Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 October 2020

for

The Wayfinderwoman Trust

West and Berry Limited
Mocatta House
Brighton
East Sussex
BN12 4DU

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Report of the Trustees for the Year Ended 31 October 2020

The trustees present their report with the financial statements of the charity for the year ended 31 October 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's principle aim is to promote social inclusion for the public benefit by preventing women and young girls of working age from becoming socially excluded, relieving the needs of those who are socially excluded and assisting them to integrate into society by:

- a) The provision of information and advice,
- b) Building a mutual support community, able to network with others with similar experiences with the object of providing individuals with the knowledge, understanding and confidence to overcome barriers to employment opportunities,
- c) One to one support, workshops and seminars with the objective of enabling women and young girls so that they have the skills and confidence to overcome any barriers that are preventing them from identifying and pursuing employment choices prior to, and during their working lives,
- d) Provision of on-line and face to face support in an empathic, non-threatening environment with the object of relieving emotional hardship,
- e) Working alongside organisations to improve and promote employment opportunities for women with the object of relieving financial hardship.

The charity relies on the dedication of volunteers to carry out the work of the charity and in this financial year they have contributed in excess of 4,600 hours at our drop-in advice and support centre, the 'hub' and outreach and fundraising activities.

Report of the Trustees for the Year Ended 31 October 2020

OBJECTIVES AND ACTIVITIES

Significant activities

Charitable activities

This has been a roller coaster year for WayfinderWoman, as it has for all charities in the UK. We started off the year with high hopes for 2020. Our focus for the year ahead was to build the charity's capacity and capabilities by developing our volunteers' knowledge and skills as well as continuing to provide support to women in the area.

We had been successful in grant applications with £2,300 funding from Eastbourne Borough Council to focus on volunteer training in IT and updating our IT infrastructure. The Sussex Community Trust had granted funding of £2,933.00 from the Arthur & Doreen Green Fund to train our volunteers to be able to better respond to the growing number of women coming to us with high anxiety levels and the referrals from mental health services. We had a large grant of £9,994 from the Tampon Tax Fund to run Making Connections: a series of confidence building and skills-based workshops, and regular coffee mornings around Eastbourne for the isolated - a first contact initiative. We were cementing relationships with organisations such as the Portal, a domestic abuse organisation and Eastbourne CAB with a joint pregnancy rights awareness campaign.

In addition, the Trustees had recognised that we were reaching our capacity in our current state as a purely volunteer run organisation and needed to step up a gear. The only way to do this would be to have paid staff and we had been requested by the National Lottery grants panel to apply for development monies which would fund a full-time manager for two years.

And then the pandemic hit.

We had to close the hub and cease all social and fundraising activities which had a devastating effect on the charity and on the mental health of our volunteers and beneficiaries. The National Lottery development grant programme was cancelled as all funders moved their grants criteria to cope with the pandemic. We moved what we could online and successfully applied for covid-19 funding to help us stay operational and for re-opening. We also approached our existing funders and asked to extend our grant timeframes by six months wherever possible and to adjust our aims to take into account the growing need for additional support required to maintain women's mental health.

As a result, whilst we could not run the coffee clubs, we did run increased workshops online, far more than originally planned for the year. We responded to the needs being expressed by the women themselves and geared the workshops towards maintaining good mental health, sustaining self-belief and connecting with others during lockdown and beyond. These were increasingly in demand and as a result 30 online events were run with over 450 women booking. As in previous years approximately 30% of those who booked did not turn up on the day and a small number (less than 10) attended more than one workshop. Along with those who came into the hub, contacted us via phone or online, approximately 340 women were supported in the period of this report. We also ran IT training for our volunteers online and approached mental health trainers once they were back at work to re-schedule training for 2020/21.

Our planned migration to a new look website was also delayed but it finally went live in August 2020 and more accurately reflects what we do.

Report of the Trustees for the Year Ended 31 October 2020

OBJECTIVES AND ACTIVITIES

Our major fundraising event for the year, and our annual link with employers, the Work and Wellbeing Day was cancelled because of government restrictions relating to the pandemic. Thanks to the suggestion of one of our pre-booked speakers, we again took what we could online and provided a half day of valuable insights from our esteemed speakers into maintaining health and wellbeing in the workplace.

We reopened the hub after five months, once our volunteers, some of whom had been shielding, felt it safe to do so. It had been reconfigured to allow for social distancing and with the appropriate safety measures in place. As the weeks had gone on, our volunteers were beginning to feel rudderless and by being able to come back together again, albeit in very limited numbers, we started to regain structure and purpose. It soon became clear however, that even with all of the new arrangements, the hub was too small for us to operate as we would wish and we would need to seek new premises.

We also embarked on a major project to help women stay connected to their communities and to feel valued - Women in Lockdown: stories by and about women during covid-19. We asked women to send stories about their experiences, and for men to write about the women in their lives. We expected to receive in the region of 40 stories which we would collate and retell via our Facebook Page. We wanted to also get them published so that every contributor could have their own copy and know that they were an important part of the UK's history. In the event we received over 100 stories, mainly from East Sussex but also from other areas of the UK, and 3 from overseas.

A major fundraising drive was launched by our newly appointed volunteer fundraiser-in-chief, Nicola Allen. Despite the hugely difficult circumstances, at the time of writing over £2,000 had been raised for Women in Lockdown and Nicola in her turn had been nominated for, and won, the Brighton Evening Argus Volunteer of the Year Award.

We only do what we do because of the inspiring dedication of a whole host of volunteers. In the last 12 months they have given over 4,650 hours to the charity as well as their skills, knowledge and enthusiasm. It is something that we always treasure and bodes well for our future whatever happens with covid-19.

FINANCIAL REVIEW

Financial position

The financial statements show a surplus of £26,622 for this year (2019 - deficit of £580).

Reserves policy

The charity's reserves are required and maintained at a level sufficient to ensure the continuance of the charity's objectives. The charity has ringfenced designated funds of £25,000 to continue the charity's objectives for the next three years.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust. The charity was registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission on 31 October 2017.

Recruitment and appointment of new trustees

The Board of Trustees may at any time appoint another individual as a new Trustee by ordinary resolution. The Trustees can consist of at least three with no maximum limit.

Report of the Trustees for the Year Ended 31 October 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1175486

Principal address

10 Michelham Close Eastbourne East Sussex BN23 8JD

Trustees

Mrs L J Murphy
Miss J Weston Accountant
Mrs A J Rannie
Miss S D Mohns (appointed 18/1/2021)
Miss T Xerxes
Miss E K Andersson
Mrs P M Kendall (appointed 18/1/2021)
Mrs K Shore (appointed 18/1/2021)
Mrs A B Blake-Coggins
Mrs K Day

Miss L A V M Harriette (appointed 22/3/2021)

Independent Examiner

West and Berry Limited Mocatta House Brighton East Sussex BN12 4DU

Mrs L J Murphy - Trustee

Independent Examiner's Report to the Trustees of The Wayfinderwoman Trust

Independent examiner's report to the trustees of The Wayfinderwoman Trust

I report to the charity trustees on my examination of the accounts of The Wayfinderwoman Trust (the Trust) for the year ended 31 October 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Westbury FCCA

Michelle Westbury FCCA
West and Berry Limited
Mocatta House
Brighton
East Sussex
BN12 4DU
08/09/2021

Date:	• • • • • • • • • • • • • • • • • • • •		•••••			
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Statement of Financial Activities for the Year Ended 31 October 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	Notes	5,171	377	5,548	4,122
Charitable activities Charitable activities		-	9,577	9,577	18,402
Other Income		25,000	-	25,000	-
Other trading activities	2	386	<u> </u>	386	1,566
Total		30,557	9,954	40,511	24,090
EXPENDITURE ON Charitable activities Support costs Charitable activities		2,708 889	6,431 3,861	9,139 4,750	11,999 12,671
Total		3,597	10,292	13,889	24,670
NET INCOME/(EXPENDITURE)		26,960	(338)	26,622	(580)
RECONCILIATION OF FUNDS					
Total funds brought forward		1,933	1,657	3,590	4,170
TOTAL FUNDS CARRIED FORWARD		28,893	1,319	30,212	3,590

Balance Sheet 31 October 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS Intangible assets	6	_	2,808	2,808	_
Tangible assets	7	1,312	2,808 778	2,090	337
S		<u></u>	***************************************	 	
		1,312	3,586	4,898	337
CURRENT ASSETS					
Debtors	8	500	_	500	500
Cash at bank and in hand	•	29,881	17,429	47,310	15,408
					47.000
		30,381	17,429	47,810	15,908
CREDITORS					
Amounts falling due within one year	9	(2,800)	(19,696)	(22,496)	(12,655)
					
NET CURRENT ASSETS		27,581	(2,267)	25,314	3,253
		20.000	4.040	20.242	2 500
TOTAL ASSETS LESS CURRENT LIABILITIES		28,893	1,319	30,212	3,590
NET ASSETS		28,893	1,319	30,212	3,590
FUNDS Unrestricted funds	10			28,893	1,933
Restricted funds				1,319	1,657
TOTAL FUNDS				30,212	3,590

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

L. J. Curply LJ Murphy - Trustee

Notes to the Financial Statements for the Year Ended 31 October 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£) and are rounded to the nearest £1.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair view". This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Website

Intangible assets are initially measured at cost. After initial recognition, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses. Amortisation is provided at 20% straight line basis in order to write the asset off over its estimated useful life.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33% and 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

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Notes to the Financial Statements - continued for the Year Ended 31 October 2020

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants of £25,000 have been received during the year due to the COVID-19 pandemic. These amounts have been ring fenced by the trustees as designated funds, to be used against future expenditure for the charity to continue for at least the next three years.

Going concern

The trustees have assessed whether the going concern basis of preparation continues to be appropriate, based on whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. This assessment has been required in the light of the significant uncertainty around the short to medium term impact of the spread of the Covid-19 virus.

At the time of approving the financial statements the trustees believe that all appropriate measures have been or will be taken to ensure that the charitable company will be able to continue its operations for at least the next 12 months and thus conclude that the going concern basis remains appropriate.

2. OTHER TRADING ACTIVITIES

	2020 £	2019 £
Fundraising events Sale of postcards and other items	386	1,526 40
	<u>386</u>	<u>1,566</u>

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Notes to the Financial Statements - continued for the Year Ended 31 October 2020

3. SUPPORT COSTS

	Governance		
	Management	costs	Totals
	£	£	£
Support costs	<u>8,389</u>	750	9,139

Support costs include amounts paid in respect of the Independent examination of the accounts of £400, (2019 Nil).

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2020 nor for the year ended 31 October 2019.

Trustees' expenses

There were payments made to two trustees' for expenses reimbursed during the year ended 31 October 2020 of £2,401 (2019 £670)

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4,122	-	4,122
Charitable activities			
Charitable activities	-	18,402	18,402
		,	,
Other trading activities	1,566	-	1,566
· ·		Providence and the second	
Total	5,688	18,402	24,090
	,		,
EXPENDITURE ON			
Charitable activities			
Support costs	3,998	8,001	11,999
Charitable activities	3,032	9,639	12,671
		•	,
Total	7,030	17,640	24,670
	,	•	,
			<u> </u>
NET INCOME/(EXPENDITURE)	(1,342)	762	(580)
	(-)0/	, 02	(550)

Notes to the Financial Statements - continued for the Year Ended 31 October 2020

5.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued					
		Unrestricted	Restricted	Total		
		funds	funds	funds		
		£	£	£		
	RECONCILIATION OF FUNDS					
	Total funds brought forward	3,275	895	4,170		
						
	TOTAL FUNDS CARRIED FORWARD		1,657	3,590		
6.	INTANGIBLE FIXED ASSETS					
				Website £		
	COST			-		
	Additions			3,510		
	AMORTISATION					
	Charge for year			702		
	NET BOOK VALUE					
	At 31 October 2020			2,808		
	At 31 October 2019			<u></u>		

Notes to the Financial Statements - continued for the Year Ended 31 October 2020

7. TANGIBLE FIXED ASSETS

•			Fixtures and fittings £
	COST		
	At 1 November 2019		1,007
	Additions		2,722
	At 31 October 2020		3,729
	DEPRECIATION		
	At 1 November 2019		670
	Charge for year		969
	At 31 October 2020		1,639
	NET BOOK VALUE		
	At 31 October 2020		2,090
	At 31 October 2019		337
8.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020	2019
	Other debtors	£ 	£
9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020	2019
	Other creditors	£ 22,496	£ 12,655

Income from donations and grants that are for restricted purposes over a period of time have been deferred until such time that they are designated to be expended.

Income from donations and grants that are for restricted purposes, on projects which are over a period of time have been deferred until such time that they are designated to be expended. Any surplus amounts are only taken once a project has been completed. Any amounts left at the end of the project are carried forward until such time that permission has been granted from the grant provider to transfer the amounts to the general funds. Most projects which were booked for the year were postponed due to lockdown, projects were carried forward where they could not be held online. Government grants deferred at the year end amounted to £3,586 (2019 -NIL).

Notes to the Financial Statements - continued for the Year Ended 31 October 2020

10. MOVEMENT IN FUNDS

	At 1.11.19 £	Net movement in funds £	At 31.10.20 £
Unrestricted funds			
General fund	1,933	26,960	28,893
Restricted funds			
Rosa	730	-	730
Awards for all	523	_	523
Eastbourne B C	404	(337)	67
SCF COVID -19	-	(1)	(1)
	1,657	(338)	1,319
TOTAL FUNDS	3,590	26,622	30,212

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	30,557	(3,597)	26,960
Restricted funds			
Eastbourne B C	-	(337)	(337)
Mayors fund	3,702	(3,702)	-
SCF Tampon Tax	3,662	(3,662)	-
SCF COVID -19	2,176	(2,177)	(1)
SCF Technical	414	<u>(414</u>)	
·	9,954	(10,292)	(338)
TOTAL FUNDS	40,511	(13,889)	26,622

Notes to the Financial Statements - continued for the Year Ended 31 October 2020

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

		Net	
	At	movement	At
	1.11.18	in funds	31.10.19
	£	£	£
Unrestricted funds			
General fund	3,275	(1,342)	1,933
Restricted funds			
Rosa	-	730	730
Awards for all	-	523	523
Eastbourne B C	739	(335)	404
Postcard challenge	<u>156</u>	(156)	
	895	762	1,657
TOTAL FUNDS	<u>4,170</u>	(580)	<u>3,590</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	5,688	(7,030)	(1,342)
Restricted funds			
Rosa	11,262	(10,532)	730
Awards for all	7,140	(6,617)	523
Eastbourne B C	-	(335)	(335)
Postcard challenge		(156)	(156)
	18,402	(17,640)	<u>762</u>
TOTAL FUNDS	24,090	(24,670)	(580)

Notes to the Financial Statements - continued for the Year Ended 31 October 2020

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

		Net	
	At	movement	At
	1.11.18	in funds	31.10.20
	£	£	£
Unrestricted funds			
General fund	3,275	25,618	28,893
Restricted funds			
Rosa	-	730	730
Awards for all	-	523	523
Eastbourne B C	739	(672)	67
Postcard challenge	156	(156)	-
SCF COVID -19		(1)	(1)
	895	424	1,319
TOTAL FUNDS	4,170	26,042	30,212

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	36,245	(10,627)	25,618
Production of Grands			
Restricted funds			
Rosa	11,262	(10,532)	730
Awards for all	7,140	(6,617)	523
Eastbourne B C	-	(672)	(672)
Postcard challenge	-	(156)	(156)
Mayors fund	3,702	(3,702)	_
SCF Tampon Tax	3,662	(3,662)	-
SCF COVID -19	2,176	(2,177)	(1)
SCF Technical	<u>414</u>	(414)	
	28,356	(27,932)	424
TOTAL FUNDS	64,601	(38,559)	26,042

Notes to the Financial Statements - continued for the Year Ended 31 October 2020

11. RELATED PARTY DISCLOSURES

During the year, the patron of the charity made donations to the charity to the value of £400 (2019 £567).

Payments were made to Mtc2 Limited for facilitator and workshop expenses of £200 (2019 - £7,820) during the year. Mtc2 Limited is a company run by a trustee.

Payments made to RDP Limited for workshop facilitation of £1,380 (2019 £600) were made during the year. RDP Limited is a company run by a trustee.

During the year donations were made from The Wayfinder Group CIC, a company which shared some of the same directors and trustees, totalling £3,014 (2019 NIL). These amounts resulted from the closure of the CIC and were donated in line with the company's Articles of Association.

Detailed Statement of Financial Activities for the Year Ended 31 October 2020

for the Year Ended 31 October 2020		
	2020	2019
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	5,548	4,122
Other trading activities		
Fundraising events	-	1,526
Sale of postcards and other items	386	40
	386	1,566
Charitable activities		
Grants	9,577	18,402
Other income	25,000	<u> </u>
	34,577	18,402
Total incoming resources	40,511	24,090
EXPENDITURE		
Charitable activities		
Postage and stationery	-	158
Leaflets and promotional	-	1,260
Facilitator & Speaker fees	4,126	4,720
Hall hire	289	734
Volunteer expenses	-	850
Delegate refreshments	-	510
Course materials	335	1,998
Project management	-	2,381
Advertising and promotion	<u>.</u>	60
	4,750	12,671
Compared an ele		
Support costs		
Management	2.000	2.075
Rent	3,000	2,875
Insurance	521	516
Light and heat	58 3.570	145
Carried forward	3,579	3,536

Detailed Statement of Financial Activities for the Year Ended 31 October 2020

	2020	2019
	£	£
Management		
Brought forward	3,579	3,536
Telephone	523	614
Computer maintenance	1,958	1,392
Wages and costs	-	5,739
Sundry expenses	89	143
Health and safety materials	313	-
Printing, postage and office	256	
Website amortisation	702	_
Fixtures and fittings depreciation	969	335
	8,389	11,759
Governance costs		
Accountancy and legal fees	750	240
Total resources expended	13,889	24,670
Net income/(expenditure)	26,622	(580)



Audit Trail

Tamper Verification

To check if this file has been modified after being signed, please go to: https://www.encyro.com/esign/verify

Upload the file. The result will indicate if the file contents have been tampered with.

Signed By

Signer: Michelle Westbury (michelle@westandberry.co.uk)

Identity Check: Email Authentication

Signature Type: Typed

Time Zone: UTC+01:00, Europe/London (British Summer Time)

Event Log

Sep 8, 2021, 7:35 PM - Email notification sent to Michelle Westbury (michelle@westandberry.co.uk).

Sep 8, 2021, 7:35 PM - Email notification delivered to Michelle Westbury (michelle@westandberry.co.uk).

Sep 8, 2021, 7:36 PM - Michelle Westbury (michelle@westandberry.co.uk) electronically signed or completed the document, from 212.36.61.194.

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