

St Francis' Church, Valley Park.

**The Ecumenical Church Council of
St. Francis', Valley Park,
Single Congregation Local Ecumenical Partnership.
(and the Parochial Church Council of the Parish of Valley Park)**

Annual Report

for the year ended 31st December 2020.

St Francis' Church:	Pilgrim's Close, Valley Park, Chandler's Ford, Eastleigh, Hants, SO53 4ST. Tel.: 023 8027 1152; E-mail: admin@stfrancis-valleypark.org.uk ; Website: www.stfrancis-valleypark.org.uk Facebook: https://www.facebook.com/stfrancisvp
Bank:	The National Westminster Bank, Eastleigh Branch, 34 Southampton Road, Eastleigh SO50 9XN.
Independent Examiner:	Mr. Chris. Goodhead FCA, Knight Goodhead Ltd. Chartered Accountants, 7 Bournemouth Road, Chandler's Ford, Eastleigh. Hants. SO53 3DA.
Inspecting Architect:	Ms. Sarah Harlow BA (Hons) DipARCH RIBA, Seymour and Bainbridge Architects, 9 Charlecote Mews, Staple Gardens, Winchester, Hants. SO23 8SR.
Registered as a Charity in England and Wales; Charity Number: 1165677	

Annual Report of the Ecumenical Church Council of the Single Congregation Local Ecumenical Partnership of St Francis' Valley Park (and the Parochial Church Council of the Parish of Valley Park) 2020

Aims and purposes

The aims and purposes of St Francis' Church, Valley Park Single Congregation Local Ecumenical Partnership (SC-LEP) remain unchanged from previous years. The Church and Charity exists to advance the Christian faith within the Ecclesiastical Parish of Valley Park and elsewhere, in accordance with the rites and practices of the participating denominations in the LEP: Church of England, Methodist Church and United Reformed Church.

Oversight and management of the work of St Francis' Church is vested in an Anglican Parochial Church Council (PCC), and an Ecumenical Church Council (ECC), which normally meet concurrently, and are collectively known as 'The Church Council'. The Church Council has responsibility, in co-operation with the Incumbent minister, the designated Ministers of the other Participating Churches and the Church Wardens for promoting the Christian faith and enabling the whole mission of the Christian Church.

Objectives

The Charity's objectives continue to focus on Christian Mission and Ministry. St Francis' Church Council works to promote the whole mission of the church through:

- **Worship and prayer**, and by providing a range of opportunities for those within the parish, and beyond, to learn about the Christian Gospel and develop a faith in Jesus Christ, and to walk with God;
- **Pastoral care** for all those within the parish and others who come into contact with the Church;
- **Mission and community outreach**, involving practical, social and financial support for the local community and wider charitable causes, including work with and through other Churches and Charities;
- **Building the corporate life of the Church family**, both through collective worship and through social, fellowship and community-focused activities;
- **Holding St Francis' Church and its land and building in trust, via the Parochial Church Council, for future generations**, maintaining them as a vital and valuable resource in support of other objectives, and sharing them with the other denominations of the LEP through a formal Sharing Agreement;
- **Working with the neighbouring St Francis C of E (Aided) Primary School.**

Public benefit

St Francis' Church delivers public benefit through engaging in a range of activities, including, but not restricted to:

- The celebration of public worship;
- The teaching of the Christian faith;
- Mission and evangelism;
- Pastoral work, including visiting and supporting the sick and the bereaved;
- The provision of facilities with a Christian ethos for the local community, including, but not restricted to, the elderly, the young, and other groups with special needs;
- The support of other charities in the UK and overseas.

The extent to which public benefit has been delivered is described in the following pages of this Report.

Activities and achievements

Worship:

We started 2020 with our usual pattern of services: 0845 said communion and 10am main church family gathering, with all age provision once a month and communion available at 10am twice a month, as well as a more informal evening service twice a month.

Messy church, a more informal activities based worship, took place monthly too.

From just before Lockdown in March 2020, we began livestreaming our 10am service and continued to do so throughout 2020, from our homes or church building. Thanks to our AV team this took place on Zoom, allowing many of our church family to continue to participate through reading, intercessions, and other contributions.

Attendance has been good at this service, with number of Zoom devices roughly equating to number of attendees at services in 2019, and a number of new folk have joined us each week, some local and some from further afield including Strasbourg!

As restrictions eased to allow in-person worship 0845 was held in the building from July – October 2020 and then again in December.

We continued to celebrate festivals, but after Ash Wednesday in person, the rest of the year's festivals were mainly on-line, including Easter and the November service of remembrance. We took advantage of the possibility of private prayer in the building to open up to the community for All Souls day.

Christmas online included an Advent service of Light, Carol service, Christingle and nativity service, with junior church producing a nativity video, and Christingle craft bags having been produced in advance, allowing the construction of Christingles. We offered the community a Valley Park Treasure Hunt, ending at the treasure of the nativity scene through the church windows, and this proved popular with families from church and the wider community.

In terms of Occasional Offices, we managed 3 infant baptisms in family services, a funeral and a wedding before lockdown. Thereafter we had one baptism in a private ceremony, 2 funerals which were livestreamed and a wedding, also with restricted numbers but livestreamed.

We were delighted to welcome a Curate to St Francis Church, Joe Sweetnam, who joined us in October 2020. We also have an LLM trainee and several have completed Bishops' Commission for Mission (BCM) courses, in prayer and pastoral work to complement their contributions to parish life.

Children's and Youth Ministry has continued and developed during 2020 – see under mission and community outreach.

Pastoral Care: Our pastoral team, led by Fiona – who holds a BCM (Pastoral) – has continued to meet with and engage a range of individuals, both from within the church and more widely, offering friendship, fellowship and an opportunity for quiet prayer for those who wish. Our Prayer network has continued to enable collective prayer for those who request it. In Lockdown we set up a system of Buddy Groups to enable mutual care for the whole church family. The Pastoral team offered a 'Listening line' to anyone who wanted extra Pastoral support.

Pastoral care and concern are also a key element of the work of our House Groups – where study of Scripture and matters of topical concern to Christians are coupled with prayer, fellowship and support in a variety of ways. They have all taken to Zoom and meet regularly. We added an extra Zoom house group in September because of increased demand.

Mission and Community Outreach: Every 3 years we make a mission action plan as a church family. We launched our current one in 2019 - here's how we worked towards it in 2020:

1. Foundations for mission We launched our new logo, cleverly designed by a friend of the church to take the dove from St Francis' hands and have it represent the cross, as well as hands open in welcome. Our new website went live just before Christmas. The administrator's new office was completed early in the year, but of course in 2020, our administrator was never able to use it! None the less Heather Parsons computerised our processes and helped us with policies and procedures, branding and website, all from home. Whilst the pandemic changed Heather's focus towards health care, we are grateful for all she that achieved during her time with us.

2. Children and Young People

The year began with a tea party to thank those who'd supported Glitter and Glue over the years, with the plan to keep up toddler activities in the context of Wednesday café. Our first Messy churches of the year were wonderfully busy! And then of course it all changed - no café and no Messy Church.

However, Debbie and Junior Church stepped right up to the challenge! A number of the congregation recorded Jackanory Bed Time Bible stories for our children to watch, alongside craft activities. And we've all loved the junior church feedback slot in our 10am Sunday services which have connected us to the children more than ever. We've connected with our Messy Church families through summer and Christmas holiday Bible stories and craft bags.

Youth group have found Zoom works really well for them, and with busy teenagers having more time on their hands, youth group attendance increased. And they found all sorts of games that work virtually. A highlight of the year was our Christmas nativity service in which all our junior church families took part - including several new members.

Sarah has provided weekly video assemblies for St Francis school, with Humphrey the inflatable camel featuring over Christmas - even in real life at the school gate...

3. Healing and Wholeness

Offering prayer ministry was one of our plans and we managed to have some training at the start of the year - but haven't yet been able to put it into practice. We did start offering chaplaincy to our local general practice at the start of the year, and a number of folk have trained as Take Time Practitioners able to lead meditations based on Bible stories. This has worked well on Zoom and is proving helpful.

Other activities:

At the start of the year, St Francis' Rendezvous Community Café was open for business for 3 hours on Wednesday mornings, busy with parents and toddlers, older folk from the community and all ages and stages between. From mid-March this went online for a period, but was discontinued temporarily from August because of Covid restrictions.

Our Men's programme has continued through the year. A monthly Men's Breakfast was again supplemented by a weekend away just before Lockdown. Men's breakfast went virtual with the request to bring your own bacon!

The church ran an Alpha course, an introduction to the Christian faith, for 11 people in January and February. Many of them are now integrated into the church family.

Alongside locally oriented outreach, our Church has continued to support charities whose work is in line with our aims. In 2020 that included Fair Trade, Stop the Traffik, Fledge Youth Support, and Eastleigh Basics Bank. Regular collections of foodstuffs and essentials were made and the church provided a team to open the Basics Bank on day a week to help with the increased need caused by the pandemic.

In addition, we again tithed a tenth of our unrestricted income in 2020. A mission -giving group has been set up to distribute funds in a more targeted manner and so the money set aside will be disbursed in 2021.

Holding St Francis' Church and its land and building in trust, via the Parochial Church Council, for future generations: The responsibility for maintaining the Church building and premises has continued as an important background task for our Churchwardens and supporting volunteers. The major task undertaken during the year was the replacement of the back office door in early 2020, to enable the creation of dedicated office space for a new administrator (who in the end, worked from home throughout 2020!)

St Francis' Church Council well recognises the importance of making our building available as a hub for the local community. As a result, we have been pleased to make parts of the building available on hire to a number of organisations, including St Francis School breakfast and after-school Care Clubs (daily morning and afternoon in term time).

Whilst it would usually be hired out, Lockdown offered a new opportunity in the form of Chandler's Ford Help, an organisation set up to provide help in the pandemic. During the first lockdown, they used the St Francis Church Building to distribute food parcels to the surrounding area.

Working with the neighbouring St Francis C of E (Aided) Primary School: As a Church-aided School, St Francis is close to the heart of our Church, with which it shares a campus site. St Francis' Church continued to nominate Foundation Governors to the governing body as provided for in legislation on faith-based schools. From the summer term, our lead minister provided weekly video assemblies for the whole school.

Structure, governance and management

Legal form: The *Church of England Parish of Valley Park* was established in 1991. Simultaneously, a *Single Congregation Local Ecumenical Partnership (SC-LEP)* was formed by *The Church of England, The Methodist Church and The United Reformed Church*, under a formal Constitution agreed on 4th October 1991. A new Model Constitution was adopted in October 2015, and *St Francis', Valley Park Single Congregation Local Ecumenical Partnership* is registered as a Charity with the *Charity Commission for England and Wales*. The members of the Ecumenical Church Council are the Trustees of the registered Charity.

Church building: St Francis' Church is the Parish Church of the Anglican Parish of Valley Park. It is also the centre of worship for the SC-LEP, under the terms of a Sharing Agreement, established on 30th August 1995 under the provisions of the *Sharing of Church Buildings Act, 1969*. The Church building was dedicated rather than consecrated, and it is not subject to Faculty Jurisdiction.

Joint Council: In 1991, formal oversight of the operation of the SC-LEP was vested in *Churches Together in Hampshire and the Isle of Wight*, and is administered via a Joint Council, comprising governing representatives of the participating denominations, together with representatives of the Church Council. Presently the oversight body is not functioning, but there have been no matters which have required escalation to a Joint Council during the year, which consequently has not met.

Clergy and Church Council: Since its founding in 1987, St Francis' Church has been led by a resident Church of England minister (the Vicar of Valley Park). This ministry has been complemented by designated Ministers from local Methodist and United Reformed Churches. Working in co-operation these designated clergy are ex-officio members of *St Francis' Ecumenical Church Council*.

During 2017 the Living of Valley Park was suspended by the Bishop of Winchester. Consequently, the resident lead Minister during 2019 was the Church of England Priest in Charge – Revd Dr Sarah McClelland. The Methodist Minister was Revd Sue Keegan von Allmen of Chandler's Ford Methodist Church (who is also Circuit Superintendent of the Winchester, Eastleigh and Romsey Circuit). The United Reformed Church Minister was Revd Mark Robinson, a member of the Clergy Team of the South West Hants Group of URC Churches. Whilst there would usually be pulpit swaps to enable ministers of other denominations to minister at St Francis, this was replaced during the pandemic with quarterly Zoom meetings between the 3 ministers.

In accordance with Anglican Canon Law, two Churchwardens are elected annually at an Annual Meeting of Parishioners (Annual Vestry Meeting) which also elects two Pro- (Deputy) wardens. St Francis' Annual

Parochial Church Meeting also elects members to a Parochial Church Council (PCC), of which the Vicar, Churchwardens and Pro-wardens are ex-officio members. Our annual Church meeting was delayed until October 2020, and at that meeting 2 church wardens were elected and one pro warden. There is a vacancy for a second pro warden.

The Ecumenical Church Council (ECC) comprises ex-officio and elected members of the Anglican PCC, together with ex officio members representing the other participating churches in the SC-LEP. The PCC and ECC normally meet concurrently under the title of "*The Church Council*", for the day to day management of the Church and its affairs, but with appropriate attention to the relative responsibilities of the two bodies. However, there is a requirement for the Anglican PCC to be able to meet independently of, and without conflict of interest with, the ECC, and so the annually elected Pro-Wardens, the Anglican Deanery Synod Representatives, and at least one elected PCC member are not members of the ECC or Trustees of the registered Charity.

In terms of training for new trustees, an online course was offered (PCC tonight run by CPAS) and attended by around half the Council within a month of the Annual meeting. This is an area for further development going forward.

The Electoral Roll of the SC-LEP was renewed ahead of the 2020 Annual Meetings as required by Anglican Church Representation Rules. The Roll operating in 2020 comprised 111 members.

The whole Church congregation met to conduct business once during 2020 – in October, at the Annual Meeting of Parishioners and the Annual Parochial Church / Ecumenical Congregational Meetings; the latter two held concurrently. Due to Covid restrictions this was delayed and took place remotely via Zoom.

Denominational activities and ecumenical relationships: St. Francis Church lies within Anglican *Deanery of Eastleigh* in the *Diocese of Winchester*. New Deanery Synod representatives were elected from the Church Council at the Annual Church meeting in October for the next 3 years, in accordance with Church of England provisions.

The Deanery broadly covers the area from Valley Park in the west to Hamble in the south east. Deanery Synod Meetings are held 3 times a year, with the *Standing Committee* (attended by a sub-group of Synod members) meeting more frequently for more strategic and organisational decision-making. Our minister is part of that group, having become Assistant Area Dean in July 2020.

The *Winchester, Eastleigh and Romsey Circuit of the Methodist Church* has continued to meet on a quarterly basis through 2020 with Rev'd. Sue Keegan von Allmen as Circuit Superintendent. St Francis' has been represented at these meetings.

There have been two meetings of the *Wessex Synod of the United Reformed Church* (URC) this year, in March and November. St. Francis' Church was represented at both.

St Francis continues to be an active member of *Churches Together in Chandler's Ford*, in partnership with the other local Christian Denominations. A member of St Francis serves as treasurer.

Fabric and assets: Vested in the *Winchester Diocesan Board of Finance*, The Incumbent, Church Wardens, and Church Council (through the PCC), collectively hold St Francis' Church and its fixtures, fittings and property, in trust on behalf of past, present and future generations of worshippers, and the local community.

The *Church Terrier*, recording the Church's furniture, fittings, and assets, and the *Log Book* containing records of all alterations, maintenance, repair and disposals, were kept up to date in 2020, complying with Canon Law.

Safeguarding: All of our Church family life, mission and ministry is underpinned by a strong commitment to Safeguarding. We have a Safeguarding Policy which is regularly reviewed and updated and is easily accessed via the church website and on the Church Notice board.

Following her re-election to the PCC and ECC in 2019, Dr. Helen Kelso has remained as Church Safeguarding Officer, overseeing the development and implementation of appropriate Church Policies and Practices, and the regular DBS checking of volunteers.

The Church Council confirms that it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers: St Francis' Church relies on the voluntary support and assistance of its members who take on a range of roles from the legal duties of Church Warden, to assisting in the organisation and presentation of worship, music, administration, preparing plans, papers and financial reports, and undertaking the routine care and maintenance duties of the building. The Church Council is indebted to members who have stepped forward to take an active role in the life of the Church, and to contribute financially towards it, without whom the ministry and mission of St Francis' Church could not be progressed.

Report was approved by the Church Council on 17th April 2021 and signed on its behalf by:



Revd Dr Sarah McClelland Priest-in-charge and Chair of ECC and PCC

Administrative information:

Ex Officio Members	Expiry of term of office	Notes
Sarah McClelland		
Alison Rhodes	2021	First elected: Re-elected 7 April 2019
Fiona Grove	2021	
Geoff Roberts	2021	
Prowarden position		
Vacant		
Brian King	2023	Deanery Synod Rep
Peter Rhodes	2023	Deanery Synod Rep
Steve Williams	2023	Deanery Synod Rep
Elected members (9+1PCC)		
Andrew Grove	2023	Treasurer
Debbie Reed	2023	
Liz Bolton	2023	secretary
Vacant post	2022	
Vacant post	2022	
Helen Kelso	2022	
Rogério Ramos (PCC ony)	2023	
Graham Shankland	2021	
Phil Watts	2021	
Coopted members		
None		
	Ecumenical Church Council (in addition to those in bold above:	
Ex officio:		
Sue Keegan von Allmen		Methodist minister
Mark Robinson		URC Minister
Joe Sweetnam		Curate
David Gurr	2023	Methodist Rep
Vacant position	2023	Methodist Rep
Chris Hill	2023	
Coopted members		
None		

Office holders appointed annually by the Annual Congregational Meeting (not attending Council):

Mr. Chris. Goodhead FCA	(2021)	Independent Examiner.	Re-appointed: 18 Oct 2020
Mrs Linda King	(2021)	Electoral Roll Officer	Re-appointed: 18 Oct 2020
Mr. Geoff. Roberts	(2021)	Gift Aid Secretary	Re-appointed: 18 Oct 2020

General financial situation:

Total Church income from all sources was down by approx. 3% (£ 3,747) on 2019, at £117,578, although this did include a donation of £5000 which was primarily aimed at our planned improvements to our AV system. Without this our overall income would have been down 7%. Due to our enforced closure we took quite a large hit on our building rental and café income. Thankfully the school took the decision to reopen the school clubs for children of keyworkers after the summer break so, whilst our income from this source was down around £4000, the overall position resulting from the pandemic could have been a lot worse.

Again, the Church relied upon a number of substantial individual donations, supplementing regular voluntary giving, in order to meet all its financial obligations. These included meeting our parish contributions to the C of E Diocese's Common Mission Fund, and pro-rate payments to our other parent denominations.

Once again, a Gift weekend was held at Harvest-tide, through which the Church received additional generous one-off donations as well as several commitments to increase regular giving. These, and donations at other times during the year, contributed significantly to overall income. Overall expenditure at £114,562 was a little higher than in 2019 (£1,485 (1%) more) reflecting the expenditure on the re-organisation of the office to facilitate our new administrator. However our general running costs (utilities etc) were lower due to the reduced use of the building during lockdown. **The net result of the ups and downs of running a church during lockdown was that a projected shortfall of £6127 became a surplus of £3,016.**

As part of the Church's commitment to wider Mission and Ministry, overall charitable giving again followed a policy of 'tithing' annual income, and 10% of unrestricted income (£11750) are to be given to charitable and good causes for the year. These funds have yet to be distributed as the Church Council took the decision to form a working group to look at our giving process with the intention of making it more purposeful and structured.

2. Gift Aid and GASDS giving for the year ending December 2020.

54 gave within the Gift Aid scheme. (This represents 85 individual people as some giving is on behalf of a couple). This is an increase of 7 from the previous year, mostly due to people using iknow.

A total of £74,850 (inclusive of £662 GASDS) was given to which we added £18,878 in tax claimed back from the Inland Revenue making a grand total of £94,390. The GASDS represents collections received in the church building in addition to the standing orders and direct payments. Due to the closure of the church for 9 months of the year, this amount is around £2,000 less than the previous year.

The following table shows Gift Aid figures over the past eight years:

Year	Gift Aided Giving to the General Fund (including Tax reclaimed)	% Growth year on year	Tax reclaimed
2013	£69,748	14%	£14,337
2014	£78,105	12%	£16,386
2015	£80,243	3%	£16,049
2016	£78,731	-2%	£15,747
2017	£79,202	0%	£15,843
2018	£89,194	13%	£17,845
2019	£95,972	8%	£19,195
2020	£94,390	-2%	£18,878

Many thanks are extended to all those who support the work of St Francis' Church by continuing to take advantage of the gift aid schemes, and also to Gift Aid Secretary Geoff Roberts, for his continuing diligent work in administering the schemes.

3. Reserves policy and Designated and Restricted Funds:

It is the policy of the Church Council to maintain a modest balance in the General Fund to cover fluctuations in operational expenditure, compared with income, and to transfer appropriate annual sums into Designated Funds intended to provide resources for larger investments in the maintenance and longer-term repair of the Church premises. The General Fund currently stands at £ 3992. An aspirational year-on-year balance of £ 10,000 in the General Fund would enable the Church Council to plan new initiatives with greater confidence.

As a result of a decision taken by the Church Council the Church Maintenance & Repair Fund and the Church Roof Fund have been merged into The Church Maintenance and Repair Reserve Fund (Designated), This fund provides for more major investments in maintenance, decoration, repair and replacement of the Church fabric and assets. During 2019 the only expense in the old Maintenance Fund covered the replacement of the Dishwasher installation in the Church Kitchen. With normal year-end transfer of £ 3,000 from the General Fund, the balance in this designated Fund stood at £ 13,863 at 31 December 2019 and this balance was transferred to the new composite fund.

The Church Roof Fund (Designated) reflected a decision taken by the Church Council during 2013 to set aside a sum of £4,000 annually to build up a separate financial resource for longer term repairs and renovation of the Church Fabric, such as future replacement of the Church roof. However this was reviewed by the Church Council early in 2020 and the decision was taken to merge it with the maintenance fund as stated above. The balance of this fund stood at £22,000 at 31 December 2019 and this has been transferred to the new maintenance fund. The total in the new combined maintenance fund stands at £41951. Our overall reserves increased by £3016 during 2020.

The Youth Activities Fund (Designated), established in 2016 holds the balance of the closed St Francis Church SOS53 Youth Club bank account; the Youth Club having closed due to lack of volunteers. A new, smaller, more teaching focused youth group was established in 2019 by Rev Cliff McClelland, Fiona Grove and Jamie Hill. A small sum from the Youth Activities Fund has been spent by this group in 2020 on materials for its members and the remaining funds will be utilised for Youth Group activities in subsequent years.

The Special Appeals Fund (Restricted) was set up in 2017 to enable receipt of grants and gifts made to the church expressly for specific projects or works, and all of these funds were disbursed in 2017. The fund was dormant during 2018 but used again in 2019 to fund expenditure on County Council highway signage, erected in roads in the immediate neighbourhood, at St. Francis' expense, to improve directions to the Church for motorists and pedestrians. A grant from the local County Councillor's community fund was

received into this Restricted fund to cover the full costs of the signage, and consequently the balance in this fund returned to zero prior to the year-end. In 2020 a small grant was received from Test Valley Borough Council for COVID cleaning as a result of the church being made available to the Chandlers Ford Help scheme as a storage and distribution centre of donated food. The fund was again brought to zero at the year end.

The Financial Statement for 2020 is also attached.

Accounts were approved by the Church Council 23rd April 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'SARAH', with a long horizontal flourish extending to the right.

Revd Dr Sarah McClelland Priest-in-charge and Chair of ECC and PCC



**Independent Examiners report to the Church Council of
Single Congregation Local Ecumenical Partnership
For the year ending 31 December 2020**

Independent examiner's report to the Trustees of St Francis' Church, Valley Park

I report to the trustees on my examination of the accounts of St Francis' Church, Valley Park for the year ended 31 December 2020, which are set out on pages 13 to 20 .

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the charity as required by section 130 of the Act;
or

(2) the accounts do not accord with those records;
or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C J Goodhead FCA
Knight Goodhead Limited
Chartered Accountants
7 Bourne Mouth Road
Chandler's Ford, Eastleigh
Hampshire, SO53 3DA

Dated: 21 September 2021



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	General Fund Unrestricted £	Other Funds Unrestricted £	Other Funds Restricted £	TOTAL FUNDS 2020 £	2019 £
INCOME						
Donations and legacies	2(a)	106,317	0	1,577	107,894	104,378
Fundraising income	2(b)	63	0	0	63	92
Charitable Activities	2(c)	9,291	0	0	9,291	15,918
Investments	2(d)	0	0	0	0	0
Other income	2(e), 12	230	0	100	330	938
TOTAL INCOME		115,901	0	1,677	117,578	121,325
EXPENDITURE						
Fundraising costs	3(a)	54	0	0	54	0
Charitable Activities						
Mission Giving & Charitable Grants/Donations	3(b)	11,750	0	0	11,750	12,200
Parish shares	3(c)	70,119	0	0	70,119	67,493
Salaries and honoraria	3(d)	9,809	0	0	9,809	12,733
People-related Expenses	3(e)	1,885	0	0	1,885	2,625
Mission and evangelism costs	3(f)	132	0	0	132	376
Church running expenses	3(g), (j)	12,470	2,030	1,677	16,177	12,547
Church utility bills	3(h)	3,580	0	0	3,580	4,693
Governance costs	3(i)	1,057	0	0	1,057	410
TOTAL EXPENDITURE		110,855	2,030	1,677	114,562	113,077
MOVEMENT IN FUNDS		5,046	-2,030	0	3,016	8,248
TRANSFERS BETWEEN FUNDS	9 - 12	-8,052	8,052	0	0	0
NET MOVEMENT IN FUNDS		-3,006	6,022	0	3,016	8,248
Balances brought forward at 1 January 2020	(2019)	6,898	36,915	0	43,813	35,366
Balances carried forward at 31 December 2020	(2019)	3,892	42,937	0	46,829	43,814



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP



BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Website Development	4	4,357	0
Church Organ & Dishwasher		940	1,880
		<u>5,297</u>	<u>1,880</u>
CURRENT ASSETS			
Debtors and prepaid expenses	5	4,532	1,998
Short term deposits		0	0
Cash at bank		49,338	53,929
Cash in hand		31	31
		<u>59,198</u>	<u>55,958</u>
LIABILITIES			
Amounts falling due within one year	6	<u>12,369</u>	<u>14,024</u>
NET CURRENT ASSETS			
		<u>46,829</u>	<u>41,934</u>
LIABILITIES			
Amounts falling due after more than one year	7	<u>0</u>	<u>0</u>
NET ASSETS			
		<u>46,829</u>	<u>43,814</u>
FUNDS			
General Fund – Unrestricted		3,892	6,899
Church Maintenance & Repair Reserve Fund	8	41,951	0
Building Maint. & Repair Fund – Designated	9	0	13,863
Church Roof Restoration Fund - Designated	10	0	22,000
Youth Activities Fund - Designated	11	985	1,052
Special Appeals Fund (Restricted)	12	0	0
TOTAL CHURCH FUNDS		<u>46,829</u>	<u>43,814</u>
St. Francis' Rendezvous Community Café - Cash Balance in Hand	13	<u>103</u>	<u>12</u>

Approved by the Church Council on 23/04/2021, and signed on its behalf by:

Rev'd. Dr. Sarah McClelland - Priest in Charge

Andrew Grove - Treasurer



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared under the historical cost convention.

Funds

The General Fund represents the funds of the Church Council of St Francis', Valley Park, that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church Council.

Designated Funds: The Church Council has designated the following Funds for a particular purpose: The Building Maintenance and Repair Reserve Fund to provide resources for repair and maintenance of the church building and ground and larger one off expenditure as agreed by the Church Council. This has replaced the Church Repair & Maintenance Fund and The Church Roof Restoration Fund. The Youth Activities Fund represents the closed SOS53 Youth Club Bank Account. These designated funds are also unrestricted. In addition the Church operates a Community Café - St. Francis' Rendezvous Community Café. The accounts of this Café's activities during 2019 and 2020 are included in these accounts for information.

Restricted Funds: These represent grants or donations that require that the funds be used in a specific way or for a specific purpose. They may be considered a contract between the donating party and the receiving party. During 2020 a grant of £100 was received from VPPC towards additional costs relating to COVID 19 Hygiene maintenance as a result of the Church being made available to the Chandlers Ford Friends Group for food distribution.

The accounts include all transactions, assets and liabilities for which the Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income

Collections are recognised when received by or on behalf of the Church Council. Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Any income tax recoverable and not received by 31 December is provided for in these accounts and included as a debtor in the Balance Sheet.

Grants and legacies to the Church Council are accounted for as soon as the Council is notified of its legal entitlement and the amount due.

Funds raised by social fundraising and similar events are accounted for gross and recognised when received.

Invoiced income from the hiring of the Church Building is recognised when receivable. Any invoiced income not received by 31 December is provided for in these accounts and included as a debtor in the Balance Sheet.

All other incoming resources are accounted for gross and recognised when received.

Income from investments

Interest is accounted for when receivable.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the Church Council.

Activities directly relating to the work of the Church

The parish share and contributions to other participating denominations are accounted for when payable.

Fixed Assets

Consecrated land and buildings and moveable Church furnishings

Consecrated and beneficed property is excluded from the accounts by S.96(2)(a) of the Charities Act 1993.

No value is placed on moveable Church furnishings held by the Churchwardens on special trust for the Church Council and PCC, and which require a faculty for disposal since the Church Council and PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 3 years, website straight line over 4 years. Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the Church Council at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit with the Central Board of Finance, Church of England Funds or at the bank.



NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

2 INCOME

	General Fund Unrestricted £	Other Funds Unrestricted £	Other Funds Restricted £	TOTAL FUNDS	
				2020 £	2019 £
2(a) Donations and legacies					
Tax efficient planned giving	73,739	0	1,577	75,316	70,597
Other planned giving	3,255	0	0	3,255	6,510
Collections at services/gifts etc.	10,444	0	0	10,444	7,796
Income tax recoverable	18,878	0	0	18,878	19,195
Grants	0	0	0	0	280
	<u>106,316</u>	<u>0</u>	<u>1,577</u>	<u>107,893</u>	<u>104,378</u>
2(b) Fundraising					
Easy Fundraising	63	0	0	63	92
	<u>63</u>	<u>0</u>	<u>0</u>	<u>63</u>	<u>92</u>
2(c) Charitable Activities					
Income from outreach activities	0	0	0	0	143
Statutory fees retained	1,424	0	0	1,424	482
Income from use of church building	7,417	0	0	7,417	13,492
Contribution to Overheads from Café Trading	450	0	0	450	1,800
	<u>9,291</u>	<u>0</u>	<u>0</u>	<u>9,291</u>	<u>15,917</u>
2(d) Investments					
Interest	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2(e) Other income					
Profit on ad hoc sales of equipment & materials	0	0	0	0	137
Other income (incl. Local Fees for Occasional Offices)	211	0	0	211	429
Grants for Special Appeals / Specific Works	19	0	100	119	373
Insurance Claims	0	0	0	0	0
	<u>230</u>	<u>0</u>	<u>100</u>	<u>330</u>	<u>938</u>
TOTAL INCOME	<u>115,900</u>	<u>0</u>	<u>1,677</u>	<u>117,577</u>	<u>121,325</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 20120

3 EXPENDITURE

	General Fund Unrestricted £	Other Funds Unrestricted £	Other Funds Restricted £	TOTAL FUNDS	
				2020 £	2019 £
3(a) Fundraising costs:					
Cost of generating voluntary income	54	0	0	54	0
	<u>54</u>	<u>0</u>	<u>0</u>	<u>54</u>	<u>0</u>
3(b) Mission Giving and Charitable Grants & Donations:					
Benevolent Fund	0	0	0	0	0
Home Charities and Good Causes	7,000	0	0	7,000	6,200
Overseas Relief Agencies	4,750	0	0	4,750	6,000
	<u>11,750</u>	<u>0</u>	<u>0</u>	<u>11,750</u>	<u>12,200</u>
3(c) Parish Shares:					
Church of England	66,981	0	0	66,981	64,473
Methodist Church	2,353	0	0	2,353	2,265
United Reformed Church	785	0	0	785	755
	<u>70,119</u>	<u>0</u>	<u>0</u>	<u>70,119</u>	<u>67,493</u>
3(d) Salaries and honoraria:					
Parish administration	8,505	0	0	8,505	10,454
Organists and musicians	268	0	0	268	1,090
Church cleaning and Verger	1,036	0	0	1,036	1,189
	<u>9,809</u>	<u>0</u>	<u>0</u>	<u>9,809</u>	<u>12,733</u>
3(e) People-related expenses:					
Clergy Mileage, Telephone & Other Exps.	1,314	0	0	1,314	1,329
Education & Training of Staff and Laity	572	0	0	572	1,296
	<u>1,886</u>	<u>0</u>	<u>0</u>	<u>1,886</u>	<u>2,625</u>
3(f) Mission and evangelism costs:					
Junior/Young people's church	120	0	0	120	149
Outreach activities	0	0	0	0	200
Teaching and Nurturing costs	12	0	0	12	27
Pastoral costs	0	0	0	0	0
Vacancy costs	0	0	0	0	0
	<u>132</u>	<u>0</u>	<u>0</u>	<u>132</u>	<u>376</u>
3(g) Church running expenses:					
Upkeep of services	408	0	0	408	1,901
Hospitality and catering	137	0	0	137	539
Insurance	1,059	0	0	1,059	1,050
Maintenance, cleaning & servicing	2,451	940	100	3,491	3,520
Furniture and equipment	67	0	0	67	0
Administration costs	3,642	0	0	3,642	4,437
Church magazine printing costs	605	0	0	605	1,100
	<u>8,369</u>	<u>940</u>	<u>100</u>	<u>9,409</u>	<u>12,547</u>
3(h) Church Utility Bills:					
Electricity	1,474	0	0	1,474	1,728
Gas	1,652	0	0	1,652	2,436
Water rates	454	0	0	454	529
	<u>3,580</u>	<u>0</u>	<u>0</u>	<u>3,580</u>	<u>4,693</u>
3(i) Governance costs					
Professional fees (inc. Independent Examiner's fee)	1,057	0	0	1,057	410
	<u>1,057</u>	<u>0</u>	<u>0</u>	<u>1,057</u>	<u>410</u>
3(i) Other Expenditure					
Office reordering	4,024	1,090	1,577	6,691	0
Café - non catering costs	77	0	0	77	0
	<u>4,101</u>	<u>1,090</u>	<u>1,577</u>	<u>6,768</u>	<u>0</u>
TOTAL EXPENDITURE	<u>110,857</u>	<u>2,030</u>	<u>1,677</u>	<u>114,564</u>	<u>113,077</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
4 FIXED ASSETS		
Website Development at cost	5,447	-
Church Organ at Cost	5,846	5,846
Dishwasher at Cost	2,820	2,820
	<u>14,113</u>	<u>8,666</u>
Depreciation at the start of the year	6,786	5,846
Depreciation charged	2,030	940
Depreciation at the end of the year	<u>8,816</u>	<u>6,786</u>
Net book value	<u>5,297</u>	<u>1,880</u>
5 DEBTORS		
Prepaid expenses	0	0
Other debtors	<u>4,532</u>	<u>1,998</u>
	<u>4,532</u>	<u>1,998</u>
6 LIABILITIES		
Amounts falling due within one year		
Accrued Charitable donations	11,750	11,700
Other Accruals	0	1,954
Other Creditors	<u>619</u>	<u>370</u>
	<u>12,369</u>	<u>14,024</u>
7 LIABILITIES		
Amounts falling due after more than one year	<u>0</u>	<u>0</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

DESIGNATED FUNDS

8 CHURCH MAINTENANCE & REPAIR RESERVE FUND

	2020 £	2019 £
Balance brought forward at 1 January	0	0
Transfer from Church Repair & Maintenance Fund	11,983	0
Transfer residual value of dishwasher from Ch M & R fund	1,880	0
Transfer from Church Roof Reserve Fund	22,000	0
Transfer from General Fund	7,000	0
Addition of Website Development (Payment Capitalisation)	5,447	0
Depreciation on Dishwasher	-940	0
Depreciation on Website	-1,089	0
Transfer to General Fund re Office Reorganisation	-4,329	0
Balance carried forward at 31 December	<u>41,951</u>	<u>0</u>

9 BUILDING MAINTENANCE AND REPAIR FUND – DESIGNATED

	2020 £	2019 £
Balance brought forward at 1 January	13,863	11,803
Transfer from General fund		3,000
Donations	0	0
Expenditure during the year (Dishwasher)		-2,820
Addition of Fixed Asset (Dishwasher)		2,820
Depreciation on Dishwasher		-940
Transfer to General fund	0	0
Transfer residual value of dishwasher from Ch M & R fund	-1,880	
Transfer to Church Maintenance & Repair Reserve Fund	-11,983	
Balance carried forward at 31 December	<u>0</u>	<u>13,863</u>

10 CHURCH ROOF RESTORATION FUND – DESIGNATED

Balance brought forward at 1 January	22,000	18,000
Transfer from General fund	0	4,000
Donations	0	0
Expenditure during the year	0	0
Transfer to General fund	0	0
Transfer to Church Maintenance & Repair Reserve Fund	-22,000	0
Balance carried forward at 31 December	<u>0</u>	<u>22,000</u>

11 YOUTH ACTIVITIES FUND – DESIGNATED

Balance brought forward at 1 January	1,052	1,052
Transfer from General fund	0	0
Expenditure during the year	0	0
Funds from Closure of Youth Club Account	0	0
Transfer to General fund	-67	0
Balance carried forward at 31 December	<u>985</u>	<u>1,052</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

RESTRICTED FUNDS

12 SPECIAL APPEALS FUND (for expenditure on specific works) - RESTRICTED

Balance brought forward at 1 January	0	0
Transfer from General fund	0	0
Donations	1,577	0
AV equipment purchased	-1,577	
Third Party Grants towards specific works	100	373
Expenditure towards costs of specific works	-100	-373
Balance carried forward at 31 December	<u>0</u>	<u>0</u>

13 ST FRANCIS RENDEZVOUS COMMUNITY CAFÉ - ACCOUNTS 2020

These accounts do not form part of the main Church Accounts.

	<u>2020</u> <u>£</u>	<u>2019</u> <u>£</u>
Balance brought forward at 1 January	12	26
<u>INCOME</u>		
Donations & transfers from Church General Fund	0	0
Receipts from Sales of Coffee, Tea and Cakes etc.	649	2,220
TOTAL INCOME	<u>661</u>	<u>2,246</u>
<u>EXPENDITURE</u>		
Refreshments (Milk, Coffee, Tea, Squash, Cakes, Biscuits etc.)	108	353
Catering supplies (Coffee Filters, Table cloths, Serviettes, etc.)	0	65
Housekeeping items (Dishwasher consumables etc.)	0	16
TOTAL EXPENDITURE	<u>108</u>	<u>434</u>
Surplus on Trading	<u>553</u>	<u>1,812</u>
Transfers to Church General Fund as contribution to Overheads	450	1,800
Balance carried forward at 31 December	<u>103</u>	<u>12</u>