



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2018		Day 31	Month 12	Year 2018

Section A Reference and administration details

Charity name European Academy of Occupational Health Psychology

Other names charity is known by EAOHP

Registered charity number (if any) 1115640

Charity's principal address c/o Division of Psychiatry and Applied Psychology, University of Nottingham, Yang Fujia Building, Jubilee Campus, Wollaton Road, Nottingham

Postcode NG8 1BB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Juliet Hassard			
2	Stavroula Leka	Finance Director		
3				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Trustee and Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The principle objects of the Academy are:

To promote the advancement of knowledge and education of the public in occupational health psychology to improve workplace health, safety and wellbeing.

PURSUANCE OF OBJECTS

In pursuance of this purpose, and no other, the Executive Committee of the Academy exercises the following powers:

- Maintain a code of conduct for the guidance of members and contributors;
- Keep a list of members with such particulars as the Executive Committee shall decide;
- Link occupational health psychology societies throughout the world and co-operate with international and national, governmental and non-governmental bodies with a view to promote the purpose of the Academy;
- Provide grants of money or support in kind for the purpose of promoting occupational health psychology;
- Arrange a biennial EAOHP conference to improve the scientific debate on the promotion of occupational health psychology and well-being and produce high quality books and scientific proceedings to accompany this event;
- Arrange, provide for, or join in arranging and providing for the organisation of other conferences, national or international exhibitions, meetings, lectures, classes and discussions on subjects of general and specific relevance to occupational health psychology;
- Print, publish and circulate, gratuitously or otherwise, and sell, lend, issue and distribute, gratuitously or otherwise, papers, treatises, books, pamphlets, leaflets, or communications made by the Academy, or documents relating to the Academy, and any reports of the proceedings and accounts of the Academy;

Summary of the main activities in relation to these objects

- h. Produce a newsletter style publication, the Occupational Health Psychologist, three times per annum, or as deemed appropriate by the Executive Committee for dissemination to constituent groups;
- i. Develop an affiliation with international journals in areas relevant to occupational health psychology;
- l. Invite and collect subscriptions and donations to the funds of the Academy by any lawful means.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Section D Achievements and performance

Summary of the main achievements of the charity during the year

- Delivered an international conference for some 415 delegates (Athens, Greece, April 2016)
- Participated in the Academy of Social Sciences Impact Campaign

Section E Financial review

Brief statement of the charity's policy on reserves

- The charity trustees maintain a minimum sum of £4,975 as a reserve.
- At the end of the financial year (01/01/2018-31/12/2018) the Academy had £4987 in reserve.
- Reserves are held in order to meet fluctuations in receipts or payments, to meet specific future needs, and to cover events and situations that may arise (contingencies and risks).

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

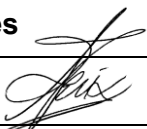
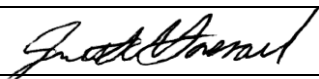
- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Professor Stavroula Leka	Dr Juliet Hassard
Position (eg Secretary, Chair, etc)	Secretary	
Date	15/04/2021	



Charity Name	No (if any)
European Academy of Occupational Health Psychology	1115640

Receipts and payments accounts



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For the period from	Period start date	To	Period end date
	01/01/2018		31/12/2018

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Conference revenue	173,938	-	-	173,938	1,510
Membership revenue	39,217	-	-	39,217	1,154
Sponsorship	850	-	-	850	32
Refunds received	1,338	-	-	1,338	-
Interest on reserve account	3	-	-	3	2
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	215,346	-	-	215,346	2,698
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	215,346	-	-	215,346	2,698
A3 Payments					
Conference refunds	1,637	-	-	1,637	-
Printing	21,023	-	-	21,023	-
Professional services	3,448	-	-	3,448	1,528
Conference costs	70,741	-	-	70,741	21,963
Bank Fees/Fraud	32	-	-	32	-
Membership costs	17,335	-	-	17,335	4,236
Awards	329	-	-	329	-
External Relations and sponsorship	5,750	-	-	5,750	-
Sub total	120,295	-	-	120,295	27,727
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	120,295	-	-	120,295	27,727
Net of receipts/(payments)	95,051	-	-	95,051	- 25,029
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,174	-	-	50,174	-
Cash funds this year end	145,225	-	-	145,225	- 25,029

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	52,144	-	-
	Reserve Account	4,987	-	-
	PayPal	88,094	-	-
	Total cash funds	145,225	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stavroula Leka	15/04/2021	
		Juliet Hassard	15/04/2021	

**Independent Examiner's Report to the Trustees of
European Academy of Occupational Health Psychology**

I report to the charity trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 December 2018.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

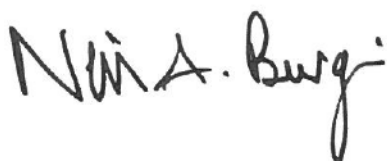
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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Date: 31/08/2021