Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31st August 2020

for

Crewe & Nantwich Gymnastics & Communities Activities Association

Hardings
Chartered Accountants
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

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Reference and Administrative Details for the Year Ended 31st August 2020

Trustees

Mr S Deeley Chair Mrs C Hughes Treasurer Mrs M Hazell Secretary Mr P Hazell Vice Chair

Principal address

The Camm Street Centre

Camm Street Crewe Cheshire CW2 7DN

Registered charity number

512109

Independent examiner

Hardings

Chartered Accountants

6 Marsh Parade

Newcastle-under-Lyme

Staffordshire ST5 1DU

Report of the Trustees for the Year Ended 31st August 2020

The trustees present their report with the financial statements of the charity for the year ended 31st August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities Objectives and aims

It is our intention to provide opportunities for all especially in gymnastics where we have a depth of experience and reputation.

We are well established in the community and provide adult fitness and well-being programmes through our personal trainers providing programmes and one to one support where necessary. With the growth in attention in adult health and wellbeing, we believe we are well placed to take advantage of this opportunity.

We provide specific facilities for ethnic minorities, with a women only fitness area and focused training information in several of the locally based languages.

Our long term aim is to continue our contribution to the community and to add to the success of all our gymnasts who have passed through including the many who have grown from gymnasts to coaches. We have a gymnast who is registered disabled who represents the club and currently is the British Women's Artistic champion.

We have provided a support to education in the borough for many years, and continue to do so through visiting primary schools on a regular basis, helping to introduce a scheme of fitness and gymnastics skills with the assistance of the staff of the school and thereby contributing to improving staff awareness and participation in sport by the children.

Our volunteers contribute massively to the running of the centre, without their support we would not be able to provide the quality of coaching at the minimal cost level.

Other sports clubs rent space from the charity to provide a similar service. We also provide fitness facilities for adults including dietary information.

We are reaching out to other sports and charitable organisation to consider how we might be of help to their organisations.

We have invested money in researching the viability of moving the centre to a new property, which has always been a long term aim. The report, written by Active Cheshire, independently demonstrated the need for our service provision in the local area, returning scores in the upper quartile on all key parameters.

Report of the Trustees for the Year Ended 31st August 2020

Achievement and performance

By ensuring the fees are kept to a minimum, the usage of the fitness areas of the gym have increased which together with room rental has ensured a contribution to the health and well being of the population of Crewe and Nantwich. We have increased the number of our personal trainers and developed a range of individual training options linked to health programmes. We have significantly improved participation from ethnic minorities by developing our Women only section and encouraged links with the local Polish and East Timor populations.

Gymnastics has continued to be successful over 480 gymnasts have been attending the club, often more than once per week and for over 15 hours per week for higher level individuals. After over 30 years of trading we now are welcoming second generation users to the centre. We have representatives of the European Team gym team attending the club together with the Women's' Artistic British Disabilities Champion

Involvement in local, regional and national gymnastics competitions contribute to the children gaining confidence in their own abilities. We aim to give every child the opportunity to attend a competition and hold internal challenges to ensure all gymnasts gain an achievement and have a record of progress in the sport.

The Team Gym section continued to grow with success at the British finals. We continue to provide training facilities for the gymnasts of the national squad who are based in the north.

The Christmas open sessions were enjoyed by over 400 spectators in three sessions. It is a gala celebration of the achievements of every group of gymnasts throughout the club and is a fitting climax to the year.

We are providing display teams for charitable activities such as Ellie's Wish which is a Cystic Fibrosis charity.

In Summary: we have actively increased our linkages with local charities and key opinion formers in the community, building the basis for investment in relocation.

Financial review

Principal funding sources

Like many other similar businesses the Covid pandemic has significantly changed our financial performance. We were fully closed from 24th March until 18th July and between then and year end we had very restricted usage. We maintained activities through Zoom connections but under the furlough scheme, we were not allowed to charge for the service. We received several grants to help support this activity and used the furlough scheme (with staff agreement) to the full. We had to lobby for grant aid from local council, but eventually received money through this channel as well. We took the maximum bounce back loan and have agreed to repay over 10 years at 2.5% (the best low cost loan available). The year September 2020 to August 2021 will contain further Covid related losses but room hire and general membership are recovering.

We took the opportunity to improve some of the facilities and to reorganise the layout of the centre which has reduced the running costs and segregated gymnasts from adult customers. Investment in new equipment has ensured we have maintained our client base.

Given that many fitness centres and gymnastics clubs have struggled over the last 12 months, we feel the achievement of restricting losses to £48,038 given a loss of direct income of £134,472, is an achievement. We have retained most of our customers, all of our staff and gained new users in both gymnastics and fitness.

In Summary, A significant downturn income, all Covid driven, has been mitigated by usage of grants and the support of staff and clients. Many other clubs have not survived. The issues have not been fully overcome but we are growing in adversity.

The intention of the charity is to ensure all revenue is reinvested in the centre in some form. As in previous years, we attract several donations and support grants totalling £57,619. This money is used for a combination of job retention as a result of covid, equipment purchase and contributing to training and coaching courses. The major source of revenue £152,345 is from membership fees which are either on a fixed monthly amount or a flexible total based on the number of hours a gymnast trains. We aim to provide the highest quality of training at a lowest cost. This is a reduction of £134,472, the movement being due to the closure forced on us by Covid regulations.

Report of the Trustees for the Year Ended 31st August 2020

Financial review

Investment policy and objectives

The trustees are empowered by the articles of memorandum to be able to invest and divest the charity of fixed assets. They also have the power to raise loans against the freehold of the property.

It is the policy to consider all elements of an investment with respect to cost, longevity and whole life costs, alignment with the article of memorandum, environmental impact, safety and continuity of supply.

Reserves policy for future periods

The charity has the intention to increase the reserve fund to £ 30,000 to fund unforeseen expenditure. We spent much of the year following a plan to move to purpose designed premises and some expenditure has been incurred as a one off. Having been unsuccessful in the first instance we are continuing to research suitable partners and we believe by the end of year 2021/22, we may have a sustainable future plan.

Structure, governance and management Governing document

(CNGCAA) is registered as a charity (512109) and open to anyone who wishes to take advantage of the facilities, in exchange of a minimal sessional payment currently set at £1.50 for some low level exercise classes

The articles of administration cover all aspects of the charity, the main object being as stated below: The objective of the association shall be:

- a) to promote the benefit of the inhabitants of Crewe and Nantwich without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the condition of life for the said inhabitants.
- b) To establish and maintain a centre for the promotion of the above objectives.
- c) to advance the physical education and development of young persons under eighteen years of age and to ensure the development and occupation of their minds and the organisation or provision or assistance in the organisation or provision of facilities for physical recreation for such young persons in the interests of social welfare within the area of

In summary, we look to provide facilities for everyone to participate in physical activity to maintain and improve their well-being with a specific interest in developing an enjoyment for sport in children of all abilities.

Recruitment and appointment of new trustees

The AGM is normally held in November each year and all trustees must apply for re-election every year.

All members are encouraged to attend the AGM, and anyone is eligible to stand with the exception that partners of employed staff cannot be management trustees.

Report of the Trustees for the Year Ended 31st August 2020

Structure, governance and management Organisational structure

The trustees meet monthly (in a similar manner to a board meeting) to discuss the past and future performance and plans of the centre. During the period of Covid these meetings have been supported by Zoom connections.

There is a structured framework to the meeting based on a standard agenda with periodic additions at times such as annual appraisals. Each trustee takes a responsibility for an area of the centre, covering finance, wages, maintenance, the gymnastics area and the fitness section with reception. At each meeting there is a report on any significant issues which have occurred during the previous month and items that may need to be addressed going forwards. Minutes are taken of every meeting and reviewed at subsequent meetings.

There is a second monthly meeting between two trustees and the senior members of staff, chaired by the chairman,

1) Health and Safety including accident reports and equipment reviews and any welfare issues.

2) Financial performance

3) Staffing elements such as recruitment and training

4) Repairs, renewals and maintenance,

5) Customer numbers and feedback received during the month

6) Planned purchases of equipment

7) Competitions and other similar activities such as display days.

There are senior employees for both gymnastics and non-gymnastics areas present at the meeting.

Financial transactions through cheques or bank transfers are controlled by two out of the three trustees of chair, treasurer and vice chair. All investment spend is authorised through the trustees committee, and all running expenditure is cleared via either the treasurer or chair.

There is an appointed welfare officer who is fully trained in child support and is independent of the centre staff. Two

All gymnastics activities are under the guidelines of British Gymnastics, and all members are insured through British gymnastics. All officers and employees who have contact with gymnasts have DBS clearance.

Induction and training of new trustees

Trustees are appointed to the committee based on the needs for skills. We encourage new trustees to make themselves aware of all aspects of the association before volunteering for nomination.

Trustees spend some time with each of the areas in the centre, meeting staff and gaining an appreciation of their

New trustees are briefed on the following:

- 1) The obligations of trustees under charity and company law including the operational framework and regulations within the structure of the charity and with reference to the Memorandum and Articles of Association.
- 2) The business plan and the last 12 months accounts with any salient points and how the present and future plans are linked to the financial performance.
- 3) The staff appraisal scheme and the inter-linkage between the aspirations of the charity and how roles within the company build into the future plans.

Report of the Trustees for the Year Ended 31st August 2020

Structure, governance and management Related parties

The charity has a long standing link with the local council (Crewe and Nantwich Borough Council - which changed to Cheshire East during 2009). Through a service level agreement the charity works in the community introducing children to gymnastics through schools visits at all ages and skill levels. We organise two competitions where schools from the area are invited. There are enthusiastically supported by up to 10 schools and a total of 110 children. These were curtailed by the Covid issues.

For adults, we have also created links with residential homes and have recently started fitness programmes for those who have mobility limitation.

We have decided to expand our invitations to other organisations within the area and are currently looking to link with the Alzheimer's and Multiple Sclerosis charities

As a result of our increased activities towards relocating we have recreated our links with Crewe Town council and have rejoined the local Chamber of Commerce.

Risk management

The committee has put in place all requirements for Health and Safety together with Fire evacuation procedures. Limits are put on total numbers in the centre at any one time. In Christopher Hughes (a previous trustee who is still linked to the centre) we have a qualified Fire Officer. Daily checks of escape routes and weekly checks on all equipment are formally recorded. We also have an independent annual inspection of all gymnastics equipment.

The charity has been in existence for over 30 years and the major financial risk is that of competitive activity in the health sector and gymnastics areas. To compete we must offer a service which is significantly different. We offer a wide range of fitness facilities for all ages and gender and support this with well trained personal instructors who monitor all participants on a regular basis. Gymnastically, we provide tailored training from preschool to adult and pride ourselves on integrating all abilities and giving equal access to all. We believe that success in competition across a wide front, together with increasing involvement with higher echelons of the UK gymnastics infrastructure is a key part of our strategy.

Approved by order of the board of trustees on 2nd September 2021 and signed on its behalf by:

Mr S Deeley - Trustee

Independent Examiner's Report to the Trustees of Crewe & Nantwich Gymnastics & **Communities Activities Association**

Independent examiner's report to the trustees of Crewe & Nantwich Gymnastics & Communities Activities

I report to the charity trustees on my examination of the accounts of Crewe & Nantwich Gymnastics & Communities Activities Association (the Trust) for the year ended 31st August 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or 2.
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set 3. out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Timothy McNeal FCA

Institute of Chartered Accountants in England and Wales

Hardings

Chartered Accountants

6 Marsh Parade

Newcastle-under-Lyme

Staffordshire

ST5 1DU

2nd September 2021

Crewe & Nantwich Gymnastics & Communities Activities Association

Statement of Financial Activities for the Year Ended 31st August 2020

Income and endowments from Charitable activities	Notes	Unrestricted fund £	Restricted fund £	31/8/20 Total funds £	31/8/19 Total funds £
Income		53,796	-	53,796	5,702
Other trading activities Investment income	2 3	163,074 10	-	163,074 10	297,546
Total		216,880	-	216,880	303,249
Expenditure on Supporting charitable aims	4	261,454	3,464	264,918	293,364
NET INCOME/(EXPENDITURE)		(44,574)	(3,464)	(48,038)	9,885
Reconciliation of funds					
Total funds brought forward		68,955	234,438	303,393	293,508
Total funds carried forward		24,381	230,974	255,355	303,393

Crewe & Nantwich Gymnastics & Communities Activities Association

Balance Sheet 31st August 2020

Fixed assets Tangible assets	Notes	Unrestricted fund £	Restricted fund £	31/8/20 Total funds £	31/8/19 Total funds £
	8	95,176	230,974	326,150	338,487
Current assets Stocks	0		ŕ	320,130	338,48/
Debtors	9 10	415	-	415	4,254
Cash at bank and in hand	10	723 46,935	<u>.</u>	723 _46,935	9,066
Creditors		48,073	-	48,073	19,323
Amounts falling due within one year	11	(29,924)	_	(29,924)	(33,137)
Net current assets		18,149		18,149	(13,814)
Total assets less current liabilities Creditors		113,325	230,974	344,299	324,673
Amounts falling due after more than one year	12	(88,944)	-	(88,944)	(21,280)
NET ASSETS	:	24,381	230,974	255,355	303,393
Funds Unrestricted funds Restricted funds	14				
				24,381 230,974	68,955 234,438
Total funds				255,355	303,393

The financial statements were approved by the Board of Trustees and authorised for issue on 2nd September 2021 and were signed on its behalf by:

Mr S Deeley - Trustee

Notes to the Financial Statements for the Year Ended 31st August 2020

1. Accounting policies

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property

- over the expected useful economic life

Fixtures and fittings

- 15% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued for the Year Ended 31st August 2020

2. Other trading activities

	Donations & fundraising events Shop sales Fees Room letting	31/8/20 £ 3,823 5,174 152,345	31/8/19 £ 8,005 13,104 270,662 5,775
		163,074	297,546
3.	Investment income		
	Deposit account interest	31/8/20 £ 10	31/8/19 £
4.	Raising funds		_
	Providing service to support charitable aims		
	Support costs	31/8/20 £ 259,784	31/8/19 £ 286,027
=	The second secon		

5. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31st August 2020 nor for the year

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2020 nor for the year ended

6. Staff costs

The average monthly number of employees during the year was as follows:

Staff	31/8/20 31	31/8/19 38

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued for the Year Ended 31st August 2020

7.	Comparatives for the statement of financial activities
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	randives for the statement of financial activities				
	Income and endowments from Charitable activities Income	Unrestri fund £		Restrict fund	
			_	5 700	
	Other trading activities			5,702	5,702
	Investment income	297,546		-	297,546
	Total		_		1
		297,547	'	5,702	303,249
	Expenditure in Order to achieve charitable aims				
	dillo	290,008		3,356	293,364
	NET INCOME				
		7,539		2,346	9,885
	Transfers between funds	48		(48)	,,,,,
	Net movement in funds			_	
	Reconciliation of funds	7,587		2,298	9,885
	Total funds brought forward	61,368	1	232,140	293,508
	Total funds carried forward	68,955	2	234,438	303,393
8.	Tangible fixed assets		-		303,373
	Cost At 1st September 2019	Freehold property £	a fit	ctures and tings £	Totals £
	Additions	280,783	367	,247	648,030
	At 31st August 2020		1	,150	1,150
	Depreciation	280,783	368	,397	649,180
	At 1st September 2019 Charge for year	24,072 1,055	285,		309,543
	At 31st August 2020		_12,	432	13,487
	Net book value	25,127	297,9	903	323,030
	At 31st August 2020	255,656	70,4	194	326 150
	At 31st August 2019	256,711		-	326,150
			81,7	<u>-</u>	338,487

Notes to the Financial Statements - continued for the Year Ended 31st August 2020

I	or the Year Ended 31st August 2020		
9	2. Stocks		
	Stocks	31/8/20 £ 415	31/8/19 £ 4,254
10	0. Debtors: amounts falling due within one year		
	Trade debtors Other debtors VAT Prepayments	31/8/20 £ 517 54 152 723	31/8/19 £ 794 954 1,042 6,276
11.	Creditors: amounts falling due within one year		
	Bank loans and overdrafts (see note 13) Trade creditors Taxation and social security Other creditors	31/8/20 £ 12,662 8,592 1,239 	31/8/19 £ 11,029 12,249 (458) 10,317
12.	Creditore	<u>29,924</u>	33,137
	Creditors: amounts falling due after more than one year		
	Bank loans (see note 13)	31/8/20 £ 	31/8/19 £ 21,280
13.	Loans		
	An analysis of the maturity of loans is given below:		
	Amounts falling due within one year on demand: Bank loans	31/8/20 £	31/8/19 £
	Amounts falling between one and two years: Bank loans - 1-2 years	12,662	11,029
	Amounts falling due between two and five years: Bank loans - 2-5 years	17,371	11,010
	June 10ans - 2-3 years	<u>71,573</u>	10,270

Notes to the Financial Statements - continued for the Year Ended 31st August 2020

14. Movement in funds

Unrestricted funds General fund		At 1/9/19 £	Net movement in funds £	At 31/8/20 £
Restricted funds		68,955	(44,574)	24,381
Other		234,438	(3,464)	230,974
TOTAL FUNDS		303,393	(48,038)	255,355
Net movement in funds, included in the above	are as follows:			
Unrestricted funds General fund		Incoming resources	Resources expended £	Movement in funds £
Restricted funds Other		216,880	(261,454)	(44,574)
TOTAL FUNDS		216,880	(3,464) ——— (<u>264,918</u>)	(3,464)
Comparatives for movement in funds				
Unrestricted funds	At 1/9/18 £	Net movement in funds £	Transfers between funds £	At 31/8/19 £
General fund Restricted funds	61,368	7,539	48	68,955
Other	232,140	2,346	(48)	234,438
TOTAL FUNDS	293,508	9,885		303,393

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Notes to the Financial Statements - continued for the Year Ended 31st August 2020

14. Movement in funds - continued

Comparative net movement in funds, included in the above are as follows:

Unrestricted funds General fund	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds Other	297,547	(290,008)	7,539
outer	5,702	(3,356)	2,346
TOTAL FUNDS			
	303,249	<u>(293,364</u>)	9,885

A current year 12 months and prior year 12 months combined position is as follows:

Unrestricted funds	At 1/9/18 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
General fund	61,368	(37,035)	48	24,381
Restricted funds Other	222.140			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	232,140	(1,118)	(48)	230,974
TOTAL FUNDS	202 500	(2.2.		
	293,508	(38,153)	-	255,355

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

Unrestricted funds General fund	Incoming resources	Resources expended £	Movement in funds £
Restricted funds Other	514,427	(551,462)	(37,035)
	5,702	(6,820)	(1,118)
TOTAL FUNDS	520,129	(558,282)	(38,153)

Detailed Statement of Financial Activities for the Year Ended 31st August 2020

5 4 - 420		
	31/8/20	31/8/19
Income and endowments	£	£
Other trading activities		
Donations & fundraising events		
Shop sales	2 000	
Fees	3,823	8,005
Room letting	5,174 152,345	13,104
	1,732	270,662
		5,775
Investment income	163,074	297,546
Deposit account interest		
Charitable activities	10	1
Grants		
Total	_53,796	5,702
Total incoming resources	216 880	
	216,880	303,249
Expenditure		
Other trading activities		
Purchases		
Support costs	5,134	7,337
Management		
Wages		
Rates and water	165,080	200 155
Insurance	5,448	208,155 11,432
Light and heat	6,497	7,629
Telephone	14,909	9,152
Printing, postage, stationery and advertising	938	982
oreaning and sundries	442	1,659
Licences	2,864	5,871
Travel expenses	882	1,082
Repairs, renewals and maintenance	4,637	6,257
Depreciation of tangible and heritage assets	18,296	9,673
Profit on sale of tangible fixed assets Bank interest and charges	13,487	14,736
Loan interest	1.604	940
Other interest payable	1,604	1,279
puyuoic	3,359	2,425
	15	
Governance costs	238,458	281,272
Accountancy and legal fees		
Total resources expended	21,326	4,755
	264,918	202 264
Net (expenditure)/income		293,364
	<u>(48,038</u>)	9,885