expendable Endowment Funds

Section D

Statement of Assets and Liabilities at 31st December 2020

Cash Funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash in Hand	0	0	0
Balances held in Bank Account	2,079	0	0
Balances held in Deposit Accounts	14,538	1,614	0
Balances held in Life Change Counselling	2,869	0	0
Total Cash Funds	19,486	1,614	0

Other Monetary Assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Gift Aid Tax Claim Due for Repayment	2,000	0	0
Other Debtors & Prepayments	0	0	0
Total Other Monetary Assets	2,000	0	0

Investment Assets

	Fund to which it belongs	Cost	Current Value
Term Deposits		0	0
Other Investments		0	0
Total Investment Assets		0	0

Assets Retained for Charity's own use

	Fund to which it belongs	Cost	Current Value
Land and Buildings	General Fund	180,000	180,000
Plant and Equipment	General Fund	0	0
Fixtures and Fittings	General Fund	11,472	3,248
Computer Equipment	General Fund	3,592	1,073
Total Retained Assets		195,064	184,321

Liabilities

	Fund to which it belongs	Amount due within one year (Current)	Balance due after one year (Long Term)
Unpaid Income Tax & N.I. due	General Fund	0	0
Suppliers Accounts Due	General Fund	0	0
Independent Examiners Account Due	General Fund	450	0
Outstanding Mortgage on Property	General Fund	0	0
Other Liabilities	General Fund	0	0
Total Liabilities		450	0

Notes to the Financial Statements

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

a. Basis of accounting

The accounts have been prepared on a receipts and payments basis

b. Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Pendle Community Church

www.pendlecommunitychurch.org.uk