

**Annual Report and Financial Statements of the
Cambridgeshire Community Services NHS Trust
Charitable Fund
Charity Number: 1108920**

Year to 31 March 2020

Trust Headquarters, Unit 7 & 8, Meadow Lane, St Ives PE27 4LG

Cambridgeshire Community Services NHS Trust Charitable Funds

Annual Report and Financial Statements of the Cambridgeshire Community Service NHS Trust Charitable Funds

Statement of Trustee's Responsibilities

The Trustee is responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds held on trust and to enable them to ensure that the accounts comply with requirements in the Charities Act 2011 and those outlined in the directions issued by the Secretary of State;
- establishing and monitoring a system of internal control; and
- establishing arrangements for the prevention and detection of fraud and corruption.

The Trustee is required under the Charities Act 2011 and the National Health Service Act 2006 to prepare accounts for each financial year. The Secretary of State, with the approval of the Treasury, directs that these accounts give a true and fair view of the financial position of the funds held on trust, in accordance with the Charities Act 2011. In preparing those accounts, the Trustee is required to:

- apply on a consistent basis accounting policies laid down by the Secretary of State with the approval of the Treasury
- make judgements and estimates which are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.

The Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 11 to 22 attached have been compiled from and are in accordance with the financial records maintained by the Trustee.

- as far as the Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware
- the Trustee has taken all the steps that ought to have been taken as trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information
- the Trustee prepares the financial statements on the going concern basis, unless it is inappropriate to do so.

The financial statements on pages 13 to 21 were approved by the trustee and signed on its behalf by

Chair
Nicola Scrivings

.....

Chief Executive
Matthew Winn

.....

Director of Finance and Resources
Mark Robbins

.....

Cambridgeshire Community Services NHS Trust Charitable Funds

Trustee's Annual Report

The Trustee presents its financial statements for the year ended 31 March 2020, which have been examined under section 145 of the Charities Act 2011.

Charity Registration

The Umbrella Charity, the Cambridgeshire Community Services NHS Trust Charitable Funds is registered with the Charity Commission, and the registration number is 1108920.

The 'Group' charity name entered into the Charity Commission Register is:
'Cambridgeshire Community Services NHS Trust Charitable Funds'.

The principal address of the charity is:
Trust Headquarters, Unit 7 & 8, Meadow Lane, St Ives, PE27 4LG.

Structure, Governance and Management

The charitable trust constituted by Statutory Instrument is administered and managed by the Trustee of the Charity which is the Cambridgeshire Community Services NHS Trust. The overall responsibility, therefore, rests collectively with the Board. The Board consists of a Chairman and four other Non Executive Directors who are each appointed by the Appointments Commission, together with a Chief Executive and four other Executive Directors.

Directors during the financial year ended the 31 March 2020 and at the date the financial statements were approved were as follows:

Name	Title	Changes during 2019/20
Nicola Scrivings	Chair	Resigned 30/11/2019
Fazilet Hadi	Non-Executive Director	Effective 01/06/2019
Oliver Judges	Non-Executive Director	
Dr Gillian Thomas	Director of Governance	Resigned 31/10/2019
Anne McConville	Non-Executive Director	
Anna Gill	Non-Executive Director	
Gary Tubb	Non-Executive Director	
Geoff Lambert	Non-Executive Director	
Judith Glashen	Associate Non-Executive Director	
Matthew Winn	Chief Executive	
David Vickers	Medical Director	
Mark Robbins	Director of Finance and Resources	
Anita Pisani	Deputy Chief Executive & Director of Workforce and Service Redesign	
Rachel Hawkins	Director of Governance	Effective 01/11/2019
Julia Curtis	Chief Nurse	

Cambridgeshire Community Services NHS Trust Charitable Funds

Trustee's Annual Report

The Membership of the Charitable Funds Committee during the financial year ended the 31 March 2020 and at the date the financial statements were approved were as follows:

Name	Title	Changes during 2019/20
Nicola Scrivings	Chair	Left 30/11/2019
Gary Tubb	Chair	
Mark Robbins	Director of Finance and Resources	
Karen Mason	Head of Communications	
Julia Curtis	Chief Nurse	
David Vickers	Medical Director	
Oliver Judges	Non-Executive Director	
Geoff Lambert	Non-Executive Director	
Anita Pisani	Deputy Chief Executive & Director of Workforce and Transformation	
Anne McConville	Non-Executive Director	

The Charity has policies and procedures in place for the induction and training of the Board. This induction includes an introduction to the objectives, scope and policies of the charitable funds, Charity Commission information on Trustee Responsibilities and copies of the previous year's financial statements.

The Charity has identified and examined all major risks to which it is exposed and systems have been established to mitigate these risks. The area of significant risk to the Charity is that of the investment of surplus funds due to fluctuations in the stock market.

Linked Charity

The following linked charity is registered with the Charity Commission:

Huntingdonshire Children's Charity (Dreamdrops)

Advisers and Auditors

The names and addresses of principal advisors are as follows:

Barclays Bank PLC
28 Chesterton Road
Cambridge
CB4 3AZ

Mills & Reeve, Solicitors LLP
112 Hills Road
Cambridge
CB2 1PH

CCLA Investment Management Limited
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Epworth Investment Management Limited
9 Bonhill Street
London
EC2A 4PE

Cambridgeshire Community Services NHS Trust Charitable Funds

Trustee's Annual Report

BMO Global Asset Management
PO Box 9040
Chelmsford
CM99 2XH

and the independent examiner is:

TBC

Objectives and Activities

The objective of the Cambridgeshire Community Services NHS Trust Charitable Funds is for the Trustee to hold the funds upon trust to apply the income, and at its discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service. The main policy followed is that the majority of the expenditure is incurred for the support and improvement of patient services and to provide further comforts for patients which cannot be afforded through public funding.

Statement on Public Benefit

The objectives and activities, and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustee confirms that it has complied with the duty in section 17 (5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

Achievements and Performance

The incoming resources have decreased from 2018/19 as donations of £450,000 in that year included a grant of £241,000 which was transferred during the year from East London NHS Foundation Trust to be hosted by Cambridgeshire Community Services NHS Trust Charitable Funds. It also included a grant of £165,000 from Essex Partnership University NHS Foundation Trust on 1 April 2018 and relates to the transfer of funds Bedfordshire Community Services now hosted by Cambridgeshire Community Services NHS Trust Charitable Funds.

Financial Review

Total incoming resources for the year totalled £26,000 compared with £476,000 for the previous year, of which 72% was from donations and 28% from investment. There is an overall decrease in income of £451,000 from 2018/19. In 2019/20 the expenditure was £223,000 (2019: £114,000) of which £14,000 (2019: £12,000) was expenditure from unrestricted funds, £209,000 (2019: £102,000) was expenditure from restricted funds and £nil (2018: £nil) was from endowment funds. In 2019/20, expenditure included the grant of funds of £120,000 to North West Anglia Foundation Trust and East London NHS Foundation Trust following the transfer of services to the NHS organisations.

In February 2019 the Charities Official Investment Fund (COIF) Deposit account and Epworth Affirmative Deposit Account, were sold and the proceeds deposited in the Barclays Bank Account.

In January 2019 a Royal Bank of Scotland Bank Account was opened.

Cambridgeshire Community Services NHS Trust Charitable Funds

Trustee's Annual Report

Investments are made within common investment funds in the UK, which are established exclusively for charities, and authorised Unit Trusts. Investments during the year were held with the following organisations:

Organisation	Managed By:
COIF property funds	CCLA Investment Management Limited
Epworth Affirmative Fixed Interest Fund	Epworth Investment Management Limited
F&C Investments	The Responsible Global equity Fund (formally called the Stewardship International Fund) is managed by F&C Fund Management Limited which is a subsidiary of F&C Asset Management Plc. The Responsible Global Equity Fund is an open ended investment company.

The performance of all investments is compared regularly with those of similar funds.

In December 2018 the COIF Property fund was sold realising a loss of £115,000, and the Epworth Fixed Interest fund was sold realising a loss of £37,000.

In March 2019 the Responsible Global Equity Fund was sold realising a gain of £51,000.

Investment Policy

The aim of the Investment Policy is to give clear guidelines to the Trustee in the managing of the Charity's funds and to ensure proper and timely monitoring and review of investment performance.

The objectives of the Investment Policy are to:

- invest money not immediately required, or place it on deposit to accrue interest if expenditure is anticipated in the near future
- invest the funds in such a manner which will both preserve their capital value and produce a proper return consistent with prudent investment
- not place the funds at risk by speculative investment
- diversify investment to reduce risk
- invest money in Common Investment Funds or an authorised Unit Trust, split between equity and non-equity. With the agreement of the Trustee, the typical split of funds will be based on expert advice from suitably qualified investment managers
- The Trustees will abide by the principles of the Charity's values and vision when investing funds on behalf of the Charity. This includes:
 - Acting honestly, ethically and with integrity, in accordance with the law and the highest standards of practice
 - Ensuring that investments do not hamper the work of the charity e.g. alienate beneficiaries or donors
 - Where possible to undertake responsible investment, by:
 - Aligning investments with the vision and aims of the charity;
 - Achieving the greatest impact from investments pursuing financial return and using investments for non-financial gain;

Cambridgeshire Community Services NHS Trust Charitable Funds

Trustee's Annual Report

- Using investment to complement rather than counter the charity's aims;
- Considering social, environmental and/or ethical issues. The trustees do not wish to adopt an exclusionary policy, but individual investments may be excluded if perceived to conflict with the Charity's aims.

At 31 March 2020 unrestricted funds totalled £165,000 (2019: £156,000), restricted funds totalled £923,000 (2019: £1,094,000) and endowment funds totalled £49,000 (2019: £49,000) (see note 11). The unrestricted and restricted funds will be mainly used to support and improve patient services and also to provide further comforts for patients that cannot be afforded through public funding.

Reserves Policy

The Trustee has a duty to manage the cash reserves of the Charity efficiently. This requires keeping cash held at the bank to a minimum and investing prudently. Charity reserves, as defined by the Charity Commission, are 'funds freely available for its general purpose' and this definition excludes investment assets.

The Trustee of the Charity is under a general legal duty to 'apply' (in practice this means 'expend') and not accumulate income. Charity Commission guidance on this issue determines that the income of a charity should be applied to specified purposes within a 'reasonable period of receipt' (currently 6 months to 2 years). Levels of future income flows are never guaranteed and it is prudent to retain reserves that enable the Charity to continue to meet its regular commitments. Income may be retained beyond this 'reasonable period' if, in the considered opinion of the trustee, it is implementing an action necessary for the Charity to function properly i.e. the holding of specified income reserve balances.

Investment assets are shown on the balance sheet at market value. Subject to the above it is the intention that the Charity will spend available funds generally over a 2 year period, but with a maximum of 3 years and the Trustee will ensure that resources are maintained in a fashion that achieves this objective.

Relationship with Related Parties/External Bodies

The Cambridgeshire Community Services NHS Trust Charitable Funds works closely with its related NHS organisation, who is Cambridgeshire Community Services NHS Trust.

The majority of its grants are provided to its related NHS organisations and to individuals within these organisations. Staff within these organisations identify and advise the Cambridgeshire Community Services NHS Trust Charitable Funds on local priorities and assist the corporate Trustee in monitoring the use of the charitable funds.

The Cambridgeshire Community Services NHS Trust Charitable Funds maintains close links with staff and patients within the related organisations and their hospitals and community. The strong relationship with members of staff is particularly valued and enables the charitable funds to be directed to ensure an effective contribution is made in support of these organisations.

Close links are also maintained with individual hospital voluntary organisations.

Grant Making Policy

In making grants, the Trustee requires that the activity falls within the objects of the Charity and that the funds are available to meet the requirement.

Cambridgeshire Community Services NHS Trust Charitable Funds

Trustee's Annual Report

Risk Management

The major risks to which the Charity is exposed have been identified and considered. They have been reviewed and systems established to mitigate those risks. The Trustee is satisfied that systems are in place to mitigate exposure to identified risks.

Plans for Future Periods

The Charity will continue to follow the main policy that the majority of expenditure is incurred for the support and improvement of patient services and to provide further comforts for patients which cannot be afforded through public funding.

Approved by the Trustee on

and signed on behalf by

Chief Executive
Matthew Winn

.....

Director of Finance and Resources
Mark Robbins

.....

Cambridgeshire Community Services NHS Trust Charitable Funds

Foreword to the Financial Statements

The Charity's financial statements for the year ended 31 March 2019 have been prepared by the Trustee in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The Cambridgeshire Community Services NHS Trust Charitable Funds is registered with the Charity Commission (registration number 1108920).

The main purpose of the charitable funds held on trust is to apply income for any charitable purposes relating to the National Health Service wholly or mainly for the services provided by the Cambridgeshire Community Services NHS Trust.

Cambridgeshire Community Services NHS Trust Charitable Funds

Statement of Financial Activities for the year ending 31 March 2020

	Note	Unrestricted Funds 2019/20 £000	Restricted Funds 2019/20 £000	Endowment Funds 2019/20 £000	Total Funds 2019/20 £000	Total Funds 2018/19 £000
Income and endowments from:						
Donations and legacies	2	11	7	0	18	450
Other income	2	0	0	0	0	8
Investment income	12	7	0	0	7	18
Total income		18	7	0	25	476
Expenditure on:						
Charitable Activities	3	(9)	(178)	0	(187)	(114)
Total Expenditure		(9)	(178)	0	(187)	(114)
Net Income/(expenditure) and net movement in funds before gains on investments		9	(171)	0	(162)	362
Net (loss)/gain on investments		0	0	0	0	(101)
Net movement in funds		9	(171)	0	(162)	261
<i>Reconciliation of funds</i>						
Total funds brought forward		156	1,094	49	1,299	1,038
Total funds carried forward		165	923	49	1,137	1,299

All amounts are generated from continuing activities.

The notes on pages **13 to 21** form part of these financial statements.

Cambridgeshire Community Services NHS Trust Charitable Funds

Balance Sheet as at 31 March 2020

	Note	Unrestricted Funds 2019/20 £000	Restricted Funds 2019/20 £000	Endowment Funds 2019/20 £000	Total Funds 2019/20 £000	Total Funds 2018/19 £000
Fixed Assets						
Investments	5	0	0	0	0	0
Total Investments		0	0	0	0	0
Current Assets						
Debtors	6	0	0	0	0	3
Cash at bank and in hand	7	165	950	49	1,164	1,332
Total current assets		165	950	49	1,164	1,335
Liabilities						
Creditors falling due within one year	8	0	(27)	0	(27)	(36)
Net Current Assets		165	923	49	1,137	1,299
Total Net Assets	9	165	923	49	1,137	1,299
The Funds of the Charity:						
Unrestricted funds	11	165			165	156
Restricted funds			923		923	1,094
Endowment funds				49	49	49
Total Charity Funds		165	923	49	1,137	1,299

Approved by the Trustee on **and signed on behalf by**

Chair

Nicola Scrivings

.....

Chief Executive

Matthew Winn

.....

Director of Finance and Resources

Mark Robbins

.....

The notes on pages **13 to 21** form part of these financial statements.

Cambridgeshire Community Services NHS Trust Charitable Funds

Statement of Cash Flows For the year ending 31 March 2020

	Note	Total Funds 2020 £000	Total Funds 2019 £000
Net cash used in operating activities	13	(55)	(83)
Cash flows from investing activities:			
Interest and dividends		7	18
Proceeds from sale of investments		0	963
Net cash provided by investing activities		7	981
Cash flows from transfer of funds:			
To Cambridgeshire Community Services NHS Trust Charitable Funds		(120)	406
Net cash from transfer of funds		(168)	406
Change in cash and cash equivalents in the year		(168)	1,304
Cash and cash equivalents at the beginning of the year		1,332	28
Cash and cash equivalents at the end of the year	7	1,164	1,332

The notes on pages **13 to 21** form part of these financial statements.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

1 Accounting policies

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015 and updated by Bulletin 1.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charities ability to continue as a going concern. With respect to the next reporting period, 2020-21, the most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the trustees' annual report for more information).

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

1.3 Income

- a All incoming resources are included in full in the Statement of Financial Activities as soon as the following three factors can be met:
 - i entitlement - arises when there is control over the rights or other access to the resources, enabling the charity to determine its future application
 - ii certainty - when it is virtually certain that the incoming resources will be received
 - iii measurement - when the monetary value of the incoming resources can be measured with sufficient reliability.
- b Gifts in kind
 - i Assets given for distribution by the funds are included in the Statement of Financial Activities only when distributed.
 - ii Assets given for use by the funds (e.g. property for its own occupation) are included in the Statement of Financial Activities as incoming resources when receivable.
 - iii Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

In all cases the amount at which gifts in kind are brought into account is either a reasonable estimate of their value to the funds or the amount actually realised. When gifts in kind are received, the basis of the valuation is disclosed in the annual report.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

c Legacies

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date.

d Interest and dividends

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

1.4 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Resources expended on charitable activities comprise all the resources applied by the charity in undertaking its work to meet its charitable objectives and governance costs, as opposed to the cost of raising the funds to finance these activities. Charitable activities are all the resources expended by the Charity in the delivery of goods and services, including its programme and project work that is directed at the achievement of its charitable aims and objectives. Such costs include the direct costs of the charitable activities together with those support costs incurred that enable these activities to be undertaken.

Grants are only made to related or third party NHS bodies and non-NHS bodies in furtherance of the charitable objects of the funds. A liability for such grants is recognised when approval has been given by the Trustee.

Governance costs include the costs of governance arrangements which relate to the general running of the Charity as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work.

1.5 Investment fixed assets

- i Profits realised on the sale of investments are included in the Statement of Financial Activities.
- ii All investments are included in the Balance Sheet at market value. Market value is deemed to be the mid market value which is the average of the bid price and the offer price.
- iii All gains and losses recognised in the year are included in the statement of financial activities.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

1.6 Structure of funds

Where there is a legal restriction on the purposes to which a fund may be put, the fund is classified in the financial statements as a restricted fund. Funds where the capital is held to generate income for charitable purposes and cannot itself be spent are accounted for as endowment funds. Other funds are classified as unrestricted funds. Funds which are not legally restricted but which the Trustee has chosen to earmark for set purposes are classified as designated funds.

1.7 Realised and unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later). Unrealised gains and losses are calculated as the difference between market value at the year end and opening market value (or date of purchase if later).

1.8 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.9 Cash at bank and in hand

Cash at bank and in hand are short-term, highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of changes in value.

1.10 Value Added Tax

Most of the activities of the Charity are outside the scope of VAT and, in general, output tax does not apply and input tax on purchases is not recoverable. Irrecoverable VAT is charged to the relevant expenditure category or included in the capitalised purchase cost of fixed assets. Where output tax is charged or input VAT is recoverable, the amounts are stated net of VAT.

1.11 Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. Support costs comprise the costs involved in the administration of the charity. They are apportioned on the basis of the average monthly fund balances.

1.12 Charitable activities

Costs of charitable activities include grants made, governance costs and an apportionment of support costs.

1.13 Judgements and Key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2 Income

	Unrestricted		Restricted		Endowment		Total	
	19/20	18/19	19/20	18/19	19/20	18/19	19/20	18/19
	£000	£000	£000	£000	£000	£000	£000	£000
Donations	11	19	7	431	0	0	18	450
Legacies	0	0	0	0	0	0	0	0
Other income	7	0	0	8	0	0	7	8
Totals	18	19	7	439	0	0	25	458

In 2018/19, donations of £450,000 include a grant of £241,000 which was transferred during the year from East London NHS Foundation Trust to be hosted by Cambridgeshire Community Services NHS Trust Charitable funds. It also includes a grant of £165,000 from Essex Partnership University NHS Foundation Trust on 1 April 2018 and relates to the Bedfordshire Community Services ie the children, acquired brain injury and neurological rehabilitation services.

3 Charitable activities

	Unrestricted		Restricted		Endowment		Total	
	19/20	18/19	19/20	18/19	19/20	18/19	19/20	18/19
	£'000	£000	£'000	£000	£'000	£000	£'000	£000
Patients welfare and amenities	0	1	14	17	0	0	14	18
Contribution to NHS towards patient welfare and amenities	7	8	43	50	0	0	50	58
Staff welfare and amenities	2	1	1	25	0	0	3	26
Management and administration of the Charity	0	2	120	10	0	0	120	12
Totals	9	12	178	102	0	0	187	114

Management and administration of the Charity costs include the grant of funds of £119,936 to North West Anglia Foundation Trust and East London NHS Foundation Trust following the transfer of services to the NHS organisations.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

4 Analysis of support costs

	2019/20 £'000	2018/19 £'000	Basis of allocation
Governance costs	2	2	Charged to a general fund
Administration of the Charity	10	10	Average monthly fund balance
	12	12	

Governance costs include the fee payable to the independent examiner of £2,640 (2019: £2,640).

5 Fixed asset investments

	Equity Based Responsible Global Equity Fund £'000	Fixed Interest Epworth £'000	Property Fund COIF £'000	Total 2019/20 £'000	Total 2018/19 £'000
Market value 1 April 2018	0	0	0	0	1,064
Purchase of investments at cost	0	0	0	0	0
Sale of investments at cost	0	0	0	0	(963)
Realised gain/(loss)	0	0	0	0	(101)
Net unrealised gain	0	0	0	0	0
Market value 31 March 2019	0	0	0	0	0
Historical cost as at 31 March 2019	0	0	0	0	0

Investments are made within common investment funds and authorised Unit Trusts in the UK which are established exclusively for charities.

The performance of all investments is compared regularly with those of similar funds.

Gross income from the above investments amounted to £0 (2019: £18,000).

The charity is a registered charity, and as such is entitled to certain tax exemptions on income and profits from investment.

The funds were sold during 2018/19.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

6 Debtors: amounts falling due within one year

	2019/20 £'000	2018/19 £'000
Trade debtors	0	3
	<u>6</u>	<u>3</u>

7 Cash at Bank and in Hand

	2019/20 £'000	2018/19 £'000
Cash at bank and in Hand	1,164	1,332
Other Institutions:		
Epworth Affirmative	0	0
COIF	0	0
	<u>1,164</u>	<u>1,332</u>

8 Creditors: amounts falling due within one year

	2019/20 £'000	2018/19 £'000
Accruals	27	36
	<u>27</u>	<u>36</u>

9 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total 2019/20 £'000	Total 2018/19 £'000
Investments	0	0	0	0	0
Current assets	165	950	49	1,164	1,335
Current liabilities	0	(27)	0	(27)	(36)
	<u>166</u>	<u>923</u>	<u>49</u>	<u>1,137</u>	<u>1,299</u>

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

10 Related party transactions

The Cambridgeshire Community Services NHS Trust Charitable Funds works closely with its related NHS organisation. The related NHS organisation is Cambridgeshire Community Services NHS Trust.

During the year, certain members of the Charitable Funds Investment Panel, which is empowered by the Trustee to act on its behalf in the day-to-day administration of all Funds Held on Trust, were also members of the above organisations.

During the year, the Charity had a number of material transactions with these organisations in furtherance of the objectives of the charity totalling £201,000 (2018: £112,000), which includes administration charges. Other than these payments there have been no transactions between the Charity and the listed NHS bodies.

Board Members of the Cambridgeshire Community Services NHS Trust, the Corporate Trustee and members of the Charitable Funds Investment Panel ensure that the business of the charity is dealt with separately from the associated Exchequer Funds for which they are also responsible.

Declarations of personal interest are made where appropriate, and these declarations pertaining to the Funds Held on Trust are available for public inspection by application through the Trust Secretary of the Cambridgeshire Community Services NHS Trust.

The Corporate Trustee did not pay expenses to any member of the Cambridgeshire Community Services NHS Trust Board of Directors' nor to any member of the Charitable Funds Investment Panel and members did not receive any honoraria or emoluments from charitable funds in the year (2019: Nil).

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

11 Outline Summary of fund movements

	Balance at 31-Mar 2019	Income	Expenditure	Realised and Unrealised Gains	Balance at 31-Mar 2020
	£'000	£'000	£'000	£'000	£'000
Unrestricted Funds:					
Cambridgeshire Community Services NHS Trust	156	18	(9)	0	165
Total Unrestricted Funds	156	18	(9)	0	165
Restricted Funds:					
Cambridgeshire Community Services NHS Trust	839	4	(172)	0	671
Oliver Zangwill Centre	20	2	(5)	0	17
North Cambs Hospital	235	1	(1)	0	235
Total Restricted Funds	1,094	7	(178)	0	923
Endowment Funds					
CIP Sidney Russell	49	0	0	0	49
Total Endowment Funds	49	0	0	0	49
TOTAL FUNDS	1,299	25	(187)	0	1,103

Oliver Zangwill Centre (Restricted fund 1)

The Oliver Zangwill Centre is a specialist assessment and rehabilitation centre for people with acquired brain injury, based in Ely. The centre provides high quality, evidence-based, neuropsychological assessment and rehabilitation to adults with an acquired brain injury.

North Cambs Hospital (Restricted fund 2)

North Cambs Hospital is based in Wisbech and provides a wide range of services, including inpatient rehabilitation, minor treatment centre, specialist palliative care and outpatient services. The fund supports the various wards and departments at the hospital.

Cambridgeshire Community Services NHS Trust Charitable Funds

NOTES TO THE FINANCIAL STATEMENTS

12 Investment Income

	Unrestricted		Restricted		Endowment		Total	
	19/20 £'000	18/19 £000	19/20 £'000	18/19 £000	19/20 £'000	18/19 £000	19/20 £'000	18/19 £000
Affirmative fixed interest dividends	0	0	0	1	0	0	0	1
COIF dividends	0	2	0	13	0	1	0	16
Bank Interest	7	0	0	1	0	0	7	1
Totals	7	2	0	15	0	1	7	18

13 Reconciliation of net income/ (expenditure) to net cash flow from operating activities

	2020 £'000	2019 £'000
Net movement in funds	(162)	261
Deduct interest income shown in investing activities	(7)	(18)
(Increase) / Decrease in debtors	3	(3)
Increase / (Decrease) in creditors	(9)	(18)
Loss / (Gain) on investments	0	101
Transfers	120	(406)
	(55)	(83)

**Annual Report and Financial Statements of the
Huntingdonshire Children's Charity (Dreamdrops)
Charity Number: 1108920-2**

Year to 31 March 2020

Registered Office: Unit 7 & 8, Meadow Lane, St Ives PE27 4LG

Huntingdonshire Children's Charity (Dreamdrops)

Trustee's Annual Report

The Trustee presents its financial statements for the year ended 31 March 2020, which have been examined under section 145 of the Charities Act 2011.

Charity Registration

Huntingdonshire Children's Charity (also known as Dreamdrops) was established on 1st April 2005 by the Board of Huntingdonshire Primary Care Trust to raise funds for charitable purposes relating to the National Health Service in Huntingdonshire wholly or mainly for children's services. (The term 'Huntingdonshire' refers to the area currently covered by Huntingdonshire District Council in 2016).

The charity was established by the Board to raise money in order to provide all the 'extras' that are not covered by NHS public funds but which make a hospital stay more comfortable for children and their families. The charity's work does not just stop at the hospital door, as funds are also used to help sick children who are being nursed in the community.

On 1st April 2014, Huntingdonshire Children's Charity was taken under the umbrella of Cambridgeshire Community Services NHS Trust who became the Trustee, using a Model Declaration of Trust for an NHS General Purpose Charity.

The principal address of the charity is:

Trust Headquarters, Unit 7 & 8, Meadow Lane, St Ives, PE27 4LG.

Structure, Governance and Management

The charitable trust constituted by Statutory Instrument is administered and managed by the Trustee of the Charity which is the Cambridgeshire Community Services NHS Trust. The overall responsibility, therefore, rests collectively with the Board. The Board consists of a Chairman and four other Non Executive Directors who are each appointed by the Appointments Commission, together with a Chief Executive and four other Executive Directors.

The Board members of Cambridgeshire Community Services NHS Trust, as the legal Trustee, are accountable to The Charity Commission and must comply with all the legal requirements that that entails.

The Board of Cambridgeshire Community Services NHS Trust has delegated some of its powers down to the Cambridgeshire Community Services NHS Trust Charitable Funds Committee who are tasked with overseeing all the charitable funds under the control of Cambridgeshire Community Services NHS Trust.

Huntingdonshire Children's Charity Fund-raising Committee (known locally as Dreamdrops Fund-raising Committee, and referred to as such from hereon) raise funds on behalf of Huntingdonshire Children's Charity in order to provide 'extras' that are not covered by NHS public funds but which make a hospital stay more comfortable for children and their families. The charity's work does not just stop at the hospital door, as funds are also used to help sick children who are being nursed in the community too.

Directors during the financial year ended the 31 March 2020 and at the date the financial statements were approved were as follows:

Huntingdonshire Children's Charity (Dreamdrops)

Name	Title	Changes during 2019/20
Nicola Scrivings	Chair	Resigned 30/11/2019
Dr Anne McConville	Non-Executive Director	
Geoff Lambert	Non-Executive Director	
Oliver Judges	Non-Executive Director	
Anna Gill	Non-Executive Director	
Gary Tubb	Non-Executive Director	
Judith Glashen	Associate Non-Executive Director	
Fazilet Hadi	Non-Executive Director	Effective 01/06/2019
Matthew Winn	Chief Executive	
Dr David Vickers	Medical Director	
Mark Robbins	Director of Finance and Resources	
Anita Pisani	Deputy Chief Executive & Director of Workforce and Service Re-Design	
Gill Thomas	Director of Governance	Resigned 31/10/2019
Julia Curtis	Chief Nurse	
Rachel Hawkins	Director of Governance	Effective 01/11/2019

The Membership of the Charitable Funds Committee during the financial year ended the 31 March 2020 and at the date the financial statements were approved were as follows:

Name	Title	Changes during 2019/20
Nicola Scrivings	Chair	Resigned 30/11/2019
Dr Anne McConville	Non-Executive Director	
Geoff Lambert	Non-Executive Director	
Oliver Judges	Non-Executive Director	
Anna Gill	Non-Executive Director	
Gary Tubb	Non-Executive Director	
Judith Glashen	Associate Non-Executive Director	
Fazilet Hadi	Non-Executive Director	Effective 01/06/2019
Matthew Winn	Chief Executive	
Dr David Vickers	Medical Director	
Mark Robbins	Director of Finance and Resources	
Anita Pisani	Deputy Chief Executive & Director of Workforce and Transformation	
Gill Thomas	Director of Governance	Resigned 31/10/2019
Julia Curtis	Chief Nurse	
Rachel Hawkins	Director of Governance	Effective 01/11/2019
Karen Mason	Head of Communications	Effective 01/11/2019

The Charity has policies and procedures in place for the induction and training of the Board. This induction includes an introduction to the objectives, scope and policies of the charitable funds, Charity Commission information on Trustee Responsibilities and copies of the previous year's financial statements.

The Charity has identified and examined all major risks to which it is exposed and systems have been established to mitigate these risks. The area of significant risk to the Charity is that of the investment of surplus funds due to fluctuations in the stock market.

Linked Charity

The following linked charity is registered with the Charity Commission:

Cambridgeshire Community Services NHS Trust Charitable Funds

Huntingdonshire Children's Charity (Dreamdrops)

Advisers

The names and addresses of principal advisers are as follows:

The Cambridge Building Society
2 Station Road
St Ives
PE27 5BH

Mills & Reeve, Solicitors LLP
112 Hills Road
Cambridge
CB2 1PH

and the independent examiner is:

TBC

Objectives and Activities

The objective of the Huntingdonshire Children's Charity (Dreamdrops) is for the Trustee to hold the funds upon trust to apply the income, and at its discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service. The main policy followed is that the majority of the expenditure is incurred for the support and improvement of patient services and to provide further comforts for patients which cannot be afforded through public funding.

Statement on Public Benefit

The objectives and activities, and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustees confirm that they have complied with the duty in section 17 (5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

Achievements and Performance

Huntingdonshire Children's Charity (Dreamdrops) continued raising money to buy all those little (and large) extras that are not covered by NHS public funds but which make a hospital stay more comfortable - or less stressful - for children and their families. During the year, with the positive impact both the blood vessel equipment and the pain distraction unit has had, the charity used funds to purchase additional units of each.

Financial Review

Total incoming resources for the year totalled £46,427 compared with £41,701 for the previous year, of which 63% was from voluntary income, 0% from activities for generating funds and 37% from investment income. There is an overall increase in income of £4,726 from 2018/19. In 2019/20, the expenditure was £21,780 (2018/19: £29,922) of which £21,780 (2018/19: £16,044) was expenditure from unrestricted funds and £0 (2018/19: £13,877) was expenditure from restricted funds. There is an overall decrease in expenditure of £8,142 from 2018/19.

Huntingdonshire Children's Charity (Dreamdrops)

Investment Policy

The aim of the Investment Policy is to give clear guidelines to the Trustee in the managing of the Charity's funds and to ensure proper and timely monitoring and review of investment performance. The objectives of the Investment Policy are to:

- invest money not immediately required, or place it on deposit to accrue interest if expenditure is anticipated in the near future
- invest the funds in such a manner which will both preserve their capital value and produce a proper return consistent with prudent investment
- not place the funds at risk by speculative investment
- diversify investment to reduce risk
- invest money in Common Investment Funds or an authorised Unit Trust, split between equity and non-equity. With the agreement of the Trustee, the typical split of funds will be based on expert advice from suitably qualified investment managers
- The Trustees will abide by the principles of the Charity's values and vision when investing funds on behalf of the Charity. This includes:
 - Acting honestly, ethically and with integrity, in accordance with the law and the highest standards of practice
 - Ensuring that investments do not hamper the work of the charity e.g. alienate beneficiaries or donors
 - Where possible to undertake responsible investment, by:
 - Aligning investments with the vision and aims of the charity;
 - Achieving the greatest impact from investments pursuing financial return and using investments for non-financial gain;
 - Using investment to complement rather than counter the charity's aims;
 - Considering social, environmental and/or ethical issues. The trustees do not wish to adopt an exclusionary policy, but individual investments may be excluded if perceived to conflict with the Charity's aims.

Reserves Policy

The Trustee has a duty to manage the cash reserves of the Charity efficiently. This requires keeping cash held at the bank to a minimum and investing prudently. Charity reserves, as defined by the Charity Commission, are 'funds freely available for its general purpose' and this definition excludes investment assets.

The Trustee of the Charity is under a general legal duty to 'apply' (in practice this means 'expend') and not accumulate income. Charity Commission guidance on this issue determines that the income of a charity should be applied to specified purposes within a 'reasonable period of receipt' (currently 6 months to 2 years). Levels of future income flows are never guaranteed and it is prudent to retain reserves that enable the Charity to continue to meet its regular commitments. Income may be retained beyond this 'reasonable period' if, in the considered opinion of the trustee, it is implementing an action necessary for the Charity to function properly i.e. the holding of specified income reserve balances.

Investment assets are shown on the balance sheet at market value. Subject to the above it is the intention that the Charity will spend available funds generally over a 2 year period, but with a maximum of 3 years and the Trustee will ensure that resources are maintained in a fashion that achieves this objective.

At 31 March 2020 unrestricted income funds totalled £46,277 (2018/19: £40,394) and restricted income funds totalled £150 (2018/19: £1,306) (see note 10). The unrestricted and restricted funds

Huntingdonshire Children's Charity (Dreamdrops)

will be mainly used to support and improve patient services and also to provide further comforts for patients that cannot be afforded through public funding.

Relationship with Related Parties/External Bodies

The Cambridgeshire Community Services NHS Trust Charitable Funds works closely with its related NHS organisation, who is Cambridgeshire Community Services NHS Trust.

The majority of its grants are provided to its related NHS organisations and to individuals within these organisations. Staff within these organisations identify and advise the Cambridgeshire Community Services NHS Trust Charitable Funds on local priorities and assist the corporate Trustee in monitoring the use of the charitable funds.

The Cambridgeshire Community Services NHS Trust Charitable Funds maintains close links with staff and patients within the related organisations and their hospitals and community. The strong relationship with members of staff is particularly valued and enables the charitable funds to be directed to ensure an effective contribution is made in support of these organisations.

Close links are also maintained with individual hospital voluntary organisations.

Risk Management

The major risks to which the Charity is exposed have been identified and considered. They have been reviewed and systems established to mitigate those risks. The Trustee is satisfied that systems are in place to mitigate exposure to identified risks.

Plans for Future Periods

The Charity will continue to follow the main policy that the majority of expenditure is incurred for the support and improvement of patient services and to provide further comforts for patients which cannot be afforded through public funding.

Approved by the Trustee on and signed on behalf by

Chief Executive
Matthew Winn

.....

Director of Finance and Resources
Mark Robbins

.....

Huntingdonshire Children's Charity (Dreamdrops)

Statement of Trustee's Responsibilities

The Trustee is responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds held on trust and to enable them to ensure that the accounts comply with requirements in the Charities Act 2011 and those outlined in the directions issued by the Secretary of State;
- establishing and monitoring a system of internal control; and
- establishing arrangements for the prevention and detection of fraud and corruption.

The Trustee is required under the Charities Act 2011 and the National Health Service Act 2006 to prepare accounts for each financial year. The Secretary of State, with the approval of the Treasury, directs that these accounts give a true and fair view of the financial position of the funds held on trust, in accordance with the Charities Act 2011. In preparing those accounts, the Trustee is required to:

- apply on a consistent basis accounting policies laid down by the Secretary of State with the approval of the Treasury
- make judgements and estimates which are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.

The Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 9 to 19 attached have been compiled from and are in accordance with the financial records maintained by the Trustee.

- as far as the Trustee is aware, there is no relevant information of which the charity's examiners are unaware
- the Trustee has taken all the steps that ought to have been taken as trustee in order to make themselves aware of any relevant information and to establish that the charity's examiners are aware of that information
- the Trustee prepares the financial statements on the going concern basis, unless it is inappropriate to do so.

The financial statements on pages 9 to 19 were approved by the trustee on and signed on its behalf by

Chief Executive
Matthew Winn

.....

Director of Finance and Resources
Mark Robbins

.....

Huntingdonshire Children's Charity (Dreamdrops)

Foreword to the Financial Statements

The Charity's financial statements for the year ended 31 March 2020 have been prepared by the Trustee in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The Cambridgeshire Community Services NHS Trust Charitable Funds is registered with the Charity Commission (registration number 1108920-2).

The main purpose of the charitable funds held on trust is to apply income for any charitable purposes relating to the National Health Service wholly or mainly for the services provided by the Cambridgeshire Community Services NHS Trust.

Huntingdonshire Children's Charity (Dreamdrops)

Statement of Financial Activities for the year ending 31 March 2020

	Note	Unrestricted Funds 2019/20 £000	Restricted Funds 2019/20 £000	Total Funds 2019/20 £000	Total Funds 2018/19 £000
Income and endowments from:					
Voluntary income	2	29	0	29	18
Activities for generating funds	2	0	0	0	0
Investment income	11	17	0	17	23
Total income		46	0	46	41
Expenditure on:					
Costs of generating voluntary income	3	(11)	0	(11)	(6)
Charitable Activities	3	(11)	0	(11)	(24)
Total Expenditure		(22)	0	(22)	(30)
Net Income/(expenditure) and net movement in funds before gains on investments		24	0	24	11
Net gains on investments		0	0	0	0
Net movement in funds		24	0	24	11
<i>Reconciliation of funds</i>					
Total funds brought forward		501	34	535	524
Total funds carried forward		525	34	559	535

All amounts are generated from continuing activities.

The notes on pages 12 to 19 form part of these financial statements.

Huntingdonshire Children's Charity (Dreamdrops)

Statement of Cash Flows for the year ending 31 March 2020

	Note	Unrestricted Funds 2019/20 £000	Restricted Funds 2019/20 £000	Total Funds 2019/20 £000	Total Funds 2018/19 £000
Fixed Assets					
Investments	4	356	0	356	356
Total Investments		356	0	356	356
Current Assets					
Cash at bank and in hand	6	172	49	221	191
Total current assets		172	49	221	191
Liabilities					
Creditors falling due within one year	7	(2)	(14)	(16)	(12)
Net Current Assets		170	35	205	180
Total Net Assets	8	526	35	561	536
The Funds of the Charity:					
Unrestricted funds	10	526	0	526	501
Restricted funds		0	35	35	35
Total Charity Funds		501	35	561	536

Approved by the Trustee on and signed on behalf by

Chief Executive
Matthew Winn

.....

Director of Finance and Resources
Mark Robbins

.....

The notes on pages 12 to 19 form part of these financial statements.

Huntingdonshire Children's Charity (Dreamdrops)

Statement of Cash Flows for the year ending 31 March 2020

	Note	Total Funds 2020 £000	Total Funds 2019 £000
Net cash used in operating activities	12	34	4
Cash flows from investing activities:			
Interest and dividends		1	1
Purchase of investment property		0	0
Net cash provided by investing activities		1	1
Cash flows from transfer of funds:		0	0
Net cash from transfer of funds		0	0
Change in cash and cash equivalents in the year		35	5
Cash and cash equivalents at the beginning of the year		186	186
Cash and cash equivalents at the end of the year	6	221	191

The notes on pages 12 to 19 form part of these financial statements.

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

1 Accounting policies

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015 and updated by Bulletin 1.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charities ability to continue as a going concern. With respect to the next reporting period, 2020-21, the most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the trustees' annual report for more information).

1.2 Income

- a all incoming resources are included in full in the Statement of Financial Activities as soon as the following three factors can be met:
 - i entitlement - arises when there is control over the rights or other access to the resources, enabling the charity to determine its future application
 - ii certainty - when it is virtually certain that the incoming resources will be received
 - iii measurement - when the monetary value of the incoming resources can be measured with sufficient reliability.
- b Gifts in kind
 - i Assets given for distribution by the funds are included in the Statement of Financial Activities only when distributed.
 - ii Assets given for use by the funds (e.g. property for its own occupation) are included in the Statement of Financial Activities as incoming resources when receivable.
 - iii Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

In all cases the amount at which gifts in kind are brought into account is either a reasonable estimate of their value to the funds or the amount actually realised. When gifts in kind are received, the basis of the valuation is disclosed in the annual report.

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

c Legacies

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date.

d Interest and dividends

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

1.3 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Resources expended on charitable activities comprise all the resources applied by the charity in undertaking its work to meet its charitable objectives and governance costs, as opposed to the cost of raising the funds to finance these activities. Charitable activities are all the resources expended by the Charity in the delivery of goods and services, including its programme and project work that is directed at the achievement of its charitable aims and objectives. Such costs include the direct costs of the charitable activities together with those support costs incurred that enable these activities to be undertaken.

Grants are only made to related or third party NHS bodies and non-NHS bodies in furtherance of the charitable objects of the funds. A liability for such grants is recognised when approval has been given by the Trustee.

Governance costs include the costs of governance arrangements which relate to the general running of the Charity as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work.

1.4 Investment fixed assets

- i Profits realised on the sale of investments are included in the Statement of Financial Activities.
- ii All investments are included in the Balance Sheet at market value. Market value is deemed to be the mid market value which is the average of the bid price and the offer price.
- iii All gains and losses recognised in the year are included in the statement of financial activities.

1.5 Structure of funds

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

Where there is a legal restriction on the purposes to which a fund may be put, the fund is classified in the financial statements as a restricted fund. Other funds are classified as unrestricted funds. Funds which are not legally restricted but which the Trustee has chosen to earmark for set purposes are classified as designated funds.

1.6 Realised and unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later). Unrealised gains and losses are calculated as the difference between market value at the year end and opening market value (or date of purchase if later).

1.7 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.8 Cash at bank and in hand

Cash at bank and in hand are short-term, highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of changes in value.

1.9 Value Added Tax

Most of the activities of the Charity are outside the scope of VAT and, in general, output tax does not apply and input tax on purchases is not recoverable. Irrecoverable VAT is charged to the relevant expenditure category or included in the capitalised purchase cost of fixed assets. Where output tax is charged or input VAT is recoverable, the amounts are stated net of VAT.

1.10 Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. Support costs comprise the costs involved in the administration of the charity. They are apportioned on the basis of the average monthly fund balances.

1.11 Charitable activities

Costs of charitable activities include grants made, governance costs and an apportionment of support costs.

1.12 Judgements and Key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

2 Income

	Unrestricted		Restricted		Total	
	19/20	18/19	19/20	18/19	19/20	18/19
	£000	£000	£000	£000	£000	£000
Voluntary income	29	17	0	1	29	18
Activities for generating funds	0	0	0	0	0	0
Investment income	17	23	0	0	17	23
Totals	46	40	0	1	46	41

3 Charitable activities

	Unrestricted		Restricted		Total	
	19/20	18/19	19/20	18/19	19/20	18/19
	£'000	£000	£'000	£000	£'000	£000
Costs of generating voluntary income	11	6	0	0	11	6
Charitable activities	11	10	0	14	11	24
Totals	22	16	0	14	22	30

4 Fixed asset investments

Property Fund

	Darwood Court	The Chestnuts	Total 2019/20	Total 2018/19
	£'000	£'000	£'000	£'000
Market value 1 April 2019	125	231	356	125
Purchase of investments at cost	0	0	0	231
Donation of physical assets (non-cash)	0	0	0	0
Sale of investments at cost	0	0	0	0

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

Realised gain/(loss)	0	0	0	0
Net unrealised gain	0	0	0	0
Market value 31 March 2020	125	231	356	356
Historical cost as at 31 March 2020	125	231	356	356

The charity was donated a property, which is held for rental income.

The charity is a registered charity, and as such is entitled to certain tax exemptions on income and profits from investment.

5 Analysis of support and governance costs

	2019/20 £'000	2018/19 £'000	Basis of allocation
Administrator of the Charity Pay Costs	3	3	Proportion of opening balance total
Independent Examination Fee	0	0	
	3	3	

6 Cash at Bank and in Hand

	2019/20 £'000	2018/19 £'000
Cash at bank and in Hand	221	191
	221	191

7 Creditors: amounts falling due within one year

	2019/20 £'000	2018/19 £'000
Other creditors	16	12
	16	12

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

8 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted Funds £'000	Total 2019/20 £'000	Total 2018/19 £'000
Investments	356	0	356	356
Current assets	172	49	221	191
Current liabilities	(2)	(14)	(16)	(12)
	501	35	561	536

9 Related party transactions

The Cambridgeshire Community Services NHS Trust Charitable Funds works closely with its related NHS organisation. The related NHS organisation is Cambridgeshire Community Services NHS Trust.

During the year, certain members of the Charitable Funds Investment Panel, which is empowered by the Trustee to act on its behalf in the day-to-day administration of all Funds Held on Trust, were also members of the above organisations.

During the year, the Charity had a number of material transactions with these organisations in furtherance of the objectives of the charity totalling £4,454 (2018/19: £11,626), which includes administration charges. Other than these payments there have been no transactions between the Charity and the listed NHS bodies.

Board Members of the Cambridgeshire Community Services NHS Trust, the Corporate Trustee and members of the Charitable Funds Investment Panel ensure that the business of the charity is dealt with separately from the associated Exchequer Funds for which they are also responsible.

Declarations of personal interest are made where appropriate, and these declarations pertaining to the Funds Held on Trust are available for public inspection by application through the Trust Secretary of the Cambridgeshire Community Services NHS Trust.

The Corporate Trustee did not pay expenses to any member of the Cambridgeshire Community Services NHS Trust Board of Directors' nor to any member of the Charitable Funds Investment Panel and members did not receive any honoraria or emoluments from charitable funds in the year (2020: Nil).

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

10 Outline Summary of fund movements

	Balance at 31-Mar 2019	Income	Expenditure	Realised and Unrealised Gains	Balance at 31-Mar 2020
	£'000	£'000	£'000	£'000	£'000
Unrestricted Funds:					
Cambridgeshire Community Services NHS Trust	501	46	(22)	0	526
Total Unrestricted Funds	501	46	(22)	0	526
Restricted Funds:					
Holly Ward	23	0	0	0	23
Special Care Baby Unit (SCBU)	11	0	0	0	11
The Laurels	0	0	0	0	0
Children's Community Services	(5)	0	0	0	(5)
Children with Sever Needs- Meera Raithatha	5	0	0	0	5
Total Restricted Funds	34	0	0	0	34
TOTAL FUNDS	535	46	(22)	0	560

Cambridgeshire Community Services NHS Trust (Unrestricted fund)

Funds can be used for the support and improvement of patient services and to provide further comforts for patients which cannot be afforded through public funding in Huntingdonshire wholly or mainly for children's services.

Holly Ward (Restricted fund 1)

Funds can only be spent directly on activities benefiting the Holly Ward. Holly Ward delivers elective (planned) and non-elective (emergency) care to infants, children and young people up to the age of 17 years. The Unit has 12 beds plus 1 high dependency bed, six day case beds and up to six assessment beds

Special Care Baby Unit (SCBU) (Restricted fund 2)

Funds can only be spent directly on activities benefiting Special Care Baby Unit. SCBU consists of 10 cots, including one for babies requiring intensive care, one for babies needing high dependency care and up to 8 special care cots. The unit is staffed by doctors and nurses with specialist skills and experience in looking after premature and sick babies.

Huntingdonshire Children's Charity (Dreamdrops)

NOTES TO THE FINANCIAL STATEMENTS

The Laurels (Restricted fund 3)

Funds can only be spent directly on activities benefiting the Laurels Respite Care facility.

Children's Community Services (Restricted fund 4)

Funds can only be spent directly on activities benefiting the Children's Community Services

Children with Severe Needs- Meera Raithatha (Restricted fund 5)

Funds can only be spent directly on activities benefiting Children with Severe Needs - Meera Raithatha.

11 Investment Income

	Unrestricted		Restricted		Total	
	19/20 £'000	18/19 £000	19/20 £'000	18/19 £000	19/20 £'000	18/19 £000
Building Society interest	1	1	0	0	1	1
Totals	1	1	0	0	1	1

12 Reconciliation of net income/ (expenditure) to net cash flow from operating activities

	2020 £'000	2019 £'000
Net movement in funds	25	12
Deduct interest income shown in investing activities	(1)	(1)
Deduct donated investment property	0	0
(Increase) in debtors	0	0
Increase/(Decrease) in creditors	9	(7)
(Gain) on investments	0	0
Transfer	0	0
	33	4