

Registered Charity Number
1064266

Registered Company Number
3370871

EAST LONDON COMMUNITY LAW SERVICE

REPORT AND ACCOUNTS

31 MARCH 2021

THURSDAY



AAAQ8CBE

A11

12/08/2021

#316

COMPANIES HOUSE

**East London Community Law Service
Report and Accounts
Contents**

	Page
Company Information	1
Trustees Report	2-3
Statement of Trustees responsibilities	4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the accounts	8-9
Statement of Financial Activities	10

EAST LONDON COMMUNITY LAW SERVICE
Company Information

Trustees

Dr . Qadir Bakhsh MBE (Chairman)
Dr . A Q Sheikh (Vice Chairman)
Mr. Robert Manso
Mr. Said Aweys
Mr. Clive Lucking

Secretary

Mr. Mabrouk Alloune

Independent Examiners

S. ASGHAR & CO
85 Station Road
Harrow
London
HA2 7SW

Bankers

The Co-operative Bank
PO Box 101
1 Ballon Street,
Manchester, M60 4EP

Registered Office

Dahir Community House
702 High Road
Leyton
London E10 6JP

Registered Charity Number
1064266

Company Number
3370871

East London Community Law Service (a company limited by guarantee but without a share capital)

Report of the trustees for the year ended 31st March 2021 Governing Document

Name, registered office and constitution of the charity

The full name of the charity is	East London Community Law Service (ELCLAS)
Date of Incorporation	08/09/1997
Company registration Number	3370871
Registered Office	Dahir Community House, 702 High Road Leyton, London E10, 6JP
Charity Registration Number	1064266

Objectives and Activities

- We provide free advice; information and representation to asylum seekers, migrants and others on matters of housing, debt, and welfare benefits hate crime domestic violence, education, training and employment.
- We work to help provide relief of poverty of asylum seekers, refugees, migrants and other members of the community with restricted income who are resident in the borough by providing free and confidential advice, assistance, counselling, translation and interpretation service in matters of money, debt, welfare benefits , housing health, training and employment.

Review of Activities

East London Community Law Service is still in a phase of regrowth. Again, this year we have been able to show a positive balance in our bank accounts after many years of financial struggle and this is thanks to the assistance made available from the Big Lottery Community Funds and the government in terms of the furlough scheme.

We have been able to raise some funds through letting some of our facilities to provide the much-needed funds for continuing the work we do for the Refugees and Migrants in the borough.

However, on the other side, the income we used to generate from the Jubilee Centre is no longer available starting from December 20 due to the Coronavirus pandemic, The Council has taken back the Centre in order to set up a Covid Vaccine Centre. This had a severe effect on our finances and the running of our services.

The demand for our services has continued to grow even though we do not have a full contingent of staff but our sterling staff with the help of volunteers has coped reasonably well this year

However, the organisation is still struggling to find support for our work.

Our Multicultural Advice Service (MASC) is still operating essentially on a voluntary basis and now includes signposting cases to Citizens Advice bureaux and Victim support in cases where specialist skills are required. Our future plan for funding some level of activity continue to include, asking our partners in the consortium to share our office facilities to increase their contribution to our costs while we continue to seek funding.

Financial Review

The financial results this year shows a stable state of affairs The charity recorded a surplus of £24,735 compared to £4,847 in (2019/2020) this was mainly due assistance provided by HMRC and the Community Funds add to this the steady income received from the Private letting of the upper floor.

However, there is a real financial test ahead given that we no longer hold the lease for the Jubilee Centre and the long-term debt with the Pensions trust, which we hope we will settle in the near future.

The Management Committee is now beginning to look more optimistic about the future of the organisation.

Achievement and Performance of the Charity

Due to the government restriction, the charity was able to advice over 360 clients covering a wide range of ethnic origins, age, sex, religion and disability either face to face or over the phone and signposting and this was done via appointment as our drop off service was suspended because of the pandemic.

We assisted asylum seekers and migrant either from the EU or other countries from the day they arrive into the UK in applying for support (National Asylum Support Services) and Welfare benefit according to their circumstances and we were able to achieve a lot of success in securing both accommodation and subsistence support for them.

We assisted clients who were granted refugee status and economic migrants in their difficult transitional period by applying for the right benefits that they are eligible for while waiting to get jobs where they are found fit to work, the total financial amount gained in all the claims we submitted on their behalf was £68,520 according to our AIMS software generated report.

Life in the borough continue to be a struggle not only for migrants and refugees but also for residents finding it hard to meet day to day commitments and we think the local authority could do more to alleviate unnecessary suffering

The Board also wish to extend thanks to our volunteers whose work has enabled the organisation to continue its services with a very acceptable level of efficiency.

Trustee's responsibilities in relation to the financial Statements:

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and application of resources, including income and expenditure for the financial year. In doing so the trustees are required to:

1. Select suitable accounting policies and then apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business. The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 22nd July 2021 and signed on their behalf

Signed: Qadir Bakhil

Name: QADIR BAKHIL

Independent Examiner's Report to the trustee of East London Community Law Services

I report to the trustees on my examination of the accounts of East London Community Law Services for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustee considers that an audit is not required for this year under the Charities Act 2011, s.144 (2) (the 2011 Act) and that an independent examination is needed.

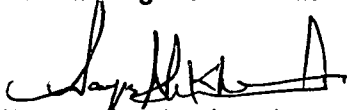
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Waqas Imlaz Khan (FCCA)
Chartered Certified Accountants
85 Station Road
North Harrow
London
HA2 7SW

28-07-2021

**East London Community Law Service
Statement of Financial Activities
for the year ended 31st March 2021**

	notes	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
Incoming Resources					
Incoming Resources from generated funds					
Grant Funding	2	-	33,627	33,627	10,000
Activities for generating funds	3	29,898	-	29,898	81,215
Other Income		165	-	165	-
Total Incoming Resources		30,063	33,627	63,690	91,215
Expenditure					
Cost of charitable activities		2,234	35,635	37,869	85,282
Governance costs		1,086	-	1,086	1,086
Total Resources Expended		3,320	35,635	38,955	86,368
Net Incoming Resources Before Transfers		26,743	- 2,008	24,735	4,847
Total Funds Brought Forward		381,420	-	381,420	376,573
Total Funds Carried Forward		408,163	- 2,008	406,155	381,420

**East London Community law Service
Balance Sheet as at 31st March 2021**

	notes	2021	2020
Fixed Assets			
Tangible Assets	4	359,160	359,160
Current Assets			
Debtors			
Cash at bank & in hand		47,851	23,116
Total Current assets		<u>47,851</u>	<u>23,116</u>
Current Liabilities			
Amounts due within one year	5	856	856
Net Current assets		<u>46,995</u>	<u>22,260</u>
Total Assets less Current liabilities		<u>406,155</u>	<u>381,420</u>
Long Term Liability			
6			
Total Net assets		<u>406,155</u>	<u>381,420</u>
Funds of the Charity			
Unrestricted Accumulated Funds		31,155	6,420
Restricted Accumulated Funds		110,000	110,000
Restricted Fixed asset Revaluation Reserve		265,000	265,000
Total Charity Funds		<u>406,155</u>	<u>381,420</u>

The trustees are satisfied that the company is entitled to exemption under section 477 of the Companies Act 2006 and no notice has been deposited under section 476 of the act requesting that an audit be conducted for the period ended 31st March 2021

The Trustees acknowledge their responsibilities for:

- (a) ensuring the company keeps accounting records which complies with the requirements of section 386 of Companies Act 2006.
- (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the 31st March 2021 and of its income and expenditure for that finance year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies act relating to accounts so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions applicable to small companies.

Approved by the board on: 28th July.....2021

Signed: Dr Qadir Bakhsh
Dr Qadir Bakhsh
Chairman, Board Of Trustees

Signed: Mr Mabrouk Alloune
Mr Mabrouk Alloune
Secretary

East London Community Law Service

Notes to the Accounts for the period ending 31st March 2021

1 Accounting Policies

Accounting Basis

- (a) The Financial statements are prepared under the historic cost basis in accordance with Financial Reporting Standards For Smaller Entities and in compliance with Statements of Recommended Practice applicable to Charities.)
- (b) The organisation's main source of income is from grants and donations. Some income is derived from activities and services provided by the Company.
- (c) Grants received for specific purposes are accounted for as Restricted Funds and are applied in accordance with the terms of the grant.
- (d) Rental income is included gross in the income and expenditure accounts on a receivable basis
- (e) Income and expenditure relating to the activities of the charity have been taken into account on the accruals basis.

	Year 2021	Year 2020
2 Grant Funding(Restricted Funds)		
Job Retention Grant	18,627	-
Waltham forest discretionary grant	5,000	-
Big Lottery Community Funds	10,000	10,000
	33,627	10,000

3 Income from Activities (Unrestricted Funds)

	Year 2021	Year 2020
Rental Income Jubilee Centre	6,375	54,206
Rental Income ELCLAS		1,620
Income From Private Lettings	23,523	25,389
	29,898	81,215
Interest Receivable & other income & donations		-
Donations Received		-
		-

4 Tangible Functional Fixed Assets

	Freehold land & Fixture & Building	Fitting &	Total Fixed Value
At Cost /Valuation/ Revaluation	375,000	64,236	439,236
Additions	-	-	
At 31st March 2021	375,000	64,236	439,236
Accumulated Depreciation & Impairment value			
Opening balance B/Forward	15,840	64,236	80,076
Charge for the year 2021			
Total Cumulative depreciation	15,840	64,236	80,076
Net Book Value @31st March 2021	359,160		359,160

East London Community Law Service

Notes to the Accounts continue

5 Current Liabilities	Year 2021	Year 2020
Other Creditors	856	856

6 Long Term Liability	Year 2021	Year 2020
The Company has a debt with Pension Trust which occurred when it withdrew from the pension scheme in 2005	18,094	18,094

7 Staff Costs	Year 2021	Year 2020
Gross Salaries	24,998	22,201
Average Nos of staff equivalent full time	1	1

8 Fund Structure Policy

The Charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in the furtherance of the objects of the charity.

Restricted Funds have been provided to the charity for particular purposes and it is the policy of the board to carefully monitor the application of those funds in accordance with restrictions placed on them. The Freehold Land & Building are treated by the requirements of the funder as restricted and are held on trust for the activities of the charity. The trustees are not in a position to dispose of the property. The detailed operations of this fund is described under the accounting policy "Capital Grants"

9 As a registered charity, the company is exempt from income & corporation tax on income derived from its charitable activities as it falls within the various exemptions available to registered charities

10 No Trustee or management committee member received any remuneration during the year nor were any amounts reimbursed to them in the current year or in the previous year

**East London Community Law Service
Statement of Financial Activities
For year ended 31st March 2021**

	Notes	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
Incoming Resources from generated funds					
Grant Funding	2		33,627	33,627	10,000
Activities for generating Funds	3	29,898		29,898	81,215
Other Income(Refunds)		165		165	
Total Income		30,063	33,627	63,690	91,215
Water rates					
		366		366	2,525
TV Licence		157.00	-	157.00	153
Staff Cost			24,998	24,998	22,201
Light & Heat			4,878	4,878	8,095
Cleaning		1,380		1,380	5,758
Insurance			1,168	1,168	1,128
Software Support					
Telephone & internet			1,586	1,586	1,762
Stationery			-		
Gratuity payment					10,000
Accountancy Fee		600	-	600	860
Bank Charges		60	-	60	60
Jubilee Centre Rent					16,562
Council Tax			1,565	1,565	
Business Rates			1,329	1,329	2,564
Repairs & Maintenance					1,266
Sundry Expenses		104		104	30
Waste collection expenses		641		641	1,305
Volunteer Expenses					213
Companies house fees		13		13	13
Cleaning product			112	112	643
Depreciation					
Jubilee Centre New Flooring Project					11,230
Residential property expenses					
Total Resources Expended		3,320	35,635	38,955	86,368
Net Incoming Resources Before Transfers		26,743 -	2,008	24,735	4,847
Total Funds Brought Forward		381,420		381,420	376,573
Total Funds Carried Forward		408,163 -	2,008	406,155	381,420