

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
The Parish Church of St James Clitheroe**

Bennett Kirkhope Smith
Chartered Certified Accountants
Suites 5 & 6 The Printworks
Hey Road
Barrow
Clitheroe
Lancashire
BB7 9WB

The Parish Church of St James Clitheroe

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for the Year Ended 31 December 2020**

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The Parish Church of St James Clitheroe

Report of the Trustees for the Year Ended 31 December 2020

Background

St James PCC has the responsibility of co-operating with the Rector, the Rev'd Mark Pickett in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for the Church Centre complex of St James', St James' Street, Clitheroe. It has responsibility in the employment of an Operations Manager, Youth Minister, a Christians Against Poverty Centre Manager, a Children's and Family Minister and a part-time administrator. Finally, it has an important role to play in the support of St James C of E Primary School.

OBJECTIVES AND ACTIVITIES

Church Attendance

At the AGM in 2020 the electoral roll membership stood at 192.

We have adopted Church Suite as our church based management system and we have 317 on that system with another 100 children.

Much has changed this year due to the Covid 19 Pandemic.

- PCC's have met on Zoom all year
- Church Services were suspended in March 2020, opened with social distancing from June to Sept, suspended again in October, opened over the Christmas period and suspended from Jan 11 to 14 March when we reopened with social distancing measures in place.
- Our 2020 AGM was postponed until the end of September.
- The annual October count was suspended.
- There has been no "normal" Sunday on which to base attendance figures.
- Sunday Services and some mid-week services have either been recorded and available on YouTube or live streamed from church.
- Viewing figures have remained high and stable during the year averaging around 250.

All charitable activities that have taken place have been for the benefit of the public and the wider community as a whole in conjunction with the Charity Commission's guidance.

**Report of the Trustees
for the Year Ended 31 December 2020**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Review of the Year

A full review of all the activities at St James' can be found in the Annual Reports to the APCM

Teaching Schedules have included

A series on calling

Studies in the Epistle of James

Two terms exploring the theme of Kingdom in Matthews Gospel

Small groups have continued to meet on Zoom and in person when restrictions were eased.

Outreach to our community has continued and we have made creative use of the ability to meet in bubbles or support groups in working with children, families and youth.

A priority this year has been pastoral care of those who had to isolate. A pastoral care team took responsibility for supporting around 70 more elderly in our congregation. This has included regular phone calls the giving out of around 60 plants over Christmas and members of the congregation writing and distributing cards for 5 weeks during the new year.

We have engaged in two new outreach initiatives this year. First in distributing over a thousand boxes of comfort and joy to those we live amongst. These contained a decoration, a Christian message and a Christingle kit. They were well received and were followed up by a similar gift on Valentines day celebrating God's love and will be followed up by a further distribution of boxes of living hope at Easter. This year has seen growth in outreach, engagement and care of our community.

Our partnership with our primary school has continued although in a very different fashion this year.

Three alpha groups have taken place over zoom this year and these have been wonderfully effective.

We continue to partner mission at home and abroad with our mission tithe and our partnership with Kings Highway Church in Eldoret although curtailed has continued.

Our CAP centre manager continues to help clients who find themselves in debt but there has not been much uptake for this during the year. Although there has been good and wide engagement with the CAP money courses that we have run. We have run two CAP money courses this year for members of the community.

Current staff members employed directly by the PCC

Helen Potts full time Children and Family Minister

Naomi Lynas full time Operations Manager

Lucy Skelton full time Youth Minister

Graham Haldane part time Christian Against Poverty Centre Manager

Sue Clark part time Office Assistant

David part time Cleaner

**Report of the Trustees
for the Year Ended 31 December 2020**

FINANCIAL REVIEW

At the end of 2020 the total income received for the year into the PCC account was £281,311, with a separate net gain on investments of £1,906. Total expenditure was £282,808, leaving a net income surplus of £409.

The total reserves held in the surplus account at the end of the reporting period is £184,411 of which there are no restricted funds, but there are designated funds of £4,819 which have been separated for the purposes of the Discretionary Fund.

Reserves are held to enable the PCC to continue to operate as an entity and meet any liabilities it may have, and to allow the PCC to continue in its ongoing activities in spreading faith and worship within the local and wider community.

The PCC is being managed and administered as a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC operates through one committee with a number of teams that meet between full meetings of the PCC.

The Standing Committee, the only committee required by law has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

In order for the PCC to carry out its function of leadership, development and decision making a number of teams have been set up with the following terms of reference

Leadership Team

- To receive vision - directly from God and via others
- To distil and clarify vision
- To communicate vision so as to inspire others
- To ensure implementation of vision (Including determining and modifying strategy). Setting strategic, measurable and time quantifiable goals, and then monitoring progress

Fabric Team

- To oversee the day to day maintenance of the church buildings
- To work closely with the Operations Manager in the carrying out of work to the building.
- To ensure the work from the Quinquennial Inspection is carried out.
- To report to the PCC work needed, planned and completed.

Finance Team

- To oversee the finances of the church.
- To support the Treasurer in the setting of yearly budgets.
- To ensure the church is kept informed about Christian Stewardship including the envelope scheme, direct debit giving, legacies etc.
- To bring a financial report to each PCC meeting

Ministry Team

- To oversee the Worship Services at St James
- To monitor and evaluate the needs of the worshipping community
- To produce a termly teaching programme

Each team reports to the PCC where decisions are made.

The PCC has met 5 times but on Zoom during the year. Minutes or written or verbal reports of meetings or groups were received by the PCC and discussed where necessary.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131419

The Parish Church of St James Clitheroe

Report of the Trustees for the Year Ended 31 December 2020

Principal address

St James Church
St James Street
Clitheroe
Lancashire
BB7 1HH

Trustees

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

Incumbent Rev'd Mark Pickett Chairman

The following people have served on the PCC from April 2020

Wardens K Potts
 M Howarth

Deanery
Synod R Haldane

Elected
members J White
 D Pickett
 M Dyer
 J Pellet
 R Haldane
 H Potts
 G Haldane
 E Wood
 N Shelley
 S Clark
 J Frank
 N Allen
 M Dowd

Independent Examiner

Alice Mary Smith
FCCA
Bennett Kirkhope Smith
Chartered Certified Accountants
Suites 5 & 6 The Printworks
Hey Road
Barrow
Clitheroe
Lancashire
BB7 9WB

Approved by order of the board of trustees on 17 May 2021 and signed on its behalf by:



Rev'd M Pickett - Trustee

**Independent Examiner's Report to the Trustees of
The Parish Church of St James Clitheroe**

Independent examiner's report to the trustees of The Parish Church of St James Clitheroe

I report to the charity trustees on my examination of the accounts of The Parish Church of St James Clitheroe (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alice Mary Smith
FCCA
Bennett Kirkhope Smith
Chartered Certified Accountants
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Lancashire
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Date: 21 May 2021

The Parish Church of St James Clitheroe

**Statement of Financial Activities
for the Year Ended 31 December 2020**

	Notes	Unrestricted fund £	Restricted fund £	31.12.20 Total funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		240,564	2,500	243,064	315,786
Charitable activities					
Directly relating to the work of the church		11,832	963	12,795	7,741
Grant		-	24,000	24,000	6,750
Investment income	2	1,452	-	1,452	1,725
Total		253,848	27,463	281,311	332,002
EXPENDITURE ON					
Charitable activities					
Directly relating to the work of the church		255,345	27,463	282,808	285,584
Net gains on investments		1,906	-	1,906	3,176
NET INCOME		409	-	409	49,594
RECONCILIATION OF FUNDS					
Total funds brought forward		184,002	-	184,002	134,408
TOTAL FUNDS CARRIED FORWARD		184,411	-	184,411	184,002

The notes form part of these financial statements

The Parish Church of St James Clitheroe

**Balance Sheet
31 December 2020**

	Notes	Unrestricted fund £	Restricted fund £	31.12.20 Total funds £	31.12.19 Total funds £
FIXED ASSETS					
Tangible assets	5	33,577	-	33,577	47,479
Investments	6	39,818	-	39,818	37,638
		<u>73,395</u>	<u>-</u>	<u>73,395</u>	<u>85,117</u>
CURRENT ASSETS					
Debtors	7	18,294	-	18,294	15,161
Cash at bank		160,189	-	160,189	167,832
		<u>178,483</u>	<u>-</u>	<u>178,483</u>	<u>182,993</u>
CREDITORS					
Amounts falling due within one year	8	(10,305)	-	(10,305)	(18,372)
		<u>168,178</u>	<u>-</u>	<u>168,178</u>	<u>164,621</u>
NET CURRENT ASSETS					
		<u>168,178</u>	<u>-</u>	<u>168,178</u>	<u>164,621</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		241,573	-	241,573	249,738
PROVISIONS FOR LIABILITIES	9	(57,162)	-	(57,162)	(65,736)
		<u>184,411</u>	<u>-</u>	<u>184,411</u>	<u>184,002</u>
NET ASSETS					
		<u>184,411</u>	<u>-</u>	<u>184,411</u>	<u>184,002</u>
FUNDS	10				
Unrestricted funds				184,411	184,002
TOTAL FUNDS				<u>184,411</u>	<u>184,002</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 17 May 2021 and were signed on its behalf by:



M Pickett - Trustee

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Church Equipment	- 10% on cost
Plant and machinery	- 15% on cost
Motor vehicles	- 25% on reducing balance
Computer equipment	- Straight line over 3 years

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of the Church members.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

2. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Other fixed asset invest - FII	1,212	1,316
Deposit account interest	240	409
	<u>1,452</u>	<u>1,725</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

Three Trustees have been employed by the PCC within the year.

Helen Potts - Employed as a full time Children and Family Minister and was remunerated with a gross salary of £22,995 in the year 2020. This included pension contributions of £1,895.

Graham Haldane - Employed as a part time Christian Against Poverty Centre Manager and was remunerated with a gross salary of £8,108 in the year 2020.

Sue Clarke - Employed as a part time Office Assistant and was remunerated with a gross salary of £2,808 in the year 2020. This included pension contributions of £66.

Trustees' expenses

Out-of-pocket expenses were reimbursed to trustees in 2020 as follows.

Gifts	182
Heating Allowance	1,000
Phone/Broadband	1,077
Activities/refreshments for children	2,546
Payments to KHC	26,121
Books, Postage & Stationary	589
Direct Travel Expenses	604
Other	777
	<u>32,896</u>

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	315,786	-	315,786
Charitable activities			
Directly relating to the work of the church	7,741	-	7,741
Grant	-	6,750	6,750
Investment income	1,725	-	1,725
Total	<u>325,252</u>	<u>6,750</u>	<u>332,002</u>

EXPENDITURE ON

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Charitable activities			
Directly relating to the work of the church	278,834	6,750	285,584
Net gains on investments	3,176	-	3,176
NET INCOME	49,594	-	49,594
Transfers between funds	13,164	(13,164)	-
Net movement in funds	62,758	(13,164)	49,594
RECONCILIATION OF FUNDS			
Total funds brought forward	121,244	13,164	134,408
TOTAL FUNDS CARRIED FORWARD	184,002	-	184,002

5. TANGIBLE FIXED ASSETS

	Church Equipment £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2020	80,650	99,625	10,600	17,716	208,591
Additions	-	-	-	1,060	1,060
Disposals	-	-	(10,600)	-	(10,600)
At 31 December 2020	80,650	99,625	-	18,776	199,051
DEPRECIATION					
At 1 January 2020	80,649	54,041	9,185	17,237	161,112
Charge for year	-	13,069	-	478	13,547
Eliminated on disposal	-	-	(9,185)	-	(9,185)
At 31 December 2020	80,649	67,110	-	17,715	165,474
NET BOOK VALUE					
At 31 December 2020	1	32,515	-	1,061	33,577
At 31 December 2019	1	45,584	1,415	479	47,479

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

6. FIXED ASSET INVESTMENTS

	Unlisted investments £
MARKET VALUE	
At 1 January 2020	37,638
Additions	274
Revaluations	1,906
At 31 December 2020	<u>39,818</u>
NET BOOK VALUE	
At 31 December 2020	<u>39,818</u>
At 31 December 2019	<u>37,638</u>

There were no investment assets outside the UK.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Income tax recoverable	7,583	4,714
Prepayments	10,711	10,447
	<u>18,294</u>	<u>15,161</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Other creditors	10,305	18,372
	<u>10,305</u>	<u>18,372</u>

9. PROVISIONS FOR LIABILITIES

	31.12.20 £	31.12.19 £
Provisions	57,162	65,736
	<u>57,162</u>	<u>65,736</u>

10. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	184,002	409	184,411
TOTAL FUNDS	<u>184,002</u>	<u>409</u>	<u>184,411</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	253,848	(255,345)	1,906	409
Restricted funds				
Restricted	27,463	(27,463)	-	-
TOTAL FUNDS	<u>281,311</u>	<u>(282,808)</u>	<u>1,906</u>	<u>409</u>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	121,244	49,594	13,164	184,002
Restricted funds				
Restricted	13,164	-	(13,164)	-
TOTAL FUNDS	<u>134,408</u>	<u>49,594</u>	<u>-</u>	<u>184,002</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	325,252	(278,834)	3,176	49,594
Restricted funds				
Restricted	6,750	(6,750)	-	-
TOTAL FUNDS	<u>332,002</u>	<u>(285,584)</u>	<u>3,176</u>	<u>49,594</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	121,244	50,003	13,164	184,411
Restricted funds				
Restricted	13,164	-	(13,164)	-
TOTAL FUNDS	<u>134,408</u>	<u>50,003</u>	<u>-</u>	<u>184,411</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	579,100	(534,179)	5,082	50,003
Restricted funds				
Restricted	34,213	(34,213)	-	-
TOTAL FUNDS	<u>613,313</u>	<u>(568,392)</u>	<u>5,082</u>	<u>50,003</u>

Designated funds included in unrestricted funds are made up as follows -

	£
Discretionary fund 2019	5,584
Youth Ministry fund	1,577
Children's Ministry fund	1,180
Pioneer Ministry fund	4,823
Discretionary fund expenditure 2020	(765)
Youth Ministry fund undesignated	(1,577)
Children's Ministry fund undesignated	(1,180)
Pioneer Ministry fund undesignated	(7,823)
	<u>4,819</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

The Parish Church of St James Clitheroe

Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	31.12.20 £	31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Covenanted Gifts	181,622	176,427
Other Donations	16,223	24,378
Bequests	-	70,050
Income Tax Recoverable	45,219	44,931
	<u>243,064</u>	<u>315,786</u>
Investment income		
Other fixed asset invest - FII	1,212	1,316
Deposit account interest	240	409
	<u>1,452</u>	<u>1,725</u>
Charitable activities		
Fees	430	1,396
Pastoral centre	980	5,265
Sundry income	11,385	609
Minibus hire	-	471
Grants	24,000	6,750
	<u>36,795</u>	<u>14,491</u>
Total incoming resources	<u>281,311</u>	<u>332,002</u>
EXPENDITURE		
Charitable activities		
Church running expenses	41,043	40,108
Insurance	2,643	2,700
Church maintenance	948	1,766
Upkeep of services	1,133	4,396
Diocesan quota	79,019	76,451
Clergy expenses	3,890	4,022
Administrator	2,857	342
Support costs	5,266	4,888
Youth & childrens workers	52,659	34,569
Operations Manager	28,302	25,173
Quinquennial	5,000	5,000
Mission	18,390	31,618
Youth ministry	2,406	2,288
Children's ministry	4,791	7,361
Discretionary	765	1,190
CAP Workers	8,108	8,108
CAP ministry	8,957	10,845
Carried forward	<u>266,177</u>	<u>260,825</u>

This page does not form part of the statutory financial statements

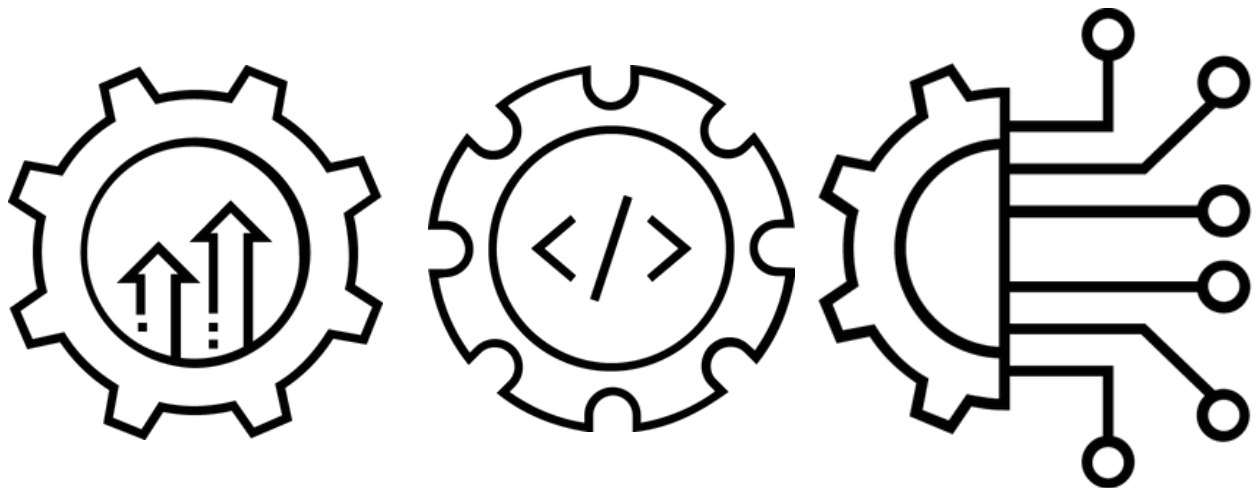
The Parish Church of St James Clitheroe

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2020**

	31.12.20 £	31.12.19 £
Charitable activities		
Brought forward	266,177	260,825
Motor Expenses	855	2,232
Clitheroe Pioneer Ministries	2,880	2,753
Catering	280	1,639
Discipleship	278	1,117
Administration Costs	9,929	14,349
Subscriptions	1,729	1,683
Independent Examiners Fee	680	986
	<u>282,808</u>	<u>285,584</u>
Total resources expended	282,808	285,584
Net (expenditure)/income	<u>(1,497)</u>	<u>46,418</u>

2020

ANNUAL REPORT



Foreword

2020 was certainly a year we'll never forget. As the building was closed for worship for the first time in hundreds of years, 'pivot' became a huge part of our vocabulary. Worship, teaching and fellowship moved online, and we all became familiar with YouTube and Zoom.

The year was not easy, but God has been faithful. In this annual report, we see again and again, stories and testimonies of God's faithfulness. We see how God has surprised us, encouraged us and strengthened us in this year of challenge. We see both the care and the creativity of the church family, and we sense God's hand upon us, shaping us through this unforgettable year.

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- Rector's Report
- Wardens' Report
- Curate's Report
- Operations and Finance Report
- Children and Families
- Youth
- CAP
- Pastoral Care
- Small Groups
- AV Report

Rector's Report

Mark Pickett



Looking back on the last 8 months, three words spring to my mind.

The first is Generosity. In October, we communicated the need to raise our regular giving in order to continue on going ministry and your response was amazing. So much so that we were able to set a break even budget for 2021.

Thank you so much. As if that wasn't enough, in January we shared the possibility of buying the builders yard next door to the church and have raised £175 K in additional funds for this. As we go to press with these reports I have arranged a further discussion with the vendor and will keep you posted on the outcome.

The second is Care. Throughout the pandemic a group of people have faithfully kept in contact with around 60 people that we identified as vulnerable and having to isolate.

In November we distributed a cream tea to every one of these 60 and then early this year we distributed plants followed later by cards written by another band of volunteers in the church. I know that this has been so appreciated and folk have often mentioned how it has made them still feel part of the church family. So again a massive thank you to everyone involved.

The third word is Mission. Ian has commented elsewhere that this pandemic has forced us to look outwards in mission. It has given us the opportunity to go out to others because we cannot ask them to come to us! This is always the way it should be. Our services are watched by people as far away as South Africa and Ian has written elsewhere how we are building our digital presence for mission and discipleship.

I think we are on our fourth alpha group now. However, more exciting has been the way individuals have reached out to their local neighbourhood using the boxes of comfort and joy at Christmas, the valentine's chocolates and Easter cards. This easier way of giving opportunity for us to connect, build relationships and care for those we know will continue so that we will be ready to "give a reason for the hope that is in us."

But there is also a fourth word and that is Gratitude. I give thanks for our amazing, dedicated, creative staff team. I am honoured to work with our faithful, prayerful PCC. I am in awe of and grateful for all those who have sacrificially served in our tech team, worship groups and teaching team. I am immensely grateful to each and every one of you, who though different, have a common desire to know Jesus and make Him known. Finally I continue to thank God for calling me to this place and for His continued call to connect to Him, be changed by Him and to transform the community for Him.

Wardens Report

Mary Haworth

This past year for me has seen many changes - both physically and mentally. Isolation for 12+ months - no hugs, no meeting with people - and little connection with church - in other words, a new way of live and new challenges. I am sure it is the same for many of you.

However, God does not change. He is the same, yesterday, today and forever, and throughout this time, I have seen and felt his presence in different ways: a new hope to trust him for the future, to meet the challenges in different ways, and most of all, not to give up, because in the sadness, there have been many blessings.

I have seen massive changes in our church life. Who would have thought that in 12 months, most of us are worshipping through the Live Stream, meeting through Zoom, and keeping contact in other ways. Although I personally struggle with technology etc, I have been greatly blessed by our Sunday Services, as I know most of our congregation have been. Thank you so much to everyone involved.

As a church, we are moving forward, going deeper with God, being more dependent on him, and I want to encourage you all to be the person God wants you to be. Be who you are. Build your life on prayer, come to know God as your personal friend and saviour. Thank him for words of wisdom, for strength to face each new day, and for healing of body, mind and spirit.

Take time to be with God, praise him and give thanks. Time to be still and know that he is God. This is what matters: not the building, where we meet - yes we need to keep it in good repair, but God sees what is on our hearts, and calls us to follow him and have a relationship with him.

A massive 'Thank you' to everyone involved in St James: Leading, Preaching, Worship Groups, Small Groups, Teaching, Pastoral Care, Finance, DIY, Cleaning and maintaining the building.

To Naomi and the staff team, Mark, Ian and the lay ministers, the youth and children's

work team (you all know who you are), Graham and the CAP work, and a special thanks to the tech team for keeping us connected.

I'm really encouraged by our Youth Team getting more involved in general, through the technology, the worship band and sharing testimonies about what God is doing in their lives. Well done all of you, keep it coming!

Finally, a very special thank you to Keith Potts for all his hard work over the past 8 years. Thank you for your understanding, your wisdom and your spiritual support.

Many thanks to you all for the love, prayers and support you have given to Keith and myself over the past year. We could not have done it without you. We are family, working together.

As I rejoice and give thanks for all of you, let us encourage each other, as we prepare for the next chapter with great joy and excitement. God holds the keys to the future and he will show us which door to push. The foundation has been laid and is ready to build upon. This is a new start for his new people. Go forth with joy in your hearts, giving thanks to him and being obedient to him. We have a great future ahead. I'm so excited!

Curate's Report

Ian Sarginson

The last 12 months of my curacy has been very different to how I imagined it. During my training there was no module on 'ministry in a global pandemic', but as challenging as it has been at times, it has been a time of great learning, that I am sure will help shape my ministry going forward.

As part of that learning and as a someone that is serving in an area of leadership, I was involved in forming the response to Covid-19 and the restrictions that it brought.

Due to safety and restrictions there have been various changes to how we worship and serve during the last year. One of the main ways that this has happened was in the suspension or restriction of 'in person' services.

When this happened we noticed that often more people were watching online than we were having in person. This will have been for a variety of reasons.

As a team we felt that it was important to respond to this and identified this and that there were many people engaging with our services, many of who we didn't know.

We decided to be intentional with our online presence and content to engage with people as much as possible. We sought to make our social media more interactive and create a variety of content to engage and inform as well as our worship services and content from individual ministries.

We have done that through interviews, videos, questions, polls, short thoughts etc.

There has been an increase in engagement online and we have also got to know the identity of more of these previously 'hidden' congregation members.

It is our intention to continue to develop this area of our ministry, both in the current context and beyond.

Operations

Naomi Lynas

Like many of you, 2020 wasn't the easiest year. We started the year with big plans: at the end of February, I remember standing at the front of church talking about our financial challenges as we considered both the cost of the upgrades to the Oasis Room and the challenge of raising our regular income to cover our regular expenditure.

Then, Covid: school closures and lockdown. Those months homeschooling and trying to work full time were not easy! However, we saw our church family mobilised into action - ringing around, moving small groups to Zoom and embracing technology along with the rest of the world.

In many ways, coming out of the building has helped us to focus on what is important: keeping connected through relationship; deepening our understanding of God through discipleship; and looking at how we serve the needs of our community. Fully embracing digital church has made us more creative (and tested my video editing skills) and given us clarity around how we communicate. For me personally, leading an Alpha group was a huge highlight.

As we opened up the church building over the Summer, the words 'Risk Assessment' have been my most used phrase. Every time the legislation has updated, our procedures and risk assessments have to change as well.

In October, we had our month of prayer and fasting, which we called 'Beyond 2020.' This led into three focuses: a plan to increase regular giving by 20%; a plan to raise funds to purchase Seedle's Yard; and a review of our Leadership structure. Over November and December, we saw God's provision through his people as many in the congregation increased or started regular giving. In addition, we received notice in November of a legacy which would cover the proposed developments to the Oasis Room. Despite all the difficulties of this past year, we have seen that God is more than enough to supply all of our needs.

Finances Report

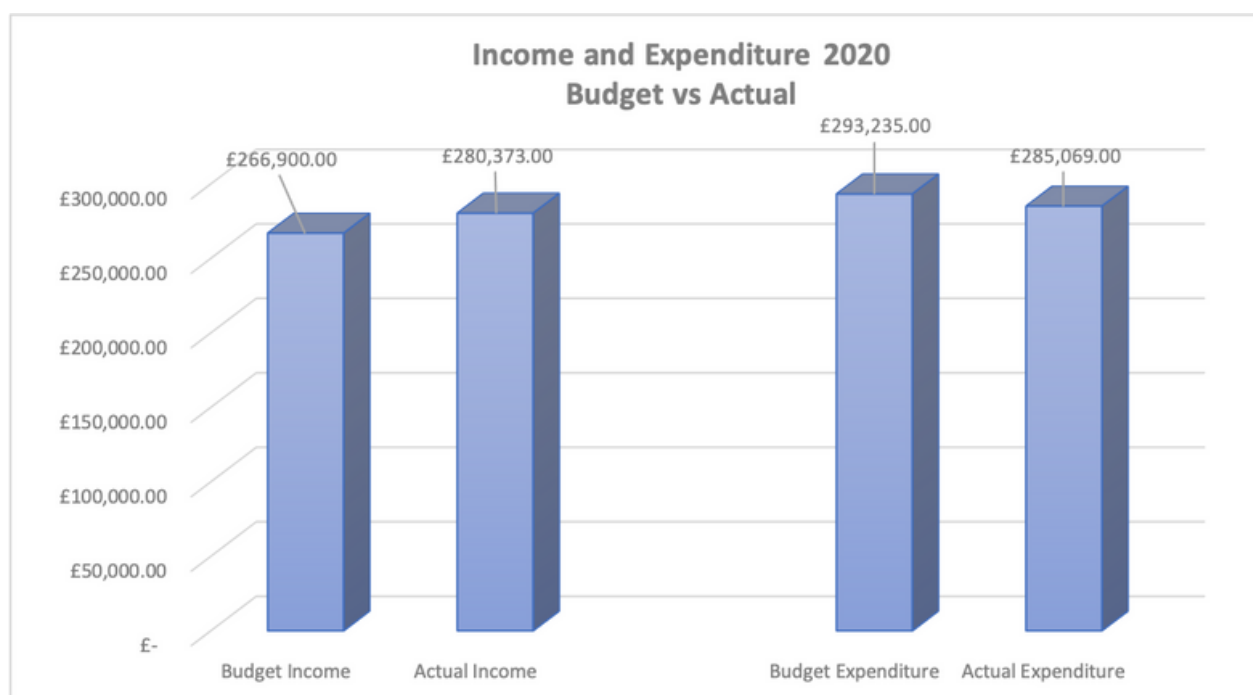
Naomi Lynas

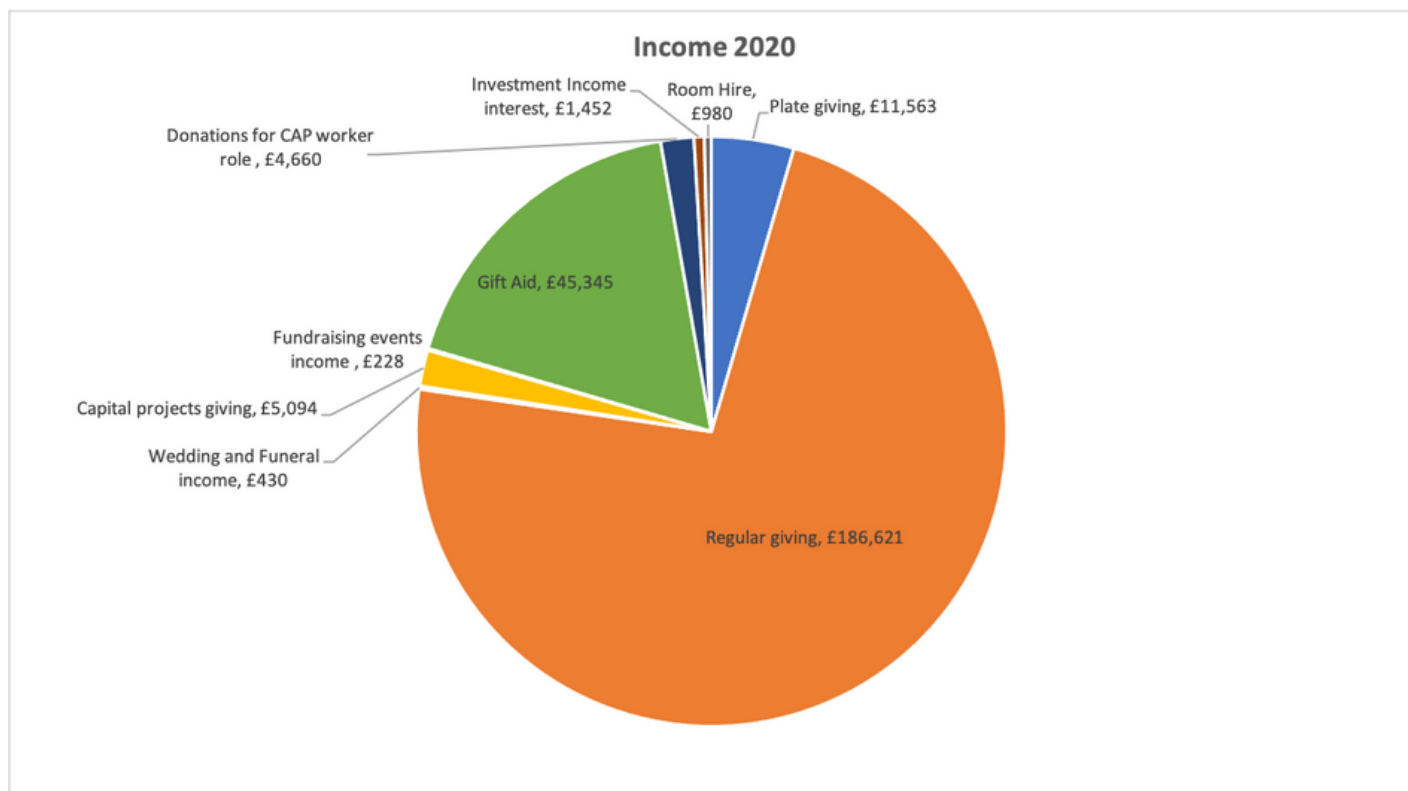
Like many organisations, we had no idea how the pandemic would affect our finances. We had some significant financial challenges at the beginning of 2020 and went into the year with a deficit budget, praying for God's provision.

Our regular giving stayed remarkably stable for the majority of the year, which was wonderful, and allowed us to continue employing staff while other churches were having to use the furlough system. Our plate giving and our room hire decreased, as our building was closed and services moved online.

As may be expected, some of our spending decreased: the obvious areas of savings were in catering and some events which couldn't go ahead, such as Mega Mondays, Love Clitheroe and Prayer Weeks. We did also furlough our cleaner, although we ensured that we 'topped up' his furlough pay so that he was always receiving his full salary despite being unable to work.

Some of the savings were re-allocated: Helen was able to purchase additional resources to help her set up Forest Church, and Lucy was able to use the underspend in the Youth Budget to give the Youth Room a make over and purchase resources for Youth Club. Nevertheless, our expenditure came in under budget.

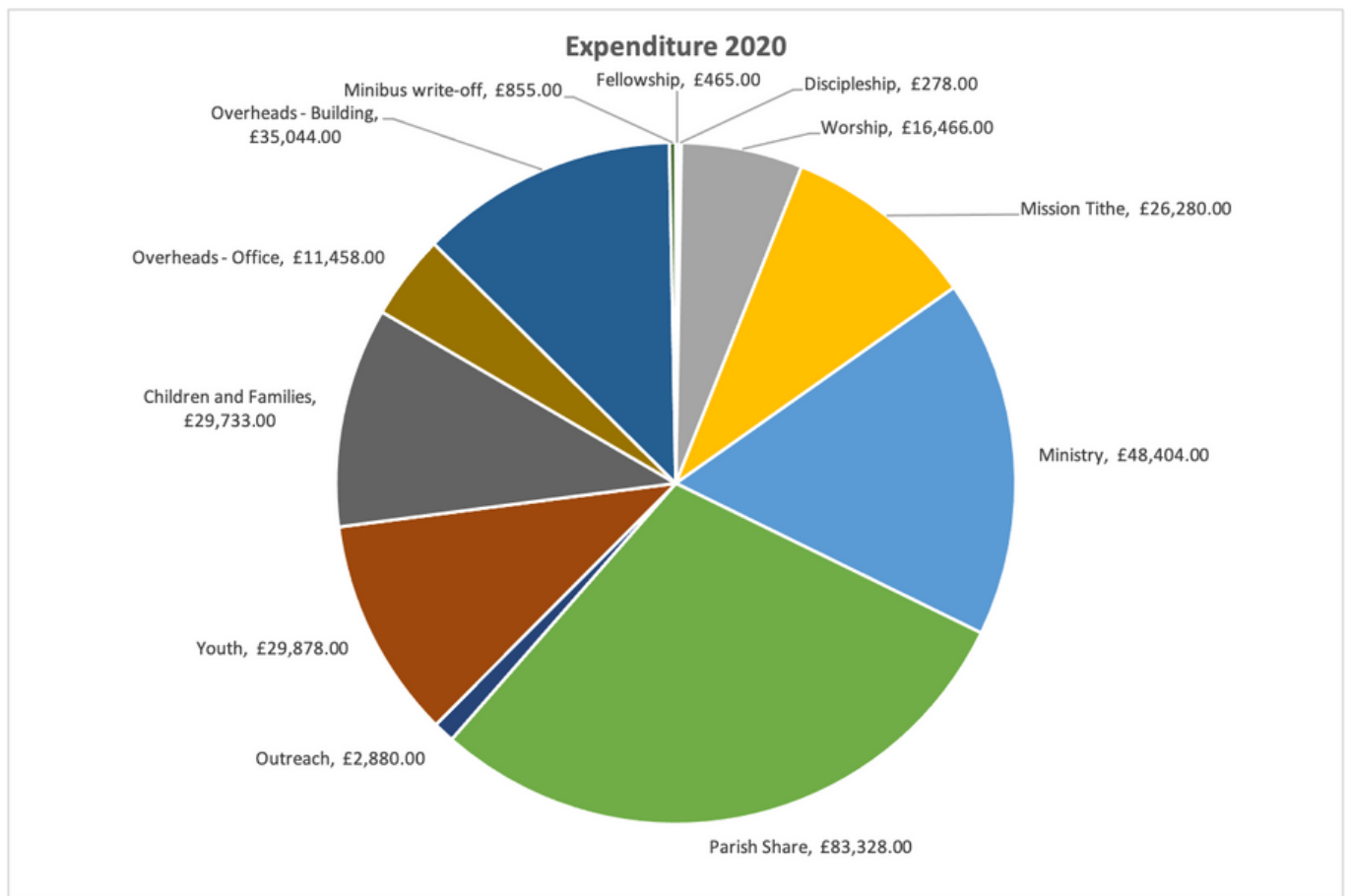




At the beginning of the year (pre-Covid), we set up a 'Capital Projects' cost centre. This was specifically for money given for capital projects such as the Oasis Room refurbishment. Following the Beyond 2020 month of prayer and fasting, we shared again our budget deficit and the need to increase our regular income by 20%. The congregation responded to this and regular giving did increase.

Our total income in 2020 was £280,373, against a budget of £266,900. You can see from the pie chart above that Regular Giving (annual total £186,621) and Gift Aid (£45,345) are our biggest sources of income, and this indicates a fairly healthy church, financially. £5,094 was given towards Capital Projects and this will be spent over 2021 on the refurbishment of the Oasis Room and the purchase of Seedle's Yard.

So despite the decrease in income from room hire, plate giving and events, we have seen an increase in regular giving which is wonderful.



Our expenditure (£285,069) was under budget, for the reasons explained above, and this led to a significantly reduced deficit: from a forecast deficit of £26,000, our actual deficit was £4,696. While this is great, in other ways, a deficit is still a deficit, and we aim to have a break-even budget for 2021.

Managing the budget, book keeping and reporting to the PCC every few months is a huge task, and this year, Jonathan Frank has come on board in the role of Treasurer. He brings real clarity and a sense of reassurance in his reports to the PCC. Sue Clark does the book keeping and the real leg-work of inputting all income and expenditure into Xero which takes several hours a week, and we are all incredibly grateful for the work of both Jonathan and Sue on the finance team.

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Children and Families

Helen Potts



It's been quite a year! A year full of challenges. Yet we know that challenges help us grow, help us rely on God more than ever and it certainly feels that this is the story of this last year. A year when everything has changed and nothing has stayed the same, yet a year full of God's generosity and blessing. In a year dominated by restrictions, it doesn't feel that this has stunted or stopped ministry, but rather it has created growth in many areas of this ministry.

Little Fishes could not meet until September, so connections were maintained with doorstep chats, where craft bags or blessing bags were delivered each week, in the summer there were a few picnics and then in September we were able to come back in the building in restricted numbers. This has led to the growth of the group to three sessions to allow as many as possible to come and so we find ourselves with 45 families coming along each week, instead of 20. We are always full and could fill another session. Families are so appreciative of the support and kindness shown, especially the new mum's who have given birth during lockdown. But now the challenge of how to

share the good news of Jesus, how to provide opportunities to ask faith questions and have faith conversations. We are hoping to start a morning mums group where this can happen. connecting with God.

Kingdom Kids and Families have not met in the building, but family faith has blossomed and grown. Early on the online services had many families doing faith together as they contributed to the online services. From last July we started meeting as Forest Church in the school eco zone, a congregation of families using God's creation to connect with God. This has supported and encouraged family faith as families talk about faith together, as they lead activities together.

Forest Church will hopefully develop into an outreach congregation for community families, where families can introduce other families to God.

Rockin has developed. The Rockin team are a stronger team than ever before, taking turns to lead activities and the essential bubbles creating teams where children feel supported and known. Team leaders doing a great job each week answering questions and praying with the children. Being Jesus models to the children. Over the last Lockdown leaders have all delivered weekly challenge bags to children and had doorstep chats to check on families. An amazing team.



School. Our connection has kept going, changing, but continuing. Although school has not had whole school assemblies, I have still had an amazing opportunity to produce a video assembly each week. It is obviously so much nicer to be in the hall with the wonderful children of St. James' school, but even so what an amazing opportunity, I have been wonderfully surprised by the number of parents who have watched these assemblies and enjoyed them!

TLG has continued with a couple of children, Jean French has been amazing coaching each week over the phone, building a wonderful relationship with one child and their family.

We were unable to put together an indoor prayer room at Easter, so we moved outside and created an outdoor sensory Easter prayer trail, that each class followed. We hope to repeat this for 'Thy Kingdom Come'. The wonderful thing was to know the children were using the prayer stations during playtimes.

Friday superheroes continued via video until July, but has not met back in the building. Friendships are maintained as most families connect with Rockin, or Little Fishes. At Christmas we dropped craft bags off to many of the families. Many joined in with The Mega Mondays Summer Challenge, following the treasure hunts each week.

As we move on, the question I keep asking God is, what do you want me to hold onto from this challenging time and what do you want me to let go of? Which strands shall I pick back up again and what do you want me to leave behind.

St James School Governors

Mark Clayton, Chair of Governors

I am sure every section in this year's church annual report will identify many challenges that that group has faced and that is certainly true of our amazing school. The staff have continued to work tirelessly both in school and at home to ensure the children are educated, developed, cared for and supported. They have cared for and supported children who have lost loved ones to this pandemic, who have seen parents lose jobs or face economic hardships, who have suffered periods of absence from their friends and school, who have struggled to learn and have had to adapt to new styles of learning, who have felt anxious and worried at times and who have, most heartbreakingly, lost a fellow pupil recently.

I have been lucky enough to be on the playground at the start or end of the day a few times recently and see smiling faces on the children, on the staff and (I think) under the masks of the parents and carers. I hope some of you saw the lovely story and photo of all the teddies in the school hall, lined up to greet and be given to each child on the reopening of school after the latest lockdown. The simple yet poignant message on the bears read St. James' School – Stronger Together.



St James Youth

Lucy Skelton

It has been a strange first year in post, not only have I had to work through all the normal things that come with starting a new one but of course in addition I have had the covid restrictions on top.

First half 2020:

We did two youth zooms weekly (one for younger youth and one for older youth), I also produced a video and downloadable content for the young people to use at home. We then discussed the content at our zoom groups. At first this was quite popular but as time went on the novelty began to wear off and the young people began to feel tired from home schooling. We moved to one zoom a week and continued to create videos and downloadable resources.

As summer approached the youth band were asked to record worship for a Sunday morning. This was a huge task, not only because a multi-track audio and video recording is a big job but also because some of the young people in the youth band I had not actually ever met! However, as they always do, the young people did a great job! This was the start of the youth band becoming a big part of the youth ministry at the church.

Over the summer the youth band were allowed to practise at church and they spent lots of time playing music together, learning new songs and developing their skills. We were also able to do outdoor youth work. So we arranged youth work sessions in the castle park. It was really nice to finally connect with the young people I had never met and those I had not had any contact with since my initial few weeks. Those young people who had continued with the zoom meetings also felt a great sense of joy being able to see each other in the flesh.

Second Half 2020:

Face to face youth work was allowed at the church. So Tuesday and Wednesday evening discipleship groups began. Unfortunately, Sunday morning youth group has not been able to happen since lockdown 1. Youth band has continued to grow. Meeting weekly for 2 hours. They learn to set up and pack down, techy things like cameras, easy worship, sound and lights. They also have time to practise songs for leading on a Sunday morning. It is a time of great encouragement and mostly a time for them to worship together.

In November in partnership with Chris Meyer, we started a cross-town/inter-church youth project called RVY. RVY is aimed at creating community with young people currently in churches and be a light in the wider

community. RVY has a monthly live stream where we talk about Jesus and the difference he makes in our lives, we also host a weekly online gaming evening. Find out more at www.rvyouth.org

With the second lockdown just before Christmas the youth were once again not able to meet, however rehearsals and recording could happen. So, together with the children of the church, the youth put together a Christmas Extravaganza - which you can still watch on YouTube. During the writing, rehearsing and recording the young people grew in their confidence, some of them were involved with the band, some with recording. Some choreographed a dance for the children to learn and one wrote, performed and edited her own spoken word about Bethlehem.

I give thanks and praise to God who has made it all possible, He has kept the youth going over this difficult year and has given the team and myself the inspiration, energy and motivation to keep on going. We look forward to what He has in store for us over 2021 and beyond!

CAP

Graham Haldane

The ninth year of our CAP debt centre saw lots of changes having to take place. With just a few days warning, the office was transferred from The Grand to Graham's home, and online models then had to be developed for both client appointments and the running of CAP Money courses. The shift to online working has not suited all potential clients, due either to limited IT facilities or more importantly to adding just one more pressure to the issues people have faced during lockdown.

Nationally, CAP and other debt charities have all expected a tsunami of people seeking help with unmanageable debts, but have found that this has not yet materialised; the normal 'bury one's head in the sand' response has been exacerbated by additional mental health stresses, home schooling, and just the need to 'survive' lockdown.

Despite the limitations above, we saw 10 new clients in 2020, and have already met another 4 in 2021. It was great to see 5 clients go debt free during the year, even if we couldn't celebrate that with our normal 'Mexican waves'! Graham and Will ran two online CAP Money courses, and Graham additionally ran some for The 180 Project and Recycling Lives.

In the spirit of our 'resource church' role, Graham was instrumental in setting up 'Keep Calm and Carry Online', a training session to encourage CAP Money coaches to run the online version of the course; 4 sessions were run, with 85 people attending.

As of April 2021, we've just started being able to meet clients face-to-face again, and have CAP Money courses planned for May and October. We're hoping that we will be able to pick up some financial education work in schools again in the 2021/22 academic year. With some of our befrienders and volunteers having decided to retire/discontinue following the break of the last year, we will be looking to re-launch and re-envision our volunteer team once a group training event is possible. Prayers for the work of CAP and all the vulnerable but amazing clients we meet are always appreciated.

Pastoral Care

Peter Williams

Jesus was The Good Shepherd, or the Good Pastor – and when he told the story of the Lost Sheep, searching out and caring for the sheep who went astray, he also made sure that the 99 who stayed in the fold were secure. He knew where they were. He knew the difficulties that faced them. He could provide care for them too, and when necessary bring in outside help.

Over the past year, the core of our pastoral work during these difficult times (knowing how individuals are, the difficulties they face, and supporting with care in both actual and spiritual ways) continues to be through small groups, where members know each other well and care for each other in an excellent way: thanks to all who ensured this continued over the last 18 months.

Thanks also to the team who provide additional pastoral care to many in the church family – ranging from anything between providing lifts to appointments, telephoning regularly to ensure those who are likely to be alone or feel isolated, shopping for those self-isolating, through doorstep visits delivering small presents and cards to the older part of the church family, to prayer-texting or phone-praying with those who have particular concerns or referring onward those who need specialist help (plus a great number of unseen but vital acts of love) – there has been a great bunch of disciples doing these brilliant jobs. It's Jesus The Good Shepherd's love in action; thank you all!

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Small Groups

Ali Groves: Small Group Co-ordinator

Well, here we are another year down the line.

For our small groups this year has posed a mass of new challenges. Who knew that so many of us would find that we could rise to the challenge of meeting remotely and master technology that previously we would probably have avoided like the plague?

I know that, as in all things, there have been as many different experiences as there are groups and people in them. For the leaders keeping their group together, fresh and meaningful has been an ongoing challenge and I, on behalf of all our small group members would like to thank the leaders for their love, dedication, creativity and resourcefulness as they have continued to seek to maintain community and grow relationships with God and with each other.

Some of the ways groups have stayed connected are that: they have WhatsApp groups keeping them connected between meetings, with prayer requests, encouragement and silly nonsense flowing freely to keep people encouraged and feeling linked in; they have played games, had quizzes, eaten 'together' and had parties; and another excellent solution has been to create mini groups to help build and deepen relationship in a smaller setting.

Not all groups have found it possible to meet on zoom but have spent time calling each other or meeting at a distance to make sure their members are doing ok.

As always, the commitment to community and encouragement of relationship with each other and God stands out in this report! Proud to co-ordinate this bunch!

Audio Visual

Mark Clayton, Chair of Governors

Who would have thought that our investment in our streaming hardware and training of people would have become so crucial so quickly?

The system we have in place has enabled us to stream services of a higher quality to all our church family and hopefully new people in our local and church community as well.

We have been challenged by various 'tech' issues throughout the year and have worked hard to overcome these. We now stream both the Sunday 10.30am and Wednesday morning services fairly reliably each week. We have also been able to support families by streaming funerals which could only be attended in person by limited numbers of people.

Our screen presentations in church have also developed and you'll now see camera shots as well as still images and videos on the large screen throughout the service.

I need to thank all the amazing operators who are committing more time to preparing resources and attending rehearsals to ensure that the presentations in church and the streaming online is of a high standard that aids worship.

We continue to look at training of both existing and new operators and it is inspiring that we have young people acting as operators especially when our youth worship group is leading. We are also looking at ways to enhance and develop our hardware systems.

We have been truly blessed in this area which has allowed our church family to stay in touch with our worship throughout the pandemic. I am sure we will continue to have a significant impact with people online even when the church is fully reopened.



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