



# Trustees' Annual Report for the period

		Period start date			Period end date		
	01	04	2020		31	03	2021
<b>From</b>					<b>To</b>		

## Section A Reference and administration details

<b>Charity name</b>	St. Ives Sailing School
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1182904
<b>Charity's principal address</b>	The Dinghy Pen
	Back Lane
	St. Ives
	TR26 1LS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shirley Russell	Chair		
2	Barbara Harris	Trustee		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of St. Ives Sailing School is the promotion of community participation in healthy recreation for the benefit of the residents of Cornwall and surrounding regions by the provision of facilities for learning to sail.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

All trustees have had regard to Charity Commission guidance on public benefit, and have taken it into account when making decisions.

We have reviewed Charity Commission guidance on internal financial controls, and have worked through the Charity Commission checklist by way of maintaining good financial governance.

We have continued the set-up of a publicly accessible accredited training facility by funding further instructor training to a level acceptable for accreditation with the RYA.

We have continued to produce policies for the charity to ensure that the Sailing School is run in accordance with RYA standards and with good governance. This is in preparation for an anticipated RYA accreditation visit in the next financial year.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our activities this year have been significantly curtailed by the pandemic, however:

We have made a number of applications for grant funding this year, including a significant application for capital funding to provide dedicated teaching premises.

We have consulted with the Principal and Chief Instructor of a sailing school in Devon, to guide our process towards RYA accreditation.

We have continued to write policies and operating procedures to ensure that our training meets RYA standards, and that members of the community who access our facilities can do so safely and confidently.

We have funded more training so that our sail training can be delivered to a standard commensurate with RYA accreditation, including safe instruction and on-water safety cover.

We have liaised with committees of local sailing clubs regarding use of facilities and changes that need to be made to achieve accreditation.

The trustees have met this year, to consider policies, make decisions and agree the accounts and annual report.

We have received donations to help us pursue some of these achievements.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We may hold reserves of cash in our bank account prior to authorising the payments which those reserves are intended for. We will never be in deficit in any of our funds.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BARBARA JANE HARRIS	SHIRLEY PATRICIA RUSSELL
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	31/3/21	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St. Ives Sailing School

1182904

## Receipts and payments accounts

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For the period  
from

01/04/2020

To

31/03/2021

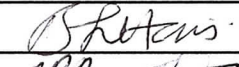
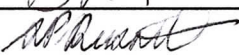
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	678	-	-	678	-
Grants	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	678	-	-	678	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	678	-	-	678	-
<b>A3 Payments</b>					
Training accommodation	359	-	-	359	-
Stationery	-	-	-	-	-
Mileage	319	-	-	319	-
Training	-	-	-	-	-
Training literature	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	678	-	-	678	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	678	-	-	678	-
<b>Net of receipts/(payments)</b>	0	0	-	0	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	0	0	-	0	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	0	0	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	0	0	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	BARBARA HARRIS	21/3/21
	SHIRLEY RUSSELL	21/3/21