



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	April	2020	To	31	March	2021

Section A

Reference and administration details

Charity name Friends of St Marys School Knaresborough

Other names charity is known by FOSM

Registered charity number (if any) 1182962

Charity's principal address St Mary's Primary School

Tentergate Road,

Knaresborough,

Postcode HG5 9BG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clare Pascall	Chair	Until September 2020	
2	Susan Thom	Secretary	Until 9 th July 2020	
3	Victoria Hill	Treasurer	Until 9 th July 2020	
4	Mikalie Lord	Secretary	From 9 th July-September 2020	
5	Vanessa Duckenfield	Trustee Chair	From 9 th July until Sept From September 2020	
6	Lianne Baker	Treasurer	From 9 th July 2020	
7	Clare Pascall	Secretary	From September 2020	
8	Kelly Harmner	Trustee	From 9 th July 2020	
	Jane Moore	Trustee (Ex Officio)		St Mary's School

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Seven of the possible eight trustees are elected by members except for one which is offered to the Principal Administrative Lead of the School.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the FOSM is to advance the education of pupils in the School in particular by:

- (1) *Developing effective relationships between the staff, parents and others associated with the school; and*
- (2) *Engaging in activities or providing facilities or equipment which support the school.*

The Object is achieved by organising and running events, to raise funds to pay for or towards curriculum enrichment, social activities or new equipment and facilities.

Examples of fund-raising events and activities include:

- Book Fairs
- Cake Raffles
- Printing and sale of Christmas Card designed by the children of the school
- Christmas Fairs (Open to the wider community)
- Discos/Movie Nights for all the children of the school
- Quiz for Teachers and Parents (open to the wider community)
- Summer Fun Days (open to the wider community)

Funds raised go towards activities, equipment and social events for the children of the School including:

- Enrichment Activities
- School Trips
- Discos/Movies Nights
- Christmas Events
- Playground markings and equipment
- Books
- IT Equipment
- School Trips

When deciding what and how to spend funds, the trustees have had regard to the Charity Commission guidance on public benefit, in particular ensuring that all students in the school have been given equal access and opportunity to receiving the benefit of the FOSM funds, activities, enrichment and events. We have also tried to open the social aspect of the FOSM to the wider community where possible.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2020-2021 (COVID Years) The focus for this year has been sustaining any activities and any allocation of funds that usually happen in our annual calendar; making events virtual where possible and exploring ways of raising funds though connecting with other projects such as Charity Eats and work with the Co-op.

The biggest fundraisers this year took place around Christmas time, as in the absence of our usual Christmas Fair we had a range of activities to bring a little Christmas cheer across the school. The usual suspects of our Christmas Raffle and Christmas cards proved popular – a hand designed card or personalised gift send to loved ones and a chance to win some of the fabulous prizes collated through the raffle seemed to fit what people wanted.

Alongside these events we also reviewed our role in keeping Christmas traditions going during lock down. Our Virtual Santa was visited by a number of families, all who were able to recreate the magic of seeing Santa in their own home. Not a huge fund raiser for us, but an important way to sustain FOSM connection with the families that got involved.

Last year, we were also awarded some Co-Op funding toward updating and revitalising the School Garden, which everyone will be able to enjoy. These funds became available to us this year, we've been actioning the first phase of our Garden project in areas where restrictions allowed. There's lot of exciting opportunity with this work, and next year we hope for it to become a way of engaging the wider school community.

Covid 19 has impacted fundraising everywhere, and we've been looking out for other ways to raise funds in partnership with others. Initiatives such as Charity Eats enable us to raise fund when orders are place through their app – whilst low investment in time and energy from us, we're hoping that initiatives such as this could enable a stead trickle of income in the future.

Section E

Financial review

Brief statement of the charity's policy on reserves

As the school relies on and books various events a year in advance, the FOSM committee has agreed to maintain a £3,000 in reserve, which is to be spent on these pre-booked items should we have a bad year and the membership is to be made aware at the next AGM if these funds are to be spent.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

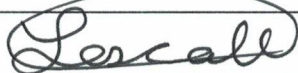
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Clare Pascall

Position (eg Secretary, Chair, etc)

Secretary

Date

13th June 2021



FOSM Charity

April 2020

to April 2021

Receipts [in]

	This Year	Last Year
Movie Nights	£0.00	£0.00
Easy Fundraising	£0.00	£103.77
Book Fair	£0.00	£605.51
Camps / Outings / Events	£0.00	£6,053.74
Quiz Night	£0.00	£524.50
Refreshments	£0.00	£99.40
Donations	£684.95	£968.06
Cake Raffle	£0.00	£462.35
Other	£525.00	£494.00
Christmas Cards	£1,093.25	£708.50
2nd Bank account (Manual)	£0.00	£0.00
Totals	£2,303.20	£10,019.83

Payments [Out]

	This Year	Last Year
Movie Nights	£0.00	£0.00
Book Fair	£0.00	£605.51
Quiz Night	£0.00	£30.47
Camps / Outings / Events	£0.00	£3,230.84
Refreshments	£0.00	£60.99
Gifts	£878.14	£506.10
Pantomime	£0.00	£401.50
Curriculum Enhancement	£0.00	£451.00
Cake Raffle (to school funds)	£0.00	£462.35
Other	£774.90	£1,319.32
Christmas Cards	£713.93	£447.06
FOSM running costs	£111.00	£124.32
2nd Bank account (Manual)	£0.00	£0.00
Totals	£2,477.97	£7,639.46

Surplus or (deficit) for the year

-£174.77	£2,380.37
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Balances brought forward

Bank - 1	£7,563.83	£0.00
Bank - 2	£0.00	£0.00
Cash	£107.25	£0.00
	£7,671.08	£0.00

Balances in hand at year-end

Bank - 1	£7,407.06	£7,563.83
Bank - 2	£0.00	£0.00
Cash	£89.25	£107.25
	£7,496.31	£7,671.08

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: LIANNE BAKERSignature & Date: L. D. Baker 24/05/21

Reviewer's Certificate: The above statements agree with the records and vouchers of FOSM Charity for the financial year ended April 2021

Reviewed by: ALEX SCARRATTSignature & Date: Alex Scarratt 24/5/21

Notes: