

**Charity number: 1155830**

**Company number: 08346182**

**(England and Wales)**

**Down Syndrome Development Trust**

**Report of the Trustees and Unaudited Financial Statements**

**For the year ended 31 January 2021**

**Down Syndrome Development Trust**  
**Report of the Trustees**  
**For the year ended 31 January 2021**

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 31 January 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The principal activity of the company and its charitable objects is the relief of the needs of people with Down's syndrome by the promotion, support and development of research and intervention to improve and enhance the lives of people born with Down's syndrome.

i. Increase the understanding of the relationship between the physical effects of Down syndrome and learning development; and to aid the development of beneficial therapies and learning programmes. Help parents obtain the best education and facilities for their children. Support the families in their right to be kept informed about the likely progression of Down's syndrome and more importantly of the outcomes of treatments offered at various stages. Promote exercise and physical endeavours as a beneficial therapy. Aid the development and understanding of the possible benefits of dietary control in persons with Down syndrome and of alternative forms of medicine. Promote and support all activities leading to an improved quality of life. Employ and pay any person or persons to supervise, organise and carry on the work of the Association. Bring together in conference representatives of voluntary organisation, Government Departments, the medical profession, statutory authorities and individuals. Promote and carry out or assist in promoting and carrying out research, surveys and investigations and publish the useful results thereof. Arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures, classes, seminars and training courses. Collect and disseminate information on all matters affecting the said objects and exchange such information with other bodies having similar objects whether in this country or overseas. Undertake, execute, manage or assist any charitable trusts, which may lawfully be undertaken, executed, managed or assisted by the Association. Cause to be written and printed or otherwise reproduced and circulated, gratuitously or otherwise, such papers, books, periodicals, pamphlets or other documents or films or recorded tapes (whether audio or video or both) as shall further the said objects.

ii. We aim to greatly improve outcomes for people living with Down syndrome creating social changes raising standards of expectation and true inclusion within society. We feel that we have significantly made progress in all areas we have described enabling people with Down syndrome to become more understood, empowering professionals and people supporting them to be effectively informed and generously working collaboratively with many organisations in order to obtain the maximum effect.

iii. Our charities grant making policies are to mainly apply for grants to fund projects that give direct benefit to people with Down syndrome, their families and professionals supporting them and a reasonable amount of funding applied for core running costs.

iv. Any programme related investment activities that are material in the context of charitable activities that are undertaken, will need to have a clear transparent quick return to benefit people with Down syndrome.

Charity trustees ensure that our charity's aims are for the public benefit in accordance with guidance the Charity Commission public benefit guidance. Our organisation's activities at present and in the future will always be to enhance the lives of as many people born with Down syndrome as possible and to insure that they always receive direct benefit.

**Down Syndrome Development Trust**  
**Report of the Trustees Continued**  
**For the year ended 31 January 2021**

These sessions have been delivered online.

o The Co-worker speech and language training (a three-day course) was suspended due to covid but is in the process of being designed as an online course. This will go live between 2021/2022

- Partnerships: We have forged a closer partnership with "Love and Live It", an organisation who specialise in Paediatric Occupational Therapy to increase our children's vital sensory skills learning.

- We have also forged a new partnership with "Bushy Wood Outdoor Centre" to offer regular outdoor activities i.e. foraging, forest trails, camp fires etc.

- We continue to work with the Newhaven & Seaford Sailing Club (NSSC) whose qualified volunteers teach our children the basics of sailing whilst improving their overall water confidence and communication skills.

- Funding: Successfully secured funding and grants to:

- o upgrade IT equipment, cameras and software to deliver high-quality virtual/remote sessions remotely
- o increase our sporting activities & outside learning programme
- o increase our group and 1-2-1 tutoring programme to support more children to increase their learning and achievements
- o Chosen as one of Seaford Co-Op's local charities, working in partnership to secure funding and increase inclusivity and DS understanding in our community.

- Evaluation Surveys: Introduced regular on-line surveys for our families to complete, ensuring our range of programmes and delivery was suitable and effective. We are delighted to report that feedback was 100% positive!

- Other: We were delighted that our Founder & Managing Director, Senay Smallwood, was recognised in February 2021 by PaCC (Parents and Carer's Council) Brighton and Hove and received an award for excellence in delivery of services, for outstanding service to T21 (Down Syndrome) families across Sussex.

- Significant increase in overall skills and learning in all areas i.e. sensory skills, fine and gross motor skills, improving balance, coordination, strength, endurance, core strength plus building fitness and agility.

- Our outdoor activities resulted in improved lung health, muscle tone and Vitamin D intake plus being in the fresh air stimulated happy, "feel-good" feelings and improved mental health; Parents report that our activity sessions resulted in better sleep patterns and improved behaviour.

- Improved health, fitness and well-being, reducing obesity often prevalent in young people with DS. Plus, an increase in sensory regulation, emotional and social skills.

- Our wide range of programmes opened up a diverse range of opportunities and new experiences to our young people. From pet therapy to sailing, these experiences resulted in greatly enhanced life skills, social networks and an empathy of nature, animals and wildlife.

- Significant increases to self-confidence, teamwork and communication skills.

- Essential respite opportunities for parents, carers and their families.

- Support to achieve their best lives, grow independence and lead happy and fulfilled lives.

#### Future priorities and our 2021/22 Plans

Demand for our charity's work continues to rise and we now have waiting lists for our main programmes, in particular our 1-2-1 Tutoring and Sensory Skills programmes. The success of our virtual programme offer has resulted in geographical restrictions being lifted so we can outreach more extensively to support children and families based outside of Sussex.

Due to the increasing demand for our services, participant numbers and sessions have risen over the last three years and we are now planning our next phase to continue to increase our numbers each year for the next five years. We also plan to implement a major review of our charity systems to ensure we can successfully fulfill our expansion plans. We remain passionate about our work to enhance the lives of young people with DS and are excited by our charity's continued growth and development. Our strategic goal is to continue to grow DSDT's work so we can support more children. From the evaluations received from our service users, we conclude that we continue to provide an effective range of activities and services.

**Down Syndrome Development Trust  
Report of the Trustees Continued  
For the year ended 31 January 2021**

**Bankers**

Barclays Bank plc  
Terminus Road  
Eastbourne  
East Sussex  
BN9 9BA

Approved by the Board of Trustees and signed on its behalf by



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Joanna Pike

2/8/21

**Down Syndrome Development Trust**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For the year ended 31 January 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 £	2020 £
<b>Income and endowments from:</b>					
Donations and legacies	2	16,552	67,758	84,310	68,861
Charitable activities	3	4,460	-	4,460	1,644
<b>Total</b>		<b>21,012</b>	<b>67,758</b>	<b>88,770</b>	<b>70,505</b>
<b>Expenditure on:</b>					
Raising funds	4	(588)	(5,988)	(6,576)	-
Charitable activities	5/6	(4,501)	(62,962)	(67,463)	(60,816)
<b>Total</b>		<b>(5,089)</b>	<b>(68,950)</b>	<b>(74,039)</b>	<b>(60,816)</b>
<b>Net income/expenditure</b>		<b>15,923</b>	<b>(1,192)</b>	<b>14,731</b>	<b>9,689</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		10,902	25,933	36,835	27,146
<b>Total funds carried forward</b>		<b>26,825</b>	<b>24,741</b>	<b>51,566</b>	<b>36,835</b>

**Down Syndrome Development Trust**  
**Notes to the Financial Statements**  
**For the year ended 31 January 2021**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Down Syndrome Development Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**Funds**

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

**Resources expended**

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure.

Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

**Tangible fixed assets**

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment	33% Straight line
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**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**3. Income from charitable activities**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Unrestricted funds</b>		
<i>Operations</i>		
Income from charitable activities	4,460	1,644

**4. Expenditure on generating donations and legacies**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021</b>	<b>2020</b>
	£	£	£	£
Donations	588	5,988	6,576	-
	<b>588</b>	<b>5,988</b>	<b>6,576</b>	<b>-</b>

**5. Costs of charitable activities by fund type**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021</b>	<b>2020</b>
	£	£	£	£
Operations	-	-	-	16,706
Communication	151	3,663	3,814	-
Sports	2,021	21,878	23,899	9,319
Education	18	17,483	17,501	-
Family Support	-	2,045	2,045	-
Music	-	6,387	6,387	20,391
Support costs	2,311	11,506	13,817	14,400
	<b>4,501</b>	<b>62,962</b>	<b>67,463</b>	<b>60,816</b>

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**7. Analysis of support costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Operations</b>		
Management	8,310	6,548
Legal and Professional	42	-
Office and Admin	3,949	4,066
Consultation and Training	1,000	3,270
Governance costs	516	516
	<b>13,817</b>	<b>14,400</b>

**8. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation of owned fixed assets	-	584
Accountancy fees	516	516

**9. Staff costs**

Total staff costs for the year ended 31 January 2021 were:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries and wages	45,808	28,777
	<b>45,808</b>	<b>28,777</b>

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Employees	9	19
	<b>9</b>	<b>19</b>



**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**13. Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	£	£
Accruals and deferred income	350	299
	<b>350</b>	<b>299</b>

**14. Movement in funds**

**Unrestricted Funds**

	Balance at 01/02/2020	Incoming resources	Outgoing resources	Balance at 31/01/2021
	£	£	£	£
<i>General</i>				
General	10,902	21,012	(5,089)	26,825
	<b>10,902</b>	<b>21,012</b>	<b>(5,089)</b>	<b>26,825</b>

**Unrestricted Funds - Previous year**

	Balance at 01/02/2019	Incoming resources	Outgoing resources	Balance at 31/01/2020
	£	£	£	£
<i>General</i>				
General	9,304	30,656	(29,058)	10,902
	<b>9,304</b>	<b>30,656</b>	<b>(29,058)</b>	<b>10,902</b>

**Purpose of unrestricted Funds**

**General**

Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**15. Analysis of net assets between funds**

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
<b>Unrestricted funds</b>			
<i>General</i>			
General	-	26,825	26,825
<b>Restricted funds</b>			
Bally Thomas	-	330	330
Chalk Cliff Trust	-	175	175
Children in Need	-	1,531	1,531
Garfield Weston	-	534	534
General - Restricted	-	11,416	11,416
National Lottery	-	3,381	3,381
The Childwick Trust	-	7,374	7,374
	-	<b>51,566</b>	<b>51,566</b>

**Previous year**

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
<b>Unrestricted funds</b>			
<i>General</i>			
General	-	10,902	10,902
<b>Restricted funds</b>			
General - Restricted	-	25,933	25,933
	-	<b>36,835</b>	<b>36,835</b>

**Charity number: 1155830**

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**(England and Wales)**

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**Down Syndrome Development Trust**  
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**Down Syndrome Development Trust**  
**Report of the Trustees Continued**  
**For the year ended 31 January 2021**

**ACHIEVEMENTS AND PERFORMANCE**

2020 was a challenging year for us and the world with Covid19's restrictions imposing the need to continue our vital work remotely via the Zoom platform. Despite these challenges we continued to offer a seamless programme delivery and, whilst initially we were unsure of how our children would respond to "virtual" activities, the results and feedback proved it to be a highly effective method. This success has resulted in us being able to offer a "blended" delivery of both web-based and group activities - meaning we now have complete flexibility to deliver programmes both face-to-face and virtually.

**FUNDRAISING**

It has been a challenging year for fundraising, however due to our proactive response to supporting our families with Covid-safe activities, we have been able to obtain emergency funding to keep up with the demand for services.

We have been working hard at finding new ways to make our charity more sustainable. We are very grateful for the increase in donations from parents, which helps to offset the higher cost of additional activities on offer and the increasing demand.

Funding received has been used towards our core costs which enabled us to expand both our work and our resources over the last twelve months as follows:

- Beneficiary numbers: increased by over 20% (75 to 96) and we currently have 96 children, young people and families on our database who access most services we offer.
- Staffing: Increased our staffing resources and recruited 2 additional tutors/teachers who we trained to deliver DS specific groups and 1-2-1 tutoring to support our children with their learning. We also recruited a part-time Administrator to cope with the growing admin workload.
- Programmes: Increased the number of weekly sessions delivered by 50% and introduced new programmes:
  - o "Fun & Learning" - tutoring programme to offer specialised 1-2-1 teaching to fit each child's learning profile. The sessions are fun, social opportunities benefiting and enhancing learning development. We will continue to provide these online sessions to enable as many children as possible, UK-wide, to be able to access them.
  - o Sensory Squad went online to continue to offer sensory support to small groups of children and their families during the lockdown. These were facilitated by The Live & Love It Sensory integration therapy team.
  - o "Chat Time" groups - to encourage and expand social and spoken interaction for various age groups, particularly for our teenagers as they cope with the transition to adolescence and adulthood.
  - o "Sports" - We held online multisport, Yoga, Circus skills sessions via zoom for children to attend whilst we were unable to provide LIVE sessions due to lockdown. We plan to run further LIVE sports sessions both indoor and outdoor including multi-sports and basketball at Leisure Centres, multisport in open public parks, forestry activities and sport at Bushywood, Hallsham, Circus Skills, assisted cycling, Kayaking, sailing and SUP when the weather improves and Equine Therapy which introduces our children to the joy of being with animals to increase fun, empathy, and communication skills.
  - o "Music" - We continue to develop and run enrichment classes based around music at break times in schools, and after school sessions. During lockdown, these sessions were held successfully online. We will continue to provide online services as well as incorporating live activities where possible.
- Consultancy to parents and professionals:
  - o The consultancy into school is again proving to be highly effective and we are seeing a rise in requests for this service. All being delivered online.
  - o We continue to provide our EHCP consultancy service to support parents online.
- Training study days and workshops this year:
  - o DS "Health Hub" workshops in partnership with Dr Ese Stacey of the Hannah Trust has recorded an introductory session for parents of her nutritional talk which is now live on our website. Parents requiring additional support can contact her and her details are available on our website.
  - o We continue to deliver training workshops on school sites around the county and at Brighton University to trainee teachers but have changed our delivery method to bitesize sessions which is proving more beneficial and accessible to the teaching staff. Feedback has shown that these strategies continue to be effective at providing improved education for pupils.

**Down Syndrome Development Trust**  
**Report of the Trustees Continued**  
**For the year ended 31 January 2021**

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**Down Syndrome Development Trust  
Report of the Trustees Continued  
For the year ended 31 January 2021**

**Achievements against objectives**

From the evaluations received from our service users, we conclude that we continue to provide an effective range of activities and services. We aim to continue to develop new projects and educational support to expand on the opportunities for our children and young people.

**FINANCIAL REVIEW**

The Trustees report a surplus of £14,731 for the year. The year ended with total reserves of £51,566 of which £26,825 was unrestricted and £24,741 was restricted.

Given the nature and scale of the company's activities and due to there being no assured future funding, the Trustees consider it prudent to hold unrestricted reserves of £3000 to cover basic operational costs for two months. The level of reserves is regularly monitored by the Trustees.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

DSDT will operate as a charitable company limited by guarantee; it was incorporated on 3rd January 2013 and registered as a charity on 18th February 2014. DSDT will operate as a charitable company limited by guarantee from this date.

DSDT was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association (as amended on 22nd January 2014). Under those Articles, the directors are elected by ordinary resolution or by the decision of the directors (now trustees).

The organisational structure of the company is as follows. There are five Directors responsible for steering the organisation's projects. The Managing Director, Senay Smallwood is responsible for the day-to-day management of the company as delegated by the Board of directors/Trustees.

**Recruitment and appointment of trustees**

The company is a charity and so has adopted the following policies and procedures for induction and training of trustees. There is an initial application process to include reading trustees responsibilities and the Memorandum and Articles. The applicant may then be approved by all trustees subject to further checks such as appropriate Safeguarding DBS, references from employers or recognised professionals. New trustees will be required to read and adhere to DSDT's child/vulnerable person protection policy and attend a child/vulnerable adult protection training module. They will be required to read and adhere to the health and safety policy, complaints procedure and disciplinary and equal opportunities policy. The Members have guaranteed to contribute a maximum of £1 each in the event of the company being wound up.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Name of Charity</b>	Down Syndrome Development Trust
<b>Charity registration number</b>	1155830
<b>Company registration number</b>	08346182
<b>Principal address</b>	13 Saltwood Road Seaford England BN25 3SP

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Senay Smallwood  
Andrew Smallwood  
Joanna Pike  
Kristina Veasey  
Guy Passey

**Independent examiner**

Caroline Clarke ACA  
99 Western Road  
Lewes  
East Sussex  
BN7 1RS



**Down Syndrome Development Trust  
Report of the Trustees Continued  
For the year ended 31 January 2021**

**Bankers**

Barclays Bank plc  
Terminus Road  
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BN9 9BA

Approved by the Board of Trustees and signed on its behalf by



.....  
Joanna Pike

2/8/21

**Down Syndrome Development Trust  
Independent Examiners Report to the Trustees  
For the year ended 31 January 2021**

I report to the trustees on my examination of the accounts of the charitable company for the year ended 31 January 2021.

**Responsibilities and basis of report**

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Clarke ACA

99 Western Road

3/8/21

Lewes

East Sussex

BN7 1RS

**Down Syndrome Development Trust**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For the year ended 31 January 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 £	2020 £
<b>Income and endowments from:</b>					
Donations and legacies	2	16,552	67,758	84,310	68,861
Charitable activities	3	4,460	-	4,460	1,644
<b>Total</b>		<b>21,012</b>	<b>67,758</b>	<b>88,770</b>	<b>70,505</b>
<b>Expenditure on:</b>					
Raising funds	4	(588)	(5,988)	(6,576)	-
Charitable activities	5/6	(4,501)	(62,962)	(67,463)	(60,816)
<b>Total</b>		<b>(5,089)</b>	<b>(68,950)</b>	<b>(74,039)</b>	<b>(60,816)</b>
<b>Net income/expenditure</b>		<b>15,923</b>	<b>(1,192)</b>	<b>14,731</b>	<b>9,689</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		10,902	25,933	36,835	27,146
<b>Total funds carried forward</b>		<b>26,825</b>	<b>24,741</b>	<b>51,566</b>	<b>36,835</b>

**Down Syndrome Development Trust**  
**Statement of Financial Position**  
**As at 31 January 2021**

	Notes	2021 £	2020 £
<b>Current assets</b>			
Cash at bank and in hand		51,916	37,134
		<b>51,916</b>	<b>37,134</b>
<b>Creditors: amounts falling due within one year</b>	13	(350)	(299)
<b>Net current assets</b>		<b>51,566</b>	<b>36,835</b>
<b>Total assets less current liabilities</b>		<b>51,566</b>	<b>36,835</b>
<b>Net assets</b>		<b>51,566</b>	<b>36,835</b>
<b>The funds of the charity</b>			
Restricted income funds	14	24,741	25,933
Unrestricted income funds	14	26,825	10,902
<b>Total funds</b>		<b>51,566</b>	<b>36,835</b>

For the year ended 31 January 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



.....  
 Joanna Pike  
 Trustee

2/8/21

**Down Syndrome Development Trust**  
**Notes to the Financial Statements**  
**For the year ended 31 January 2021**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Down Syndrome Development Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**Funds**

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

**Resources expended**

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure.

Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

**Tangible fixed assets**

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment	33% Straight line
--------------------	-------------------

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**2. Income from donations and legacies**

	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£
Donations received	10,318	347	10,665	20,570
Grants received	6,234	67,411	73,645	48,291
	<b>16,552</b>	<b>67,758</b>	<b>84,310</b>	<b>68,861</b>

**Analysis of grants received**

	2021	2020
	£	£
Albert Hunt	1,000	-
Alchemy Trust	500	-
Alliance Family Foundation	250	-
Argus	1,000	-
Bailey Thomas	2,500	5,000
Boshier Hinton	1,000	-
Carpenter Box	250	-
Cellldh	560	-
Chalk Cliff	4,700	4,620
Children in Need	15,760	9,091
Childwick Trust	7,500	-
Co-Op	2,940	-
David Brooke	2,000	-
Douglas Arter	500	-
Edward Gostling Foundation	2,500	-
Ernest Kleinwort	2,500	-
Foyle Foundation	-	2,000
Furlough	435	-
Garfield Weston	5,000	-
Geoff & Fiona Squire Foundation	5,000	-
Hale Trust	700	-
Henry Smith	-	5,000
National Lottery	7,000	10,000
RS Brownless	200	-
Screwfix Foundation	3,800	-
Seaford Town Council	1,250	-
Sports England	-	7,980
Sussex Community Foundation	4,800	4,600
	<b>73,645</b>	<b>48,291</b>

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**3. Income from charitable activities**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Unrestricted funds</b>		
<i>Operations</i>		
Income from charitable activities	4,460	1,644

**4. Expenditure on generating donations and legacies**

	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£
Donations	588	5,988	6,576	-
	<b>588</b>	<b>5,988</b>	<b>6,576</b>	<b>-</b>

**5. Costs of charitable activities by fund type**

	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£
Operations	-	-	-	16,706
Communication	151	3,663	3,814	-
Sports	2,021	21,878	23,899	9,319
Education	18	17,483	17,501	-
Family Support	-	2,045	2,045	-
Music	-	6,387	6,387	20,391
Support costs	2,311	11,506	13,817	14,400
	<b>4,501</b>	<b>62,962</b>	<b>67,463</b>	<b>60,816</b>

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**6. Costs of charitable activities by activity type**

	Activities undertaken directly £	Support costs £	2021 £	2020 £
<b>Support costs</b>				
<b>Operations</b>				
Operations	-	7,007	7,007	13,300
Staff costs - wages & salaries	-	6,294	6,294	16,062
Accountancy fees	-	516	516	516
Depreciation - owned assets	-	-	-	584
Training and teaching expenses	-	-	-	70
Room hire and refreshments	-	-	-	574
	<b>-</b>	<b>13,817</b>	<b>13,817</b>	<b>31,106</b>
<b>Communication</b>				
Communication	1,532	-	1,532	-
Staff costs - wages & salaries	2,282	-	2,282	-
	<b>3,814</b>	<b>-</b>	<b>3,814</b>	<b>-</b>
<b>Sports</b>				
Sports	7,148	-	7,148	5,006
Staff costs - wages & salaries	16,751	-	16,751	4,313
	<b>23,899</b>	<b>-</b>	<b>23,899</b>	<b>9,319</b>
<b>Education</b>				
Education	7,215	-	7,215	-
Staff costs - wages & salaries	10,286	-	10,286	-
	<b>17,501</b>	<b>-</b>	<b>17,501</b>	<b>-</b>
<b>Family Support</b>				
Staff costs - wages & salaries	2,045	-	2,045	-
	<b>2,045</b>	<b>-</b>	<b>2,045</b>	<b>-</b>
<b>Music</b>				
Music	2,490	-	2,490	11,989
Staff costs - wages & salaries	3,897	-	3,897	8,402
	<b>6,387</b>	<b>-</b>	<b>6,387</b>	<b>20,391</b>
	<b>53,646</b>	<b>13,817</b>	<b>67,463</b>	<b>60,816</b>



**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**7. Analysis of support costs**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Operations</b>		
Management	8,310	6,548
Legal and Professional	42	-
Office and Admin	3,949	4,066
Consultation and Training	1,000	3,270
Governance costs	516	516
	<b>13,817</b>	<b>14,400</b>

**8. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2021</b>	<b>2020</b>
	£	£
Depreciation of owned fixed assets	-	584
Accountancy fees	516	516

**9. Staff costs**

Total staff costs for the year ended 31 January 2021 were:

	<b>2021</b>	<b>2020</b>
	£	£
Salaries and wages	45,808	28,777
	<b>45,808</b>	<b>28,777</b>

	<b>2021</b>	<b>2020</b>
	£	£
Employees	9	19
	<b>9</b>	<b>19</b>

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**10. Trustee remuneration and related party transactions**

The Managing Director, Senay Smallwood is responsible for the day to day management of the company as delegated by the Board of directors (now trustees) and receives remuneration for her work. Remuneration is paid for employment by the charity and not for being a trustee.

The charity sought permission from the Charity Commission to do this and the Articles of Association were amended on 22nd January 2014 accordingly.

During the year Senay Smallwood received £24,996 (2019: £19,142)

**11. Comparative for the Statement of Financial Activities**

	Unrestricted funds £	Restricted funds £	2020 £
<b>Income and endowments from:</b>			
Donations and legacies	29,012	39,849	68,861
Charitable activities	1,644	-	1,644
<b>Total</b>	<b>30,656</b>	<b>39,849</b>	<b>70,505</b>
<b>Expenditure on:</b>			
Charitable activities	(29,058)	(31,758)	(60,816)
<b>Total</b>	<b>(29,058)</b>	<b>(31,758)</b>	<b>(60,816)</b>
<b>Net income</b>	<b>1,598</b>	<b>8,091</b>	<b>9,689</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	9,304	17,842	27,146
<b>Total funds carried forward</b>	<b>10,902</b>	<b>25,933</b>	<b>36,835</b>

**12. Tangible fixed assets**

Cost or valuation	Computer equipment £
At 01 February 2020	1,750
At 31 January 2021	1,750
<b>Depreciation</b>	
At 01 February 2020	1,750
At 31 January 2021	1,750
<b>Net book values</b>	
At 31 January 2021	-
At 31 January 2020	-

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**13. Creditors: amounts falling due within one year**

	2021	2020
	£	£
Accruals and deferred income	350	299
	<b>350</b>	<b>299</b>

**14. Movement in funds**

**Unrestricted Funds**

	Balance at 01/02/2020	Incoming resources	Outgoing resources	Balance at 31/01/2021
	£	£	£	£
<i>General</i>				
General	10,902	21,012	(5,089)	26,825
	<b>10,902</b>	<b>21,012</b>	<b>(5,089)</b>	<b>26,825</b>

**Unrestricted Funds - Previous year**

	Balance at 01/02/2019	Incoming resources	Outgoing resources	Balance at 31/01/2020
	£	£	£	£
<i>General</i>				
General	9,304	30,656	(29,058)	10,902
	<b>9,304</b>	<b>30,656</b>	<b>(29,058)</b>	<b>10,902</b>

**Purpose of unrestricted Funds**

**General**

Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**Restricted Funds**

	Balance at 01/02/2020	Incoming resources	Outgoing resources	Transfers	Balance at 31/01/2021
	£	£	£	£	£
Baily Thomas	-	-	(4,485)	4,815	330
Chalk Cliff Trust	-	4,700	(4,525)	-	175
Children in Need	-	15,761	(15,319)	1,089	1,531
Garfield Weston	-	5,000	(4,466)	-	534
General - Restricted	25,933	27,797	(30,628)	(11,686)	11,416
National Lottery	-	7,000	(9,401)	5,782	3,381
The Childwick Trust	-	7,500	(126)	-	7,374
	<b>25,933</b>	<b>67,758</b>	<b>(68,950)</b>	<b>-</b>	<b>24,741</b>

**Restricted Funds - Previous year**

	Balance at 01/02/2019	Incoming resources	Outgoing resources	Transfers	Balance at 31/01/2020
	£	£	£	£	£
General - Restricted	17,842	39,849	(31,758)	-	25,933
	<b>17,842</b>	<b>39,849</b>	<b>(31,758)</b>	<b>-</b>	<b>25,933</b>

**Purpose of restricted funds**

**General - Restricted**

Restricted funds are for use by the Charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used.

**Garfield Weston**

To help fund web based activities.

**Baily Thomas**

To help fund the core operations of the charity.

**National Lottery**

For help fund IT and website upgrades.

**Chalk Cliff Trust**

To help fund the core operations of the charity.

**Children in Need**

To help fund staffing costs.

**The Childwick Trust**

To help fund web based activities.

**Down Syndrome Development Trust**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 January 2021**

**15. Analysis of net assets between funds**

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
<b>Unrestricted funds</b>			
<i>General</i>			
General	-	26,825	26,825
<b>Restricted funds</b>			
Bally Thomas	-	330	330
Chalk Cliff Trust	-	175	175
Children in Need	-	1,531	1,531
Garfield Weston	-	534	534
General - Restricted	-	11,416	11,416
National Lottery	-	3,381	3,381
The Childwick Trust	-	7,374	7,374
	-	<b>51,566</b>	<b>51,566</b>

**Previous year**

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
<b>Unrestricted funds</b>			
<i>General</i>			
General	-	10,902	10,902
<b>Restricted funds</b>			
General - Restricted	-	25,933	25,933
	-	<b>36,835</b>	<b>36,835</b>

