



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2020	To	31 03 2021

Section A

Reference and administration details

Charity name

1st WOKINGHAM (St PAULS) SCOUT GROUP

Other names charity is known by

Registered charity number (if any)

282932

Charity's principal address

2 Salisbury Close

Wokingham

Berkshire

Postcode

RG41 4AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Vickery	Chairman		
2	Gwen Sewart	Secretary		
3	David Hunter	Treasurer		
4	Karen Dewell	Group Scout Leader		
5	Zac Jordaan			
6	Elizabeth Sims			
7	Richard House			
8	Keith Winter			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and rules of the Scout Association.

How the charity is constituted
(eg. trust, association, company)

The group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(eg. appointed by, elected by)

The trustees are appointed in accordance with the Policy, Organisation Rules of the Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity commission as appropriate.

The committee consists of 3 independent representatives., Chair, Secretary and Treasurer together with the Group Scout leaders (if opted to take on the responsibility) and parents representation and meets every two months.

Members of the Executive Committee complete 'Essential Information for the Executive Committee' training within the first 5 months of joining the committee.

This Group Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of the Group property;
The raising of funds and the administration of the Group finance;
The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee have identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church, community Centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to Leaders, helpers, supporters and members. The Group through Capitation fees contributes to the Scout Associations national accident insurance policy. Risk assessments are undertaken on all activities.

Reduced income from fundraising. The Group is primary reliant on income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of **leaders** to an unacceptable level in a particular section or the group as a whole then these would have to be contraction, consolidation or closure of a section. In worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 years to 14 years and six months. If there was a reduction in membership in a particular section or the group as a whole then these would have to be contraction, consolidation or closure of a section. In the worse case scenario the complete closure of the group.

Risk and Internal Control part 2

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care - We support others and take care of the world in which we live in.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- earning by doing
- share in spiritual reflection – take responsibility and make choices
- undertake new and challenging activities
- make and live by their promise.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Group meets the Charity Commission's public benefit criteria under the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

COVID-19 has posed significant issues for the Scout Group as a whole. As a collective group we have been able to offer section activities through the Zoom media function and when permitted, with robust Risk Assessments offer activities to continue the ongoing support and learning of our members.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive committee considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000

The Group held reserves of approximately £45,000 against this year end. This is above the level required for operating expenses and is wholly due to the Government COVID-19 Grant Support Scheme,. The excess funds have been used in the next financial year by totally refurbishing the toilet facilities at the Scout Hut and other general repairs to the hut facilities to

ensure that the facilities provided to the members are of best possible standard to facilitate the section activities.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

DAVID HUNTER

Position (eg Secretary, Chair, etc)

TREASURER

Date

18/09/2021.



CHARITY COMMISSION
FOR ENGLAND AND WALES

1st Wokingham (St Pauls) Scout Group

282932

Receipts and payments accounts

CC16a

For the period
from

01-Apr-20

To

31-Mar-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, Legacies and similar income	-	-	-	-	-
Membership Subscriptions	3,782	-	-	3,782	10,630
Less: Membership subscriptions paid on (National/county/Area/District)	- 5,005	-	-	- 5,005	- 5,029
Section Activities Income	1,097	-	-	1,097	4,899
Camp Income /refunds	4,892	-	-	4,892	4,933
Donations, Legacies and similar income	-	-	-	-	1,161
Fundraising income	-	-	-	-	32
May fair	-	-	-	-	1,023
Fireworks	-	-	-	-	1,221
Winter carnival	-	-	-	-	1,280
Other fundraising income	286	-	-	286	3,009
Gift Aid	5,212	-	-	5,212	-
Business Rates grant	10,000	-	-	10,000	-
Government lockdown Grants	10,241	-	-	10,241	-
Lloyds bank foundation	500	-	-	500	1,500
Wokingham town council Grant	2,000	-	-	2,000	-
Sub total (Gross income for AR)	33,004	-	-	33,004	24,660
A2 Asset and investment sales, (see table).					
Bank interest	5	-	-	5	7
Sub total	5	-	-	5	7
Total receipts	33,009	-	-	33,009	24,667
A3 Payments					
Charitable payments	-	-	-	-	-
Youth programs and activities	1,652	-	-	1,652	5,347
Rent & Rates	338	-	-	338	773
Water & Sewerage	194	-	-	194	133
Electricity & Gas	910	-	-	910	1,048
Insurance	2,606	-	-	2,606	2,523
Maintenance and Equipment	6,275	-	-	6,275	3,689
Website costs	-	-	-	-	-
Contribution to camp costs	209	-	-	209	7,324
Uniforms and badges	321	-	-	321	1,437
Cleaning	-	-	-	-	1,637
Other Miscellaneous expenses	-	-	-	-	171
Fundraising expenses	-	-	-	-	2,037
Sub total	12,505	-	-	12,505	26,119
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,505	-	-	12,505	26,119
Net of receipts/(payments)	20,504	-	-	20,504	- 1,452
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,892	-	-	24,892	-
Cash funds this year end	45,396	-	-	45,396	- 1,452

Chris 18/9/21

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Bank Current Account	26,434	-	-
	Bank Deposit Account	18,962	-	-
	Total cash funds	45,396	-	-
	(agree balances with receipts and payments account(s))			

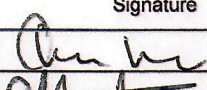

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	

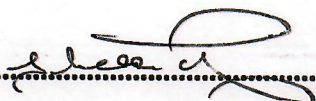
Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHARLES VICKERS	18/9/21
	DAVID NUNN	18/09/2021

**INDEPENDENT EXAMINER REPORT FOR
1ST WOKINGHAM(ST PAUL'S) SCOUT GROUP**

I have examined the Income and Expenditure Record, the Profit and Loss Account and the Balance Sheet for the financial year ending 31 March 2021 and other supporting documentation and in my opinion these Accounts represent a true reflection of the financial state of the 1st Wokingham (St Paul's) Scout Group. I also certify that these accounts include all cash and bank balances irrespective of where they are held.

Signature.....



Date

09 August 2021

G.M.MERRICK