

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

FOR

ST MARGARET'S COMMUNITY PARTNERSHIP

REGISTERED CHARITY 1145008

The Charity became incorporated as a Private Limited
Company on 25th May 2011, Company number 7647873, and re-registered
the Charity and will operate from 1 January 2012 as a Charity Limited by
Guarantee. The new Charity's number is 1145008.

Registered Charity 1145008
Company 7467873

MEMBERSHIP TRUSTEES

The community partnership is made up of three parties: Christ Church Latchford PCC; Latchford East Community & Residents Association and Warrington Borough Council. Each have four places on the Management group. Each party on a yearly rolling basis, chairs the partnership.

CHRIST CHURCH PARISH REPS:

Rev. Fr John Goode

Dida Goode

Julia Goode

LATCHFORD EAST COMMUNITY & RESIDENTS ASSOCIATION:

Timothy Price

John Ryan

Tanya Wightman

WARRINGTON BOROUGH COUNCIL.

Hans Mundry

Karen Mundry

BUSINESS ADDRESS,

**SAINT MARGARET'S COMMUNITY CENTRE
LINDLEY AVENUE
LATCHFORD
WESTY
WARRINGTON**

WA4 IQB

CHARITY NUMBER 1145008

**SAINT MARGARET'S COMMUNITY PARTNERSHIP
OFFICERS.**

INDEPENDENT EXAMINER. CORIN TRIVASS

**CHAIR
VICE CHAIR
SECRETARY
TREASURER**

**TIMOTHY PRICE
JOHN GOODE
KAREN MUNDY
JULIA GOODE**

**TRUSTEE DIRECTOR
TRUSTEE DIRECTOR
TRUSTEE DIRECTOR
TRUSTEE DIRECTOR**

REPORT OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their annual report with the independently examined financial statements of

The Saint Margaret's Community Partnership for the year ended 31 December 2020. The Trustees confirm that the annual report and financial statement comply with the requirements of the Charity Commission.

The Charity was set up in 2003 and has the registration number 1145008.

CONSTITUTION:

Our governing document is our deed of Trust.

TRUSTEES:

The Majority of Trustees as described above have held office during the Whole period from 1 January 2020 to the date of this report.

The Trustees are elected to The Community Partnership from three parties: Christ Church

Latchford PCC: Latchford East Community & Residents Association and Warrington Borough Council. Each have four places on the Management group. Each party on a yearly rolling basis Chairs the partnership.

The Trustees are unpaid. can attend training as appropriate and may claim out of pocket expenses for such events.

The board of Trustees delegate the day-to-day management of the Charity to the Coordinator who is part time employed.

The full Board meets monthly where a statement of accounts is presented.

RISK MANAGEMENT:

The Trustees have indicated the major financial risks to which the Charity is exposed, through regular meetings and appropriate Money and cash handling policies these risks are managed.

POLICIES AND OBJECTIVES

The Charities objectives are to benefit the local community, by associating together the said inhabitants and the local authorities, voluntary and other organisations in an effort to advance education opportunities and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the aim of improving the conditions of life for the said inhabitants.

STATEMENT OF TRUSTEES RESPONSIBILITIES.

The Trustees are responsible for preparing the accounts in accordance with the requirements of the Charity Commission.

PROVISION OF INFORMATION TO INDEPENDENT
EXAMINER.

Each of the persons who are Trustees at the time when this Trustees Report is approved as confirmed that

- So far as that Trustee is aware, there is no relevant information of which the examiner are unaware and
- That Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the Charitable Company's examiner in connection with preparing their report and to establish that the Charitable Company's examiner are aware of that information.

This Report was approved by the Trustees on the 27th September 2021 and signed on their behalf by.

Name



Date

Trustee and Director for St Margaret's Community Partnership.

REPORT OF THE INDEPENDENT EXAMINER

I report on the accounts of the Company for the year ended 31 December 2020, which are set out in this report.

The Trustees (who are also directors of the company for purposes of company law) are responsible for the preparation of accounts. The Trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity's income was below £250000 but above £25000 and I am a suitably independent person,

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ✓ **Examine the accounts under section 145 or the 2011 Act;**
- ✓ **To follow the procedures laid down in the general directions given by the Charity Commission under section or the Act; and**
- ✓ **To state whether particular matters have come to my attention.**

Basis of independent examiners report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement or recommended practice: accounting and reporting by charities have not been met, or
- (2) in which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr, Corin Trivass

Relevant Qualification: Mr Corin Trivass is an independent person who is reasonably believed by the Charity Trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

Address: 11 Kielder Close, Ashton in Makerfield, Wigan, WN4 0JR

Signed _____

Date 23/9/21

Registered Charity 1145008
Company 7467873

Saint Margaret's Community Centre					
For 31 12 2020					
Registered Charity 1145008					
Co No 7647873					
	Actual	Year to Date Budget	Variance	Budget for Year	Notes (variances in brackets means worse than budget)
INCOME					
LFBL	34,244	14,000	20,244	14,000	
Other Funders	35,977	10,000	25,977	10,000	31 December 2020 Current Account = 52,636
Donations	4,592	1,000	3,592	1,000	31 December 2020 Reserve Account = 3127
Computer Drop In	-	-	-	-	Total in Accounts at 31st December 2020 = 55,763
Other Fundraising	-	3,000	(3,000)	3,000	
Room Hire	3,646	20,000	(16,354)	20,000	
Café	1,685	7,000	(5,315)	7,000	
Other Sales	204	-	204	-	
JRS	6,824	-	6,824	-	
TOTAL INCOME	87,172	55,000	32,172	55,000	Balance at start of year 41,200.00
EXPENDITURE					
Staffing					Plus income of 87,172
Wages	38,489	30,000	(8,489)	30,000	
Training and Travel	697	100	(597)	100	Minus expenditure of 76,071
Premises					
Building Mtc, Cleaning, Hygiene	7,112	5,000	(2,112)	5,000	
Equipment Tests & Mtc	476	2,000	1,524	2,000	
Heating & Lighting	4,769	5,000	231	5,000	Balance at year end 31 12 2020 52,301
Security	1,234	1,000	(234)	1,000	
Administration					
Project spend LFBL	3,935	14,000	10,065	14,000	Reserve account Year end 31 12 2020 3,127
Insurance	2,256	1,800	(456)	1,800	
Phone & Internet	1,495	1,000	(495)	1,000	
Post, Print & Stat	641	300	(341)	300	Total in all accounts 31 12 2020 55,763
Professional Fees	1,717	900	(817)	900	
Covid Grant spend	11,980	-	(11,980)	-	
Activities					
Café Stock	1,027	5,000	3,973	5,000	
Fundraising	243	15,000	14,757	15,000	
	-	-	-	-	
TOTAL EXPENDITURE	76,071	81,100	5,029	81,100	
SURPLUS/(DEFICIT) to date	11,101	(26,100)	27,143	(26,100)	
Balance at Bank	52,600				

23/9/21

ANNUAL REPORT

SAINT MARGARET'S COMMUNITY CENTRE IS A THRIVING FACILITY CENTRE-D IN AN AREA OF DEPRIVATION. THE CENTRE IS LOCALLY MANAGED WITH MANY LOCAL RESIDENTS LEADING THE GROUPS AND THE ACTIVITIES.

FUNDING

This has been a very difficult year for our community but as a charity we were determined to continue our support for the local residents, especially those in need due to the pandemic. We had to quickly make adjustments in the way we work to enable the organisation to continue with its aims and objectives and are proud to say that we did it well. Funding this year was mainly based around emergency or recovery grants to support both the centre itself as well as our beneficiaries. We were grateful to the Culture Heritage fund who granted us funds to help with keeping our building open during lockdown to enable us to deliver services from there as a base once group activity was stopped. We also received many grants to help with food parcels and care packages for our most vulnerable residents.

RESERVES POLICY / CLOSURE PROCEDURE.

The charity has in place a policy, If our funds, which are reviewed monthly. decrease to £3000 it automatically brings into play our cessation procedure. This sum was agreed during the Annual meeting of trustees in January and is reviewed at each AGM.

LETTINGS POLICY.

The Partnership wishes pre and post covid, to encourage groups to access the Centre at an affordable rate that is also realistic. For details see bookings policy. We are also the main office space for The Latchford big Local project in the area and where they hosted all their meetings pre Covid and we hope will continue to do so once it is safe.

COMMUNITY CENTRE USE.

This is the only year the centre has ever been closed for a long period of time. The centre was closed to the public on 23rd March 2020 and became the base for our outreach Covid emergency response only accessible by volunteers. Collecting food donations, shopping for care packages and delivering to the needy became our regular routine this year with recruitment of several new volunteers to replace any vulnerable ones who had been told to isolate.

Over 60s Group - Run by Margaret Isherwood and Helen Darbyshire, this group all received care packages each month to help them get through lockdown we provided a Christmas package with activities and treats also.

Credit Union — The Credit Union had to close their collection points but worked from home and were contactable by all their members for the duration of 2020.

The Residents Association (LECRA) — They produce regularly the "Latchford News" Community News Letter twice a year and continued to do so during 2020 with helpful information especially during the Lockdown.

Hub Cafe

The Café during lockdown went online which was advertised via our social media page it helped our residents feel more engaged when they were able to join us.

Community Fridge – the fridge changed to community stalls this year where we had six stalls around the area outside volunteers houses where people could

access free donated food. This has grown the footfall around the community free food as it has really helped those thrown into poverty through the pandemic, job loss, isolation etc.

EQUAL OPPORTUNITIES

The centre continued to function as an equal opportunities basis giving opportunities to all sections of the community We have an agreed policy on display to support equal opportunities, which was written and agreed by all trustees.

ACTIVITIES and LINKS.

Our partnerships include Priestley College, Latchford East Community Residents Association, Warrington Borough Council, Torus Foundation, Latchford East Ward Forum, The Latch Ford Big Local, Christchurch Latchford, Warrington Voluntary Action, Warrington Disability Partnership. Livewire and Cheshire Connect.

The activities available are listed separately above but notably include a credit union, computer courses and computer drop in sessions and outreach college courses. which have led to qualifications and employment for local people. Our Covid outreach work has enabled us to help people at a distance in a new way of working under guidelines from the Government.

We have strong links with the local police and find that police surgeries and having the police attend our fund raising events break down some of the barriers between the community and cur local law enforcement team, this will continue post Pandemic

Local councillors will continue to hold a surgery here post Covid, that is well attended by local people and we feel that by our centre holding these surgeries we help in maintaining good communication between residents and councillors Who act as a voice for these residents and their needs.

ACHIEVEMENTS 2020.

Our Main achievement of 2020 was creating and sustaining a Covid relief strategy within our organisation which benefitted the local community greatly in a time of great need. Changing the way we worked and learning new skills as staff and volunteers has lead to the organisation being stronger than ever and ready to meet any challenge.

All Meetings of Trustees held were quo-rate. Trustees fulfilled their duties to the community,

STAFF

Michelle Hayes - Community Centre Coordinator and Community Engagement Coordinator

Stephen John Wright - Caretaker

Emma Lyons - Cafe Manager

Dani Woods - Youth Worker

FUTURE PLANS

Our plans for the next twelve months are to:

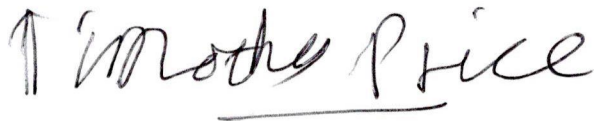
- Possibly identify a new venue for the organisation on a lease for 20 years to secure the organisations longer term future.
- Attract and retain more volunteers to continually cover the increase in services and activities.
- Continue to work with The Latch Ford Big Local to carry out activity in the local area.
- Work on funding bids for project based activities and our annual events to ensure we can carry them out to the needs of our community.

- Try to attract courses to the centre using funding to ensure that local residents can access courses in the local area.

CHAIRS CLOSING REMARKS.

Another positive year for the Charity, despite the many struggles that this year has caused we have continued to carry out our aims and objectives in different ways. We will continue to progress our activity in the local community and ensure our sustainability in the future. Well done to Michelle for all her hard work and thanks to the many volunteers who have supported the charity in the last twelve months.

I look forward to continuing to work alongside the other trustees for the next twelve months to once again provide great services to our local residents.

A handwritten signature in black ink that reads "Timothy Price". The signature is written in a cursive style, with the first name "Timothy" and the last name "Price" clearly visible. There is a small mark above the "T" and a horizontal line under the "Price" part.

Timothy Price Chair 2020