

Registered Charity Number
1157559

Al-Madina Islamic & Cultural Centre Surbiton
Report and Accounts
For The Period Ended 5 April 2018

Al-Madina Islamic & Cultural Centre Surbiton
Report and accounts
Contents

	Page
Trustee's report	2
Independent examiner's report on the accounts	5
Statement of Financial Activities	6
Balance sheet	7
Notes to the accounts	8

Al-Madina Islamic & Cultural Centre Surbiton
Report and accounts
Trustees report for the year ended 5 April 2018

Reference and administration details

Charity name	Al-Madina Islamic & Cultural Centre Surbiton ("The Centre")
Registered charity number	1157559
Principal address	53 Ravenswood Avenue Surbiton Surrey KT6 7NW

Charity trustees

M A Malek	Chairman
M Z Haque	General Secretary (resigned 24 November 2016)
S Jaman	General Secretary (appointed 24 November 2016)
A G Khan	Treasurer
J Miah	Committee member
A Miah	Committee member (appointed 24 November 2016)

Structure, governance and management

Type of governing document	Constitution adopted 22 April 2012 as amended on 6 June 2014
How the charity is constituted	Association
Trustee selection methods	Elected by membership at the Annual General Meeting

Al-Madina Islamic & Cultural Centre Surbiton
Report and accounts
Trustees report for the year ended 5 April 2018

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Centre's objects include the advancement of the Islamic religion for the benefit of the public through holding prayer meetings, lectures, public celebrations and religious festivals, producing and/or distributing literature to enlighten others about the Islamic religion; to relieve sickness and poverty; relieve suffering among victims of natural or other kinds of disaster hardship or social circumstances with the object of improving their condition of life; and the promotion of religious harmony for the benefit of the public by raising awareness and promoting knowledge of different religious beliefs.

In carrying out their review of our objectives, the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

The trustees consider that the following activities would provide benefit to those who worship at our mosque and the wider Muslim and non-Muslim communities.

Summary of the main activities undertaken for the public benefit in relation to these objects

The Centre carried out its objects by the following means:-

- (a) Jam'aath, namely, Islamic congregations for the purposes of Da'wah activities and Ta'alim, formal and informal prayers,
- (b) Ta'alim, namely teaching the Holy Qur'an and the Sunnah and the Islamic laws, its requirements and prohibitions and educating people in the Islamic ways of life, society, family, its doctrines and practices and the tolerance of and interaction with different faiths and beliefs.
- (c) Da'wah activities, namely, the propagation of Islam and its meaning and the message in the UK and throughout the world.
- (d) Providing and maintaining a mosque
- (f) To give help to the poor and needy and to establish the Islamic ways of charity in the UK and throughout the world.

Al-Madina Islamic & Cultural Centre Surbiton
Report and accounts
Trustees report for the year ended 5 April 2018

Achievements and performance

The Centre continued to carry out its Jam'aath and Ta'alim activities to the local Muslim communities.

In particular, the main achievements of the charity during the year continued to be:

- *Prayers:* During the week we had about 150 people attending Friday prayers.
- Providing educational lectures and various recreational leisure activities to increase religious and social harmony among the residents of Surbiton

Financial review

The surplus of income over expenditure for the year rose to £24,248 (2017: £15,153) due mainly to a rise in donations to £29,672 (2017: £20,710).

Net assets at year-end increased to £108,072 (2017: £83,824) due mainly to a rise in Cash at bank and in hand to £108,322 (2017: £84,574).

The Centre does not have a policy on reserves.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)
Full name(s)
Position
Date

Al-Madina Islamic & Cultural Centre Surbiton
Report and accounts
Independent examiner's report
on the accounts for the year ended 5 April 2018

I report to the trustees of Al-Madina Islamic & Cultural Centre Surbiton on the financial statements for the year ended 5 April 2018 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act,
- and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention,

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

S A Rahman

Member of Institute of Chartered Accountants in England and Wales
and Chartered Institute of Taxation
23 Holland Avenue
Cheam, Sutton
Surrey
SM2 6HW

Al-Madina Islamic & Cultural Centre Surbiton
 Report and accounts
 Statement of Financial Activities for the year ended 5 April 2018

Incoming resources	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
	£	£	£	£	£
<u>Incoming resources</u> <u>(Note 3)</u>					
<i>Income and endowments from:</i>					
Donations and legacies	29,672	-	-	29,672	20,710
Total incoming resources	29,672	-	-	29,672	20,710
<u>Resources expended</u> <u>(Notes 4 -6)</u>					
Charitable activities	5,424	-	-	5,424	5,557
Total resources expended	5,424	-	-	5,424	5,557
Net movement in funds	24,248	-	-	24,248	15,153
Total funds brought forward	83,824	-	-	83,824	68,671
Total funds carried forward	108,072	-	-	108,072	83,824

Al-Madina Islamic & Cultural Centre Surbiton
 Report and accounts
 Balance Sheet as at 5 April 2018

<u>Current assets</u>	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
Cash at bank and in hand	8	108,322			108,322	84,574
Total current assets		108,322	-	-	108,322	84,574
Creditors: amounts falling due within 1 year	7	250			250	750
Net current assets/(liabilities)		108,072	-	-	108,072	83,824
Net assets		108,072	-	-	108,072	83,824
<u>Funds of the Charity</u>						
Unrestricted funds		108,072	-	-	108,072	83,824
Total funds		108,072	-	-	108,072	83,824

Signed by one or two trustees on behalf of all the trustees

Signature

Name

Date of approval

.....

.....

.....

.....

.....

.....

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; and with the Charities Act 2011.

1.2 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in Note 2.

1.3 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

1.4 Material prior year errors

No material prior year error have been identified in the reporting period.

2 Accounting policies

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Tax reclaims on donations and gifts

Tax reclaims are included in the SoFA when received.

Support costs

The charity has incurred expenditure on support costs.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Al-Madina Islamic & Cultural Centre Surbiton
Report and accounts
Notes to the accounts for the year ended 5 April 2018

2 Accounting policies

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involve public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources e.g. allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

3 Analysis of income

	This year £	Last year £
Donations and gifts	29,672	20,710
Donations and legacies	29,672	20,710

4 Analysis of resources expended

	This year £	Last year £
Accountancy	250	250
Hall rent	1,604	1,527
Wages	3,570	3,780
Expenditure on charitable activities	5,424	5,557

Al-Madina Islamic & Cultural Centre Surbiton
 Report and accounts
 Notes to the accounts for the year ended 5 April 2018

5 Details of certain items of expenditure

	This year £	Last year £
Independent examiner's fees	250	250

6 Paid employees

6.1 Staff costs

	This year £	Last year £
Salaries and wages	3,570	3,780
Total staff costs	3,570	3,780

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

6.2 Average head count in the year

	This year #	Last year #
Charitable activities	1	1

7 Creditors and accruals

7.1 Analysis of creditors

	Amounts falling due within 1 year This year £	Last year £
Trade creditors	250	750
	250	750

8 Cash at bank and in hand

	This year £	Last year £
Cash at bank and in hand	108,322	84,574

9 Transactions with trustees and related parties

9.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

9.2 Trustees' expenses

No trustee expenses have been incurred.

9.3 Transaction(s) with related parties

There have been no related party transactions in the reporting period.