

**Company registered number 3496978**  
**Registered charity number 1075752**

**Shantona Women's & Family Centre Ltd**

**Financial Statements**

**for the year ended 31st March 2021**

**Shantona Women's & Family Centre Ltd**  
**Trustees' Report for the year ended 31<sup>st</sup> March 2021**

The trustees present their report and unaudited financial statements for the year ended 31<sup>st</sup> March 2021

**Reference and Administrative Information**

Charity name	Shantona Women's Centre Ltd
Charity Registration Number	1075752
Company Registration Number	3496978
Registered Office	Shepherds Lane Leeds LS8 5AW

**Trustees**

Jill Jones	Treasurer
Ann Eveleigh	Chair
Melody Walker	Vice chair
Susan Boalch	
Saima Javeed	Resigned 26/03/2021
Ally Martin	
Lauren Richardson	
Catherine Mahoney	
Lynne Anne Guzha	

**Company Secretary**

Nahid Rasool

**Principal staff**

Nahid Rasool	CEO
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**Independent Examiner**

Paul Cowham MA ACA DChA  
Green Fish resource Centre  
46 – 50 Oldham Street  
Manchester  
M4 1LE

**Bankers**

Unity Trust Bank  
Four Brindleyplace  
Birmingham  
B1 2JB

Charity Bank Limited  
194 High Street  
Tonbridge  
Kent  
TN9 1BE

## **Shantona Women's & Family Centre Ltd**

### **Trustees' Report for the year ended 31 March 2021**

#### **Objectives and activities**

Shantona has been operating as a limited company since January 1998 and as a registered charity since 28<sup>th</sup> May 1999. Its charitable objectives are; "To promote the benefit of women in Leeds and the surrounding area by the advancement of education, relief of poverty, the preservation and protection of good health and the provision of facilities for recreation and leisure-time occupation in the interests of social welfare, in particular but without prejudice to the foregoing, for women of Bangladeshi origin."

The name Shantona means, "Comfort" in Bengali. Established in 1998 by local Bangladeshi women, the aim of Shantona is to provide a separate, safe centre for women, children and young people.

In 2018 Shantona celebrated our 20th year of operation. We have received various awards and recognition for the strengths, achievements and benefits to the community including the Duke of York community initiative awards 2007 and 2012, A1 Business Excellence and the Golden Owl for our Hope Film. In recognition of her contribution to the public and voluntary sector in Leeds our CEO, Nahid Rasool, was also awarded an Honorary Doctorate of the University by Leeds Beckett in 2017.

Shantona's diverse team reaches out to isolated women, building trusting relationships and empowering BAME women and families to be confident, independent and resilient, to tackle inequality and to participate in programmes to improve community cohesion.

Shantona challenges inequalities, discrimination and poor cultural practice. We address issues such as domestic abuse (DV), Child Sexual Exploitation (CSE), preventing extremism and provide parenting support within BAME communities. Through our work, women and girls have developed leadership skills and have become empowered to influence and challenge culturally sensitive issues within their community which would otherwise remain hidden and go unreported. As a result, women are now sharing their experiences around domestic abuse and child sexual exploitation publicly and influencing faith groups including mosques.

Shantona is highly regarded as a specialist organisation providing culturally sensitive support to BAME communities and over many years has developed resources to support professionals to adopt culturally sensitive services.

As a result of growing demand Shantona built an extension to its centre in 2011 and, since then, increasing numbers of women, children and families use the centre. Because of this increase, we are now unable to accommodate the needs of the community within the centre and are now using various other premises to meet the demand.

#### **Covid Impact**

During the first lockdown Shantona's staff team worked from home for a period but we never lost contact with the community in response to Lockdown. We've changed gear and have been delivering emergency food parcels, supporting people over the phone and of course, making great videos like the Cooking with Zaynah series to encourage families to stay healthy at home.

We have produced a number of other videos in the pipeline such as a sports series (including things like tai chi and cricket), crafting series and others. Community support is at the heart of Shantona, so we're trying our hardest to support some of the most vulnerable women in our communities. From June 2020 we returned to the office and started some of our face to face and group work. We have also developed a COVID safe workplace and implemented a thorough risk assessment.

#### **Shantona's services over the year include:**

**Domestic Violence (DV) Support:** Supporting BAME women and girls who are facing abuse including; domestic (mental, physical, emotional abuse), forced marriage, honour based violence, Child Sexual Exploitation and isolation resulting from divorce or marriage breakdown.

**Isolation Work** – to work with victims of DV from marginalised BAME women, who often become socially excluded and lonely after leaving violent relationship, for many reasons including community pressure, lack of confidence and skills.

**Child Sexual Exploitation (CSE)** - increasing awareness and supporting young people to seek help and disclose any sexual exploitation they face within a culturally sensitive environment.

## **Shantona Women's & Family Centre Ltd**

### **Trustees' Report for the year ended 31 March 2021**

Healthcare Provision – Working with BAME women, children and young people to address health inequality, promoting healthy life-styles, easing access to health services and meeting the health-related recreational needs of the community.

Older Peoples Project - creating opportunities for women aged 50+ (mainly from the South Asian Community) to meet new people, build friendships, socialise and obtain emotional support.

Community Cohesion Project - to build community resilience; protect vulnerable people who due to isolation, inequality and feeling oppressed within the community and wider society are at higher risk of developing extreme views. To focus on issues such as cohesion and integration, empowerment and women's rights, voice and leadership,

Women's Lives Leeds – working directly with women and girls with complex needs, providing one to one intensive support, and taking a holistic approach to meet their specific needs.

Shoman Adiker (Training & Employment project) – to develop customised support to vulnerable BAME women who often faced barriers to engage in economic activities. The project supports them to realise and value of their potential and progress into self-employment pathways.

COVID-19 – brought lot of challenges for the community we serve, as many of our service users were affected by that, which includes the staff team, as they are the part of the community. People from the communities were faced with poverty, deprivation and inequalities in many areas. During this period Shantona has taken a lead role to make sure, communities are getting the extra support to come out of the difficult time. Therefore we have applied for additional funding to increase capacity, develop our IT and technologies to support the most vulnerable women, young people and their families.

Thanks to our funders for providing COVID-19 extraordinary provision, including Big lottery, BBC Children in Need, Henry Smith, Community Foundation, Public Health, Globals make some noise, MOJ-Police Crime Commissioner fund and Community Match Challenge etc.

Youth Club - working with young people to facilitate their personal, social and educational development and supporting them during their period of transition from dependence to independence.

Early Years Provision: providing 30 hours free pre-school nursery education to children aged 2 and 3-4 years, by bilingual staff who have a good knowledge and understanding of the local communities' needs.

Community Minibus: Shantona runs a community minibus for the community that it serves. The minibus has been vital for engaging local women, children and young people and enabling them to take part in wider activities, including swimming, play scheme outings, nature walks etc.

#### **Role and Contribution of Volunteers:**

Over the past year Shantona has benefitted from a team of 5 volunteers ensuring that we were able to deliver our services effectively. Our volunteers have actively contributed as part of the Health, Young People's Services and DV project.

#### **Achievements and performance**

Over the years Shantona has provided unique services, not only to overcome barriers to access services, but also to help people become independent. From being a small community organisation providing social and recreational activities for the Bangladeshi community with the focus on a particular geographical area of Leeds, it is now catering for people from various ethnic minority communities. By advocating and meeting the needs of our target group, we hope to benefit the whole of society by encouraging integration and community cohesion and reducing inequality.

The trustees confirm that they have paid due regard to Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

#### **Financial review**

Shantona has again been successful in attracting funding from various sources.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current

## **Shantona Women's & Family Centre Ltd**

### **Trustees' Report for the year ended 31 March 2021**

activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. The charity has designated funds amounting to £80,000 which have been set aside out of unrestricted funds for specific purposes. Note 17 provides further details of the purpose of these funds.

#### **Plans for future periods**

Shantona as an organisation has adopted, extended and changed a lot. Currently we are working with many culturally diverse communities of interest, became the voice of small organisations and supporting them in a collaborative way, including BHI, Orion Partnership, Women's Lives Leeds etc. are small organisations which Shantona is supporting whereas we are working in partnership with them, while possibly supporting smaller organisations & their voice.

Future plans include:

- Develop our services to become more specialist services for culturally diverse communities, who are facing many difficulties because of inequalities
- Reaching out to partners outside of Leeds and engaging in further collaboration.
- Continuing to raise awareness around violence against women and girls and producing resources.
- Development of staff team to support the communities.
- Carrying out research and developing further services to meet the needs of the community and dealing with new emerging issues.
- Increasing the amount of young people's provision and improving community cohesion between young people from Harehills.
- Involvement in further partnerships with various domestic violence projects by bringing an integrated approach, to tackle various issues around DV and CSE; our joint approach will be citywide to increase working with people who are not reporting violence, as well as working on child sexual exploitation through a targeted support service with Safer Leeds and the Domestic Violence Forum.

#### **Structure, governance and management**

The charity is a company limited by guarantee and registered as a charity on 28 May 1999. The charitable company was established under a Memorandum of Association which established its objects and powers and is governed under its Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Jill Jones  
Catherine Mahoney  
Lynne Anne Guzha  
Ann Eveleigh  
Melody Walker  
Susan Boalch  
Saima Javeed  
Ally Martin  
Lauren Richardson

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee shall comprise of no more than twenty members of the community elected at the annual general meeting and shall meet at least six times each year. The company has created structures to ensure that there are agreed roles for members. The members of the board have managerial and business acumen, an understanding of the needs of the local community and awareness of local issues as well as an understanding of the requirements of charity law.

The Management Committee of the company has the power to determine applications for membership, and responsibility for the strategic direction and proper running of the charity.

#### **Recruitment and appointment of Trustees**

Board of Trustees are recruited through advertising and via networking, interviewed by the Chair and CEO prior to joining. Members are elected at the annual general meeting and may be co-opted at other times.

**Shantona Women's & Family Centre Ltd**  
**Trustees' Report**  
**for the year ended 31 March 2021**

**Introduction and training of Trustees**

New Trustees complete a skills audit and receive a comprehensive induction session with the CEO, as well as receiving a Management Committee Handbook. Trustees are encouraged to attend annual away days and to observe Shantona's services. Trustees are offered training in areas in order to fulfill their roles.

Day to day management is delegated to the following key personnel: -

Nahid Rasool (CEO): manages and develops staff, finance, premises and other resources of Shantona in collaboration with the Management Committee. Responsible for ensuring and facilitating the participation of service users and ensuring a high professional profile for the Centre's work with relevant agencies, commissioners and other stake holders.

Harpreet Dosanjh (Office Manager): deals with PAYE, book-keeping, managing the bank accounts, providing yearly financial information for the independent examination, evaluating user information for monitoring purposes and gathering information required by funders or partner organisations.

Ashia Akhtar (Administrator/PA to Director): Day to day administration of the centre and being the first point of contact for the organisation and service users via the telephone and face to face.

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute no more than £1 in the event of a winding up.

**Risk Factors**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

**Company status**

The company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding-up. The number of guarantees at 31<sup>st</sup> March 2021 was 8.

**Shantona Women's & Family Centre Ltd**

**Trustees' Report  
for the year ended 31 March 2021**

**Statement of trustee responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees, who are directors for the purposes of company law, who served during the year and up to the date of this report are set out on page 1.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies' subject to the small companies' regime of the Companies Act 2006.

Approved by the trustees and signed on their behalf by:



..... Signed

Ann Eveleigh

..... Name

07 / 19 / 2021

..... Date

## Independent Examiner's Report to the Trustees of

### Shantona Women's & Family Centre

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Paul Cowham*

Paul Cowham FCA DChA  
Green Fish Resource Centre  
46 – 50 Oldham Street  
Manchester  
M4 1LE

07 / 27 / 2021

Date .....



Shantona Women's & Family Centre Ltd  
Statement of Financial Activities  
(including Income and Expenditure account)  
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
<b>Income</b>					
Donations and legacies	-	1,602	670	2,272	340
Charitable activities	3	118,427	549,710	668,137	533,382
Fees and other income	4	4,325	-	4,325	9,557
Investments	5	193	-	193	280
<b>Total income</b>		<b>124,547</b>	<b>550,380</b>	<b>674,927</b>	<b>543,559</b>
<b>Expenditure</b>					
Raising funds	6	-	-	-	-
Charitable activities	7	114,056	435,823	549,879	512,502
<b>Total expenditure</b>		<b>114,056</b>	<b>435,823</b>	<b>549,879</b>	<b>512,502</b>
<b>Net income/(expenditure) for the year</b>	8	<b>10,491</b>	<b>114,557</b>	<b>125,048</b>	<b>31,057</b>
Transfer between funds		-	-	-	-
<b>Net movement in funds for the year</b>		<b>10,491</b>	<b>114,557</b>	<b>125,048</b>	<b>31,057</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		257,822	37,322	295,144	264,087
<b>Total funds carried forward</b>		<b>268,313</b>	<b>151,879</b>	<b>420,192</b>	<b>295,144</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

Shantona Women's & Family Centre Ltd  
Company number 3496978

Balance sheet as at 31 March 2021

	Note	2021	2020
		£	£
<b>Fixed assets</b>			
Tangible assets	13	1,337	6,057
<b>Total fixed assets</b>		<b>1,337</b>	<b>6,057</b>
<b>Current assets</b>			
Debtors	14	897	3,140
Cash at bank and in hand		419,158	287,147
<b>Total current assets</b>		<b>420,055</b>	<b>290,287</b>
<b>Liabilities</b>			
Creditors: amounts falling due in less than one year	15	(1,200)	(1,200)
<b>Net current assets</b>		<b>418,855</b>	<b>289,087</b>
<b>Total assets less current liabilities</b>		<b>420,192</b>	<b>295,144</b>
<b>Net assets</b>		<b>420,192</b>	<b>295,144</b>
<b>Funds of the charity</b>			
Restricted income funds	16	151,879	37,322
Unrestricted income funds	17	268,313	257,822
<b>Total charity funds</b>		<b>420,192</b>	<b>295,144</b>

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 11 to 22 form part of these accounts.

07 / 27 / 2021

Approved by the trustees on ..... and signed on their behalf by:

Jill Jones  
Name

Ann Eveleigh  
Name

Signature

*Jill Jones*

Signature

*AP Eveleigh*

Shantona Women's & Family Centre Ltd

Statement of Cash Flows  
for the year ending 31 March 2021

	Note	2021 £	2020 £
<b>Cash provided by/(used in) operating activities</b>	-	<b>131,818</b>	<b>40,217</b>
<hr/>			
<i>Cash flows from investing activities:</i>			
Bank interest		193	280
Proceeds from sale of tangible fixed assets		-	-
Purchase of tangible fixed assets		-	-
Proceeds from sale of investments		-	-
Purchase of investments		-	-
<hr/>			
<b>Cash provided by/(used in) investing activities</b>		<b>193</b>	<b>280</b>
<hr/>			
Increase/(decrease) in cash and cash equivalents in the year		132,011	40,497
Cash and cash equivalents at the beginning of the year		287,147	246,650
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<b>Cash and cash equivalents at the end of the year</b>		<b>419,158</b>	<b>287,147</b>
<hr/>			
		-	

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### **1 Accounting policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Shantona Women's & Family Centre Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **b Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

#### **c Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The Covid 19 pandemic has not, as of June 2020, had a significant negative impact on the charity's finances, although the charity has had to adapt some of its services during this time.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2021 (continued)

**d Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

**e Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**f Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2021 (continued)

**g Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**h Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**i Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

**j Tangible fixed assets**

Individual fixed assets costing £2,500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Motor vehicles:	25% reducing balance
Fixtures equipment and toys	15% straight line
Computer equipment:	33% straight line

**m Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**n Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**o Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### O Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### P Pensions

Employees of the charity are entitled to join the charity's defined contribution workplace pension scheme. The charity's liability to the scheme is restricted to the contributions disclosed in note 9, subject to the minimum legal requirement.

## 2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

### Income from donations and legacies

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Donations	1,602	670	2,272	340
<b>Total</b>	<b>1,602</b>	<b>670</b>	<b>2,272</b>	<b>340</b>
<i>Total by fund 31 March 2020</i>	<i>340</i>	<i>-</i>	<i>340</i>	

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 3 Income from charitable activities

	Unrestricted £	Restricted £	Total 2021 £	Unrestricted £	Restricted £	Total 2020 £
Grants						
Public Health	-	36,332	36,332	-	36,332	36,332
The National Lottery						
Community Fund	1,700	165,980	167,680	-	158,154	158,154
Brelms Trust	-	2,500	2,500	-	2,500	2,500
BSBT Home Office		-	-	-	80,634	80,634
CLLD - ESIF	-	25,174	25,174	-	-	-
Leeds Community						
Foundation	-	59,015	59,015	-	2,420	2,420
Early Years	91,727		91,727	110,478	-	110,478
Global's Make Some						
Noise-DCMS	-	23,000	23,000	-	-	-
GSK impact award	-	-	-	30,000	-	30,000
Leeds City Council (in						
kind)	-	8,081	8,081		7,362	7,362
Leeds City Council						
Playscheme	-	-	-	-	970	970
Leeds City Council -						
Small Projects		9,200	9,200	-	2,074	2,074
Leeds Strategic Fund	-	24,997	24,997	-	12,498	12,498
Live well Leeds	-	20,001	20,001	-	20,001	20,001
Lloyds Bank Foundation	25,000	-	25,000	-	-	-
Ministry of Justice PCC		22,003	22,003	-	-	-
Henry Smith	-	30,000	30,000	-	29,400	29,400
Henry Smith COVID 19						
- DCMS	-	65,550	65,550	-	-	-
Lunch club	-	834	834	-	1,399	1,399
BBC Children in Need	-	36,996	36,996	-	38,616	38,616
UK Community						
Foundation	-	20,000	20,000	-	-	-
Other		47	47	-	544	544
<b>Total</b>	<b>118,427</b>	<b>549,710</b>	<b>668,137</b>	<b>140,478</b>	<b>392,904</b>	<b>533,382</b>

### 4 Fees and other income

	Unrestricted £	Restricted £	2021 £	2020 £
User contributions	447	-	447	2,989
Childcare	85	-	85	4,403
Other income	3,793	-	3,793	2,165
	<b>4,325</b>	<b>-</b>	<b>4,325</b>	<b>9,557</b>

All income from fees and trading is unrestricted (as with the comparative figures)



# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 5 Investment income

	Unrestricted £	Restricted £	2021 £	2020 £
Income from bank deposits	193	-	193	280
	<u>193</u>	<u>-</u>	<u>193</u>	<u>280</u>

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

### 6 Analysis of expenditure on raising funds

	Total 2021 £	Total 2020 £
Fundraising costs	-	-
	<u>-</u>	<u>-</u>

### 7 Analysis of expenditure on charitable activities

	Total 2021 £	Total 2020 £
Staff costs	442,633	414,986
Depreciation	4,720	4,868
Premises costs	18,216	13,036
General running costs	62,014	26,840
General running costs (in kind)	8,081	7,362
Payments to partners	-	23,940
Programme costs	12,338	17,722
Travel	677	2,232
Governance costs		
Annual general meeting	-	-
Other governance costs	-	316
Independent examination	1,200	1,200
	<u>549,879</u>	<u>512,502</u>
	2021 £	2020 £
Restricted expenditure	435,823	435,823
Unrestricted expenditure	114,056	76,679
	<u>549,879</u>	<u>512,502</u>

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 8 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021	2020
	£	£
Depreciation	4,720	4,868
Independent examiner's remuneration		
- accountancy	550	550
- independent examination	650	650
	<hr/>	<hr/>

### 9 Staff costs

Staff costs during the year were as follows:

	2021	2020
	£	£
Wages and salaries	399,205	371,051
Social security costs	24,564	21,394
Employers pension contributions	23,428	19,869
Staff expenses, training & recruitment	1,487	2,672
HMRC JRS receipts	(6,051)	-
	<hr/>	<hr/>
	442,633	414,986
	<hr/>	<hr/>

No employee has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 27 (2020: 26).

The average full time equivalent number of staff employed during the period was 17.5 (2020: 17).

The key management personnel of the charity comprise the trustees, the CEO, the Finance & Monitoring Officer and the Administrator/PA to the CEO. The total employee benefits of the key management personnel of the charity were £78,744 (2020: £77,201).

### 10 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration, reimbursed travel expense of £nil were paid during the year (2020: £7).

Aggregate donations from related parties were £nil (2020: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 11 Government grants

The government grants recognised in the accounts were as follows:

	2021 £	2020 £
Big Lottery	165,980	158,154
Early Years NEG	91,727	110,478
Public Health	36,332	36,332
Leeds City Council - Playscheme	-	970
Leeds City Council - Small Projects	9,200	2,074
DCMS	88,550	-
CLLD - ESIF	25,174	-
	<hr/> 416,963	<hr/> 308,008
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

### 12 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

### 13 Fixed assets: tangible assets

	Motor Vehicles £	Fixtures, equipment & toys £	Computer equipment £	Total £
<b>Cost</b>				
At 1 April 2020	23,754	37,168	23,864	84,786
Additions	-	-	-	-
	<hr/> 23,754	<hr/> 37,168	<hr/> 23,864	<hr/> 84,786
At 31 March 2021	<hr/> <hr/> 23,754	<hr/> <hr/> 37,168	<hr/> <hr/> 23,864	<hr/> <hr/> 84,786
<b>Depreciation</b>				
At 1 April 2020	21,971	37,168	19,590	78,729
Charge for the year	446	-	4,274	4,720
	<hr/> 22,417	<hr/> 37,168	<hr/> 23,864	<hr/> 83,449
At 31 March 2021	<hr/> <hr/> 22,417	<hr/> <hr/> 37,168	<hr/> <hr/> 23,864	<hr/> <hr/> 83,449
<b>Net book value</b>				
At 31 March 2021	<hr/> <hr/> 1,337	<hr/> <hr/> -	<hr/> <hr/> -	<hr/> <hr/> 1,337
At 31 March 2020	<hr/> <hr/> 1,783	<hr/> <hr/> -	<hr/> <hr/> 4,274	<hr/> <hr/> 6,057

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 14 Debtors

	2021 £	2020 £
Accrued income	-	2,243
Prepayments	897	897
	<hr/>	<hr/>
	897	3,140
	<hr/>	<hr/>

### 15 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors and accruals	1,200	1,200
	<hr/>	<hr/>
	1,200	1,200
	<hr/>	<hr/>

### 16 Analysis of movements in restricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
The National Lottery Community Fund - Reaching Communities	12,440	132,827	(114,272)	-	30,995
The National Lottery Community Fund - Women's Lives Leeds	7,705	33,153	(25,905)	-	14,953
The Brelms Trust CIO	1,304	2,500	(1,563)	-	2,241
CLLD - ESIF training & employment	-	25,174	(33,375)	-	(8,201)
Global's Make Some Noise-DCMS	-	23,000	(23,000)	-	-
Healthy Holidays	-	28,180	(18,180)	-	10,000
LCC - lunch club	-	1,669	(1,144)	-	525
Henry Smith	7,350	30,000	(29,850)	-	7,500
Henry Smith - Covid 19	-	65,550	(39,044)	-	26,506
BBC Children in Need - CSE	7,009	21,738	(16,889)	-	11,858
BBC Children in Need - family/young people	-	12,498	(9,106)	-	3,392
BBC Children in Need - COVID	-	2,760	(2,760)	-	-
Leeds Strategic Fund	-	24,997	(23,557)	-	1,440
NCH Welfare Milk	-	47	(47)	-	-
Public Health	-	36,332	(36,332)	-	-
LCC - in kind	-	8,081	(8,081)	-	-
Leeds Community Foundation	-	30,000	-	-	30,000
Live Well Leeds - CBMHS	-	20,001	(20,001)	-	-
Ministry of Justice PCC	-	22,003	(22,003)	-	-
Small Projects - Leeds City Council	1,514	9,200	(10,714)	-	-
UK Community Foundation	-	20,000	-	-	20,000
Small restricted donations	-	670	-	-	670
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	37,322	550,380	(435,823)	-	151,879
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

# Shantona Women's & Family Centre Ltd

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 16 Analysis of movements in restricted funds (continued)

Previous reporting period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
The National Lottery Community Fund -	-	117,507	(105,067)	-	12,440
The National Lottery Community Fund -	7,375	31,210	(30,880)	-	7,705
Brelms Trust	1,915	2,500	(3,111)	-	1,304
BSBT Home Office	(2,346)	49,960	(47,614)	-	-
BSBT-HM Hate Crime	-	30,674	(30,674)	-	-
LCC - lunch club	-	1,399	(1,399)	-	-
Henry Smith	7,200	29,400	(29,250)	-	7,350
BBC Children in Need - CSE	-	28,627	(21,618)	-	7,009
BBC Children in Need - family/young	-	9,989	(9,989)	-	-
Leeds Strategic fund	9,969	12,498	(22,467)	-	-
NCH Welfare Milk	-	252	(252)	-	-
Public Health	-	36,504	(36,504)	-	-
LCC - Playscheme	-	970	(970)	-	-
LCC - in kind	-	7,362	(7,362)	-	-
Live Well Leeds - CBMHS	-	20,001	(20,001)	-	-
Small Projects - Community	-	2,420	(2,420)	-	-
Small Projects - Leeds City Council	-	2,074	(560)	-	1,514
Small Projects - Oblong Leeds	-	120	(120)	-	-
Time to Shine (Big Lottery &	-	9,437	(9,437)	-	-
Total	24,113	392,904	(379,695)	-	37,322

Name of	Description, nature and purposes of the fund
Public Health	Tackling health inequalities within Bangladeshi community.
The National Lottery Community Fund - Reaching Communities	to develop a scheme aimed at women and girls among black and minority ethnic (BME) groups in the city, to support victims of violence and educate encourage others to build resilience.
LCC Lunch Club	to provide nutritious and healthy eating regime for the elderly.
BBC-CIN CSE	is to increase awareness and support young people to seek help and disclose about sexual exploitation they face in different situations, within a culturally sensitive environment.
BBC-CIN DV	to support children witnessing violence within family and manage issues after fleeing from domestic violence, in order to build a better family life, settle within the community and take control of their lives.
Henry Smith	Contribution towards Core Salaries for strategic development.

## Notes to the accounts for the year ended 31 March 2021 (continued)

**16 Analysis of movements in restricted funds (continued)**

<b>Name of</b>	<b>Description, nature and purposes of the fund</b>
Early Years	To provide 30 hours free pre-school nursery for children aged 2 & 3-4 years old.
Women's Lives Leeds	to work directly with women and girls with complex needs by providing one to one intensive support, that will take a holistic approach meeting their specific needs.
Leeds Strategic Fund	To work with victims of DV from marginalised BME women, to break their fear of loneliness and enable to lead an independent life.
CLLD-ESIF	to develop customised support to vulnerable BAME women who often faced barriers to engage in economic activities.
Live Well Leeds	To create a safe, non-judgmental and friendly space to support BAME 16+ women with mild to moderate mental health needs
Healthy Holidays	to provide a safe and nurturing environment for young people to experience, learn and explore whilst making new friends without the financial constraints of holiday poverty.

**17 Analysis of movement in unrestricted funds**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	211,765	124,547	(109,336)	(40,000)	186,976
Core costs, consultancy fees and project development	40,000	-	-	40,000	80,000
Fixed assets	6,057	-	(4,720)	-	1,337
	<b>257,822</b>	<b>124,547</b>	<b>(114,056)</b>	<b>-</b>	<b>268,313</b>
<b>Previous reporting period</b>	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>As at 31 March 2020 £</i>
General fund	189,049	150,655	(127,939)	-	211,765
Core costs, consultancy fees and project development	40,000	-	-	-	40,000
Fixed assets	10,925	-	(4,868)	-	6,057
	<b>239,974</b>	<b>150,655</b>	<b>(132,807)</b>	<b>-</b>	<b>257,822</b>

# Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2021 (continued)

## 17 Analysis of movements in unrestricted funds (continued)

Name of	Description, nature and purposes of the fund
Core costs, consultancy fees and project development	These funds are to make sure all policies and procedures are up to date, as well as development of Shantona's existing and new projects. Also to cover Shantona Women Centre's all redundancy and other liabilities in the event of Closure
Fixed assets	The fixed asset fund represents the net book value of fixed assets in the accounts which do not form part of free reserves and are to be used by the charity in the furtherance of it's charitable objects.

## 18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	-	1,337	-	1,337
Net current assets/(liabilities)	185,639	81,337	151,879	418,855
Total	186,976	82,674	151,879	420,192

## 19 Lease commitments

The charity had the following commitments under non-cancellable operating leases:

	Land and buildings		Equipment	
	2021 £	2020 £	2021 £	2020 £
Leases expiring in:				
One year	-	-	-	942
Two to five years	-	-	11,780	-

## 20 Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
<b>Net income/(expenditure) for the year</b>	125,048	31,057
<b>Adjustments for:</b>		
Depreciation charge	4,720	4,868
Loss/(profit) on sale of fixed assets	-	-
Dividends, interest and rents from investments	(193)	(280)
Decrease/(increase) in stock	-	-
Decrease/(increase) in debtors	2,243	4,472
Increase/(decrease) in creditors	-	100
<b>Net cash provided by/(used in)</b>	131,818	40,217

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