



Receipts and payments account

| | | |
|------------------------|---------------------------------|----|
| For the period from | Period start date 08/01/2020 | To |
|------------------------|---------------------------------|----|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|
| A1 Receipts | | | |
| Grants | 6,000 | - | - |
| Donations and memberships | 1,839 | - | - |
| Appeals | 5,580 | - | - |
| Other | 1,120 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| Sub total (Gross income for AR) | 14,539 | - | - |
| A2 Asset and investment sales, (see table). | | | |
| | - | - | - |
| | - | - | - |
| Sub total | - | - | - |
| Total receipts | 14,539 | - | - |
| A3 Payments | | | |
| Language Support and Translatiom | 1,666 | - | - |
| Family Support | 2,015 | - | - |
| Outreach and education | - | - | - |
| Administration | 984 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| Sub total | 4,665 | - | - |
| A4 Asset and investment purchases, (see table) | | | |
| | - | - | - |
| | - | - | - |
| Sub total | - | - | - |
| Total payments | 4,665 | - | - |
| Net of receipts/(payments) | 9,874 | - | - |
| A5 Transfers between funds | - | - | - |
| A6 Cash funds last year end | 21,320 | - | - |

| | | | |
|--|---------------|----------|----------|
| <i>Cash funds this year end</i> | 31,193 | - | - |
|--|---------------|----------|----------|

Section B Statement of assets and liabilities at the end of

| Categories | Details | Unrestricted funds to nearest £ |
|--|--|------------------------------------|
| B1 Cash funds | | - |
| | | - |
| | | - |
| | | - |
| | Total cash funds | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error |
| B2 Other monetary assets | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| B3 Investment assets | | Fund to which asset belongs |
| | | |
| | | |
| | | |
| | | |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| B5 Liabilities | | Fund to which liability relates |
| | | |

Signed by one or two trustees on
behalf of all the trustees

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Signature

Print N

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Charity Number
174004

Accounts

Period end date
03/31/2021

CC16a



Total funds

Last year

to the nearest £

to the nearest £

| | |
|---------------|---------------|
| 6,000 | 2,530 |
| 1,839 | 15,284 |
| 5,580 | - |
| 1,120 | - |
| - | - |
| - | - |
| - | - |
| - | - |
| 14,539 | 17,814 |

| | |
|---|---|
| - | |
| - | - |
| - | - |

| | |
|---------------|---------------|
| 14,539 | 17,814 |
|---------------|---------------|

| | |
|--------------|---------------|
| 1,666 | 2,494 |
| 2,015 | 18,157 |
| - | 584 |
| 984 | 285 |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| 4,665 | 21,520 |

| | |
|---|---|
| - | |
| - | |
| - | - |

| | |
|--------------|---------------|
| 4,665 | 21,520 |
|--------------|---------------|

| | |
|---------------|----------------|
| 9,874 | - 3,706 |
| - | - |
| 21,320 | 25,026 |

| | |
|--------|--------|
| 31,193 | 21,320 |
|--------|--------|

the period

| Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------------------|---------------------------------|
| - | - |
| - | - |
| - | - |
| - | - |
| OK | OK |

| Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------------------|---------------------------------|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Cost (optional) | Current value (optional) |
|-----------------|--------------------------|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Cost (optional) | Current value (optional) |
|-----------------|--------------------------|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Amount due (optional) | When due (optional) |
|-----------------------|---------------------|
| - | |
| - | |

| | |
|---|--|
| - | |
| - | |
| - | |

| lame | Date of approval |
|------|------------------|
| | |
| | |
| | |



Registered Charity Number 1174004

Trustees' Annual Report

for the period

27th July 2020- March 31st 2021

Malvern Welcomes

Registered Charity Number 117400

42, Cowleigh Bank Malvern, Worcestershire WR14 1QR

A. Trustees

Dan Herbert- Chair

Fiona Carmichael

Alison King

Tony Mathews

John Raine

Richard Stockford

Rosemary Thorp

B. Structure, governance and management

Malvern Welcomes is a Charitable Incorporated Organisation with a constitution, adopted 27th July 2017.

Trustees are appointed or reappointed at the Annual General meeting held in June.

We have members, who pay an annual subscription, have voting rights and receive our newsletter.

There is a Safeguarding Policy in place, which has been written incorporating advice offered by the Home Office and the Worcestershire Safeguarding panel and which is annually reviewed. All volunteers who

have contact with family members will have an up-to-date DBS; will have completed safeguarding and befriending training and will have supplied two references; will have provided identity verification; and will have been interviewed by two people from our team at least one of whom is a member of the Management Team.

Other Malvern Welcomes' policies are reviewed annually by Trustees as part of a rolling programme.

Malvern Welcomes Trustees meet every three months. They receive reports from the monthly Management Team meetings and oversee the annual review of all policy documents.

In the past year our reporting and financial year has changed and now ends on March 31st.

Malvern Welcomes recruited one new member to the Trustee group in the last year. She is Alison King. Alison is a retired Social Worker and has extensive experience of child protection work. She has been involved with Malvern Welcomes since 2017 and was a member of the Management Team

All trustees give their time on a voluntary basis and receive no remuneration or other benefits.

C. Objectives and activities.

The relief of financial hardship amongst those granted refugee status and their dependants living (temporarily or permanently) in Malvern and the surrounding area within Worcestershire – by providing housing, advice and practical support (including loans or grants

The advancement of the education and training of those granted refugee status and their dependants; assistance in adapting within a new community.

The relief of unemployment of those granted refugee status and those seeking asylum within Worcestershire, by the provision of vocational skills training, advice and support.

The promotion of social inclusion for the public benefit among those who are refugees and asylum seekers who are socially excluded on grounds of their social and economic position, by providing education and training in English language and in vocational skills and housing services to meet identified needs.

The advancement of education of the public in general about issues relating to refugees and asylum seekers.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

- Full Community Sponsorship (FCS)

Malvern Welcomes is a Community Sponsorship Charity, offering support to resettled families through the Government's Community Sponsorship Scheme. We are approved by the Home Office for this. There are currently two families in Malvern who have come through FCS and three other families who have come to the town via the Syrian Vulnerable Person's Resettlement scheme administered by Worcestershire County Council. We offer support to all five families.

As the FCS families have both been with us now for more than two years their support needs have changed, with an increased focus on preparation for employment. Unfortunately, the pandemic has meant that volunteering opportunities are 'on hold', which has been a great disappointment. We have maintained the model of having two teams, one providing family support and the other language teaching. There is overlap and co-ordination between the two teams. The teams have continued to have meetings, although via Zoom.

Since August of last year, we have gained three new volunteers for the ESOL programme and one new volunteer who is wanting to be involved with school talks, when they can resume. We held a dedicated training session in Safeguarding in January of this year, run by our Safeguarding Advisor. We ensure that there is an element of training in all the Family Support Group meetings.

Our English for Speakers of other Languages team (ESOL) have continued to provide a programme of individualised English learning for all the family members, under the guidance of an experienced ESOL co-ordinator. The year has seen family members making good progress with English. Naturally this has led to increased confidence in interactions with outside organisations such as GPs, banks, utility companies and a significant move towards independence. Eight tutors are supporting nine adults, and ten school children are being supported by tutors and/or other volunteers. We are supporting adults with driving theory and providing other ESOL courses focused on employment e.g., construction, retail and catering.

The government resettlement programme has now reopened and we have applied to the Home Office to take a third family under the FCS scheme. It is hoped that we will receive this family by the end of this year.

- Responding to the Covid 19 restrictions.

Since March 2020 our involvement with families has continued to be overshadowed by the Covid 19 pandemic, which has presented challenges to the way in which we can engage with families. Social events have not been possible and volunteers have had to be mindful of government guidance when visiting. The Trustees and Management team have ensured that both volunteers and families are kept up to date with the changing rules regarding social interaction.

We have been able to maintain contact via Zoom and WhatsApp as well as socially distanced home visits.

We have continued to offer a volunteer to support each school age child with learning using Zoom. Realising that extra support would be beneficial in meeting the demands of on-line school work. MW provided additional laptops to all families, as both the young people and adults would be needing to work online. The ESOL team offered additional input to all family members.

Increased online engagement with school age children prompted us to establish a protocol and guidance for this, which was backed up with training.

- Community involvement

Malvern Welcomes continues to receive amazing support from our local community, both through people who volunteer to be personally involved with the charity's activities, those who have shown a continued interest and those individuals and organisations who have contributed financially to the charity. We have an enthusiastic team of volunteers, who are willing to be involved with the families, attend meetings (online) and contribute to the proper running of the charity.

Research has shown (University of Birmingham, Institute for Research into Superdiversity) that the type of volunteering activity we provide has many gains for those taking part. Volunteers acquire new skills and knowledge, have the opportunity to attend training and develop new friendships and links with the wider neighbourhood.

We also see the charity's work as leading to an increased diversity in the community, to an extension of tolerance and inclusion and a challenging of stereotypes about migrants, as people get to know individuals who have arrived in Malvern as refugees.

- Governance

Trustees, with the support of the Management Team, have established a rolling programme of policy reviews to ensure that they continue to be up to date and relevant.

In the last few months there has also been a review of finance and more detailed advanced budget planning. The Finance Report shows that we are financially in a healthy position, which should continue with more detailed scrutiny and planning.

- Education outreach, talks and research.

Covid 19 restrictions have meant that we have not been able to give regular school talks. Only one has been given and that was by Zoom. We hope that we will be able to resume regular talks in the next academic year.

Malvern Welcomes has again participated in research carried out by Birmingham University into the Community Sponsorship programme. The charity has assisted in surveys sent by Reset (Community Sponsorship Learning Hub) and the Home Office, into how Community Sponsorship is working in the UK. In this way the charity hopes that by sharing our experiences and knowledge, other Community Sponsorship groups will benefit from our experience, as we have benefitted from others.

- Worcestershire Welcomes

As active members of the umbrella organisation for Welcome Groups in the county, representatives of Malvern Welcomes attend the bi-monthly meeting in Worcester (latterly on Zoom). In this way we contribute to the network of resettlement support in the county and we are able to keep updated as to Worcestershire county policy. This year has seen a continued strengthening of the links and co-working, with council staff.

- Malvern Open Homes

Malvern Welcomes, through a sub-section, Malvern Open Homes, is linked with the national charity Refugees at Home and from time to time we are contacted with a request to provide temporary accommodation for destitute refugees or asylum seekers. We have a group of local hosts who have offered the use of spare rooms for this purpose. No rent or expenses are asked for.

Although we have not been approached to offer accommodation since last August, we have been asked to complete a home assessment visit for a couple wishing to act as hosts in Worcester.

D Achievements and performance

- Continued support for families during the Covid lockdowns and the provision of enhanced support for both adults and children.
- Received commendation from Reset (a national charity, with close links to the Home Office, supporting Community Sponsorship) for our ESOL programme.
- Once schools were able to return, we have continued volunteer support for children (online)

- Through our ESOL programme we have provided individual learning for adults focused on employment.
- Continued to maintain a healthy income with the assistance of our Fundraiser and Membership Secretary

E Future plans: the charity will:

- Receive a third family via the Community Sponsorship Scheme. Further applications will be made providing we have housing and sufficient volunteer support.
- Continue to offer support to all resettled families coming to Malvern by way of befriending and ESOL.
- Maintain the aim of integration and independence in our work with families. This to include assisting with pathways to employment.
- Continue to support Worcestershire Welcomes and play an active part in its activity.
- Continue to raise funds for families currently in Malvern and those coming to Malvern in the future.
- Develop the support, mentoring and training of volunteers.
- Maintain our objective of the advancement of education of the public in general about issues relating to refugees and asylum seekers

• **Declaration**

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees.

- **Signature(s)**