

St Botolph's, Longthorpe

Report from The Parochial Church Council on the activities at St Botolph's in the year 2020

INTRODUCTION

St Botolph's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Jackie Bullen, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is committed to enabling as many people as possible to worship at St Botolph's and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the commitment we have made to being a church which is open and welcoming to all people.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people in the community and parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Botolph's and monitor and review the finances over which we exercise stewardship.

Despite the difficulties and changes experienced due to COVID 19, this has been a year of progress and looking forward for St Botolph's with new initiatives being undertaken and existing projects being developed.

WORSHIP

Worship Committee:

The aim of the Worship Committee is to consider all aspects of our Worship at St Botolph's and to innovate, plan, review and suggest improvements or changes through-out the year. The pandemic in 2020 has necessitated significant changes.

In Church services -- the normal pattern of worship (i.e. three Sunday services, Midweek Eucharist on Wednesday and Thursday morning and Morning prayer each week day) has continued in the church building whenever possible during this period. When pandemic restrictions made this impossible or unsafe, the pattern has largely continued virtually.

When the church was re-opened for limited use between lockdowns two sessions a week of Private Prayer were offered. These were well supported by a team of stewards to monitor safety and cleanliness and a regular number of visitors used the church for this purpose. Once the church building was able to be open for Sunday services, numbers dropped a little and so one session only was felt necessary.

Virtual worship -- Sunday services have been celebrated and presented in the following ways;

- Pre-recorded, with contributions from members of the congregation (also recorded in their own homes) spliced into the whole.
- Recorded live with the vicar alone.
- Recorded live in front of a socially distanced congregation.
- Recorded live without a congregation and with a limited number of ministers.

All of these services have been posted on the church's Facebook page and YouTube (Longthorpe Church).

Evening Prayer on Sundays and Morning Prayer on Tuesday-Saturday have both been celebrated via Zoom, with a steady and increased number of participants. A service of readings and music for the start of Advent, and Compline was also shared via this method as part of our Advent discipline. MU also worship via Zoom as part of their monthly meetings.

Other services have been recorded for festivals and seasonal celebrations such as Harvest and Christmas including a service of Nine Lessons and Carols.

Children and Families:

Sunday Family Worship

At the start of the year we continued with our two groups, Scramblers and Explorers, meeting in church. The worship was led and organised by one of the three Children's Ministers, and supported by the additional leaders. We continued to use the Roots worship material in preparing for our groups on most weeks. Once the church was closed in March we worked together to find ways to support the families at home in their continued faith journey.

To begin with we sent out weekly resources by email (largely resources from Roots on the Web) which was planned in advance by the Children's Ministers. We also set up a WhatsApp group for those who wished to keep in contact. Families were also encouraged to access the Longthorpe Church Facebook page. Our Families were also of course included in the Pastoral support phone calls which were offered to every member of the church.

As the Pandemic progressed it became clear that we were unlikely to be able to meet in our groups in church for some time, so we began Families Together worship on Zoom from 10-10.30 on Sunday mornings.

Each week we follow the planned liturgy and used the same structure of opening prayer, confession and creed followed by an activity and discussion based on the reading. The 'services' were organised and led by the Children's Ministers and a helper. As the weeks and months passed we gained access to a wealth of supporting material online which could be used in planning and as 'at home' resources during the week.

Attendance was usually between three and eight families it was very good to see the young people and parents together interacting. (Note safe guarding rules meant each family was asked to include an adult on screen). The sessions have been really supportive, informative and a fun relaxed way to worship at home.

As time went on we extended our time on line to include an after service informal time to socialise in the way we used when in the church building.

Special Services and events:

On Shrove Tuesday we held our Pancake Party in church which was again well attended and great fun, but Covid sadly meant other in-church events were cancelled. The very popular Crib and Christingle services were moved on line and held via Zoom. Both were still very popular with our families and gave us a unique opportunity to reach extended family members.

It was certainly different leading the services in this way but by no means lacked the messages and sense of community that these services have always provided. We really appreciate the dedication and commitment from the teams involved without whom these services and events would not be possible. It has been a challenging but also inspiring year in our Family Worship provision.

Young people of secondary school age:

Like most churches, it remains a challenge to try to meet the needs of this age group within the life of the church.

We are blessed in Peterborough to have a local organisation, CROPS, who organise local worship events and short 'retreat' type breaks specifically for young people in this age bracket. We are hopeful that someone within St Botolph's will step forward to become a key link with this resource to ensure we can access all that is on offer.

Revd Jackie is also in regular touch with 'Gen 2', the Diocese of Peterborough ministry team who encourage and support churches in their work with young people. We will continue to explore what may be possible in 2021.

Baptisms, First Communion and Confirmation:

Due to the limitations placed upon us by the pandemic, we have not admitted anyone to First Communion in 2020 but we have a list of young people who are looking forward to exploring this possibility in 2021.

The Christening Team were busy this year in a different way from past years. Some time was spent visiting families, helping them to understand more about the church's teaching on baptism, supporting families as they prepare for their child's baptism and becoming a friend to the family. There has also been a role for team members of supporting families as they wait for possible dates for baptisms to become available and keeping contact with them during this time. 2 people from the church family have indicated their willingness to join the team in the near future.

Three young people were baptised in 2020. It is a privilege to walk this journey with them and their families.

No confirmations were received in 2020 but we look forward to being able to offer this in 2021.

Botolph's Buggy Buddies:

Buggy Buddies started 2020 very successfully with our numbers of children and babies being over 20 most weeks. The rota system for leaders and helpers worked well and we also had four regular helpers there each week.

There was always a very relaxed atmosphere with the children playing happily together, while their parents, grandparents or carers chatted over a cup of coffee or tea. On arrival the children sat round a table enjoying their healthy snacks until about 11 o'clock when the snacks were cleared away and the craft work for the day was laid out supervised by one of our regular helpers.

During March, when lockdown was imposed, it was no longer possible to meet together as a group. For the rest of the year we have kept in touch with our families through regular e-mails in which we have sent a child friendly message to the children and suggested an action song to sing with their parents. We then asked them to say our Buggy Buddies' prayer and to sing our goodbye song.

During December our children were sent the daily Christmas story that was sent to our church children, and a picture to colour.

FAITH DEVELOPMENT

Faith Development Committee

The pandemic in 2020 presented unprecedented challenges for all aspects of life in the church, including Faith Development. However we found we were able to adapt and continue to present most opportunities virtually.

In Lent we began a Saturday morning **Lent course**, written by Barbara Howitt entitled 'Crucify Him', drawing from the BBC film 'The Passion'. Unfortunately it had to be cancelled after three sessions due to the pandemic, but we hope to repeat it in a future year as it was greatly valued. Most of the **Home Groups** were able to continue meeting via Zoom which was a great encouragement to members. The **Library** was not accessible, but some books were placed in the Swap Box in the porch and book reviews were included in the Daily Mailings from time to time. The Daily Mailings also included items which encouraged faith development, notably Corinne Craymer's Monday reflections on the Sunday Psalm and the Advent Word Calendar. The **Hymns & Pimms** event planned for 28th June in the Taylor's garden was successfully put on line with hymn choices and background on the hymn writers being recorded in participants' homes/gardens, interspersed with photographs of the Taylor's garden. This was very well received. Julie Tate led a **Bible Study** on Acts on Saturday mornings beginning in July on Zoom. This was attended by up to 12 people. We were unable to go away for a Retreat or Quiet Day, but Pat Hemsley led a Zoom **Quiet Day** on 17th October entitled 'Catch your Spiritual Breath' which was well-attended and much appreciated.

Cursillo

Cursillo members of St Botolph's continue to serve others in the church and community in their traditional style; that of prayer, study and action.

During the past year Cursillo members have been able to meet up on zoom both locally with the Castor members and with the wider Diocesan and National Cursillo community.

The Peterborough #14 Cursillo weekend at Launde Abbey planned for May 2020 was unable to go ahead due to Covid 19 restrictions, and is now scheduled to be held July 15th- 18th, 2021.

For more information please check the website at;

www.peterborough-cursillo.btck.co.uk or www.anglicancursillo.co.uk

PASTORAL CARE

The lockdown due to the coronavirus Covid 19, has meant things have altered significantly in how we achieve the pastoral care of our community.

The Pastoral Team met remotely five times during 2020 and continued in many and varied ways to care for any of our community who were sick, disabled, housebound or lonely. Jackie or Eddie constantly monitored the pastoral care list to ensure everyone received a phone call, email, or distanced visit. We are grateful to over 25 people who maintain regular contact with their group and are asked to report any safeguarding concerns.

Eddie continued to be available to anyone in need of health advice, and parishioners were encouraged to ask for calls for themselves or others.

The Bereavement team and Baptism visitors made contact with families as they were able and continued with sending of cards and a remembrance service on zoom.

Thorpe Wood Care Home has been closed to visitors, but Eddie has had contact with Sue Clarke the activities coordinator. Cards and messages from St Botolph's were delivered. Jackie sent a service sheet and equipment to Sue enable them to continue to have a short service during the lockdown. Eddie sent a service for use at Christmas

A Swap Box was placed in the church porch to swap books and puzzles, and was maintained by Jackie and Graham Last. This was widely used.

Coffee and Chat zoom meeting on Wednesdays provided valuable times of sharing to keep spirits up.

Visits will resume as soon as we are allowed.

Safeguarding:

'St Botolph's Church is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all volunteers to share this commitment.'

As with all other Church life, safeguarding has been slightly different during the past year, however, it has remained as high a priority as ever. The pandemic has made it even more evident just how lucky we are to have our Parish Nurse, Eddie. There have been a number of concerns raised about potentially vulnerable adults. Eddie's support and her contacts in the NHS have proved invaluable to ensuring the appropriate support could be put in place for these individuals.

A key event to highlight safeguarding was our participation in the National Safeguarding Sunday in October 2020. The children and families group via their weekly Zoom service focused upon keeping all safe and what was meant by 'safeguarding'. The families met Roary the lion who is a key character to help raise the profile of safeguarding in the church. More will follow from Roary in the future...!

Face to face training has not taken place but has been offered online via the Diocese. The online safeguarding audit continues to be automatically submitted to the Diocese and the PCC continues to have safeguarding as a standing item on the agenda at every meeting which helps to ensure its profile in St Botolph's remains high.

Bereavement Support Group:

The first contact with bereaved families is by the vicar. She passes on their contact details to the Bereavement Group for follow up when appropriate. This important ministry has continued with telephone calls and emails being used to make contact.

Marriage Preparation:

As most of our marriage couples do not live locally, marriage preparation is undertaken by the vicar on a one to one basis. Ongoing contact with couples is kept by the sending of anniversary cards by the Mothers' Union, sending the Easter, Harvest and Christmas Cards to them and offering them the opportunity to receive the daily emails sent out by the church.

Events Committee:

The aim of the committee is to organise social events for the family of St Botolph's to enjoy each other's company and provide support for other church events. This has obviously been quite a challenge during the past year. It's quite hard to socialise when most of the time we have been living with the instruction to 'Stay at home'!

Events we have enjoyed in the past such as the Scarecrow Trail, Cream Teas at the Vicarage Toilethorpe etc.—were obviously impossible and so the committee have had to be quite inventive, coming up with a variety of suggestions to keep us all connected. Probably one of the most significant ways this has happened has been through the Wednesday morning Coffee and Chat on Zoom (which also happened on a Sunday for a short time in the first lockdown). These have been appreciated by regular attendees and those who drop in occasionally. We have also run Quizzes on Friday evenings about once a month which have been enjoyed by a number of people. Many thanks to my fellow quiz setters, Mike Sampson and Liz Eldred.

The St Botolph's Bake Off competition was an unusual way to share our baking skills. The Harvest competition where we shared photos of produce, gardens etc. attracted many entries and we enjoyed the winning entries via the Daily Mailing. Maggie and Mike Taylor hosted a delightful 'Hymns and Pimms' from their lovely garden.

So all in all quite a busy social time in the circumstances. We are hopeful that we will be able to meet in person soon as and perhaps even enjoy a cream tea at the Vicarage. Who know?! In the meantime we are grateful for your support for our ideas and are always happy to receive your suggestions.

MINISTRY

The church's regular pattern of worship has changed considerably during 2020 but there has been an act of worship made available every Sunday on the church's Facebook page and YouTube channel. This has been possible due to the support of the Ministry Leadership Team and all those who were on the rotas for reading and leading intercessions who were willing and able to pre-record their contributions and provide them for inclusion in the services. This has been a huge challenge to

The Rev'd Ray Hemingray and Rev'd Canon Grant Brockhouse have also provided cover for services and funeral ministry which is greatly appreciated.

Pat Hope-Jones and Pat Hemsley continued in their Reader ministries. Due to the changing needs of the church and parish and their own circumstances, their roles have adapted to make best use of their gifts and talents which they bring to their roles.

Eddie Miller continues to develop her ministry as Lay Pastoral Minister and Parish Nurse aiming to serve the people of the church, the wider community and parish.

Corinne Craymer is using her skills in preparing a weekly reflection on a Psalm which is made available through the daily emails, offering reflections on scripture and assisting in leading worship.

Shilo Varughese was welcomed to the team in September as an Ordinand in Training. He lives in the parish with his wife and 2 children. This is a two year commitment for him and St Botolph's. He is training on a mixed mode basis, overseen by St Mellitus College. Shilo spends 3 days a week studying with the college and 3 days a week with us at St Botolph's. He has preached, prayed, read for and lead some services. His involvement will change and increase during his time with us. This type of training relies on the trainee being fully involved in the life and work of the church and we look forward to greater opportunities for this in 2021.

The Ministry Leadership Team meet and pray regularly and continue to be committed to working together with the common aim of using our God-given gifts for the benefit of the church and the wider community. We hope to do this by constantly and consistently monitoring and evaluating the Church's ministry and making plans for the future which will help to achieve the aims and objectives of the PCC. This, of course, has been different in 2020 from previous years and has proved to be challenging in many ways. Changes have been forced upon us and we have had to react quickly and decisively as the Government and Diocesan Bishop directed us to. The team have, however, made necessary adjustments to previous practices and developed new and different ways of working to try to achieve our aims as a united group. Supporting one another in prayer and practical ways has been more important than ever.

The Ministry Leadership Team along with Jonathan Craymer, Ann Green and Liz Medlock are still working with the 'Leading your Church into Growth' initiative as a steering group to share their learning and ideas with the whole church.

OUTREACH

Mission & Evangelism Committee:

The work of the Mission and Evangelism Committee has remained to strive to work with and alongside other committees at St Botolph's to make our Church a welcoming, friendly and spiritual place, not only for our congregation but for those who are yet to discover the joy of being a Christian. We are a committee concentrating on outreach.

We have met as a committee on five occasions all by Zoom except for the meeting on the 5th February.

We quickly realised 2020 was going to be very different and so it turned out. The VE Day street party, Nativity Trail and Carols on the Green all had to be cancelled but we did help deliver the Parish Prayer Walk, Hymns & Pimms, remained in contact with Thorpe Wood Care Home, organised the Charitable Giving for the Advent and Lent Appeals, and helped arrange for Christmas cards to be delivered to every house in the Parish.

We pray that in 2021 circumstances will allow us to continue organising different events in the village to reach out to those in our community and beyond.

Communications Committee:

Communications during the pandemic

Previous work in setting up the email account, compiling the Church Directory, maintaining the website to a high standard, building up the church's Facebook following and improving the church noticeboards proved invaluable tools in keeping the church community together during the spring lockdown. Daily Mailings became a regular feature of church life, replacing the Magazine because of a Church of England restriction on printed material. Everyone on the email database now receives the Daily Mailings. 16 households not on the internet have a weekly printed pack delivered. The Church Directory was updated as the Pastoral Team worked out the telephone contact system. The website was updated regularly as a vital way to communicate what is happening during the pandemic as well as what the church normally does. The Facebook page (and Youtube) has been used for the links to stream church services, as well as communicating news of St Botolph's events. A WhatsApp group called Church Friends was created as a friendly way of exchanging tips and views

In the summer, as lockdown eased, the committee conducted a survey on how well these communications were going. The feedback was particularly positive from those getting printed packs delivered weekly. The Daily Mailings, regular phone contact and the use of Zoom for religious and social events were also commended. All respondents appreciated the efforts of the Ministry Team and hoped that current means of communication can be sustained at the present level.

Easter, Harvest and Christmas cards

No card was produced at Easter or Harvest because of restrictions on printed matter, but by Christmas this restriction had been lifted. Most of the usual distributors were happy and able to deliver cards and new volunteers willingly filled the gaps. The cards were distributed at the start of December.

New posters were purchased with a view to changing the display on all three board surfaces outside the church regularly, to communicate clearly that the church is still open and active.

Communicating on Our Project

The committee looked regularly at communicating the reordering process. The necessary equipment is in place (or could soon be available) to display the plans etc when required.

Christian Aid Week 2020

Christian Aid works with partner organisations in some of the poorest communities in the world, regardless of nationality or faith, aiming to tackle both the effects of poverty and its root causes. St Botolph's is a longstanding supporter of the charity, in previous years mainly through the annual house-to-house collection in the parish during Christian Aid Week which usually raises around £2,000. However, because of the coronavirus restrictions this year, the collection could not take place and so Christian Aid encouraged its supporters to raise funds in other ways. Around the country, supporters organised running, walking and cycling challenges, virtual concerts and so on. The proceeds were used to provide food and clean water, and training in handwashing, etc. for people around the world suffering because of coronavirus.

Revd John Harper, a member of Peterborough Christian Aid Committee, organised a series of six virtual quizzes to raise funds. Many Peterborough churches including St Botolph's were invited to take part and in total over £600 was raised. In addition, individuals from various churches in Peterborough were encouraged to make donations direct to Christian Aid. It was not surprising that funds raised nationally during Christian Aid Week were lower than in 2019. However, the amount raised was still more than £4 million, which was higher than expected in the circumstances. Sincere thanks are due to everyone who took part in the quizzes or made donations to Christian Aid in this difficult year.

SUPPORT

Fabric Committee

Reordering of the Church

A Faculty incorporating a variation to the previous Faculty for reordering the church was issued on 20 January 2020.

Plans for carrying out the reordering work as a single project were soon scuppered by Coronavirus and the subsequent lockdown in which the church was closed and all access to the church was prohibited.

Disruption to our plans has continued and further thought was given to ways in which we could progress work. Consideration was given to once again phasing the work, phase 1 being the work to the organ and West End together with the removal of the pulpit and screen and refixing the screen in the Cloister on the South wall of the church. A proposal to proceed on this basis was approved by the PCC in December. Our architect was instructed to obtain tenders for the phase 1 work and documents were sent to contractors. An order was also sent to Norman Hall & Sons to carry out work to the organ, commencing with its removal to their works the following January.

We received an email from Christopher Dunphy Heating who had quoted for the new heating installation that we might consider the installation of an electrical heating system as an alternative to the gas fired wet piped system originally planned. Further advice was sought and consultation took place following which it was decided to put a proposal to the PCC for its adoption due to the considerable capital cost savings in installation and to assist in our aim to meet the C of E directive that all churches should work towards zero CO² emissions.

The need for advice in fundraising and the application for grants has long been recognised. Rachael Church of Church's Consultancy has been appointed following PCC approval and she is progressing with her work.

The Church

Our architect, Stephen Oliver, carried out the Quinquennial Inspection and his report was distributed to the Fabric Committee and the PCC. An order was placed with John Lucas for carrying out urgent work and some of this has been completed. The rest will be carried out in the new year when weather permits. A schedule of work to be carried out within 1, 2 & 5 years was included in the report and action will be taken on that.

Due to the lockdown, much of the normal cleaning and maintenance work could not be carried out, but all testing needed to meet our statutory obligations has been completed satisfactorily. At the end of the first lockdown the church had to be deep cleaned and Beebys were engaged to carry out the work. We are very grateful to a generous benefactor who paid for their work.

The Churchyard

It was with considerable concern and dissatisfaction that at the beginning of the first lockdown our volunteers who keep the churchyard in such good order, were prohibited from carrying out their work due to a C of E directive. A company had to be engaged later to carry out the cutting of the grass before our volunteers could resume their duties. Since then, we are very grateful to Alan Eldred and his team for their continuing hard work which is much appreciated.

FINANCIAL REVIEW

Income

The total income in 2020 was £138,097 compared to £146,249 in 2019. This is a decrease of £8,152.

In 2020, legacies totalling were received £6,453 however, in 2019 this figure was £nil. The PCC have looked at the Church of England's recommendations regarding talking to people about making provision for the church in their will as a lasting legacy and formulating a Legacies Policy.

It has been very encouraging that those who give regularly by Standing Order or the envelope scheme have continued to support the church during 2020. However, it is essential for our financial well-being, our ability to continue to grow as a church and to reach out to those in need that we challenge ourselves year by year. We must consider this question - Is my giving at the right level today? Will it allow us to do what is needed here in Longthorpe and across the world to build the kingdom of God? Maybe considering 10% of our income or 'tithing' to the church and other charities is a good starting point.

The beautiful building is a blessing and the planned re-ordering scheme will help us to be able to use the building in more and different ways in the future but there remains the requirement to be able to provide ongoing maintenance and improvement in order to make it fit for purpose in the years to come. We hope to develop and expand our outreach and extend our generosity to all those God has placed in our care.

As in previous years, Gift Aid is a vital part of our income being £22,316 in 2020.

Expenditure

Expenditure fell to £126,622 in 2020 from £163,321 in 2019. This was mainly due to the drop in costs associated with the building being closed. Heating, lighting and other day to day running costs were reduced along with the costs of incidentals used for worship. £780 of the expenditure for the year related to the internal re-ordering project.

Deficit

The excess of income over expenditure for 2020 was £11,475 compared to a deficit of £17,072 in 2019. We cannot become complacent about our financial situation however as we are hoping to reopen the building as soon as it is safe and wise to do so. We must remain hopeful that our regular committed giving will increase in 2021 to provide enough for the church to be part of the Church of England in Longthorpe and join with God's mission to His world. .

Reserves Policy

The Finance Team and the PCC are developing a reserves policy in the light of current levels of income and expenditure and the planned reordering project.

Legacies Policy

The Finance Team is currently considering a legacies policy in line with guidance received from the Church of England.

ADMINISTRATIVE INFORMATION

St Botolph's Church is situated in Thorpe Road, Longthorpe, Peterborough. It lies within the Deanery of Peterborough, in the Diocese of Peterborough.

Correspondence is addressed to:

The Revd Jackie Bullen, 315 Thorpe Road, Peterborough PE3 6LU. (e-mail: jacqbullen@aol.com)

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Botolph, Longthorpe is a charity registered with the Charity Commission, number 1131670. The charity's trustees are the members of the PCC.

PCC members who have served from 1 January 2020 to the date this report was approved are listed in Appendix 1, together with details of the PCC's bankers and independent examiner. A statement of Trustees' responsibilities is at Appendix 3.

STRUCTURE, MANAGEMENT AND GOVERNANCE

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956. The appointment of PCC members is governed by and set out in the Church Representation Rules. These rules provide that certain persons are ex officio members of the PCC: the Vicar, the Churchwardens, the elected representatives on Peterborough Deanery Synod and such other members of the Deanery and/or Diocesan Synod who are on the Church Electoral Roll. The rules also provide that there be a number of elected representatives of the laity on the PCC, who shall hold office from the conclusion of the annual meeting (APCM) at which they were elected to the conclusion of the third APCM thereafter.

In addition –

- the APCM on 20 April 2010 resolved that Readers had the right to be appointed to the PCC if they wished;
- the APCM on 29 April 2008 resolved that the number of elected representatives of the laity on the PCC be 9;
- the APCM on 24 April 2007 resolved that no elected representative of the laity may hold office for more than six years continuously after the date of the APCM at which he/she was elected.

Appendix 1: Details of PCC Members, Bankers and Independent Examiner

PCC members who have served from 11th April 2019 until the date this report was approved are:

Vicar	The Revd Jackie Bullen (Chairman)
Readers	Pat Hemsley, Pat Hope-Jones
Churchwardens	Brian Green (Vice Chairman), Chris Wren
Elected representatives on Peterborough Deanery Synod	Corinne Craymer, Eddie Miller, Yvette Magri, Daphne Mair, Jonathan Craymer, Ann Green
Elected at APCM 2019	Tim Ellingham, Mike Sampson, Rowena Sampson, Jan Bains* and Michael Taylor* * Casual Vacancies
Elected at APCM 2018	Sheila Barker, Barbara King, Will Hendry
Elected at APCM 2017	Phil Hemsley*, Pam Hendry, Bob Noyes* **retired 2019
PCC Treasurer	Suzie Robinson served as Treasurer until a PCC meeting on 4 th February 2021 when she retired from the role and Tim Ellingham was elected to the role.
PCC Secretary	Liz Eldred served as Secretary until a PCC meeting on 4 th February 2021 at which she retired from the role and Alyson Mitchell was elected to the role.
Bankers :	Barclays Bank plc, PO Box 294, 1 Church Street, Peterborough PE11EZ
Independent examiner	Azets (previously Baldwins), Ruthlyn House, 90 Lincoln Road, Peterborough PE1 2SP

Appendix 2: Membership of PCC Committees

PCC committees

As required under the Church Representation Rules, the PCC has a Standing Committee, which has the power to transact the business of the PCC between meetings. The Vicar and Churchwardens are ex officio members of the Standing Committee.

In addition the PCC has established eight committees to conduct identified areas of business. Each has its own terms of reference. The Vicar is an ex officio member of every PCC Committee. The Committees report regularly to the PCC. At 31st December 2019 the membership of each Committee was as below:

Standing Committee:	The Revd Jackie Bullen (Chair), Brian Green, Chris Wren, Suzie Robinson (Treasurer), Liz Eldred (Secretary), Sheila Barker, Jonathan Craymer, Yvette Magri
Worship Committee:	The Revd Jackie Bullen (Chair), Corinne Craymer, Jonathan Craymer, John Davis, Ann Green, Pat Hemsley, Pat Hope-Jones, the Revd Barbara Howitt, Barbara King, Alison Sampson, Mike Sampson, Julie Tate, Linda Verdegem, Chris Wren
Faith Development Committee	Pat Hope-Jones (Chair) the Revd Jackie Bullen, the Revd Barbara Howitt, Corinne Craymer, Pat Hemsley, Elaine Hunt, Yvette Magri, Liz Medlock, Marjorie Peck, Julie Tate
Mission & Evangelism Committee:	The Revd Jackie Bullen (Chair), Jan Bains, Sheila Barker, Brian Green, Pam Hendry, Eddie Miller, Jane Pawley, Mike Sampson, Michael Taylor, Chris Wren
Fabric Committee:	Geoff Sayers (Chair), the Revd Jackie Bullen, John Davis, Tim Ellingham, Brian Green, Will Hendry, Jane Hogg, Sally House, Daphne Mair, David Newman, Bob Noyes, Helen Wallace, Chris Wren
Finance Committee:	The Revd Jackie Bullen (Chair), Suzie Robinson (Treasurer), Alan Eldred (Gift Aid Secretary), Jan Baines, Tim Ellingham, Will Hendry, Rowena Sampson
Pastoral Committee:	Eddie Miller (Chair), the Revd Jackie Bullen, Corinne Craymer, Liz Eldred, Ann Green, Jean Harris, Elaine Hunt, Sheila Barker, Phil Hemsley, Liz Medlock
Communications Committee:	Jane Hogg (Chair), Revd Jackie Bullen, Jonathan Craymer, Steve Collins, John Davis, Brian Green, Pat Hope-Jones, Daphne Mair, Suzie Robinson, Rowena Sampson
Events Committee:	Yvette Magri (Chair), Revd Jackie Bullen, Jan Bains, Ann Green, Pam Hendry, Jane Pawley, Tanya Sadikot, Bridget Steele, Julie Tate, Michael Taylor

Appendix 3: Statement of Trustees' Responsibility

The trustees are responsible for preparing the 'Trustees' Report and the financial statements in accordance with applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

The law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST BOTOLPH, LONGTHORPE**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

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PAROCHIAL CHURCH COUNCIL OF ST BOLOTPH'S LONGTHORPE

INDEPENDENT EXAMINER'S REPORT TO ST BOTOLPH'S LONGTHORPE PAROCHIAL PARISH COUNCIL

This report on the financial statements of St Botolph's Longthorpe Parochial Church Council for the year ended 31 December 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the 2011 Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC, you are responsible for the preparation of the financial statements: you consider that the audit requirement of Regulations and section 144(2) of the 2011 Act do not apply and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the 2011 Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act: and
 - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M A Jackson FCA DChA
Azets Holdings Limited
Accountants

Date:

Ruthlyn House
90 Lincoln Road
Peterborough
PE1 2SP

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Statement of financial activities for the year ended 31 December 2020

	Note	Unre- stricted Funds £	Design- ated Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
INCOME FROM:						
Voluntary income	2(a)	126,041	-	1,957	127,998	130,319
Activities for generating funds	2(b)	510	-	-	510	1,085
Income from church activities	2(c)	6,898	-	-	6,898	11,788
Income from investments	2(d)	2,691	-	-	2,691	3,057
TOTAL INCOME		136,140	-	1,957	138,097	146,249
EXPENDITURE ON:						
Costs of generating voluntary income	3(a)	-	-	-	-	92
Church activities	3(b)	111,803	11,836	1,213	124,852	153,112
Governance costs	3(c)	990	-	-	990	960
Major capital expenditure	3(d)	-	780	-	780	9,157
TOTAL RESOURCES EXPENDED		112,793	12,616	1,213	126,622	163,321
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		23,347	(12,616)	744	11,475	(17,072)
Transfers between funds		(12,000)	12,000	-	-	-
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		11,347	(616)	744	11,475	(17,072)
Unrealised gains/(losses) on investments	5(b)	8,286	-	-	8,286	16,131
NET MOVEMENT IN FUNDS		19,633	(616)	744	19,761	(941)
Balances brought forward at 1 January	9	53,891	98,271	6,000	158,162	159,103
Balances carried forward at 31 December		73,524	97,655	6,744	177,923	158,162

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Balance sheet at 31 December 2020

		2020	2019
	Note	£	£
FIXED ASSETS			
Tangible fixed assets	5(a)	-	-
Investments	5(b)	95,282	86,996
		<u>95,282</u>	<u>86,996</u>
CURRENT ASSETS			
Debtors and prepayments	6	5,243	5,621
Short term deposits		45,371	45,179
Cash in hand and at bank		32,027	20,366
		<u>82,641</u>	<u>71,166</u>
CURRENT LIABILITIES			
Creditors - amounts falling due in one year	7	-	-
		<u>-</u>	<u>-</u>
NET CURRENT ASSETS		82,641	71,166
TOTAL NET ASSETS	8	<u>177,923</u>	<u>158,162</u>
CHURCH FUNDS			
Unrestricted funds:			
General Fund		73,524	53,891
Designated funds:			
Charities Fund	10	8,207	8,043
Church Reordering Fund	11	89,448	90,228
		<u>97,655</u>	<u>98,271</u>
Restricted funds:			
Church Reordering Fund		-	-
Upkeep of Church Building		1,000	1,000
Children's Work Fund		5,000	5,000
Other restricted Funds	12	6,000	6,000
External Fund	13	-	-
Lent/Advent Appeals Fund	14	744	-
		<u>6,744</u>	<u>6,000</u>
TOTAL CHURCH FUNDS		<u>177,923</u>	<u>158,162</u>

Approved by the Parochial Church Council on and signed on its behalf by:

Reverend J Bullen, PCC Chair

T Ellingham, PCC Treasurer

A Mitchell, PCC Secretary

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

1 ACCOUNTING POLICIES

Accounting convention

These accounts have been prepared in accordance with FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body (e.g. Longthorpe Mothers' Union).

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing these accounts.

Incoming resources

Collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over. The diocesan parish share is accounted for when due. Amounts received for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to a contractual provision of the instrument.

Fixed assets

Consecrated and benefice property is excluded from the accounts in accordance with section 10(2)(c) of the Charities Act, 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object.

Designated funds are unrestricted funds set aside by the PCC for a particular purpose or purposes. Funds so designated by the PCC may be redesignated by the PCC, so designation does not prevent funds being spent on any other purpose.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

2 INCOMING RESOURCES (£)					
	Unrestricted funds	Designated funds	Restricted funds	Total 2020	Total 2019
2(a) Voluntary incoming resources					
Planned giving, eligible for Gift Aid:					
standing orders	82,462	-	-	82,462	82,221
envelopes and other	4,683	-	-	4,683	5,620
	87,145	-	-	87,145	87,841
Planned giving, ineligible for Gift Aid:					
payroll giving, CAF vouchers	512	-	-	512	1,152
envelopes and other	121	-	-	121	-
	633	-	-	633	1,152
Collections at services:					
by Gift Aid	-	-	-	-	14
not by Gift Aid	1,144	-	-	1,144	3,456
For third parties, not Gift Aid	-	-	-	-	2,424
	1,144	-	-	1,144	5,894
Donations and all other giving:					
Once-off donations by Gift Aid	4,815	-	1,142	5,957	10,440
Wall safe	272	-	-	272	870
Donations for coffee, biscuits	-	-	-	-	11
Sundry other donations , not by GA	3,424	-	654	4,078	2,670
	8,511	-	1,796	10,307	13,991
Gift Aid recoverable from HMRC:					
on planned giving	21,872	-	161	22,033	21,277
on small donations by GASDS	283	-	-	283	164
	22,155	-	161	22,316	21,441
Other voluntary income:					
Legacies	6,453	-	-	6,453	-
	6,453	-	-	6,453	-
Voluntary incoming resources: total	126,041	-	1,957	127,998	130,319
2(b) Activities for generating funds					
Photocopying charges	5	-	-	5	-
Use of church premises	505	-	-	505	1,085
Fund-generating activities: total	510	-	-	510	1,085
2(c) Income from church activities					
Fees (for funerals, weddings etc)	4,255	-	-	4,255	5,212
Magazine sales	1,780	-	-	1,780	1,668
Magazine advertising revenue	468	-	-	468	2,587
Breakfast, lunches and Harvest meal	97	-	-	97	528
Sales of books	274	-	-	274	423
Quiet Day, Parish Retreat participants	-	-	-	-	270
Other income	24	-	-	24	1,100
Income from church activities: total	6,898	-	-	6,898	11,788
2(d) Income from investments					
Interest	59	-	-	59	482
Dividends	2,632	-	-	2,632	2,575
Investment income: total	2,691	-	-	2,691	3,057
Total incoming resources	136,140	-	1,957	138,097	146,249

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

3 RESOURCES EXPENDED (£)				2020	2019	
	Unrestricted funds	Designated funds	Restricted funds	Total Funds	Total Funds	
<hr/>						
3(a) Costs of generating voluntary income						
Stewardship expenses, etc		-	-	-	92	
<hr/>						
3(b) Church activities						
Charitable donations	-	11,836	1,213	13,049	23,631	
 Ministry:						
Parish Share and Deanery quota	84,193	-	-	84,193	85,680	
Parish priest's expenses	410	-	-	410	1,912	
Expenses of other ministers & laity	223	-	-	223	1,088	
	84,826	-	-	84,826	88,680	
<hr/>						
Worship:						
Choir and music	936	-	-	936	891	
Altar requisites	384	-	-	384	877	
Flowers	82	-	-	82	83	
Other devotional material	151	-	-	151	1,349	
Baptism preparation	32	-	-	32	145	
	1,585	-	-	1,585	3,345	
<hr/>						
Pastoral care:						
Marriage preparation	-	-	-	-	8	
Coffee/biscuits	98	-	-	98	282	
Cloister lunches	-	-	-	-	182	
Other refreshments	31	-	-	31	269	
Parish nursing	1,710	-	-	1,710	1,949	
Passover meal	-	-	-	-	-	
Pastoral care, general	79	-	-	79	440	
	1,918	-	-	1,918	3,130	
<hr/>						
Faith development:						
Children's groups	105	-	-	105	166	
Confirmation classes	56	-	-	56	30	
Christian books for resale	216	-	-	216	648	
Bibles & books, not for resale	131	-	-	131	44	
Parish retreat / quiet day	-	-	-	-	281	
Advent calendars, Easter eggs, shoe boxes	43	-	-	43	222	
	551	-	-	551	1,391	
<hr/>						
Mission and evangelism:						
Buggy buddies	-	-	-	-	24	
Other evangelism and mission	136	-	-	136	229	
	136	-	-	136	253	
<hr/>						
3(b) Church activities	c/f	89,016	11,836	1,213	102,065	120,430

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

3 RESOURCES EXPENDED (continued) (£)

		Unrestricted funds	Designated funds	Restricted funds	2020 Total Funds	2019 Total Funds
3(b) Church activities	b/f	89,016	11,836	1,213	102,065	120,430
Communication:						
Magazine		450	-	-	450	3,385
Newsletter and website		125	-	-	125	125
Posters		503	-	-	503	323
Communication, other		458	-	-	458	-
		<u>1,536</u>	<u>-</u>	<u>-</u>	<u>1,536</u>	<u>3,833</u>
Church running expenses:						
Gas		2,310	-	-	2,310	3,424
Electricity		1,223	-	-	1,223	1,140
Water		184	-	-	184	291
Telephone		678	-	-	678	-
Internet services		476	-	-	476	556
		<u>4,871</u>	<u>-</u>	<u>-</u>	<u>4,871</u>	<u>5,411</u>
Church building, contents and land:						
Insurance		2,452	-	-	2,452	2,397
Movable fixtures, fittings & equipment		1,776	-	-	1,776	4,962
Building maintenance		5,680	-	-	5,680	3,786
Minor church building works		-	-	-	-	920
Upkeep of churchyard		572	-	-	572	2,653
Glebe land rent		287	-	-	287	574
		<u>10,767</u>	<u>-</u>	<u>-</u>	<u>10,767</u>	<u>15,292</u>
Contractual staff payments, honoraria:						
Organist		850	-	-	850	2,880
Gifts		186	-	-	186	324
		<u>1,036</u>	<u>-</u>	<u>-</u>	<u>1,036</u>	<u>3,204</u>
Support costs:						
Lease payments, photocopying costs		2,841	-	-	2,841	3,229
Stationery, postage etc n.e.s.		1,143	-	-	1,143	1,046
Treasurer's expenses		238	-	-	238	120
Bank charges		355	-	-	355	547
		<u>4,577</u>	<u>-</u>	<u>-</u>	<u>4,577</u>	<u>4,942</u>
Total cost of church activities		111,803	11,836	1,213	124,852	153,112
3(c) Governance costs						
Fees of independent examiner		990	-	-	990	960
3(d) Major capital expenditure						
Interior re-ordering project		-	780	-	780	9,157
		<u>-</u>	<u>780</u>	<u>-</u>	<u>780</u>	<u>9,157</u>
Total resources expended		112,793	12,616	1,213	126,622	163,321

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

4 STAFF COSTS

The PCC employs no staff. The services of the organist are provided under a contractual agreement. All other tasks required to be performed for the maintenance of the church are provided free of charge by numerous volunteers. In particular, the church benefited from the unpaid services of the Retired Priest, two Readers and the Lay Pastoral Minister.

No payments were made to any PCC member, other than the reimbursement of expenses necessarily incurred by PCC members in the performance of their voluntary duties on behalf of the PCC.

5 FIXED ASSETS (£)

(a) Tangible

	Photo-copier	Chairs	Lawn-mower	2020 Total Funds	2019 Total Funds
Actual cost					
At 1 January 2020	3,773	500	600	4,873	4,873
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 December 2020	3,773	500	600	4,873	4,873
Depreciation					
At 1 January 2020	3,773	500	600	4,873	4,873
Charge for the year	-	-	-	-	-
At 31 December 2020	3,773	500	600	4,873	4,873
Net book value					
At 1 January 2020	-	-	-	-	-
At 31 December 2020	-	-	-	-	-

(b) Investments

	2020	2019
Market value 1 January 2020	86,996	70,865
Unrealised revaluation gain	8,286	16,131
Market value at 31 December 2020	95,282	86,996

6 DEBTORS (£)

	Unrestrict- ed Funds	Designated Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
Income tax recoverable	5,243	-	-	5,243	5,621
Other debtors	-	-	-	-	-
Total debtors	5,243	-	-	5,243	5,621

7 CREDITORS (£)

	Unrestrict- ed Funds	Designated Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
Other creditors	-	-	-	-	-
Total creditors	-	-	-	-	-

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

8 ANALYSIS OF NET ASSETS BY FUND (£)

	Unrestricted Funds	Designated Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
Tangible fixed assets	-	-	-	-	-
Investments	95,282	-	-	95,282	86,996
Fixed assets	95,282	-	-	95,282	86,996
Debtors	5,243	-	-	5,243	5,621
Cash and short-term deposits	(27,001)	97,655	6,744	77,398	65,545
Current assets	(21,758)	97,655	6,744	82,641	71,166
Current liabilities	-	-	-	-	-
	73,524	97,655	6,744	177,923	158,162

9 SUMMARY OF FUND BALANCES (£)

Summary of Fund Balances (2)

	Movements in 2020				
	Balance at 31.12.19	Surplus/ (deficit)	Inter-Fund Transfers	Inc/(dec) in balance	Balance at 31.12.20
Unrestricted funds					
General Fund	53,891	31,633	(12,000)	19,633	73,524
	53,891	31,633	(12,000)	19,633	73,524
Designated funds					
Charities Fund	8,043	(11,836)	12,000	164	8,207
Church Reordering Fund	90,228	(780)	-	(780)	89,448
	98,271	(12,616)	12,000	(616)	97,655
Restricted funds					
Upkeep of Church Building	1,000	-	-	-	1,000
Children's Work Fund	5,000	-	-	-	5,000
Other Restricted Subtotal	6,000	-	-	-	6,000
External Fund	-	-	-	-	-
Lent & Advent Appeals	-	744	-	744	744
	6,000	744	-	744	6,744
Total funds	158,162	19,761	-	19,761	177,923

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

10 CHARITIES FUND (designated funds)

It is the policy of the PCC to tithe all unrestricted undesignated income. This is effected by an annual transfer from the General Fund of approximately 10% of that Fund's income to the Charities Fund.

	2020	2019
Summary		
Fund balance at 31.12.2019	8,043	12,187
Incoming resources	-	-
Resources expended	(11,836)	(17,300)
Net surplus/(deficit)	(11,836)	(17,300)
Transfers to/(from) Charities Fund:		
From General Fund	12,000	13,000
From/(To) External Fund	-	(150)
From/(To) Advent appeal	-	306
Total transfers	12,000	13,156
Fund balance at 31.12.2020	8,207	8,043

Resources expended

Church activities

Donations:

Mission partners overseas	500	3,600
Mr G and Mrs S Giles	3,861	3,600
Church and mission overseas	2,000	2,400
Church and mission in the UK	600	1,800
Secular charities overseas	1,500	1,900
Secular charities in the UK	3,375	4,000

Total resources expended

11,836 17,300

11 CHURCH REORDERING FUND (designated funds)

The Church Reordering Fund was established by the PCC during 2015 to hold funds donated or generated specifically for the church reordering project.

	2020	2019
Summary		
Fund balance at 31.12.2019	90,228	42,121
Incoming resources	-	-
Resources expended	(780)	(1,893)
Net surplus/(deficit)	(780)	(1,893)
Transfers to/(from) Church Reordering Fund:		
From General Fund	-	50,000
Total transfers	-	50,000
Fund balance at 31.12.2020	89,448	90,228

Resources expended

Internal reordering work

780 1,893

Total resources expended

780 1,893

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

12 OTHER RESTRICTED FUNDS

Other restricted funds comprise funds donated for specific purposes within the Church.

As at 31 December 2020 the funds consists of £1,000 for the upkeep of the Church building (2019 - £1,000) and £5,000 held for the Children's work (2019 - £5,000).

	2020	2019
Summary		
Fund balance at 31.12.2019	6,000	13,244
Incoming resources	-	20
Resources expended	-	(7,264)
Net surplus/(deficit)	-	(7,244)
Fund balance at 31.12.2020	6,000	6,000

Incoming resources

Voluntary income

Donations by individuals

Legacy income

Total incoming resources

-	20
-	-
-	20

13 EXTERNAL FUND (restricted funds)

The External Fund comprises funds which are donated for specified external charities.

	2020	2019
Summary		
Fund balance at 31.12.2019	-	-
Incoming resources	219	2,540
Resources expended	(219)	(2,690)
Net surplus/(deficit)	-	(150)
Transfers to/(from) External Fund:		
From/(To) General fund	-	-
From/(To) Charities Fund	-	150
Total transfers	-	150
Fund balance at 31.12.2020	-	-

Incoming resources

Voluntary income

Donations for Zimbabwe

Collections for third parties

Total incoming resources

219	116
-	2,424
219	2,540

Resources expended

Charitable donations

Zimbabwe School

Donations to third parties

Total resources expended

219	180
-	2,510
219	2,690

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

14 LENT AND ADVENT APPEALS (restricted funds)

14(a) LENT APPEAL

	2020	2019
Fund balance at 31.12.2019	-	-
Incoming resources		
Voluntary income		
Once-off donations by Gift Aid	642	1,773
Donations, not by Gift Aid	191	-
Income tax recoverable	161	-
Total incoming resources	<u>994</u>	<u>1,773</u>
Resources expended		
Charitable donations		
The Sick Children's Trust	994	-
Mercy Ships	-	1,773
Total resources expended	<u>994</u>	<u>1,773</u>
Fund balance at 31.12.2020	<u>-</u>	<u>-</u>

14(b) ADVENT APPEALS

	Year 2020	Year 2019
Fund balance at 31.12.2019	-	-
Incoming resources		
Voluntary income		
Donations, by Gift Aid	500	1,879
Donations, not by Gift Aid	244	295
Total incoming resources	<u>744</u>	<u>2,174</u>
Resources expended		
Charitable donations		
The Light Project Peterborough	-	1,868
Total resources expended	<u>-</u>	<u>1,868</u>
Transfer to Charities Fund	-	(306)
Fund balance at 31.12.2020	<u>744</u>	<u>-</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST BOTOLPH, LONGTHORPE**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

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PAROCHIAL CHURCH COUNCIL OF ST BOLOTPH'S LONGTHORPE

INDEPENDENT EXAMINER'S REPORT TO ST BOTOLPH'S LONGTHORPE PAROCHIAL PARISH COUNCIL

This report on the financial statements of St Botolph's Longthorpe Parochial Church Council for the year ended 31 December 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the 2011 Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC, you are responsible for the preparation of the financial statements: you consider that the audit requirement of Regulations and section 144(2) of the 2011 Act do not apply and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the 2011 Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act: and
 - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M A Jackson FCA DChA
Azets Holdings Limited
Accountants

Date:

Ruthlyn House
90 Lincoln Road
Peterborough
PE1 2SP

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Statement of financial activities for the year ended 31 December 2020

	Note	Unre- stricted Funds £	Design- ated Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
INCOME FROM:						
Voluntary income	2(a)	126,041	-	1,957	127,998	130,319
Activities for generating funds	2(b)	510	-	-	510	1,085
Income from church activities	2(c)	6,898	-	-	6,898	11,788
Income from investments	2(d)	2,691	-	-	2,691	3,057
TOTAL INCOME		136,140	-	1,957	138,097	146,249
EXPENDITURE ON:						
Costs of generating voluntary income	3(a)	-	-	-	-	92
Church activities	3(b)	111,803	11,836	1,213	124,852	153,112
Governance costs	3(c)	990	-	-	990	960
Major capital expenditure	3(d)	-	780	-	780	9,157
TOTAL RESOURCES EXPENDED		112,793	12,616	1,213	126,622	163,321
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		23,347	(12,616)	744	11,475	(17,072)
Transfers between funds		(12,000)	12,000	-	-	-
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		11,347	(616)	744	11,475	(17,072)
Unrealised gains/(losses) on investments	5(b)	8,286	-	-	8,286	16,131
NET MOVEMENT IN FUNDS		19,633	(616)	744	19,761	(941)
Balances brought forward at 1 January	9	53,891	98,271	6,000	158,162	159,103
Balances carried forward at 31 December		73,524	97,655	6,744	177,923	158,162

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Balance sheet at 31 December 2020

		2020	2019
	Note	£	£
FIXED ASSETS			
Tangible fixed assets	5(a)	-	-
Investments	5(b)	95,282	86,996
		<u>95,282</u>	<u>86,996</u>
CURRENT ASSETS			
Debtors and prepayments	6	5,243	5,621
Short term deposits		45,371	45,179
Cash in hand and at bank		32,027	20,366
		<u>82,641</u>	<u>71,166</u>
CURRENT LIABILITIES			
Creditors - amounts falling due in one year	7	-	-
		<u>-</u>	<u>-</u>
NET CURRENT ASSETS		82,641	71,166
TOTAL NET ASSETS	8	<u>177,923</u>	<u>158,162</u>
CHURCH FUNDS			
Unrestricted funds:			
General Fund		73,524	53,891
Designated funds:			
Charities Fund	10	8,207	8,043
Church Reordering Fund	11	89,448	90,228
		<u>97,655</u>	<u>98,271</u>
Restricted funds:			
Church Reordering Fund		-	-
Upkeep of Church Building		1,000	1,000
Children's Work Fund		5,000	5,000
Other restricted Funds	12	6,000	6,000
External Fund	13	-	-
Lent/Advent Appeals Fund	14	744	-
		<u>6,744</u>	<u>6,000</u>
TOTAL CHURCH FUNDS		<u>177,923</u>	<u>158,162</u>

Approved by the Parochial Church Council on and signed on its behalf by:

Reverend J Bullen, PCC Chair

T Ellingham, PCC Treasurer

A Mitchell, PCC Secretary

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

1 ACCOUNTING POLICIES

Accounting convention

These accounts have been prepared in accordance with FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body (e.g. Longthorpe Mothers' Union).

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing these accounts.

Incoming resources

Collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over. The diocesan parish share is accounted for when due. Amounts received for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to a contractual provision of the instrument.

Fixed assets

Consecrated and benefice property is excluded from the accounts in accordance with section 10(2)(c) of the Charities Act, 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object.

Designated funds are unrestricted funds set aside by the PCC for a particular purpose or purposes. Funds so designated by the PCC may be redesignated by the PCC, so designation does not prevent funds being spent on any other purpose.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

2 INCOMING RESOURCES (£)					
	Unrestricted funds	Designated funds	Restricted funds	Total 2020	Total 2019
2(a) Voluntary incoming resources					
Planned giving, eligible for Gift Aid:					
standing orders	82,462	-	-	82,462	82,221
envelopes and other	4,683	-	-	4,683	5,620
	<u>87,145</u>	<u>-</u>	<u>-</u>	<u>87,145</u>	<u>87,841</u>
Planned giving, ineligible for Gift Aid:					
payroll giving, CAF vouchers	512	-	-	512	1,152
envelopes and other	121	-	-	121	-
	<u>633</u>	<u>-</u>	<u>-</u>	<u>633</u>	<u>1,152</u>
Collections at services:					
by Gift Aid	-	-	-	-	14
not by Gift Aid	1,144	-	-	1,144	3,456
For third parties, not Gift Aid	-	-	-	-	2,424
	<u>1,144</u>	<u>-</u>	<u>-</u>	<u>1,144</u>	<u>5,894</u>
Donations and all other giving:					
Once-off donations by Gift Aid	4,815	-	1,142	5,957	10,440
Wall safe	272	-	-	272	870
Donations for coffee, biscuits	-	-	-	-	11
Sundry other donations , not by GA	3,424	-	654	4,078	2,670
	<u>8,511</u>	<u>-</u>	<u>1,796</u>	<u>10,307</u>	<u>13,991</u>
Gift Aid recoverable from HMRC:					
on planned giving	21,872	-	161	22,033	21,277
on small donations by GASDS	283	-	-	283	164
	<u>22,155</u>	<u>-</u>	<u>161</u>	<u>22,316</u>	<u>21,441</u>
Other voluntary income:					
Legacies	6,453	-	-	6,453	-
	<u>6,453</u>	<u>-</u>	<u>-</u>	<u>6,453</u>	<u>-</u>
Voluntary incoming resources: total	126,041	-	1,957	127,998	130,319
2(b) Activities for generating funds					
Photocopying charges	5	-	-	5	-
Use of church premises	505	-	-	505	1,085
Fund-generating activities: total	510	-	-	510	1,085
2(c) Income from church activities					
Fees (for funerals, weddings etc)	4,255	-	-	4,255	5,212
Magazine sales	1,780	-	-	1,780	1,668
Magazine advertising revenue	468	-	-	468	2,587
Breakfast, lunches and Harvest meal	97	-	-	97	528
Sales of books	274	-	-	274	423
Quiet Day, Parish Retreat participants	-	-	-	-	270
Other income	24	-	-	24	1,100
Income from church activities: total	6,898	-	-	6,898	11,788
2(d) Income from investments					
Interest	59	-	-	59	482
Dividends	2,632	-	-	2,632	2,575
Investment income: total	2,691	-	-	2,691	3,057
Total incoming resources	136,140	-	1,957	138,097	146,249

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

3 RESOURCES EXPENDED (£)				2020	2019	
	Unrestricted funds	Designated funds	Restricted funds	Total Funds	Total Funds	
<hr/>						
3(a) Costs of generating voluntary income						
Stewardship expenses, etc		-	-	-	92	
<hr/>						
3(b) Church activities						
Charitable donations	-	11,836	1,213	13,049	23,631	
 Ministry:						
Parish Share and Deanery quota	84,193	-	-	84,193	85,680	
Parish priest's expenses	410	-	-	410	1,912	
Expenses of other ministers & laity	223	-	-	223	1,088	
	84,826	-	-	84,826	88,680	
<hr/>						
Worship:						
Choir and music	936	-	-	936	891	
Altar requisites	384	-	-	384	877	
Flowers	82	-	-	82	83	
Other devotional material	151	-	-	151	1,349	
Baptism preparation	32	-	-	32	145	
	1,585	-	-	1,585	3,345	
<hr/>						
Pastoral care:						
Marriage preparation	-	-	-	-	8	
Coffee/biscuits	98	-	-	98	282	
Cloister lunches	-	-	-	-	182	
Other refreshments	31	-	-	31	269	
Parish nursing	1,710	-	-	1,710	1,949	
Passover meal	-	-	-	-	-	
Pastoral care, general	79	-	-	79	440	
	1,918	-	-	1,918	3,130	
<hr/>						
Faith development:						
Children's groups	105	-	-	105	166	
Confirmation classes	56	-	-	56	30	
Christian books for resale	216	-	-	216	648	
Bibles & books, not for resale	131	-	-	131	44	
Parish retreat / quiet day	-	-	-	-	281	
Advent calendars, Easter eggs, shoe boxes	43	-	-	43	222	
	551	-	-	551	1,391	
<hr/>						
Mission and evangelism:						
Buggy buddies	-	-	-	-	24	
Other evangelism and mission	136	-	-	136	229	
	136	-	-	136	253	
<hr/>						
3(b) Church activities	c/f	89,016	11,836	1,213	102,065	120,430

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

3 RESOURCES EXPENDED (continued) (£)

		Unrestricted funds	Designated funds	Restricted funds	2020 Total Funds	2019 Total Funds
3(b) Church activities	b/f	89,016	11,836	1,213	102,065	120,430
Communication:						
Magazine		450	-	-	450	3,385
Newsletter and website		125	-	-	125	125
Posters		503	-	-	503	323
Communication, other		458	-	-	458	-
		<u>1,536</u>	<u>-</u>	<u>-</u>	<u>1,536</u>	<u>3,833</u>
Church running expenses:						
Gas		2,310	-	-	2,310	3,424
Electricity		1,223	-	-	1,223	1,140
Water		184	-	-	184	291
Telephone		678	-	-	678	-
Internet services		476	-	-	476	556
		<u>4,871</u>	<u>-</u>	<u>-</u>	<u>4,871</u>	<u>5,411</u>
Church building, contents and land:						
Insurance		2,452	-	-	2,452	2,397
Movable fixtures, fittings & equipment		1,776	-	-	1,776	4,962
Building maintenance		5,680	-	-	5,680	3,786
Minor church building works		-	-	-	-	920
Upkeep of churchyard		572	-	-	572	2,653
Glebe land rent		287	-	-	287	574
		<u>10,767</u>	<u>-</u>	<u>-</u>	<u>10,767</u>	<u>15,292</u>
Contractual staff payments, honoraria:						
Organist		850	-	-	850	2,880
Gifts		186	-	-	186	324
		<u>1,036</u>	<u>-</u>	<u>-</u>	<u>1,036</u>	<u>3,204</u>
Support costs:						
Lease payments, photocopying costs		2,841	-	-	2,841	3,229
Stationery, postage etc n.e.s.		1,143	-	-	1,143	1,046
Treasurer's expenses		238	-	-	238	120
Bank charges		355	-	-	355	547
		<u>4,577</u>	<u>-</u>	<u>-</u>	<u>4,577</u>	<u>4,942</u>
Total cost of church activities		111,803	11,836	1,213	124,852	153,112
3(c) Governance costs						
Fees of independent examiner		990	-	-	990	960
3(d) Major capital expenditure						
Interior re-ordering project		-	780	-	780	9,157
		<u>-</u>	<u>780</u>	<u>-</u>	<u>780</u>	<u>9,157</u>
Total resources expended		112,793	12,616	1,213	126,622	163,321

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

4 STAFF COSTS

The PCC employs no staff. The services of the organist are provided under a contractual agreement. All other tasks required to be performed for the maintenance of the church are provided free of charge by numerous volunteers. In particular, the church benefited from the unpaid services of the Retired Priest, two Readers and the Lay Pastoral Minister.

No payments were made to any PCC member, other than the reimbursement of expenses necessarily incurred by PCC members in the performance of their voluntary duties on behalf of the PCC.

5 FIXED ASSETS (£)

(a) Tangible

	Photo-copier	Chairs	Lawn-mower	2020 Total Funds	2019 Total Funds
Actual cost					
At 1 January 2020	3,773	500	600	4,873	4,873
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 December 2020	3,773	500	600	4,873	4,873
Depreciation					
At 1 January 2020	3,773	500	600	4,873	4,873
Charge for the year	-	-	-	-	-
At 31 December 2020	3,773	500	600	4,873	4,873
Net book value					
At 1 January 2020	-	-	-	-	-
At 31 December 2020	-	-	-	-	-

(b) Investments

	2020	2019
Market value 1 January 2020	86,996	70,865
Unrealised revaluation gain	8,286	16,131
Market value at 31 December 2020	95,282	86,996

6 DEBTORS (£)

	Unrestrict- ed Funds	Designated Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
Income tax recoverable	5,243	-	-	5,243	5,621
Other debtors	-	-	-	-	-
Total debtors	5,243	-	-	5,243	5,621

7 CREDITORS (£)

	Unrestrict- ed Funds	Designated Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
Other creditors	-	-	-	-	-
Total creditors	-	-	-	-	-

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

8 ANALYSIS OF NET ASSETS BY FUND (£)

	Unrestricted Funds	Designated Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
Tangible fixed assets	-	-	-	-	-
Investments	95,282	-	-	95,282	86,996
Fixed assets	95,282	-	-	95,282	86,996
Debtors	5,243	-	-	5,243	5,621
Cash and short-term deposits	(27,001)	97,655	6,744	77,398	65,545
Current assets	(21,758)	97,655	6,744	82,641	71,166
Current liabilities	-	-	-	-	-
	73,524	97,655	6,744	177,923	158,162

9 SUMMARY OF FUND BALANCES (£)

Summary of Fund Balances (2)

	Movements in 2020				
	Balance at 31.12.19	Surplus/ (deficit)	Inter-Fund Transfers	Inc/(dec) in balance	Balance at 31.12.20
Unrestricted funds					
General Fund	53,891	31,633	(12,000)	19,633	73,524
	53,891	31,633	(12,000)	19,633	73,524
Designated funds					
Charities Fund	8,043	(11,836)	12,000	164	8,207
Church Reordering Fund	90,228	(780)	-	(780)	89,448
	98,271	(12,616)	12,000	(616)	97,655
Restricted funds					
Upkeep of Church Building	1,000	-	-	-	1,000
Children's Work Fund	5,000	-	-	-	5,000
Other Restricted Subtotal	6,000	-	-	-	6,000
External Fund	-	-	-	-	-
Lent & Advent Appeals	-	744	-	744	744
	6,000	744	-	744	6,744
Total funds	158,162	19,761	-	19,761	177,923

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

10 CHARITIES FUND (designated funds)

It is the policy of the PCC to tithe all unrestricted undesignated income. This is effected by an annual transfer from the General Fund of approximately 10% of that Fund's income to the Charities Fund.

	2020	2019
Summary		
Fund balance at 31.12.2019	8,043	12,187
Incoming resources	-	-
Resources expended	(11,836)	(17,300)
Net surplus/(deficit)	(11,836)	(17,300)
Transfers to/(from) Charities Fund:		
From General Fund	12,000	13,000
From/(To) External Fund	-	(150)
From/(To) Advent appeal	-	306
Total transfers	12,000	13,156
Fund balance at 31.12.2020	8,207	8,043

Resources expended

Church activities

Donations:

Mission partners overseas	500	3,600
Mr G and Mrs S Giles	3,861	3,600
Church and mission overseas	2,000	2,400
Church and mission in the UK	600	1,800
Secular charities overseas	1,500	1,900
Secular charities in the UK	3,375	4,000
Total resources expended	11,836	17,300

11 CHURCH REORDERING FUND (designated funds)

The Church Reordering Fund was established by the PCC during 2015 to hold funds donated or generated specifically for the church reordering project.

	2020	2019
Summary		
Fund balance at 31.12.2019	90,228	42,121
Incoming resources	-	-
Resources expended	(780)	(1,893)
Net surplus/(deficit)	(780)	(1,893)
Transfers to/(from) Church Reordering Fund:		
From General Fund	-	50,000
Total transfers	-	50,000
Fund balance at 31.12.2020	89,448	90,228

Resources expended

Internal reordering work	780	1,893
Total resources expended	780	1,893

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

12 OTHER RESTRICTED FUNDS

Other restricted funds comprise funds donated for specific purposes within the Church.

As at 31 December 2020 the funds consists of £1,000 for the upkeep of the Church building (2019 - £1,000) and £5,000 held for the Children's work (2019 - £5,000).

	2020	2019
Summary		
Fund balance at 31.12.2019	6,000	13,244
Incoming resources	-	20
Resources expended	-	(7,264)
Net surplus/(deficit)	-	(7,244)
Fund balance at 31.12.2020	6,000	6,000

Incoming resources

Voluntary income

Donations by individuals

Legacy income

Total incoming resources

-	20
-	-
-	20

13 EXTERNAL FUND (restricted funds)

The External Fund comprises funds which are donated for specified external charities.

	2020	2019
Summary		
Fund balance at 31.12.2019	-	-
Incoming resources	219	2,540
Resources expended	(219)	(2,690)
Net surplus/(deficit)	-	(150)
Transfers to/(from) External Fund:		
From/(To) General fund	-	-
From/(To) Charities Fund	-	150
Total transfers	-	150
Fund balance at 31.12.2020	-	-

Incoming resources

Voluntary income

Donations for Zimbabwe

Collections for third parties

Total incoming resources

219	116
-	2,424
219	2,540

Resources expended

Charitable donations

Zimbabwe School

Donations to third parties

Total resources expended

219	180
-	2,510
219	2,690

PAROCHIAL CHURCH COUNCIL OF ST BOTOLPH'S, LONGTHORPE

Notes to the accounts for the year ended 31 December 2020

14 LENT AND ADVENT APPEALS (restricted funds)

14(a) LENT APPEAL

	2020	2019
Fund balance at 31.12.2019	-	-
Incoming resources		
Voluntary income		
Once-off donations by Gift Aid	642	1,773
Donations, not by Gift Aid	191	-
Income tax recoverable	161	-
Total incoming resources	<u>994</u>	<u>1,773</u>
Resources expended		
Charitable donations		
The Sick Children's Trust	994	-
Mercy Ships	-	1,773
Total resources expended	<u>994</u>	<u>1,773</u>
Fund balance at 31.12.2020	<u>-</u>	<u>-</u>

14(b) ADVENT APPEALS

	Year 2020	Year 2019
Fund balance at 31.12.2019	-	-
Incoming resources		
Voluntary income		
Donations, by Gift Aid	500	1,879
Donations, not by Gift Aid	244	295
Total incoming resources	<u>744</u>	<u>2,174</u>
Resources expended		
Charitable donations		
The Light Project Peterborough	-	1,868
Total resources expended	<u>-</u>	<u>1,868</u>
Transfer to Charities Fund	-	(306)
Fund balance at 31.12.2020	<u>744</u>	<u>-</u>