

PAROCHIAL CHURCH COUNCIL OF RUGBY SAINT ANDREW'S PARISH CHURCH

REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

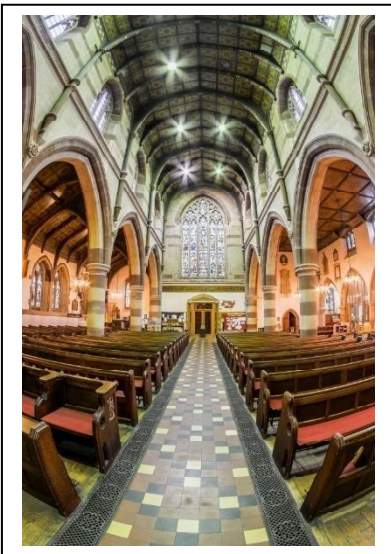


Where there is Love and Wisdom, there is neither Fear nor Ignorance
Where there is Patience and Humility, there is neither Anger nor Annoyance
Where there is Poverty and Joy, there is neither Cupidity nor Avarice
Where there is Peace and Contemplation, there is neither Care nor Restlessness
Where there is the Fear of God to guard the dwelling, there no enemy can enter
Where there is Mercy and Prudence, there is neither Excess nor Harshness

St Francis of Assisi

Aims and Purposes

St Andrew's Parish Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Coventry Diocesan mission priorities are: **worshipping God, making new disciples and transforming communities.**



The five *Anglican marks of mission* are:

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth

Objectives and Activities

The PCC is committed to enabling as many people as possible to encounter God the Holy Trinity through a range of activities, events and services. The PCC maintains an overview of both the worship of the church and its wider life, such as its arts and cultural programme and its café.

When planning activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit, and, the specific guidance on charities for the advancement of religion. St Andrew's exists to serve the people of the ecclesiastical parish in which we are set, through providing them with opportunities to:

- learn about the Christian faith *and*
- develop a relationship with God through the sacramental, prayer and community life of the local church

We also support people to live out their faith as part of our parish community through the additional three Anglican marks of mission (see above 3-5). This includes:

- The provision of pastoral care for members of the congregation and those living in the parish, through home visiting, home communions, hospital visiting, baptisms, weddings and funerals
- Supporting charitable activities and fundraising in the church
- Providing opportunities for those who are vulnerable, and/or with additional support needs to take part in meaningful activity and gain work experience

To facilitate this work, it is essential that we maintain the fabric of the Church of St Andrew's, Rugby

Review of the Year and other Activities

Overview

As for the rest of the world, 2020 was for St Andrew's a year unlike any other: the Covid 19 pandemic changed the life of our church, like the lives of individuals, beyond recognition. The service registers tell the story of a sudden shift from the normal pattern of worship and activity over the first couple of months of the year to an abrupt cessation of worship in church after the Reflective Communion service on Tuesday 17th March. Over the following weeks strenuous efforts were made to continue St Andrew's pattern of worship online and a variety of services were held over Zoom. Alongside worship, many of the regular church groups, including the Mothers' Union, the Big Table Gospel fellowship, the Café Writers and the Community Choir all found a new home online.

Our Rector, the Reverend Imogen Nay, had moved to Chelmsford in May 2019 to become Residentiary Canon for Mission and Evangelism. Interviews for her successor were conducted in November 2019 and the Reverend Canon Edmund Newey, Sub Dean of Christ Church, Oxford, was appointed. The date of his collation was set as Sunday 19th July 2020, but in the event the planned large service in church was replaced by a simple licensing on Zoom, presided over by the Bishop of Coventry. (At the time of writing it is hoped to set a date for a formal collation in June 2021).

After a careful process of risk assessment and consultation the church was – praise God! – able to re-open for private prayer in July. Then in August public worship resumed: the 10.30am Parish Eucharist from the 2nd August; and the 8am Holy Communion from the 16th August (worshipping in the south aisle). Inevitably changes had to be made to the service to minimize the risk of virus transmission: initially no choral singing was permitted, though from the 13th September restrictions were eased and a choir of twelve returned to sing from the sanctuary. The Children's and Families Minister, Wendy Coleman, devised a new form of worship in the church garden: Tent Church, as it soon became known, proved popular and moved into church on a Sunday afternoon in the colder weather of October. Careful planning and the generous commitment of time by a few key members of the congregation enabled the Parish Eucharist to be made available as both a livestream and a recording on the Twitch platform, and Evening Prayer via Zoom continued throughout the year. During November a second national lockdown prompted St Andrew's to close its doors for public worship once again, but a small group of Rector, server, organist, recording team and choir of six continued to worship each Sunday at 10.30, the service being shared online.

The reports below chart the ways in which our parish's various activities and groups responded to the challenges of the year. Like so many churches across the world, we have acquired new skills and ways of using our building and resources. Despite the loss and isolation experienced by so many of us, we thank God both for one another and for the sustaining and inspiring gifts of the Holy Spirit over these months.

Confines of space of course mean that not every event, achievement or person can be mentioned, but every contribution that is made to our common life is valued highly. The PCC would also like to take this opportunity to thank the Coventry Diocesan Mission Fund for its contribution to our mission work with children and families, both for the Children and Family Post and the Junior Choir post; as well as to the Rugby Benevolent Fund for generously supporting our Events Manager post.

The Revd Canon Edmund Newey, Rector

May God continue to bless our work and enable
us to give Him the glory.
Amen.

Children and Families

As soon as all groups ceased, we added all of our church families to our Muddy Church WhatsApp group and this proved very fruitful to keep in contact with everyone during lockdown. As the group integrated and developed it was renamed "Bee Community". The community have supported, encouraged and prayed for each other. A wealth of lockdown walk and gardening photos have been shared, as well as new pet updates. We posted out occasional resources, cards and Muddy Church at home ideas. We kept in touch with and supported around 33 families in this way.

We created Muddy Church and Godly Play Facebook groups that are linked with the St. Andrew's main page and we shared Godly Play, prayer time and story time videos with our group followers. During the year, we gained a link with Care for the family 'Kitchen Table Project' which works to encourage faith at home and we have shared prayer videos and ideas with them. We have also sent prayers to the Diocese for use on their social media.

Once restrictions eased we started regular Muddy Church, individual family trails at 'May Blossom' Farm which were well received and provided opportunity for much needed pastoral care. With thanks to Hannah Priest for being so generous with her small holding, we now have our own Muddy Church storage area at the farm and have since claimed 'May Blossom' as our Muddy Church base.

The Muddy Church UK Facebook page gained increased interest as restrictions started to ease. Myself, Hannah Priest and Lucie Hutson (my tutor) supported many churches with initial outdoor worship ideas, during Zoom sessions. This new Muddy Church community has now grown significantly. We have regularly updated Saltley Trust who kindly funded our Muddy Church ministry and development with our emerging Muddy Church work which they have been very pleased to hear about.

We offered Tent Church during the summer in the church garden, with five tarp tents, mini Godly Play sets and a resource box for each family. It was wonderful to hear the families telling the stories and praying together during these services and it made us think more about helping families to develop their faith at home and confidence to pray together with their children.

Tent Church went indoors for a few afternoon sessions as the weather grew colder and Peter Privett kindly set up his Tabernacle art installation in the Lady Chapel. This was used by a family during the service, along with four other family tents. Revd Pam and Revd Edmund kindly offered us Holy Communion during this time. The service idea was shared on Godly Play UK Facebook pages and the service plan was shared with over 200 churches across the UK with a few international requests.

I kept in contact with Northlands and St. Andrew's Benn primary schools and provided video resources for home school and small class use. These were very well received, they especially enjoyed the Epiphany baby goat trail video at May Blossom Farm. We worked with St. Peter and St. John's Church, to provide a leaving gift for the year 6 children at St. Andrew's Benn, thank you to Kate Foster, Sally Frew and Gaynor Farthing for making our contribution to this.

Although we had many enquiries, we were unable to offer a Baptism Ministry this year due to ever changing restrictions.

Towards the end of the year, we offered a zoom called 'Tea Time with Jesus' but due to zoom fatigue this did not really take off, although it was appreciated by the few families that attended for the short while it ran.

We offered 200 Christingles in a bag with many being taken by families that had not heard of Christingle before. Included in the bag was a simple service to do at home and a link to the online Christingle service that we had pre-recorded. We raised around £100 in donations for the Children's Society, which is down from previous years but was appreciated by the charity.

Katy McManus our Early Years Ministry Leader has been supporting me with our whole family ministry and has undertaken a BDCM module called "Understanding your Spiritual Gifts". Katy has been learning more about Childhood Spirituality led by Rosemary Privett.

Much thanks to Magz Parmenter who took the lead with our online Youth Ministry and created a new website and Instagram account. Towards the end of the year Magz also started offering a Friday night compline video posted to our main Facebook page.

Wendy Coleman, Children and Families Worker

Fabric Report

Guttering – re-book for cleaning the guttering for May

Fencing – put on back burner until further notice and approval from PCC.

Downpipes – All completed this year and work a success.

IT Infrastructure upgrade –

1. Resolve issue with incoming signal strength with Phil Johnson's help to optimise signal and synchronisation over the ethernet.
2. Needs statement provided for approval for the equipment by PCC
3. First phase work has been ordered

Fabric jobs update

4. Upgrade heating and isolation areas – put on hold as SC meeting agreement.
5. West side door lock – works completed
6. Boiler service - check oil leak
7. PAT testing– John Daymond to organise for May.
8. Lights – being checked by Ted and John.
9. Pigeon deterrent – to be checked work completed
10. Humidifier – Ted and John to check

Organ – Richard and Des to provide update.

Hash Mistry, Chair of Fabric Group

Hospitality



The team of volunteers consisting of Ron Smith, Rob Anning, and Alun Reed has been working hard cleaning the café area and kitchen, and buying supplies, ready for a re-opening during the week beginning 17th May. This is an event that we have very much been looking forward to, and we hope that no government change of plan will prevent it. Initially the café will open on Fridays and Saturdays, and in due course we hope to welcome Brooke School back, to enable us to operate on other days of the week. We shall depend on more volunteers coming forward to make that possible.

Very little was possible during 2020 for obvious reasons apart from the first few weeks, and a short spell during the summer between the lock-downs. During that time Brooke School supplied us with some delicious cakes and soup which they made in their school kitchen, something else that we hope may continue.

The café will once again become an important part of church life, both for its hospitality and for the raising of funds. Very many thanks are due to all who volunteer to make this happen.

Gerald Newth, Café Committee.

Eco Church

We are a small group John, Amber, Joyce, Hannah, Lee, Wendy, Tim, Carol, Anna, Rex, Marion, Rosemary, made up of both church members and members from the wider community who meet on a regular basis to plan our future activities and develop new ideas to promote the eco church objectives and aims which are set up by ARocha, the UK Charity which leads the eco church initiative in the United Kingdom. We review the five areas: Worship and Teaching, Buildings, Land, Community and Global, and Lifestyle to ensure we are delivering and exceeding in those areas.

We started the year with optimism looking forward to building on our achievements and hosting the ARocha Midlands Region Conference in May together with encouraging the Eco Church ethos and ideas to our Church family and the wider community.

Our regular events including the Sustainable Saturday events and the Repair Café took place along with our planning meetings in January and February.

We were soon overtaken by the restrictions imposed by HM Government to control the spread of the Coronavirus Pandemic which prevented physical meetings and curtailed many of our plans and events for the year. Our Church building closed on 20 March which curtailed all activities with a first national lockdown effective from 23 March and a second national lockdown effective from 5 November. The Midlands Regional Conference was postponed from May 2020 with a new date of 30 January 2021 with plans being formulated for a physical and then a virtual format. Further discussions resulted in this Regional Conference being postponed until early Summer of 2021 with plans being laid to include events covering a weekend and featuring the newly completed Garden Development. Whether this be in a physical or virtual format will be dependent upon the relevant measures controlling the Coronavirus Pandemic at that time and further details will be released early in 2021. 2020 was a year with a difference due to the Coronavirus Pandemic, which overtook the nation and the world as the transmission rates increased dramatically and affected our lives and activities significantly. It is extremely disturbing to see the number of cases and deaths across the world and this Pandemic has touched every neighbourhood to a greater or lesser extent. In this desperate human conflict there have been gains for the environment and our wildlife, these gains are unfortunately minimal compared to the damage the human race has caused to our world and our accompanying cohabitants over many years. We have only one planet, the one we live on presently where all our actions have an impact, we do not have a reserve planet with new resources to call upon.

We have continued in these constrained circumstances to drive the various recycling projects, adopted and generously supported by you our church community, to save materials and resources for our planet. We will during next year continue with these initiatives and value your ongoing support. We continue to engage with ARocha to continue our challenge to grow our Eco Church journey and use our experiences to assist and mentor other Churches on their Eco journey. We continue to liaise with the Diocesan Environmental Group through which more Churches and organisations can be helped.

We will not rest on our achievements but look forward to having YOU with us on our continuing journey – Reducing, ReUsing and Recycling and maintaining the environment in our thoughts, choices and decision making. We will encourage the Eco Church principles and their continued adoption and use in all of our Church activities and in our wider community together with each other in our homes and lives. We must improve our care of the environment and the created world on which we all depend for our life.

We hope that 2021 will provide continued and new opportunities to further develop our Eco Church journey and that we will be able to host the many events which have had to be postponed due to the Coronavirus Pandemic when imposed restrictions may be able to be reduced combined with the help of the various vaccines that are being worked upon in many countries.

John Daymond, chair of Eco group

The Mothers' Union

Like so many other groups we have found it necessary to adapt during this past year. Around a dozen ladies have been meeting regularly, every two weeks, due to the wonder of Zoom, and the kind offices of Kate Foster, and have enjoyed a couple of guest speakers, bringing news of initiatives in the wider Diocesan community.

We have kept in touch between those dates too, by phone and during the times when we have been allowed, by face-to-face meeting. We even managed our own Carol Service, thanks again to Kate's mastery of the technology, and joined in several Diocesan Mother's Union services and meetings. Members knitted angels for distribution at Christmas, and chicks for our Church families at Easter. We are hoping to re-start our monthly Holy Communion in Church in May, and look forward to welcoming others too to join us. Look for dates and details on the weekly pew-sheet!

Reverend Pam Gould

Pastoral Care

First of all, many thanks to our pastoral care group for all that they have done over the past year. 2020 has been a very strange year for us all due to Covid and government restrictions for most of the year. That being said, the pastoral care group has been in touch with those on our pastoral list by telephoning them on a regular basis. This has been really important to those who have been shielding or unable to venture out much—if at all.

Unfortunately, we have not been allowed into the care homes or individual homes we normally visit to deliver Home Communion each month.

We haven't been able to meet as a group since early 2020, but are looking forward to that changing very soon—and to resuming our usual pastoral care.

Joyce, Pastoral Care co-ordinator.

Church Flower Arrangers

When the country went into lockdown in March 2020 we had no idea it would be so long before we would be arranging flowers in St Andrew's again on our regular rota. As services are streamlined we have at Harvest Festival and Christmas in 2020 and Easter 2021 been able to decorate in a small way with a minimum number of arrangers. Now for the first time to my knowledge we have 'everlasting' flowers on the Altar. The aim has been to have as few people in church as possible to keep everyone safe. We pray that soon life will become more normal and we can enjoy arranging flowers in St Andrew's again.

Elizabeth

The Big Table Gospel

During the year, this weekly gathering has been an important meeting point for many of us. Indeed our numbers have grown during lockdown. We gather for an hour to discuss the Gospel reading of the forthcoming Sunday. Occasionally, we have special themed meetings such as in Advent when we reflected on how various carols told the Christmas story. There is a free-and-easy supportive atmosphere where everyone is encouraged to talk honestly about their faith and ideas. We look forward to returning to the Big Table in the St Andrew's cafe.

John Howes

Safeguarding

We do regard Safeguarding as paramount at St Andrew's Church. There have been no Safeguarding concerns raised over the past year as our usual church activities have been curtailed by Covid restrictions. However, some of our PCC and congregation have used their time at home to complete online Safeguarding training with Coventry Diocese—so many thanks to all those who have undertaken the training.

As we start to return to normal, I will be undertaking an audit of those who may need to refresh their training.

Joyce, Parish Safeguarding Lead.

Thirteen Bells Book Club

This new book club began part way through the year. We meet online at the moment, every Wednesday at 11am and aim to read about 50 pages of our chosen book each week so the task remains manageable. We have looked at a variety of books from A Christmas Carol through to social issue books and contemporary American novels. We also share ideas about our current reading and give recommendations to each other. One of the most popular books so far was Erebus by Michael Palin, the story of Franklin's search for the North-West Passage - especially as it tied in with a television series, The Terror. We hope to meet in the church cafe when the pandemic is over.

John Howes

Cultural and Community Events

Café Writers

This group of between 20 and 30 writers and book enthusiasts continued to meet every fortnight throughout 2020. Early in the year, we published our own anthology of short stories, poetry and journalism called *Get to the Point*, and we have sold nearly 100 copies. Our members have published more than 40 books between them and have carried on with the process of writing and editing throughout the pandemic. During the year, we enjoyed working on a joint project to write a chapter each of an original story.

We have missed meeting in person, especially in St Andrew's Church, and attending various book festivals. We look forward with optimism to our first face-to-face gathering in May.

www.rugbycafewriters.com

John Howes

Church Music

The start of 2020 saw business as usual, with the members of St Andrew's Church Choir continuing, as ever, to give generously of their time, rehearsing regularly and providing music for the church services. A glance at the music lists for January to March show that a wide range of music was presented, from the glories of Tudor anthems and evening service settings to the works of contemporary composers such as Stopford and Gjeilo, along with the immensely moving *Miserere* by Allegri on Ash Wednesday. Sadly all choral singing was stopped near the end of March due to the first lockdown and it was not until September that it proved possible to reintroduce sung music into the services, albeit with reduced forces. No congregational singing was permitted and this did allow the choir to perform choral settings of the Eucharist, along with a number of introits and anthems. The challenge for the Director of Music was ensuring the rota for each Sunday kept everyone happy – only 12 singers (out of 24) at a time were allowed to be in church!

Despite the restrictions it still proved possible to present the (now traditional) music and readings for Remembrance Sunday and this year the music featured was the *Requiem* by Fauré. It also was possible for the carol service to go ahead, with the main difference being the absence of the congregation in the pews! We didn't quite make it to Christmas Day with a choir but there was a choral service on Christmas Eve, ending appropriately with the *Hallelujah Chorus* on full organ.

Dr Richard Dunster-Sigtermans: Director of Music

St Andrew's Young Choristers

Young Choristers have continued to meet on Wednesday afternoons via Zoom since September 2020 and have been lucky enough to have managed a few "live" practices during the period before Christmas. This resulted in a recording evening of some traditional carols and a couple of Christmas anthems helped by 4 adult members of the main choir. Some of these were used by Wendy for her Christmas services and some were published on the church website.

During this strange period we have been reduced to 6 very loyal singers who have continued to meet every week, and we have used the time to work on some music theory and work related to the RSCM medals. All 6 girls have now finished their white medal and are working on the light blue

ribbon which I hope will be finished by this half term. We have also learnt several new pieces including the repertoire needed to sing a Choral Evensong when the opportunity arises. We are currently trying to get to grips with singing psalms from pointing!!

I am hoping that once we can start to sing again as a whole choir, we will be able to start introducing the Choristers into a more regular attendance of the adult choir with a view to them starting to play a positive part in the musical life of St Andrew's but this will take some careful managing and a certain amount of persuasion of parents to facilitate it.

For obvious reasons the group of younger children has not managed to function during the pandemic and I hope to restart this in September with a slightly different format.

We are very grateful for the continued support of both the PCC and various members of the choir – Christine, Des, Jayne, Phil and Richard. It is very encouraging for the Choristers to feel that they are being supported in this way by some of the grownups.

Rachel Cliffe

St Andrew's Community Singers

Like all other choirs everywhere, Lockdown in March 2020 meant that we could no longer meet together to sing. Who could ever have thought that singing could be such a dangerous activity!

But, as in other choirs, some ideas began to emerge which would make singing possible....and a couple of members in the Community Singers bravely suggested that we may be able to create a Virtual choir.... so that is what happened, albeit in a fairly small way as not everyone wanted to try such a thing – but up to 20 members have submitted recordings.....

Peter Lock and John Howes were the primary movers – I was rather reluctant...but agreed...and am very grateful for the experience.

We have made two recordings every month since July 2020....making a total of 18 pieces....four of these being new compositions by our own members.

We have also met for a Zoom meeting once a month to hear the results and have a chance to chat to one another....whether or not those attending have wanted to make a recording.

The Virtual choir can be found on our Website - which is reached via the St Andrew's website. Huge thanks to Peter – this would not have been possible without his generous help and support. He has also enabled Brenda to record the piano accompaniments for us.

Two other factors have helped to keep the whole choir in touch –

1. Sending a Christmas card with the Christmas music inside –John's new carol 'Ring out ye Bells!', and - with permission from St Mark's: 'Love came down at Christmas' (music by David Noble)
2. Sending out an Easter card with Spring poems and pictures by our own members.

We are now looking forward to trying outside rehearsals –beginning on 17 May – another adventure!

Angela Youngman Stewart

Bell Ringing

The year started well with us tolling out the old year, and welcoming the birth of new year at midnight with the ringing of the 5 bells in the West tower. A good start, but it went down hill after that. Normal ringing for services and practice continued until March when ringing was virtually stopped for the rest of the year in accordance with Covid 19 restrictions. The 5 were rung for a couple of services and for VJ day by a family “bubble” team, this being within the rules that were current at the time.

In January sadly one of our former ringers, Stewart Smith, died. Stewart had not rung for several years due to ill health, but in his time, he had been of great benefit to us. As steeple keeper he had spent many hours working in both towers - the red painted metal fittings in the picture of the bells in the West tower on the St Andrew website is an example of Stewart's work. The fund-raising events to raise £25000 to rehang the 8 bells in the North East tower in 1992 were led by Stewart. The only quarter peal rung this year was in memory of Stewart.

In May, another past ringer also sadly died, Phillip Howitt. Phillip had not rung for many years and was the previous Tower Captain to me.

The eight bells were rung down at the end of practice on Monday March 16th in preparation for the annual cleaning of the towers on the following Saturday. However the Covid restrictions intervened, and the towers were not cleaned. The 8 have remained down for the rest of the year. Our steeple keeper has used this opportunity to carry out some advanced bell maintenance which is covered in his report.

Our annual outing to ring someone else's bells was cancelled as was our annual dinner, so our new Rector missed out on a meal with us.

We missed ringing Christmas carols on hand bells in the usual care homes in the run-up to Christmas.

As there was no Christmas Tree Festival in church, our expert tree decorator had to content herself with making a ringer's bauble to hang on the church Christmas tree – thanks Laurie.

With practising in the tower disallowed, we have spent Monday evenings ringing virtual bells on line using a program called “Ringingroom.co.uk” with Zoom providing video communication. This enables us to practice our methods as well as to chat together. This is subject to the vagaries of the internet, poor signals etc, but we have persevered and surprisingly we have managed to happily ring Grandsire and Stedman Triples, with other methods not quite do happy. Although they are relatively easy in the tower, these methods are more difficult in the virtual mode. We managed a new method to us called Duffield that we had not rung in the tower before. So good progress has been made keeping our minds alert, but physically we could be somewhat out of shape. In spite of that, we are all looking forward to physically ringing bells again in 2021 so that they once more sound out over Rugby.

My thanks go to our ringers for all their support and efforts during the year, also to the Rector for his support in allowing the bells to be rung on the rare occasions that it was possible.

Ringling contacts John Goddard 01788 334256 Christine Homer 01788 536566

J E Goddard

Financial Review

Report of the Finance Group

The year has been one of frustration and of optimism and certainly of challenge and innovation. In 2019 it was decided to sell the Princes Street house due to high and time consuming maintenance costs. In early 2020 this resulted in our funds being boosted by nearly £170,000 from the sale, but we are very aware that, following the earlier sale of Church House, all church property has now been sold and what is in the bank and invested, is it.

Financially the pandemic has presented many difficulties. The PCC took the decision to furlough some staff, reduce costs as much as possible but pay the Parish Share. We felt that was this the proper course of action. With the cafe closed and few live services or other events, income was significantly down and the resulting deficit was made up by using some of our reserves.

Although the on-line services and recitals have been a great success and have attracted a very wide congregation, it is difficult to get donations from those watching. This is something we are actively addressing. It is re-assuring and gratifying that our traditional supporters continue to pay their 'collection' by envelope or standing order.

I would ask everyone, if you are a UK tax payer, to please consider Gift Aid on your donation. It costs you absolutely nothing but the Government repays to St Andrews the tax you have already paid on that money. In effect this increases your donation by 25%.

The pandemic has also meant that outreach and building developments have had to be put on hold as we felt it imprudent to commit to costs until things were more certain. Also grant providers have changed priorities to survival mode rather than advancement.

This hiatus has given us the opportunity to review all aspects of costs and control. We are looking at introducing more stringent controls on future projects to ensure they continue to reflect the Mission and Vision of St Andrew's in the most effective way.

Although the future outlook remains challenging we are sure that with the steps being taken we can look forward with some optimism.

Ian Sheppard

Reserves Policy

The Council consider that the reserves held at the end of the year were adequate for the church's needs over the next twelve months. Whilst the unrestricted fund is in deficit there are adequate funds held on deposit by designated funds to cover this and provide sufficient working capital. The majority of the restricted and endowment funds assets are also held on deposit, which can be realised at short notice.

At present, as mentioned above, the church still has a small deficit on unrestricted general funds. It is the intention of the PCC to move to a situation where some unrestricted general funds can be held in reserve to cover future expected general running costs, with the rest of the funds held being either designated or restricted for specific purposes. The PCC aims to hold the equivalent of six months running costs (currently £82,000) which includes staffing costs, bearing in mind our responsibility as employers.

Structure, Governance and Management

The Parochial Church Council of the Ecclesiastical Parish of St Andrew Rugby was formed when the Rugby Team Ministry was dissolved on 4th July 2013.

The method of appointment of Parochial Church Council members is set out in the Church Representation Rules. At St Andrew's Church the membership of the PCC consists of the incumbent, the assistant priest, the churchwardens, treasurer, readers and other clergy (if co-opted) and members of the congregation who are on the electoral roll. All those who attend our services or who live in the parish are encouraged to register on the Electoral Roll and vote for PCC members and Churchwardens.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent; PCC members are also trustees of the charity. New members receive information about their duties as a charity trustee.

The PCC met 4 times in the year, the last three meetings in September, October and November being via Zoom. Given its wide responsibilities the PCC has a number of committees which deal with a particular aspect of church life; this includes the Standing Committee, the Finance Committee and the Fabric Group. These committees report back to the PCC on a regular basis and inform the decision-making process of the PCC.

Ensuring the Christian governance of our Church School, St Andrew Benn Primary School is an additional responsibility of the PCC with the Diocesan Board of Education and the PCC appoints Foundation Governors to the Board.

Financial Review

2020 proved to be a difficult year in all aspects due to the restrictions put in place by the Government with the onset of the pandemic. Our total giving reduced by £113,681 although our expenditure rose nominally by £4,980.

On the General Fund there was an excess of expenditure over income in the year of £49,518. This was a result of a giving and fund-raising event, income being reduced due to Covid restrictions. Additionally, it was agreed that salaries would continue to be paid with the church taking advantage of the Government's Furlough scheme to place two members of staff on that scheme. PCC also agreed that, notwithstanding all else, Parish Share should be paid in full (£72,460) which was done.

As can be seen from the Movement of Funds, particularly on Designated and Restricted Funds, substantial activity occurred to continue the work of the Church and to ensure salaries could be paid to key workers.

As can be seen from the Balance Sheet the total assets held by the Church at the end of December was £357,305 a decrease of £130,062.

Recovery is largely contingent upon restrictions being lifted in relation to the pandemic and some 'normality' returning. However, other avenues need to be explored.

Des Jones

Administrative Information

St Andrew's Church is situated in the town centre of Rugby, Warwickshire. It is part of the Diocese of Coventry within the Church of England. The Correspondence address is St Andrew's Church, Church Street, Rugby, CV21 3PT. The PCC is a body corporate (PCC Powers Measure 1996, Church Representation Rules 2011) and a registered charity, number 1160223. The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Andrew Rugby was registered with the Charity Commission in March 2014.

PCC Members are elected for three years. The members listed below are those who have served at any time from the 1st January 2018 until the approval of the financial statements on **[TBC]**.

Ex officio members:

- Incumbent: The Reverend Canon Edmund Newey (Chairperson) from July 2020
- Wardens: Joyce Woodings (Chairperson until July 2020 and deanery synod rep) and Hash Mistry

Elected members:

- Moira Gatward (*term of office 2018-21*)
- Gerald Newth (*term of office 2018-21*)
- Des Jones (*term of office 2018-21*)(Treasurer)
- Rosemary Privett (*term of office 2019-22*)
- Julianna Hall (*term of office 2019-22, resigned August 2020*)
- John Howes (*term of office 2019-22*)
- Chris Homer (*term of office 2019-22*)
- Edward Old (*term of office 2020-23*)
- Ron Smith (*term of office 2020-23*)
- Rex Pogson (*term of office 2020-23*)
-

Deanery Synod representatives (term of office 2020-2023)

- Joyce Woodings (*Churchwarden*)
- Bryan Acford (*Assistant Church Warden*)
- Ian Sheppard (*Assistant Church Warden*)
- Tony Pratt

Co-opted Members:

- Ivan Finbow (*Gift Aid Officer, co-opted Sept 2015*)
- John Goddard (*Tower Captain, co-opted Jan 2016*)
- Theresa Le Flem (*Co-opted June 2018, resigned September 2020*)
- The Rev'd Pam Gould (*Co-opted Apr 2018*)

Members approved by APCM October 2020

- Sue Goddard, Lay Reader
- Wendy Coleman, Lay Reader and Children's Minister
- Gwyneth Hickman, Lay Reader

Committee Chairs

Chair of Standing Committee, The Rev'd Canon Edmund Newey/Joyce Woodings until July 2020

Chair of Finance Committee, Ian Sheppard

Chair of Fabric Committee, Hash Mistry

Approved by the PCC on the

Signed

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
ABRIDGED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2020

		Unrestricted	Designated	Restricted	Endowment	2020 Total	2019 Total
	Note	£	£	£	£	£	£
Income and Endowments from							
Donations and Legacies	2(a)	75,054	140	240	-	75,434	105,341
Charitable Activities	2(b)	14,158	-	11,829	-	25,987	110,715
Income from Investments	2(e)	-	511	2,498	-	3,009	11,824
Other Ordinary Income	2(d)	10,192	-	425	-	10,617	848
Total		99,404	651	14,992		115,047	228,728
Expenditure On							
Raising Funds	3(a)	120,661	45	56,785	-	177,491	161,730
Charitable Activities	3(b)	1,617	-	37,189	-	38,806	50,882
Other	3(c)	26,644	-	1,476		28,120	26,825
Total		148,922	45	95,450	0	244,417	239,437
Net Income/(Expenditure)		(49,518)	606	(80,458)	-	(129,370)	(10,709)
Transfers between Funds		28,456	(38,986)	41,030	(30,500)	-	-
Other recognised gains/(losses)							
Gains/(Losses) on revaluation of Fixed Assets			44		(736)	(692)	34,733
Net Movement in Funds		(21,062)	(38,336)	(39,428)	(31,236)	(130,062)	24,024
Total Funds brought forward		(28,456)	269,802	102,830	143,191	487,367	463,343
Total Funds carried forward		£(49,518)	£231,466	£63,402	£111,955	£357,305	£487,367

The comparative Statement of Financial Activities is shown at note 18(a) to the accounts

The accompanying notes form an integral part of the financial statements.

There are no recognisable gains or losses other than those stated above

All income and expenditure is from continuing operations

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
BALANCE SHEET AT 31st DECEMBER 2020

	Note	Unrestricted £	Designated £	Restricted £	Endowment £	Total 2020 £	Total 2019 £
Fixed Assets							
Tangible Fixed Assets	9	1,746	-	-	-	1,746	2,004
Investment Assets	10	-	141,746	69,616	111,955	323,317	438,699
		1,746	141,746	69,616	111,955	325,063	440,703
Current Assets							
Debtors Short Term		6,534	-			6,534	5,626
Deposits			28,293		-	28,293	2,556
Cash at Bank and in Hand		(52,247)	61,427			9,180	53,328
		(45,713)	89,720	0	-	44,007	61,510
Liabilities							
Creditors - amounts falling due within one year		(5,551)	-	(6,214)	-	(11,765)	(14,846)
Net Current Assets							
		(51,264)	89,720	(6,214)	-	32,242	46,664
Net Assets		£(49,518)	£231,466	£63,402	£111,955	£357,305	£487,367
Funds							
Balance	4	£(49,518)	£231,466	£63,402	£111,955	£357,305	£463,343

The Balance Sheet shows the analysis of the net assets by Fund

These accounts were approved by the Parochial Church Council
and signed on their behalf by:

E Newey

Copies of the full accounts can be obtained from the Parish Office

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
ABRIDGED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020

2 Income and Endowments from					2020	2019
	Unrestricted	Designated	Restricted	Endowment	Total	Total
	£	£	£	£	£	£
2(a) Donations and Legacies						
Planned Giving	58,210	-	-	-	58,210	64,013
Gift Aid Donations	1,483	-	-	-	1,483	5,474
Tax Recoverable on giving	12,681	-	-	-	12,681	16,810
Collections (open plate)	1,445	-	-	-	1,445	7,496
Childrens Services	65	-	-	-	65	301
Other Legacies	1,170	140	240	-	1,550	11,247
	-	-	-	-	-	-
	<u>75,054</u>	<u>140</u>	<u>240</u>	<u>-</u>	<u>75,434</u>	<u>105,341</u>
2(b) Charitable Activities						
Fund raising events 4	12,111	-	-	-	12,111	44,182
Sundry income	98	-	-	-	98	
Magazine sales books and adverts	61	-	-	-	61	176
Printing		-	-	-	0	120
Fees	1,888	-	-	-	1,888	5,348
Grants		-	11,829	-	11,829	60,889
	<u>14,158</u>		<u>11,829</u>	<u>-</u>	<u>25,987</u>	<u>110,715</u>
2(c) Investments						
Dividends and interest		511	2,498		3,009	4,124
Rent received				-	0	7,700
	<u>0</u>	<u>511</u>	<u>2,498</u>	<u>-</u>	<u>3,009</u>	<u>11,824</u>
2(d) Other						
Other	231				231	848
Covid grant	7,000				7,000	
Furlough receipts	2,961				2,961	
VAT	-	-	425	-	425	
	<u>10,192</u>	<u>0</u>	<u>425</u>		<u>10,617</u>	<u>848</u>
Total	<u>£99,404</u>	<u>£651</u>	<u>£14,992</u>		<u>£115,047</u>	<u>£228,728</u>

ABRIDGED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020(continued)

3 Expenditure on						2020	2019
	Note	Unrestricted	Designated	Restricted	Endowment	Total	Total
		£	£	£	£	£	£
3(b) Raising Funds							
Ministry:							
share to diocese etc		72,460	-	-	-	72,460	71,916
clergy Expenses	5	584	-	-	-	584	1,522
Fees to Diocese		914	-	-	-	914	1,921
Bellringers			-		-		
Upkeep of Church;							
verger's fees		175	-		-	175	427
running costs	6	24,374	-	34	-	24,408	30,552
Church maintenance		3,427	-	80	-	3,507	7,754
Major Repair Expenditure		2,880	-	55,922		58,802	17,835
Salary of organists and fees		8,020	-		-	8,020	10,720
Choir Fees and Expenses		338	-		-	338	1,232
Mission		125	-		-	125	
Publicity		234	-		-	234	876
Princes Street Expenses	7	677	-		-	677	3,105
Cost of Fund raising	4	3,054	-	526	-	3,580	9,367
Other payments	8	3,399	45	223	-	3,667	4,503
		120,661	45	56,785	0	177,491	161,730
3(b) Charitable Activities							
Missionary and charitable giving:							
Church overseas;							
- missionary Societies		-	-	-	-	-	
- relief agencies			-	-	-		
Outreach Salaries			-	35,603	-	35,603	31,556
Refugee Expenses			-		-		
Project grant expenses			-	100		100	16,917
Young people's work		207	-	1,486	-	1,693	950
Home missions and							
other						0	1,246
Church societies			-	-	-	0	213
Narrowboat		1,410				1,410	
Other grants (inc. Unallocated grants)			-	-	-		
		1,617		37,189		38,806	50,882
3(c) Other							
Church centre: salaries		15,527	-	-	-	15,527	16,593
pension contribution		1,213	-	-	-	1,213	514
printing and stationery		5,980	-	-	-	5,980	586
copy charges			-	-	-		3,402
computer expenses		828	-	-	-	828	1,768
Covid expenses		1,014				1,014	
Examiner's Fee		1,500	-	-	-	1,500	2,350
Depreciation		582	-	1,476	-	2,058	1,612
		26,644		1,476	-	28,120	26,825
Total		£148,922	£-	£95,450	£-	£244,417	£239,437

ABRIDGED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020(continued)

4		Realised /					
Movement in Funds	As at 01.01.20 £	Interest Allocated £	Other Income £	Expenditure £	Unrealised Gains	Transfer £	As at 31.12.20 £
Unrestricted Funds							
General	(28,456)		99,404	148,922	-	28,456	(49,518)
Designated Funds							
RTM Fund	10,458	72	-	-	-	(10,530)	0
Christmas Tree Fund	278	2		45	-	-	235
Community House Fund	167,500	-	-		44	(20,770)	146,774
Legacies Fund	89,686		-	-	-	(89,686)	0
General Reserve		424				82,000	82,424
Volunteers fund	1,880	13	140	-	-	-	2,033
	£269,802	£511	£140	£45	£44	£(38,986)	£231,466
Restricted Funds							
Special Fund	13,278	96	-	-	-	(4,022)	9,352
Bell Ringers' Fund	2,557		165	206	-	-	2,516
Music and Organ Fund	2,909	20			-	-	2,929
FOSSAC Fund	2,912	20	-	-	-	-	2,932
Choir Scholarship Fund	3,831	26		-	-	-	3,857
Child and Family Fund	16,840	116		17,744	-	12,733	11,945
Mission and Vision Fund	(5,239)	1,768	425	1,976	-	5,500	478
Refugee Fund	68				-	-	68
Music Outreach Fund	0	-		4,200		4,200	
Community Outreach Fund	(1)		6,830	13,658	-	6,829	
Muddy Church	5,684	39	68	1,487		(1,760)	2,544
WCC Community Funding	1,093	7		87		(1013)	
Spacehive Garden	38,191	264	7	55,422	-	26,013	9,053
Project Grants	1,225	7		670	-		562
Wannell Trust	2,542	17			-	-	2,559
Youth Worker			5,000			(4,000)	1,000
St Philips Fund	16,940	117			-	(3,450)	13,607
	£102,830	£2,497	£12,495	£95,450		£41,030	£63,402
Endowment Fund							
Expendable Endowment Fund	£143,191				£(736)	£(30,500)	£111,955

The comparative movement in funds is shown in note 18(e) of the accounts