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# **Paradis Commemoration Group Memorial Appeal**

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**Unaudited**

**Trustees' Report and Financial Statements**

**For the period 12 August 2019 to 31 December 2020**



Memorial For  
Le Paradis Heroes

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**Also known as**

**Le Paradis Memorial Appeal**

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## Le Paradis Memorial Appeal

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## Le Paradis Memorial Appeal

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**Reference and administrative details of the charity and its trustees  
For the period 12 August 2019 to 31 December 2020**

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<b>Trustees</b>	Rob Edwards, Chair Nicholas Brayne John Head (resigned 5 March 2020) Brig Max Marriner, CBE Dennis O'Callaghan Nicholas Smith Raymond Smith Peter Steward
<b>Charity registered no</b>	1184870
<b>Principal office</b>	120 Windsor Park Gardens Norwich Norfolk NR6 7PT

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## Le Paradis Memorial Appeal

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### Trustees' Report For the period 12 August 2019 to 31 December 2020

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The Trustees present their annual report together with the financial statements for the period 12 August 2019 to 31 December 2020.

#### Structure, governance and management

**a. Name**

Paradis Commemoration Group Memorial Appeal is also known as Le Paradis Memorial Appeal.

**b. Constitution**

The charity is registered with the Charity Commission as a Foundation Charitable Incorporated Organisation (CIO) under a constitution, dated 12 August 2019, approved by the Charity Commission.

**c. Method of appointment of Trustees**

The management of the charity is the responsibility of the existing Trustees who appoint new Trustees as designated under the terms of the constitution.

**d. Policies**

The charity has approved the following policies:

Conflicts of interest  
Complaints procedure  
GDPR  
Risk management  
Volunteers

The charity also maintains a risk register.

The policies and register are reviewed every two years.

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## Le Paradis Memorial Appeal

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### Trustees' Report (continued) For the period 12 August 2019 to 31 December 2020

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#### Objectives and activities

##### a. Objective

The object of the charity as set out in its governing document is 'The promotion of civic responsibility and good citizenship among people in the county of Norfolk in particular, and the UK in general, by commissioning a memorial in Norfolk to the 97 British soldiers massacred at Le Paradis on 27 May 1940, to maintain said memorial and to support other memorials to the Le Paradis Massacre as deemed appropriate by the Trustees.

In setting objectives and planning undertakings the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

##### b. Strategies for achieving objectives

The charity has operated in parallel on five strands to deliver on its stated mission.

- Raising sufficient funds to pay all the costs associated with the design, preparation and installation of the Memorial.
- Commissioning a stone cutter of exceptional skill to design and prepare the Memorial.
- Working with Norwich Cathedral to agree an appropriate location for the memorial and obtain the necessary permissions.
- Ensuring that supporters and the general public are kept fully informed of progress towards delivering on our mission.
- Ensuring that all administrative requirements are met.

##### c. Further key details

A memorial in Norfolk, and indeed in England, to the memory of the victims of the massacre is long overdue and the absence of one has rightly been described as a national disgrace. Against this backdrop our key constituency has been the families of the victims. Their cause is our cause. We are grateful for their unwavering support and encouragement.

The Trustees are grateful for the support of volunteers with maintaining the register of donations received, applying for Gift Aid and producing the minutes of meetings.

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## Le Paradis Memorial Appeal

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### Trustees' Report (continued) For the period 12 August 2019 to 31 December 2020

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#### Achievements and performance

The memorial appeal was founded at a public meeting on 27 November 2018. It started fund-raising in February 2019 and had funds of more than £22,000 by the date of registration.

The charity has been very successful in the period covered by this report, which coincides with the time since the successful registration of the charity.

We have organised substantial, successful fund-raising events including a cocktail party held at Sandringham House, by gracious permission of HM The Queen, at which the historian and broadcaster Dan Snow, MBE gave a short presentation. We are also grateful to the North Norfolk railway for their support hosting a black-tie dining event held in aid of the Memorial Appeal. The total raised by all fund-raising strands has reached our primary financial target i.e. to raise sufficient funds to cover all the costs associated with the production and installation of the Memorial.

We have worked closely with The Cardozo Kindersley Workshop on the design and production of the Memorial. They have an international reputation in this field. We have approved their design and commissioned them to produce the Memorial and make the necessary arrangements for transport and installation. The design agreed has been widely praised and the stone was close to completion at the end of the period covered by this report. We are grateful to Lida Cardozo for her advice and her striking, magnificent design for our memorial.

We have gained the support and approval of the leadership of Norwich Anglican Cathedral for the design of the Memorial and subsequently for the site for the Memorial in the Cathedral grounds. In the process the application to do so was approved by The Cathedrals Fabric Commission For England. The approved site is in the Cathedral grounds adjacent to St Saviour's Chapel, the regimental chapel of the Royal Norfolk regiment. We are grateful to the Dean and the Norwich Cathedral Fabric Committee for their advice and support.

We have achieved accreditation from HMRC for the recovery of Gift Aid on personal donations. This has bolstered our income.

Our supporters have received regular email newsletters updating them on the progress of our appeal, including photographs showing the progress on the cutting of the Memorial. More generally the public have been kept informed about progress by articles in the Eastern Daily Press and reports on ITV Anglia News. We are grateful to the EDP and ITV Anglia for their support.

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## Le Paradis Memorial Appeal

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### Trustees' Report (continued) For the period 12 August 2019 to 31 December 2020

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The Trustees have met regularly during the period covered by this report initially in person, more recently online. All meetings are minuted.

The charity works closely with Le Paradis Commemoration Group which is a separate entity that researches and records for posterity the detail of the events in the vicinity of Le Paradise in May 1940.

#### Financial Review

**a. Going concern**

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For that reason they continue to adopt the going concern basis in preparing the financial statements.

**b. Reserves policy**

The charity carries forward into 2021 sufficient reserves to cover all the financial commitments associated with the production, transport and installation of the Memorial.

After allowing for contingencies, and irrespective of further fund-raising, there will be sufficient for a carry forward into 2022. Working within the guidelines established by the constitution the Trustees will determine what use to make of these funds.

**c. Financial summary before registration**

The Appeal started fund-raising in February 2019. By 12 August 2019, the date of achieving registered charity status, the Appeal had raised £22,967 and spent £151 (on insurance). Hence there was a carry forward of £22,816 to the period covered by this report.

**d. Financial summary since registration**

There have been two major sources of funds during the period covered by this report:

Donations (including Gift Aid)	£22,000 (approx.)
Fund-raising events	£34,000 (approx.)

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## Le Paradis Memorial Appeal

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### Trustees' Report (continued) For the period 12 August 2019 to 31 December 2020

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During this period the charity spent:

£17,690	on items directly related to the Memorial
£2,527	on fund-raising
£222	on insurance, administration and sundries

Approved by order of the Trustees and signed on their behalf by:

*R Edwards*

Robert Edwards  
Chair

26 August 2021



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## Le Paradis Memorial Appeal

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### Statement of financial activities For the period 12 August 2019 to 31 December 2020

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	Note	Unrestricted funds 2020 £	Total funds 2020 £
<b>Income</b>			
Fund raising events	1	34,982	34,982
Donations		20,044	20,044
Gift Aid		1995	1995
Interest on deposit account		66	66
		-----	-----
Total income		57,087	57,087
		-----	-----
<b>Expenditure</b>			
Memorial design, production and site	2	17,690	17,690
Fund raising	3	2,527	2,527
Other	4	222	222
		-----	-----
Total expenditure		20,439	20,439
		-----	-----
Net receipts		36,648	36,648
Cash funds at start of period	5	22,816	22,816
		-----	-----
Cash funds this period end		59,464	59,464
		=====	=====

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## Le Paradis Memorial Appeal

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### Balance sheet For the period 12 August 2019 to 31 December 2020

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	2020
Note	£
<b>Assets</b>	
Cash at bank	59,464
Creditors: amount falling due within one year	26,758
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Net current assets as unrestricted funds	32,706
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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by

*R Edwards*

Robert Edwards  
Chair

26 August 2021

The notes on pages 11 and 12 form part of these financial statements

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## Le Paradis Memorial Appeal

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### Notes to the Financial Statements For the period 12 August 2019 to 31 December 2020

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	2020
	£
1. Analysis of income from fund raising events	
Sandringham cocktail party	13,360
North Norfolk Railway dinner	9,741
Sponsored walk by 'Defenders of France	1,317
Neal Storey lecture + room deposit refund	564
Dinner and shoot	10,000
	-----
Total	34,982
	-----
2. Analysis of expenditure on Memorial	
Memorial design and production	11,040
Norwich Cathedral and related	2,404
Memorial transport and installation	4,246
	-----
Total	17,690
	-----
3. Analysis of fund raising expenditure	
Sandringham cocktail party	2,037
North Norfolk Railway dinner	240
Neil Storey lecture room deposit	250
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Total	2,527
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## Le Paradis Memorial Appeal

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### Notes to the Financial Statements (continued) For the period 12 August 2019 to 31 December 2020

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	2020
	£
4. Analysis of other expenditure	
Insurance	151
Postage	16
Sundries	55
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Total	222
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5. The Appeal started fund-raising in February 2019. This gave us a 'Carry Forward' of £22,816 to 12<sup>th</sup> August 2019, the date registered charity status was achieved. The detail of this is:

1<sup>st</sup> February 2019 to 11<sup>th</sup> August 2019

Income:

Formal dinner	£16,470
Individual donations	£6,497
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Total income	£22,967
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Less expenditure:

Insurance	£151
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Carry forward	£22,816
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## Le Paradis Memorial Appeal

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### Independent Examiner's Report For the period 12 August 2019 to 31 December 2020

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#### Independent examiner's report to the Trustees of the Paradis Commemoration Group Memorial Appeal

#### Charity no 1184870

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/12/2020 set out on pages 9 to 12.

#### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

*K. Walters*

Dated 1/6/2021

Name

Ken Walters

Address

10 High Street

Southrepps

Norfolk NR11 8AH