



Trustees' Annual Report for the period

From:	2 nd August 2019 Period start date
To:	5 th April 2020 Period end date
Charity name:	Unique Knowledge Seekers Academy
Charity registration number:	1184741

Objectives and Activities		
	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education for the public benefit by providing out of school education services for children, young people and adults in the form of after school and weekend clubs where we advance knowledge, understanding and skills in literacy, numeracy, science, religious education, Arabic and Qur'aan reading.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Unique Knowledge Seekers Academy (UKSA) has undertaken a range of activities for the public benefit including: After school and weekend tuition classes for children and young people, providing one to one classes for those with special educational needs, providing online classes during the COVID-19 pandemic outbreak and subsequent lockdown which began in March 2020 through to September 2020 and repeated again in January 2021 until March 2021. As an out of school educational setting, UKSA was exempt from closure in the January 2021 lockdown and therefore continued to provide face to face classes for children of critical key workers and vulnerable children, adhering to COVID secure practices such as social distancing, hand hygiene, more frequent cleaning, temperature checks on arrival for all pupils and visitors and other related measures to ensure that pupils and staff are kept safe.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Unique Knowledge Seekers Academy trustees have regard to the guidance issued by the Charity Commission on public benefit. The Charity Commission's guidance's are provided to all new trustees as part of the charities trustee induction procedures.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Achievements of the charity: For over 2 years, UKSA has supported formal and informal education of children and families, the majority of who are from BAME backgrounds communities. BAME communities were hit the hardest, with families we work with struggling financially and mentally. UKSA is a charity that is able to reach this community and provide education, support, information and awareness of services and agencies where they can access further support and keep themselves and families safe.</p> <p>The difference we make to the circumstances of our beneficiaries: UKSA has continued to provide services and support to vulnerable children and young people, despite many suffering a reduced income as a result of the COVID-19 pandemic. UKSA has supported families through this time</p> <p>The wider society benefits from UKSA: UKSA is supporting people and communities who are disproportionately challenged with a range of difficulties, particularly those whose difficulties have been exasperated by the COVID-19 pandemic.</p>

Additional Information

Achievements against objectives set	Para 1.41	<p>Objective: To reach 200 student admissions across various programmes combined</p> <p>Achievement: In October 2020, UKSA recorded over 200 students as accessing its various services</p> <p>Objective: To provide online learning to all students during the COVID-19 lockdown period from March until August 2020 and again from January to March 2021.</p> <p>Achievement: UKSA was able to keep its classes going to support the education and well being of students during both lockdown periods. During the first lockdown, classes were provided to all students exclusively face to face and during the second national lockdown, classes were provided face to face to vulnerable and key worker children, whilst the rest remained online.</p> <p>Classes ensured that children continued to learn, continue to progress by developing new knowledge, understanding and skills, socialise due to meeting their classmates in the virtual environment.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Pre COVID-19, UKSA had a fundraising strategy which essentially was developed to raise funds every month to cover overheads.</p> <p>Objective: To raise £5,000 through donations between February and March 2020.</p> <p>Achievement: UKSA collected funds ranging from just under or just over £1,000 cross various</p>

		<p>institutions between February and March 2020. The charity was able to able to met its target of raising £5,000 during this month.</p> <p>Objective: To raise £10,000 during the month of October 2020 until November 2020</p> <p>Achievement: UKSA raised £10,000 during this period to cover premises related costs.</p> <p>Objective: To raise £10,000 through grants funding</p> <p>Achievement: UKSA received £10,000 in grants funding from the TNL Community Fund in November 2020.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had been making financial progress pre-COVID-19. However, following this period and charity was impacted by over 50% loss in revenue.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	UKSA must ensure that it is able to increase income through expanding its services, in order to generate the income streams that it will need to develop a reserves policy. When this takes place, UKSA aims to hold £20,000 in reserve funds.
Amount of reserves held	Para 1.22	N/A at this current time.
Reasons for holding zero reserves	Para 1.22	UKSA overheads have meant that all costs have been directed towards cashflow.
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>UKSA provides services which can be accessed by a wide audience. With the surge in online/remote education, this is an aspect that the charity can take greater advantage of as part of its supplementary school services.</p> <p>In order to sustain the charity going forwards, the charity must expand its services to offer a full-time school provision that will enable it to meet its obligations in a sustainable way, without being heavily reliant on donations. In addition, the charity must develop a consistent fundraising campaign to purchase its premises or an alternative freehold premise, in order to secure sustainability for the organisation, reducing the overhead costs of leasing and these extra funds can be redirected elsewhere, such as staffing and resources.</p>

Additional Information

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charities principle source of funds are through student fees.</p> <p>Prior to the COVID-19 pandemic, UKSA utilised various other funding sources including:</p> <ol style="list-style-type: none"> 1) Donations 2) Events 3) Businesses 4) Social media fundraising <p>Since the COVID-19 pandemic our usual fundraising avenues have ceased and we have relied on our principle source of funds (student fees). We have also successfully received a grant from the TNL Community Fund.</p>
A description of the principal risks facing the charity	Para 1.46	The principle risk facing the charity is financial, due to the impact of COVID-19, which began in March 2020.

		<p>The trustees are of the view that the charity must expand to offer a full-time school provision now in order to sustain the charity, meet its obligations and continue to serve the public, as income from the supplementary school alone cannot cover the overheads, investment and loan repayment obligations that the charity has.</p> <p>The trustees are in the process of updating the charities objectives and activities to reflect this additional service that it wishes to offer to the public and update all documents to this as well as contact the relevant bodies in order to begin the school registration process.</p> <p>The charity must carry out a rigorous and sustained marketing strategy on social media and through strategic leafleting to increase admission numbers after the lockdown.</p>
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Structure, Governance and Management		
Type of governing document	Para 1.25	UKSA's governing document is the foundation constitution of a charitable incorporated organisation (CIO), whose only voting members are charity trustees. UKSA also ensures that trustees sign a Trustee Code of Conduct upon induction.
How is the charity constituted?	Para 1.25	UKSA is constituted as a Charitable Incorporated Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	UKSA advertises for potential charity trustees across various social media platforms. At least 2 trustee members are present during an interview process. 2 named trustees are entitled to appoint one or more trustees.

Additional Information		
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>UKSA employs rigorous vetting, induction and training procedures for all newly appointed trustees.</p> <p>We have a 'Safer Recruitment Policy and Procedures' which is reviewed annually and sets out procedures for:</p> <ol style="list-style-type: none"> 1) Advertising, sourcing and interviewing potential trustees 2) Identity checks 3) Enhanced Disclosure and Barring Service (DBS) checks 4) Section 128 Prohibition checks 5) Disqualification check <p>Documents which potential trustees are required to read and sign include:</p> <ol style="list-style-type: none"> 1) Trustee code of conduct 2) Trustee eligibility declaration 3) Trustee fit for purpose declaration 4) The charities governing constitution 5) Conflict of interest register (if applicable) <p>The following documents are shared with trustees as part of induction:</p> <ol style="list-style-type: none"> 1) Charity commission literature for new trustees (including information relating to public benefit) 2) Past charity meeting records

		<p>3) Roles and responsibilities for each trustee</p> <p>4) Business plan</p> <p>5) Policies including Safeguarding children, Expenses, Admissions, Health and Safety and Conflict of interest</p> <p>6) Finance information</p> <p>Training provided to trustees upon induction include:</p> <p>1)Safeguarding children in education</p> <p>2)Prevent</p> <p>3)FGM</p> <p>4) Induction training (covering the objectives and activities of the charity and role and responsibilities of the trustees)</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>UKSA organisational structure is as follows:</p> <div style="text-align: center;"> <p>Chair of Trustees</p> <p>↓</p> <p>Trustees</p> <p>↓</p> <p>Leadership Team</p> <p>↓</p> <p>Staff</p> <p>↓</p> <p>Volunteers</p> </div> <p>The charity works with the local authority to access staff CPD opportunities, for example in January 2021, the Hounslow Council Prevent Education Team came to the supplementary school to deliver 'Prevent' training.</p>
Relationship with any related parties	Para 1.51	N/A

Reference and Administrative details	
Charity name	Unique Knowledge Seekers Academy
Other name the charity uses	Unique Madrasah & Tuition Academy Unique Academy
Registered charity number	1184741
Charity's principal address	Ground Floor Khosla House Park Lane Hounslow TW5 9WA

Names Of The Charity Trustees Who Manage The Charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hawwa Mbombo	Chair of Trustees	N/A	N/A
2	Mohammed Hamani	Qur'aan, Arabic and Halaqah	N/A	N/A
3	Beverley Thorpe Raghdo	Safeguarding, Mental health and Well being	N/A	Hawwa Mbombo
4	Tahreem Sabir	Teaching, Learning and Assessment	N/A	Hawwa Mbombo
5	Zohal Amini	Business and Communication	N/A	Hawwa Mbombo

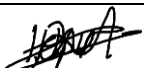
Name Of Trustees Holding Title To Property Belonging To The Charity	
Trustee name	Dates acted if not for whole year
Hawwa Mbombo	N/A
Mohammed Hamani	N/A

Other Optional Information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Hawwa Mbombo
Position (eg Secretary, Chair, etc)	Chair of Trustees
Date	05.04.2020



Charity Name UNIQUE KNOWLEDGE SEEKERS ACADEMY	No (if any) 1184741
Receipts and payments accounts	
For the period from	Period end date
02/08/2019	05/04/2020

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fee Income	42,699	-	-	42,699	-
Donation	1,017	-	-	1,017	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	43,716	-	-	43,716	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,716	-	-	43,716	-
A3 Payments					
BACK GROUND CHECK	10	-	-	10	-
BANK INTEREST	462	-	-	462	-
BANK CHARGES	448	-	-	448	-
CARD CHARGES	154	-	-	154	-
DONATION	200	-	-	200	-
INSURANCE	1400.18	-	-	1,400	-
LEASING CHARGES	729	-	-	729	-
MOTOR FUEL	1934.51	-	-	1,935	-
OFFICE SUPPLIES/ EXPENSES	4877.41	-	-	4,877	-
PARKING	79	-	-	79	-
Payment for Pool usage	100	-	-	100	-
POSTAGE	7	-	-	7	-
PROFESIONAL CHARGES	150	-	-	150	-
RATES	911	-	-	911	-
REFERRAL FEE	440	-	-	440	-
RENT	12,290	-	-	12,290	-
REPAIRS	954	-	-	954	-
ROAD TAX	185	-	-	185	-
SOFTWARE/computer	896	-	-	896	-
SUBSCRIPTION	133	-	-	133	-
TELEPHONE	955	-	-	955	-
UKSA FEES	1,962	-	-	1,962	-
WAGES	12,570	-	-	12,570	-
WATER CHARGES	90	-	-	90	-
WEBSITE COSTS	380	-	-	380	-
Accountancy	240	-	-	240	-
Light and Heat	21.23	-	-	21	-
Legal Expenses	62.1	-	-	62	-
Ofstead	224	-	-	224	-
Recruitment	30	-	-	30	-
Travel	91.5	-	-	92	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	42,988	-	-	42,988	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	42,988	-	-	42,988	-
Net of receipts/(payments)	728	-	-	728	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,142	-	-	14,142	-
Cash funds this year end	13,414	-	-	13,414	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	- 13,414		
		-	-	-
	Total cash funds	- 13,414	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>H. Mbombo</i>	Mrs. Hawwa Desire Mbombo	10/09/2021	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

UNIQUE KNOWLEDGE SEEKERS ACADEMY

On accounts for the year
ended

5th April 2020

Charity no
(if any)

1184741

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
 have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/09/2021

Name:

Sebastian Machukattu Devasia

Relevant professional qualification(s) or body (if any):

Association of Chartered Certified Accountants

Address:

17 Neals Corner , 2 Bath Road

Hounslow , TW3 3HJ

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

