

REGISTERED CHARITY NUMBER: 504644

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE  
YEAR ENDED 31 DECEMBER 2020  
FOR  
HEATH CHRISTIAN BOOKSHOP**

Watts Gregory LLP  
Chartered Accountants  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

HEATH CHRISTIAN BOOKSHOP

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FOR THE YEAR ENDED 31 DECEMBER 2020

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## HEATH CHRISTIAN BOOKSHOP

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

The object of the charity is to advance the Christian religion by selling Christian literature, cards, recordings and other related goods.

##### Public benefit

The trustees can confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission. Significant activities that we undertook during the year that demonstrate public benefit are set out below.

##### Review of activities and achievements

The trust has operated from its premises at 122 Whitchurch Road throughout the year under review, where the premises provided excellent facilities for activities to further its objects by the promotion of Christian literature. The premises were open to the public daily apart from on public holidays and Sundays.

Throughout the year the trust provided:

- access to comfortable seating in adjacent premises for reading;
- access to certain free Christian literature;
- bookstalls as requested off the premises;
- facilities for hosting new book launches and other events such as book reviews of Christian literature;
- support for the promotion of Christian literature by hosting and supplying monthly reading groups; and
- provision of discounted stock for public purchase during Christian holiday periods.

The trust operated a website which was used to promote Christian literature and recordings; it also served as a medium for contacting the bookshop.

#### FINANCIAL REVIEW

The total funds of the charity at the year end were £65,919 all of which were unrestricted, £1,413 relates to tangible fixed assets leaving £64,506 as the total free reserves of the charity.

The Coronavirus pandemic has resulted in a number of uncertainties arising. In line with government advice, the bookshop was closed for all the periods of lockdown during 2020. Even when government restrictions allowed the bookshop to open, it was operated with reduced trading hours. This has resulted in the removal of a large portion of the main income stream from bookshop sales. The impact was offset to some extent by taking advantage of the government furlough scheme for our sole employee and receipt of Covid Business Relief grants from the local authority.

The object of the charity is to have sufficient reserves to finance its stock and fixed assets and sufficient cash to avoid the need for bank or other borrowings.

The current level of reserves is regarded as satisfactory.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The trust was established on 22 September 1975 under a trust deed and is a registered charity no. 504644.

The trustees, including all those who served during the year, are set out on page 1 below. Trustees are appointed by the existing body of trustees.

When the trustees meet, decisions are taken on a majority basis. A quorum of three trustees is required in meetings.

## HEATH CHRISTIAN BOOKSHOP

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

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#### Relationship to Heath Evangelical Church

The charity was originally set up by members of Heath Evangelical Church, Cardiff and this church has supported the charity financially since then.

So far as possible the Pastor of the church shall be a trustee of the charity.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number**  
504644

#### Principal address

122 Whitchurch Road  
Heath  
Cardiff  
CF14 3LZ

#### Trustees

N J Hunt  
G H Roberts                      Resigned 15/11/20  
T D Rucinski  
P R Willis  
A C Piroozi  
Rev A W Hughes

#### Independent examiner

Watts Gregory LLP  
Chartered Accountants  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

#### Senior staff

Mr R Hate

#### Bankers

Natwest Bank  
207 Richmond Road  
Roath  
Cardiff  
CF24 3UX

Approved by order of the Board of Trustees on ..... *2/9/2021* ..... and signed on its behalf by:

*A Piroozi*

.....  
N J Hunt - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HEATH CHRISTIAN BOOKSHOP**

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**Independent examiner's report to the trustees of Heath Christian Bookshop**

I report to the charity trustees on my examination of the accounts of the Heath Christian Bookshop (the Trust) for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julia Mortimer FCCA  
Watts Gregory LLP  
Chartered Accountants  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

10 September 2021

HEATH CHRISTIAN BOOKSHOP

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	22,048	9,000	31,048	10,129
<b>Charitable activities</b>					
Sale of Christian literature		24,831	-	24,831	54,169
Other income		<u>68</u>	<u>-</u>	<u>68</u>	<u>102</u>
<b>Total</b>		46,947	9,000	55,947	64,400
 <b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	4				
Sale of Christian literature		<u>41,497</u>	<u>9,000</u>	<u>50,497</u>	<u>63,566</u>
<b>NET INCOME</b>		5,450	-	5,450	834
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		60,469	-	60,469	59,635
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u>65,919</u>	<u>-</u>	<u>65,919</u>	<u>60,469</u>

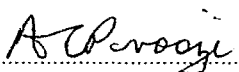
The notes form part of these financial statements

HEATH CHRISTIAN BOOKSHOP

**BALANCE SHEET**  
**AT 31 DECEMBER 2020**

		Unrestricted fund	Restricted fund	2020 Total funds	2019 Total funds
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	9	1,413	-	1,413	1,766
<b>CURRENT ASSETS</b>					
Stocks	10	27,988	-	27,988	27,334
Debtors	11	1,997	-	1,997	1,594
Cash at bank and in hand		<u>40,183</u>	<u>-</u>	<u>40,183</u>	<u>35,611</u>
		70,168	-	70,168	64,539
<b>CREDITORS</b>					
Amounts falling due within one year	12	(5,662)	-	(5,662)	(5,836)
<b>NET CURRENT ASSETS</b>		<u>64,506</u>	<u>-</u>	<u>64,506</u>	<u>58,703</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>65,919</u>	<u>-</u>	<u>65,919</u>	<u>60,469</u>
<b>NET ASSETS</b>		<u>65,919</u>	<u>-</u>	<u>65,919</u>	<u>60,469</u>
<b>FUNDS</b>	13				
Unrestricted funds				65,919	60,469
Restricted funds				<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>				<u>65,919</u>	<u>60,469</u>

The financial statements were approved and authorised for issue by the Board of Trustees on ..... 2/9/2021 .....  
and were signed on its behalf by:

  
.....  
N J Hunt - Trustee

The notes form part of these financial statements

**1. STATUTORY INFORMATION**

Heath Christian Bookshop is an unincorporated charity in Wales within the United Kingdom. The principal address is 122 Whitchurch Road, Heath, Cardiff, CF14 3LZ. The principal activities and nature of the charity's operations is to advance the Christian religion by selling Christian literature, cards, recordings and other related goods.

The financial statements are presented in Sterling (£), the company's functional currency, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent to provide a 'true and fair' view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Assets and liabilities are initially recognised at historical cost or transaction values unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The Coronavirus pandemic has resulted in a number of uncertainties arising. In line with government advice, the bookshop was closed for all the periods of lockdown during 2020. Even when government restrictions allowed the bookshop to open, it was operated with reduced trading hours. This has resulted in the removal of a large portion of the main income stream from bookshop sales. The impact was offset to some extent by taking advantage of the government furlough scheme for our sole employee and receipt of Covid Business Relief grants from the local authority.

The trustees and senior management have taken steps to minimise the effect on the charity and will continue to do so and in the circumstances they have concluded that the financial statements should be prepared on a going concern basis and no adjustments or additional disclosures are required to the financial statements at this time. The

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2020

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**2. ACCOUNTING POLICIES - continued**

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

This includes capital grants

**Donations and legacies income**

Donations and legacies income includes donations and gifts that provide core funding or are of a general nature and are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

**Income from charitable activities**

Income from charitable activities includes income received from Bookshop sales. This income is recognised at the point of sale.

**Investment income**

Investment income is recognised on a receivable basis.

It is not the policy of the charity to show incoming resources net of expenditure.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. This includes governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

**Tangible fixed assets**

Fixed assets are capitalised at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Fixtures, fittings and equipment	- 20% reducing balance
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**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items using the FIFO stock valuation method.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**2. ACCOUNTING POLICIES - continued****Debtors**

Trade debtors and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

**Pension costs and other post-retirement benefits**

The charitable company makes contributions to personal pension schemes on behalf of its employees. Contributions are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**3. DONATIONS AND LEGACIES**

	2020 £	2019 £
Gifts and donations	10,432	10,129
Grants	<u>20,616</u>	<u>-</u>
	<u>31,048</u>	<u>10,129</u>

Grants received, included in the above, are as follows:

	2020 £	2019 £
Cardiff County Council	10,000	-
Job Retention Scheme	<u>10,616</u>	<u>-</u>
	<u>20,616</u>	<u>-</u>

**4. CHARITABLE ACTIVITIES COSTS**

	Direct costs £	Support costs (See note 5) £	Totals £
Sale of Christian literature	<u>46,802</u>	<u>3,695</u>	<u>50,497</u>

**5. SUPPORT COSTS**

	Finance £	Depreciation £	Other costs £	Governance costs £	Totals £
Sale of Christian literature	<u>289</u>	<u>353</u>	<u>2,078</u>	<u>975</u>	<u>3,695</u>

Included within support costs are fees payable to the independent examiner of £975 (2019: £950).

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2020**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 or for the year ended 31 December 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2020 or for the year ended 31 December 2019.

**7. STAFF COSTS**

	2020	2019
	£	£
Wages and salaries	23,619	23,168
Other pension costs	<u>1,181</u>	<u>1,181</u>
	<u>24,800</u>	<u>24,349</u>

The average monthly number of employees during the year was as follows:

	2020	2019
	<u>1</u>	<u>1</u>
Total		

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	2019 Unrestricted fund £	2019 Restricted fund £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1,129	9,000	10,129
<b>Charitable activities</b>			
Sale of Christian literature	54,169	-	54,169
Other income	<u>102</u>	<u>-</u>	<u>102</u>
<b>Total</b>	55,400	9,000	64,400
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Sale of Christian literature	<u>54,566</u>	<u>9,000</u>	<u>63,566</u>
<b>Total</b>	54,566	9,000	63,566
<b>NET INCOME</b>	834	-	834
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>59,635</u>	<u>-</u>	<u>59,635</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>60,469</u>	<u>-</u>	<u>60,469</u>

HEATH CHRISTIAN BOOKSHOP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2020

9. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
<b>COST</b>	
At 1 January 2020 and 31 December 2020	<u>33,950</u>
<b>DEPRECIATION</b>	
At 1 January 2020	32,184
Charge for year	<u>353</u>
At 31 December 2020	<u>32,537</u>
<b>NET BOOK VALUE</b>	
At 31 December 2020	<u>1,413</u>
At 31 December 2019	<u>1,766</u>

10. STOCKS

	2020 £	2019 £
Stocks	<u>27,988</u>	<u>27,334</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	495	1,186
Other debtors	<u>1,502</u>	<u>408</u>
	<u>1,997</u>	<u>1,594</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	1,762	2,373
Taxation and social security	-	505
Other creditors	<u>3,900</u>	<u>2,958</u>
	<u>5,662</u>	<u>5,836</u>

13. MOVEMENT IN FUNDS

	At 1/1/20 £	Net movement in funds £	At 31/12/20 £
<b>Unrestricted funds</b>			
General fund	60,469	5,450	65,919
<b>TOTAL FUNDS</b>	<u>60,469</u>	<u>5,450</u>	<u>65,919</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2020**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	46,947	(41,497)	5,450
<b>Restricted funds</b>			
Salary fund	9,000	(9,000)	-
<b>TOTAL FUNDS</b>	<u>55,947</u>	<u>(50,497)</u>	<u>5,450</u>

**Comparatives for movement in funds**

	At 1/1/19 £	Net movement in funds £	At 31/12/19 £
<b>Unrestricted Funds</b>			
General fund	59,635	834	60,469
<b>TOTAL FUNDS</b>	<u>59,635</u>	<u>834</u>	<u>60,469</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	55,400	(54,566)	834
<b>Restricted funds</b>			
Salary fund	9,000	(9,000)	-
<b>TOTAL FUNDS</b>	<u>64,400</u>	<u>(63,566)</u>	<u>834</u>

**Salary fund**

During the year, the charity received restricted donations from the Heath Evangelical Church amounting to £9,000 to assist in the payment of salaries and other costs.

**14. PENSION COMMITMENTS**

During the year ended 31 December 2020 the charity made contributions totalling £1,181 (2019: £1,181) to its employee's pension plan. There were no outstanding contributions payable at the year end.

**15. RELATED PARTY DISCLOSURES**

The charity is connected with the Heath Evangelical Church in that it has trustees in common. The charity received gifts from Heath Evangelical Church in the sum of £9,000 (2019: £9,000) during the year to assist in the payment of salaries and other costs.

The total key management personnel remuneration benefits paid during the year was £24,800 (2019: £24,349).