SARISBURY PARISH

ST PAUL'S, SARISBURY

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL YEAR ENDED 31 DECEMBER 2020

INCUMBENT
THE REVD SANDY MATHESON

BANK
LLOYDS TSB
SWANWICK BRANCH
1 MIDDLE ROAD
PARK GATE
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INDEPENDENT EXAMINER
MR DAVID CREAL
PETERKIN HOUSE
76 BOTLEY ROAD
PARK GATE,
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Aim and purposes

St. Paul's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Sandy Matheson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Paul's Church building and its extension in Barnes Lane, Sarisbury Green.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Paul's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer
- Teaching and learning about the Gospel and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- · Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St. Pauls Church and related buildings.

As a principle the church building is open daily for private prayer.

Achievements and Performance

Worship and Prayer

There are two principal services. One at 10.30am every Sunday morning with an average attendance of around 50 and another which takes place every second and fourth Sunday at 4pm specifically focused on families with younger children which attracts broadly similar numbers.

These services are complemented by a service of Morning Prayer on Monday Wednesday and Friday and other services throughout the year to support festivals, especially at Christmas when two Christingle Services and two Crib services are held; these four services attract more than 500 worshippers in total.

There are also some small groups which meet regularly for Bible study and prayer; these are an important component of pastoral support within the church community.

In addition, other services, Baptism, Wedding and Funeral (in church and at local crematoria) are held as need arises.

With the restrictions imposed during the Covid-19 pandemic services have been significantly curtailed but with the growing experience of using livestreaming and Facebook we have maintained regular Sunday services and prayer sessions a number of times a week.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Building Maintenance

Following the storms that knocked down the flagpole a substantial insurance claim to repair the damage to the tower was claimed. This repair work also gave us the opportunity to use church funds to do some maintenance to the crumbling tower. Opportunity was also taken to do some maintenance and upkeep on the clock for which we were privileged enough to secure a couple of grants from Fareham Borough Council and Hampshire County Council to help towards the costs of refurbishing the clock face and servicing the clock mechanism.

Pastoral Care

During the week the new extension is used for:

- There is a monthly bring-and-share lunch for those who are retired which is normally attended by about 20 people.
- There is regular weekly cafe attended by 15 to 20 people on average. This is run by a team of volunteers and provides a valuable means of pastoral support.
- There is a weekly under 5s group attended by some 10 to 12 families and run by a team of volunteers.
- Once a month there is a group aimed at reaching Dads called 'Who let the Dads Out?' Coffee, bacon sandwiches, Scalextric and games for their children are available.
- Once a month the church also runs a slot racing club and 'pub night' for men with the aim of developing links with the wider community and well as pastoral care.

Some members of our parish are unable to attend church due to sickness or age. Regular visits take place, to celebrate communion with them either at their homes or in hospital, or just to check they are okay.

Again, due to the restrictions imposed during the pandemic this has been severely curtailed.

Mission

The PCC aims to support a number of other causes. These include the New Life School in Sarberia, West Bengal and the local foodbank.

Ecumenical Relationships

St Paul's is part of the Western Wards Church Network which is an inter-denominational network of all churches in the Western Wards of Fareham.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Mrs Dulledge and Mrs Cordner who have worked so tirelessly on our behalf, Mr Dulledge who has helped us all to understand the church's accounts and its finances, and all the other members of the PCC and the wider church membership for their valuable contribution to our ministry and for keeping the church running.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Pauls the membership of the PCC consists of the incumbent, churchwardens, a retired minister with permission to officiate, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met three times in person and seven times using Zoom video conferencing during the year with an average level of attendance of 80%.

Administrative information

St. Paul's Church is situated in Barnes Lane, Sarisbury Green. It is part of the Diocese of Portsmouth within the Church of England. The correspondence address is St Paul's Church, Barnes Lane, Sarisbury Green, Hampshire SO31 7BG.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission.

PCC members who have served from 1st January 2020 until the date this report was approved are:

Ex Officio members

Incumbent:

The Rev Sandy Matheson

Chair

Churchwarden:

Mrs Elaine Cordner

Churchwarden: Mrs Janet Dulledge

(Also on Deanery Synod)

Treasurer:

Mr Chris Dulledge

(Honorary)

Retired Minister: Revd Lorraine Snape

Elected Members:

Mrs Jill Sharland Mr John Meridith Mr Peter Sherwood Mr Paul Moseley Mr Tony Moore Mr David Hodgson Mr Paul Smith Mr Rob Leslie

(until 2020 APCM – October 2020) Vice Chair

Deanery Synod Mr Phil Rutt

Safeguarding Statement

At the first meeting following the delayed APCM the PCC re-adopted the Diocesan Safeguarding Policy. It was agreed that Janet Dulledge would continue as our Safeguarding Representative. There have been no matters of concern raised during 2020.

Financial Review

Total receipts on unrestricted funds were £103,730, including money from the St Barnabas Fund to cover costs for work on our church tower. Restricted donations of £100 were also received and are detailed in the Financial Statements.

Planned giving through envelopes, bank transfers and the Parish Giving Scheme is essentially flat. As can be seen by the relatively low Collections figure we are extremely tax efficient and are able to claim Gift Aid on most of our giving.

Although we continue to keep costs very low, the reduction in size of our congregation over the last few years has meant we cannot contribute the expected Parish Share (which was calculated on a congregation size higher than now): We have been able to repay the shortfall this year, but the future is still likely to be challenging.

Work on the clock and the tower have been largely financed by grants and a donation from the St Barnabas Fund.

The net result for the year was an excess of receipts over payments of £13,382 on unrestricted funds. As a result, a payment was made in January 2021 to clear the shortfall of Parish Share which will be shown in the 2021 accounts.

We carry reserves: the restricted funds are as in the accounts, with building funds still required for work on the tower.

Reserves policy

It is PCC policy to maintain an uninvested balance on unrestricted funds, (if possible), which equates to at least two months unrestricted payments, equivalent to £12,000, to cover emergency situations that may arise from time to time. The current account balance of £26,923 exceeded this.

There are no fixed policies for investments.

Statement of Financial Activities

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior yea total fund:
Receipts						
Planned giving	36.132	_	-	-	36,132	36,32
Collections and other giving	966	20,000	_	_	20,966	2,84
Other trading activities	941	_	_	-	941	5,88
Other voluntary receipts	27.977	3.112	100	_	31,188	11.56
Gift Aid recovered	8.590	5.000		_	13,590	8.95
Investments	28	-	-	-	28	1,29
Other receipts	225	_	_	-	225	11
Receipts from church activities	760	-	_	_	760	1,96
Total receipts	75,618	28,112	100	_	103,830	68,946
Payments						
Missionary and Charitable Giving	1.300	_	-		1.300	3.043
Parish Share	48.000	_	_	_	48,000	29,58
Clergy and Staffing costs	11,484	_	_	-	11,484	10,333
Church Running Expenses	10.882	_	-	_	10,882	11,23
Hall Running Costs	116	(4.00)	_	-	116	_
Church Repairs & Maintenance	_	10.412	-	S (Case of)	10,412	216
Hall Repairs & Maintenance	992	100000	_	1-1	992	1000
New Building work	_	4.583	14.812	-	19,395	8,988
Total payments	72,774	14,994	14,812		102,581	63,386
Net income / (expenditure) resources before transfer	2,844	13,117	(14,712)		1,249	5,554
Transfers						
Gross transfers between funds - in	-	_	2.579	_	2,579	14.420
Gross transfers between funds - out	_	(2,579)	_	-	(2,579)	(14.420)
Other recognised gains / losses						
Gains / losses on investment assets	monte	-		-	1000	_
Gains on revaluation, fixed assets, charity's own use	-	_	_	_	-	-
Net movement in funds	2,844	10,538	(12,133)	_	1,249	5,554
Reconciliation of funds						
Total funds brought forward	24,079	580	19,774	_	44,434	38,880
Total funds carried forward	26,923	11,118	7,641	_	45,683	44,434

Analysis of income and expenditure Selected period: 01 January 2020 to 31 December 2020

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
Planned giving						
0101 - Gift Aid - Bank	35.982	-			35,982	34.514
0110 - Gift Aid - Envelopes	150	-	_	-	150	1,741
0201 - Other planned giving	_	_	_	_	_	70
Planned giving Totals	36.132			_	36,132	36,325
Collections and other giving						
0301 - Loose plate collections	966	-	-		966	2,342
0401 - Regular gift days	-	-	-	_	_	_
0501 - One-off Gift Aid gifts		20,000	_	-	20,000	500
Collections and other giving Totals	966	20,000	_	_	20,966	2,842
Other voluntary receipts						
0410 - Giving through church boxes	34	_	_	_	34	61
0510 - Gifts of quoted securities	_		-	_	- mattered	_
0550 - Donations appeals etc	27,442	_	100		27,542	11,450
0701 - Legacies	_	-	_		_	55
0801 - Recurring grants	_	_	position .			_
08A1 - Non-recurring one-off grants	500	3,112	-	-	3,612	_
0910 - Rummage sales etc	931	_	-		931	5,478
1220 - Bookstall sales - fund raising	-		-	-	_	
1240 - Church hall lettings - fund raising	10	_	-	_	10	405
1250 - Magazine income - advertising 1260 - Parish magazine sales	_	_	_	-	_	_
Other voluntary receipts Totals	28,918	3,112	100		32,129	17,448
Gift Aid recovered						
0601 - Tax recoverable on Gift Aid	8,590	5,000	_	_	13,590	8,950
1001 - Dividends			_	-	_	1,298
1020 - Bank and building society interest	28	_			28	1,298
1030 - Rent from lands or buildings ———						
Gift Aid recovered Totals	8,618	5,000	_	=	13,618	10,248
Other receipts					wilderfull but-	WAS ANALYSIS.
0901 - Other funds generated	225	_		-	225	110
1310 - Insurance claims	_	_		-	_	
1320 - Surplus - sales of fixed assets	_					_
Other receipts Totals	225	_	_		225	110
Receipts from church activities						
1101 - Fees for weddings and funerals	685	within	-		685	1,826
1210 - Bookstall sales to promote	-		-	-	-	-
objectives 1230 - Church hall lettings - objectives	75			-	75	140
Receipts from church activities	760				760	1,966
neceipts from charen activities	700	_			700	1,300
There may b	e minor discrepan	cies in the totals i	if the pence are i	not being shown		

					This was	Total
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Totals						
Receipts Grand totals	75,618	28,112	100	_	103,830	68,940
Payments						
Missionary and Charitable Giving						
1801 - Giving to missionary societies	-	-	_		-	_
1830 - Giving - relief and development	500	-	(make)	-	500	1,500
agencies 1850 - Home mission	800		Notice	_	800	1,543
1870 - Secular charities	_	_	_		_	_
Missionary and Charitable Giving Totals	1,300		-		1,300	3.043
Parish Share						
1901 - Stipends quota	48.000	_	_	-	48,000	29,580
1910 - Ministry parish share etc	_	_	_	_		
Parish Share Totals	48,000	_	_	_	48,000	29,580
Clergy and Staffing costs						
2001 - Assistant staff costs	3,744	_			3,744	4,329
2050 - Salary of parish administrator	5,020	_	-	-	5,020	4.200
2101 - Working expenses of incumbent	1,317	-	-	_	1,317	1,227
2120 - Council tax	-	_	_	-	_	-
2130 - Parsonage house expenses	-	_	_			
2140 - Water rates - vicarage	558	_	**************************************		558	244
2145 - Parsonage - water 2150 - Vicar's telephone	_	_	_	_		_
2370 - Visiting speakers / locums	845		_	continue	845	333
Clergy and Staffing costs Totals	11,484	_		_	11,484	10,332
Church Running Expenses						
1701 - Fees paid to fund raisers	-		_		_	_
1710 - Costs of applying for grants	-	_	-	_	-	-
1720 - Costs of stewardship campaign	-	_	_	_	_	_
1730 - Costs of fetes & other events	388	_	_		388	58
1740 - Investment management costs	to carrie		_	-	_	_
2170 - Education	160	_	-	-	160	
2201 - Parish training and mission 2301 - Church running - insurance	2,294	_	_	_	2,294	2.290
2310 - Church office - telephone	530	_	_		530	518
2320 - Organ / piano tuning	_	_	_	-		328
2330 - Church maintenance	972	_	_		972	666
2331 - Cleaning	896	-	_	-	896	1,156
2340 - Upkeep of services	-		-	_	-	_
2350 - Upkeep of churchyard	_		_	_	_	
2360 - Administration	3,008 984		-	_	3,008 984	2,345 984
2401 - Church running - electric 2410 - Church running - gas	1,555	_		_	1,555	2.689
2420 - Church running - water	95		_	_	95	196
2430 - Church running - oil	-	_	_	_	_	
2440 - Church running - heating and	_	-	-	_	-	-
lighting 2501 - Magazine expenses	_	_	_	_	_	-
2510 - Bookstall costs	-	-	-	_	_	-
There may b	e minor discrepan	cies in the totals i	f the pence are n	not being shown		

					To	otal
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
2601 - Governance costs examination/audit fee	-		-		_	_
Church Running Expenses Totals	10,882	_	_	_	10,882	11,230
Hall Running Costs						
2520 - Hall running - oil	-			-	_	-
2530 - Hall running - electricity	-	-	·	_	-	_
2540 - Hall running - gas	-	_	_	_	_	-
2550 - Hall running - insurance	_	_		-		-
2560 - Hall running - maintenance	116	lane.	-		116	_
2570 - Hall running - telephone	_	_	-	_	_	-
2580 - Half running - water	-	-	-	Season .	STATE OF THE PARTY	_
2590 - Hall running - heating and lighting						
Hall Running Costs Totals	116	_	_	-	116	_
Church Repairs & Maintenance						
2701 - Church major repairs - structure	_	250		_	250	216
2710 - Church major repairs - installation	-	10,162	-	-	10,162	-
2720 - Church interior and exterior decorating	_	_	_	_	-	-
Church Repairs & Maintenance Totals		10,412	-	_	10,412	216
Hall Repairs & Maintenance						
2801 - Hall + major repairs - structure	_	_	name.	-		-
2820 - Hall + major repairs - installation	-		-	-		
2830 - Hall + interior and exterior		_	-	_	_	
decorating						
2840 - Other PCC property upkeep	992			_	992	-
Hall Repairs & Maintenance Totals	992	-	-	_	992	_
New Building work						
2901 - New building parsonage house	_	_		_		_
2910 - New building house for curate	-	-		_	-	
2920 - New building Church	-	_	-	process.	-	_
2930 - New building Hall	_	4,583	14,812	_	19,395	8,985
New Building work Totals	-	4,583	14,812	_	19,395	8,985
Payments Grand totals	72.774	14,994	14,812	_	102,581	63,386

Balance Sheet detailed

		As at 31/12/2020	As at 31/12/2019
Current assets	6501: Lloyds Current Account	16,543.36	19,926.33
	6502: Deposit Sweep Account	22,504.21	17,495.37
	6505: Bank deposit account	3	_
	6508: Treasurer Account (Building work)	5,393.35	5,393.35
	6510: CCLA (CBF) deposit account	2,638.00	2,638.00
	6512: Cambridge & Counties	_	_
	6514: Julian Hodge Bank	Name of the last o	-
	6516: United Trust Bank	_	_
	6518: Manchester BS	_	_
	Total Current assets	47,078.92	45,453.05
Liabilities			
Liabilities	6601: Loans received	-	-
	6699: Agency collections	1,396.00	1,019.50
	Z04: Accounts Payable		
	Total Liabilities	1,396.00	1,019.50
	Net Asset surplus (deficit)	45,682.92	44,433.55
Reserves	Excess / (deficit) to date	1,249.37	
		44,433.55	44,433.55
	Z01: Starting balances Z03: Gains/(losses) on investment assets		
		4E 600 00	44,433.55
	Total Reserves	45,682.92	44,433.30
	Rep	resented by Funds	

9,774.36
580.00
4,079.19

Statement of Assets and Liabilities (by fund) As at: 31 December 2020

		Balance	Previous balance
ash at bank and in hand			
6501: Lloyds Current Accou	nt		
Families Worker	Designated	_	-
Families Worker	Restricted	_	_
New Build	Restricted		8,467
Vicar\ Desicretionary	Designated	330	330
General fund	Unrestricted	_	4,843
Community Outreach	Restricted	100	-
Church Fabric	Restricted	-	_
Bishop Francis Appeal	Restricted	480	480
K Cooper Children's Fund	Restricted	_	_
Restoration Fund	Restricted	5,000	5,000
Buildings Development	Designated	9,450	-
Vicarage Maintenance	Restricted	_	-
Agency collection	Restricted	1,183	807
St Barnabas Money	Restricted	-	-
Christingle	Restricted	_	_
Plant Sale	Restricted	-	_
		16,543	19,926
6502: Deposit Sweep Accou			
Families Worker	Designated	_	
Families Worker	Restricted		_
New Build	Restricted	-	3,766
Vicar\ Desicretionary	Designated	250	250
General fund	Unrestricted	19.759	12,072
Buildings Development	Designated	1,088	_
Vicarage Maintenance	Restricted	1,407	1,407
St Barnabas Money Christingle	Restricted Restricted	_	_
		22,504	17,495
6505: Bank deposit account			
New Build	Restricted		
General fund	Unrestricted		_
		-	_
6508: Treasurer Account (Bu	MAC TO THE RESIDENCE OF THE PARTY OF THE PAR		
New Build	Restricted	_	-
General fund	Unrestricted	5,393	5,393
Restoration Fund	Restricted		-
Buildings Development	Designated		_
		5,393	5,393

			Balance	Previous balance
6510: CCLA (CBF) deposit ac	count			
General fund	Unrestricted		1,771	1,771
Community Outreach	Restricted		867	867
Church Fabric	Restricted		_	-
K Cooper Children's Fund	Restricted		_	_
			2,638	2,638
		Cash at bank and in hand	47,079	45,453
nvestments				
6512: Cambridge & Counties				
General fund	Unrestricted		-	_
Buildings	Designated		_	1
Development			-	
			_	_
6514: Julian Hodge Bank	Unantriated			
General fund	Unrestricted		_	_
Buildings Development	Designated		_	
				_
6516: United Trust Bank				
General fund	Unrestricted		_	_
Buildings	Designated		_	-
Development			-	
			_	-
6518: Manchester BS Families Worker	Designated			_
Families Worker	Restricted			
General fund	Unrestricted		Total I	
St Barnabas Money	Restricted			
				_
		formation and		
Agency accounts		Investments	_	_
6699: Agency collections				
Agency collection	Restricted		1,396	1,020
			1,396	1,020
				1.000
Creditors: Amounts falling due i	n one vear	Agency accounts	1,396	1,020
6601: Loans received	ii one year			
General fund	Unrestricted		_	_
St Barnabas Money	Restricted			
			_	-
Z04: Accounts Payable				
Families Worker	Designated		_	_
General fund	Unrestricted		-	and the second s
			_	-
С	reditors: Amo	ounts falling due in one year	_	_
			Balance	Previous balance
		Grand Total	45,683	44,434

				Current				Opening			Totals	
Fund	Description	Unrestricted	Restricted	Designated	Designated Endowment	Unrestricted Restricted	Restricted	Designated	Endowment Current	Current	Opening	Movement
GENERAL	General Fund	26,923.24				24,079.19				26,923.24	24,079,19	2,844.05
BUILD	Buildings Development			10,538.45						10,538.45	00.00	10,538.45
COMMINITY	COMMUNITY Community Outreach		967.27				867.27			967.27	867.27	100.00
FRANCIS	Bishop Francis Appeal		480.00				480.00			480.00	480.00	00.00
NEWBILLD	New Building		0.00				12,233.13			00.00	12,233.13	(12,233.13)
REST	Restoration Fund		5,000.00				5,000.00			5,000:00	5,000.00	00.0
NIC.	Vicar's Discretionary			580.00				580.00	0	580.00	580.00	00.0
VICARAGE	Vicarage Decoration		1,406.96				1,406.96			1,406.96	1,406.96	000
	Totals	26,923.24	7,854.23	11,118.45	0.00	24,079.19	19,987.36	580.00	00.00	0 45,895.92	44,646.55	1,249.37

Funds

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST PAULS' CHURCH SARISBURY GREEN

I report on the accounts for the year ended 31 December 2020, which are set out on the annexed pages.

Respective responsibilities of the PCC and Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or the Church Accounting Regulations 2006 (the Regulations) and that an independent examination is needed.

It is my responsibility to

- . examine the accounts under section 145 of the 2011 Act:
- . follow the procedures laid down in the General directions given by the Charity Commissioners section 145(5) (b) of the 2011 Act; and
- . state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission and the Church Guidance 2006 edition.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011
 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D A CREAL F C A

Peterkin House
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SO31 7BA

15 March 2011