

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

0	6	0	4	2	0
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 Period end date

0	5	0	4	2	1
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Charity name

Sussex Street Christian Centre

Charity No
(if any)

1	1	7	1	4	4	8
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity asset out in its governing document	Para 1.17	<p>The principal purposes of the Church as stated in the Church Governing Document are: -</p> <ol style="list-style-type: none"> 1) The advancement of the Christian faith according to the principles of the Baptist denomination. 2) The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees want to see the Christian message of God's love for all people spread in Rhyl and the surrounding area, and internationally through our support of missionary workers overseas.</p> <p>The Church holds services each Sunday morning where the Bible is taught, people worship God through music, and we pray for personal, local and international needs.</p> <p>The Trustees meet monthly to discuss practical matters regarding the maintenance of our premises, and the Elders of the Church now meet monthly (after a break during the Coronavirus pandemic), focussing on pastoral issues.</p> <p>The Church leaders are particularly interested in reaching out to young people, which they see as essential for the future of the Church. Some members volunteer in taking Open The Book presentations of Bible stories into some of the local primary schools though this is on hold currently due to the Coronavirus pandemic. The Trussell Trust Foodbank based in our church gives</p>

		out food on Tuesdays and Thursdays to those in need who come with a recognised voucher.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit through their agreement with the Church Governing Document.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The Church is very dependant for its activities on volunteers. This is particularly the case regarding Children and Youth work, Church Office, participation in Sunday Services, Bible Study groups, Pastoral Care Group, Open The Book, and Trussell Trust Foodbank
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The congregation has met on each Sunday morning during the year and a series of biblical themes have been covered in the preaching. The Minister is the main speaker, but the Assistant Minister and several other members of the congregation are also involved in speaking roles. We welcome people from a wide variety of backgrounds and ethnic origins. In addition to the morning services, a number of regular Church based activities occur.</p> <ul style="list-style-type: none"> • There are frequent opportunities for the Minister Trevor Casey to offer counsel and advice to Church members, and he and other members of the congregation contact people who find it more difficult to get out. • Prayer First – on the evening of each first Sunday in the month, members of the Church meet to pray for local, national and international needs • Second Sunday – on the second Sunday of the month, members are invited to think about and discuss various matters of the Christian faith, but this is currently on hold due to the Coronavirus pandemic. • The church has several house groups where there is Bible study and prayer, and where pastoral help is available. • On Monday mornings a group of church members meets to pray for individuals, our church and its' activities, and sometimes situations further afield • KidZone – each Sunday morning the younger children have a slot in the online service where they receive their own Bible teaching

		<ul style="list-style-type: none"> • Toasters – the teenagers leave the service after about 30 minutes for their own session with toast, but this has been on hold due to the Coronavirus pandemic though recently a Sunday session has been launched for them online. • On Friday evenings we run Generate Youth, a Christian youth club, but this is not running at the moment due to the Coronavirus pandemic. This is run by our Assistant Minister, Glyn Watson, and a team of volunteers • Leavers' Days at the end of the Summer term where year 6 children are given the opportunity to visit our church and become involved in music, creative prayer, drama and problem solving, but this couldn't occur this year due to the Coronavirus pandemic. • Trussell Trust Foodbank where food is given to those in need, upon presentation of a voucher given by another agency; this is available three days a week • Christian Money advice – people from the Rhyl area who are encountering financial difficulties are referred to CMA for help to overcome these difficulties. We have a team of trained people who are able to analyse the financial problems and act as a go-between with the financial agencies, banks etc. This has resulted in many people finding a way out of their financial difficulties. • Our Church premises have also been used for counselling services provided by a fully qualified personal counsellor, but not since the Coronavirus pandemic. • Other agencies, such as Rhyl Council, have used the premises from time to time in previous years
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		<p>for their own activities.</p> <p>Apart from activities in the Church building, we also run activities for Young People outside the Church.</p> <ul style="list-style-type: none"> • Open The Book assemblies where Bible stories are presented in a dramatised way to 4 local schools up to 5 times a year. Sadly, this has not happened this year due to the Coronavirus pandemic. • During the summer holidays many members of the Church volunteer to help with camps for children and families in Wales. This has meant helping with erection and dismantling of the camps, as well as cooking and serving meals and other activities. Sadly, this has not happened this year due to the Coronavirus pandemic. <p>Internationally we give regular financial support to overseas Christian workers who were formerly Church members based in Rhyl. One of these is a facio-maxillary surgeon on the Mercy Ships, doing free-of-charge restorative facial work for Africans in various African countries.</p> <p>Another two members now work in a prison ministry helping prisoners find God and preparing them for return to the outside world. They have been involved in prisons in Romania, Nepal, the United States and Brazil, setting up and training new teams to continue the work.</p> <p>We also have on-going interest and prayer for other previous members of the Church who are now serving God as Christian workers overseas.</p> <p>Each Christmas the Church seeks to raise funds for a Christmas project. These projects alternate between overseas and UK based projects. At Christmas 2020 we raised over £1,200 for Urban Saints to help provide storage facilities for the young people's camps.</p> <p>The Church works together with other</p>
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		Churches in the area as opportunities arise for combined outreach efforts.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	<p>The Trustees reviewed the Finances and found that the Charity's income was approximately £3,000 below the budgeted amount. However, the Charity continues to maintain a healthy reserve. Total receipts of unrestricted funds for the General Fund during the year amounted to £58,138. A further total of £97,309 of restricted donations were also received and are detailed in the financial statements. There are designated funds of £20,000 set aside by the Trustees and Church for refurbishment of the kitchen and new toilets.</p> <p>Many members now choose to give by 'standing order' and Gift Aid their donations, and this resulted in a Gift Aid claim of £25,474 (which is included in the General Fund total above).</p> <p>A large proportion of the General fund was spent on the salaries of the Minister and the Assistant Minister (£51,000 total). £71,297 of funds was used on restricted expenditure.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have a reserves policy of working towards retaining £30,000 specifically for contingencies and emergencies. We aim to put £5,000 aside each year to achieve this.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds(including any fundraising)	Para 1.47	Donations from existing members. The majority of these funds are used to pay salaries and maintain the Church building, as well as organising other activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	A description of the principle risks facing the charity – Declining number of wage earners among Church Members.
Other		We bank with the Charities Aid Foundation (CAF) and implement a system of double signatures on all Bank payments.

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post Or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by Secret Ballot, Candidates to be selected from Church Members

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Potential Trustees are given orientation regarding the role and responsibility by an existing Trustee. They are also supplied with the Governing Document, the Latest Accounts and explanatory information from the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is led by the board of Trustees who work under the rules of the CIO Governing document. Of these the Minister and Assistant Minister are ex-officio Trustees. The Church members elect the Secretary and Treasurer annually. The other Trustees are elected on a rotating basis by the Church members. The Church members have other input into the Trustees by means of the Church meeting at which all Church members can attend and vote. The Trustees keep the members of the Church informed about their activities, and from time to time refer certain issues (especially the recognition of new members of the Church) to the Church meeting for votes or to listen to how Church members feel about certain issues. The Church meeting is also responsible for

		approving all large expenditures according to the publicised trustee authorization bands.
Relationship with any related parties	Para 1.51	The Charity has direct affiliation to the North Western Baptist Association (NWBA), Baptist Union of Great Britain (BUGB), and Evangelical Alliance who give an advisory input.
Other		Volunteers –Much of the day to day work is done by volunteers, including music, youth, and outreach and cleaning. The Charity considers membership of the Church as an indication of their willingness to volunteer. We are very grateful to all the members who have given generously of their time to serve in the Church.

Reference and Administrative details

Charity name	Sussex Street Christian Centre
Other name the charity uses	
Registered charity number	1171448
Charity's principal address	15 Sussex Street, Rhyl, Denbighshire, LL18 1SE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Trevor Casey	Minister		Sussex Street Christian Centre
2	Glyn Watson	Assistant Minister		Sussex Street Christian Centre
3				
4	Richard Landon	Treasurer		Sussex Street Christian Centre
5				
6	David Landin	Trustee		Sussex Street Christian Centre
7	Annie Myers	Trustee		Sussex Street Christian Centre
8				
9	Paul Asbridge	Trustee		Sussex Street Christian Centre
10	Richard Hardway	Secretary		Sussex Street Christian Centre
11	Peter Smith	Trustee		Sussex Street Christian Centre
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) Richard Hardway

Position (e.g. Secretary,
Chair, etc) Secretary

Date 6/4/21

Sussex Street Christian Centre CIO

Annual Financial Statement year ended 5th April 2021

Income Categories

General Fund	58138
Gift Aid	25474.5
Interest	12.13

Parking

Bags of Choice-Evans	80
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Restricted Income

Assistant Minister	5112.5
building fund	12200
Christmas project	1245
Container	200
food bank	34623.47
kitchen equipment	7338.75
miscellaneous	250
NWBA Home Mission	4692.25
Parker G	180
Roof	31317.53
Waddington's	150
Total Restricted Income	97309.5
Total Income Categories	<u>181014.13</u>

Expense Categories

Buildings	
Cleaning materials	101.38
equipment	1130.7
Insurance	5072.03
power	5739.21
rates	612.61
repairs-maintenance	3741.25
Total Buildings	16397.18

Ministry

Audio Visual	1448.14
Communications	281.84
Communications & Web Site	631.87
course materials	120
Music Group	722.18
Youth Work	1393
Total Ministry	4597.03

Mission and Outreach

BMS	600
CMA	874.88
Home Mission	600
Waddingtons	650
Total Mission and Outreach	2724.88

Office

Miscellaneous	287.47
Photocopying	1377.57
postage	65
stationary	225.95
Subscriptions	871.22
Telephone	1079.9
Total Office	3907.11

Restricted Expenses

Assistant Minister	5324.7
Buildings project	38288
Christmas project	1475
Food bank	12063.66
Kitchen equipment	9098.64
NWBA Home Mission	4807.52
Parker	60
Waddingtons	180
Total Restricted Expenses	71297.52

Salaries-Assistant Minister

Expenses	0
pension	2880.93
Salary	10630.77
tax NI	2061.22
Total Salaries-Assistant Minister	15572.92

Salaries-Minister

expenses	0
pension	3907.54
salary	23550.23
Student loan	854
Tax NI	7349.65
Total Salaries-Minister	35661.42
Total Expense Categories	<u>150158.06</u>

Grand Total	30856.07
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Assets

CAF current	28,007.61
CAF Savings	30,006.83
CAF Foodbank	28,133.21
Petty cash	46.10
Total	<u>86,193.75</u>

Church buildings and contents

Liabilities

roof repair, 31K restricted plus
12K remaining from building
fund plus gift aid. About 55K
available

Signed by 2 trustees on behalf of all trustees

Name TREVOR CASEY Signature Trevor Casey Date 8th April 2021

Name PETER SMITH Signature P Smith Date 8th April 2021

Stephen Hatfield
Tax Accountant
63 Melyd Avenue
Prestatyn
LL19 8RN

Sussex Street Christian Centre

I have examined the Receipts and Payments Account for the Year Ended 5 April 2021 and have found it to be in accordance with the records provided.

Stephen Hatfield
Stephen Hatfield

23/4/2021