COMPANY REGISTRATION NUMBER: 5644439 CHARITY REGISTRATION NUMBER: 1119468

# PLIAS RESETTLEMENT LTD Company Limited by Guarantee Unaudited Financial Statements 31 December 2020

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### PEARLMAN ROSE

Chartered accountants 39-40 Skylines Village Limeharbour, Docklands London E14 9TS

**Company Limited by Guarantee** 

**Financial Statements** 

Year ended 31 December 2020

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### **Company Limited by Guarantee**

### Trustees' Annual Report (Incorporating the Director's Report)

### Year ended 31 December 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

#### Reference and administrative details

Registered charity name	PLIAS RESETTLEMENT LTD
Charity registration number	1119468
Company registration number	5644439
Principal office and registered office	Unit 12, Bridge Park Complex Harrow Road Brentfield NW10 0RG London

#### **The Management Committee**

The Management Committee who served the charity during the period were as follows:

Mr David Truswell (Chair) Mrs Noreen Muir (Treasurer) Mr Michael Lazarus (Trustee) Mrs Carol Harrison Read Mr Tajean Hutton

(Resigned 29 September 2020)

Senior Management Team

Ms Norma Hoyte (Company Secretary & Director) Mr Tom Chandler (Director)

#### Accountants

Pearlman Rose Chartered Accountants 39-40 Skylines Village Limeharbour, Docklands London E14 9TS

#### Bankers

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HSBC Bank Plc 122 Wembley Park Drive Middlesex HA9 8HT

## Company Limited by Guarantee

## Trustees' Annual Report (Incorporating the Director's Report)

### Year ended 31 December 2020

#### **Our Vision**

Our vision remains to work collaboratively and constructively through a partnership approach to help make neighbourhoods a safer place for the community. We work towards combating crime, reducing the risks of reoffending, reducing the fear of crime and supporting alternative choices for individuals who may be at risk of committing crime.

#### **Our Mission**

Our mission is to support the resettlement and integration of offenders back into the community, thereby improving their life chances and future prospects.

#### Principal activity and review of the business:

PLIAS Resettlement is a third sector organisation specialising in offender/ex-offender rehabilitation. Our overall aim is to reduce the risks of re-offending as defined by the National Offender Management Pathways to increase the confidence of our beneficiaries and help them to make positive and lasting change in their lives.

#### PLIAS services meet 5 strategic objectives:

- To reduce the risks of re-offending
- · To support ex-offender community reintegration/rehabilitation/resettlement
- To support ex-offenders suffering labour market exclusion
- To provide education/training for unemployed ex-prisoners
- · To develop/support alternatives to crime/offending for youths identified as 'at risk'

#### The range of PLIAS services includes:

- Personal development workshops
- Employment information, advice and guidance
- Employer engagement and job search support
- Job application and CV writing workshops
- Interview techniques, motivation and confidence building
- Skills assessment and development including functional skills (literacy, numeracy and IT)
- · Housing and benefits advice, guidance and signposting to additional support
- 1:1 mentoring support and advocacy support
- Assistance with mental health issues and alcohol/drug misuse
- Prisoner pre-release support careers information, advice and guidance

PLIAS has been able to make important headway over the last few years, not only in consolidating its financial position in an era of high uncertainty across the voluntary sector, but also its approach to service development and delivery with a focus on quality, innovation and effective support for staff and volunteers as well as the clients the organisation serves. While we cannot be complacent, as the volatile climate that the voluntary sector continues to struggle with shows no signs of abating, this past year has seen some remarkable achievements by PLIAS that have built on the steady focus on development and quality provision. Everyone involved with PLIAS at the staff and voluntary levels are commended for the efforts they have put in.

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 31 December 2020

PLIAS has done some exceptional work during the period of the pandemic, initially in ensuring support could continue to be provided safely to those needing our support on a digital basis and then rapidly and safely reinstating physical support services as the government parameters changed through the evolution of the lockdown arrangements. As always, I deeply appreciate the dedication and commitment of the staff who have not only been responding to these challenges to the services we provide but will all have done this at the same time as managing the pandemic challenges in their own lives and those close to them.

The organisation has also taken on expanded challenges in developing new work with both young people and supporting women from minority communities at risk from domestic abuse. With a move to new premises in the very near future this is likely to be a point of significant change for the organisation. We will be focussing on developing new membership of the Board with a view to supporting the new challenges and revising our organisational strategy. We want to make sure we fully respond to both what we have learned about the important things we value as a result of the pandemic and to changes in the political and policy landscape arising from the pandemic and Brexit implementation.

It has been an incredibly emotionally difficult time for everyone, which I believe is not as well recognised in the broader society as it could be. In the evolving aftermath of the pandemic, we need to be mindful of the fact that this is the first global level disaster many of us have experienced. We will all take time to come to terms with it, rather than rushing to expect everyone to 'get back to normal'.

A very hard year but also one in which people rose to show the very best of themselves. Greatly appreciated.

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### **Company Limited by Guarantee**

### Trustees' Annual Report (Incorporating the Director's Report)

### Year ended 31 December 2020

#### Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Reserve statement**

The trustees have been keen to ensure that PLIAS Resettlement have been able to take advantage of appropriate funding opportunities to undertake its work.

The trustees will continue to maintain levels of reserves sufficiently to cover the charity's obligations in the event of winding up.

#### Independent examiner

Mohammad Jilani has been re-appointed as independent examiner for the ensuing year.

#### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

D Truswell Chair of the Board of Trustees

### **Company Limited by Guarantee**

### Independent Examiner's Report to the Trustees of PLIAS RESETTLEMENT LTD

### Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of PLIAS RESETTLEMENT LTD ('the charity') for the year ended 31 December 2020.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mohammad Jilani Independent Examiner

Pearlman Rose Chartered Accountants 39-40 Skylines Village Limeharbour, Docklands London E14 9TS

13.10.2021 Date

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### **Company Limited by Guarantee**

### Statement of Financial Activities (including income and expenditure account)

### Year ended 31 December 2020

		Upsetriated	2020		2019
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments			-		~
Charitable activities	5	490,857	323,545	814,402	616,970
Investment income	6	249	-	249	394
Total income		491,106	323,545	814,651	617,364
Expenditure					
Expenditure on charitable activities	8	420,639	276,552	697,191	592,917
Total expenditure		420,639	276,552	697,191	592,917
Net income and net movement in fu	unds	70,467	46,993	117,460	24,447
<b>Reconciliation of funds</b>					
Total funds brought forward		260,661	28,250	288,911	264,464
Total funds carried forward		331,128	75,243	406,371	288,911

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 17 form part of these financial statements.

### **Company Limited by Guarantee**

### **Statement of Financial Position**

### 31 December 2020

		2020	ř.	2019
	Note	£	£	£
Fixed assets Tangible fixed assets	13		61,692	37,736
Current assets				
Debtors	14	20,850		88,985
Cash at bank and in hand		345,224		178,496
		366,074		267,481
Creditors: amounts falling due within one year	15	21,395		16,306
Net current assets			344,679	251,175
Total assets less current liabilities			406,371	288,911
Net assets			406,371	288,911
Funds of the charity				
Restricted funds			75,243	28,250
Unrestricted funds			331,128	260,661
Total charity funds	17		406,371	288,911
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For the year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act
  with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 13.10.20.31....., and are signed on behalf of the board by:

D-Inon A

D Truswell Trustee

The notes on pages 9 to 17 form part of these financial statements.

## **Company Limited by Guarantee**

## **Statement of Cash Flows**

### Year ended 31 December 2020

Cash flows from operating activities Net income117,460Adjustments for: Depreciation of tangible fixed assets10,887Other interest receivable and similar income Interest payable and similar charges(249)Interest payable and similar charges494Accrued expenses1,750Changes in: Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid Interest received(494)Net cash from/(used in) operating activities201,571Cash flows from investing activities201,571	2019	2020	
Net income117,460Adjustments for: Depreciation of tangible fixed assets10,887Other interest receivable and similar income Interest payable and similar charges(249)Interest payable and similar charges494Accrued expenses1,750Changes in: Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid Interest received(494)Net cash from/(used in) operating activities201,571	£	£	Cach flows from operating activities
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Depreciation of tangible fixed assets10,887Other interest receivable and similar income(249)Interest payable and similar charges494Accrued expenses1,750Changes in: Trade and other debtors68,135Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid Interest received249Net cash from/(used in) operating activities201,571			
Other interest receivable and similar income(249)Interest payable and similar charges494Accrued expenses1,750Changes in: Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid(494)Interest received249Net cash from/(used in) operating activities201,571Cash flows from investing activities201,571			Adjustments for:
Interest payable and similar charges494Accrued expenses1,750Changes in: Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid Interest received(494)Net cash from/(used in) operating activities201,571Cash flows from investing activities201,571	6,659	10,887	Depreciation of tangible fixed assets
Accrued expenses1,750Changes in: Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid Interest received(494)Net cash from/(used in) operating activities201,571Cash flows from investing activities201,571	(394)	(249)	Other interest receivable and similar income
Changes in:Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid(494)Interest received249Net cash from/(used in) operating activities201,571Cash flows from investing activities201,571	577	494	Interest payable and similar charges
Trade and other debtors68,135Trade and other creditors3,339Cash generated from operations201,816Interest paid(494)Interest received249Net cash from/(used in) operating activities201,571Cash flows from investing activities201,571	1,150	1,750	Accrued expenses
Trade and other creditors       3,339         Cash generated from operations       201,816         Interest paid       (494)         Interest received       249         Net cash from/(used in) operating activities       201,571         Cash flows from investing activities       201,571			Changes in:
Cash generated from operations       201,816         Interest paid       (494)         Interest received       249         Net cash from/(used in) operating activities       201,571         Cash flows from investing activities       201,571	(37,451)	68,135	Trade and other debtors
Interest paid (494) Interest received 249 Net cash from/(used in) operating activities 201,571 Cash flows from investing activities	2,223	3,339	Trade and other creditors
Interest received 249 Net cash from/(used in) operating activities 201,571 Cash flows from investing activities	(2,789)	201,816	Cash generated from operations
Interest received 249 Net cash from/(used in) operating activities 201,571 Cash flows from investing activities	(577)	(494)	Interest paid
Cash flows from investing activities	394	249	Interest received
	(2,972)	201,571	Net cash from/(used in) operating activities
			Cash flows from investing activities
	(24,384)	(34,843)	Purchase of tangible assets
Net cash used in investing activities (34,843)	(24,384)	(34,843)	Net cash used in investing activities

Net increase/(decrease) in cash and cash equivalents	166,728	(27,356)
Cash and cash equivalents at beginning of year	178,496	205,852
Cash and cash equivalents at end of year	345,224	178,496
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The notes on pages 9 to 17 form part of these financial statements.

**Company Limited by Guarantee** 

**Notes to the Financial Statements** 

Year ended 31 December 2020

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 12, Bridge Park Complex, Harrow Road, Brentfield, NW10 0RG, London.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

#### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Fund accounting

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Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

### **Company Limited by Guarantee**

### Notes to the Financial Statements (continued)

### Year ended 31 December 2020

#### 3. Accounting policies (continued)

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
  activities that further its charitable aims for the benefit of its beneficiaries, including those
  support costs and costs relating to the governance of the charity apportioned to charitable
  activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

All fixed assets are initially recorded at cost and are subsequently stated at cost less any accumulated depreciation. Any fixed assets carried at revalued amounts are recorded at the market value at the balance sheet date.

**Company Limited by Guarantee** 

Notes to the Financial Statements (continued)

Year ended 31 December 2020

#### Accounting policies (continued) 3.

#### Depreciation

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Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment 15 - 20% on cost

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### **Financial instruments**

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

### Year ended 31 December 2020

#### 3. Accounting policies (continued)

#### Financial instruments (continued)

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

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When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and has no share capital.

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

### Year ended 31 December 2020

### 5. Charitable activities

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	Unrestricted	Restricted	<b>Total Funds</b>
	Funds	Funds	2020
	£	£	£
JRS Grant		11,075	11,075
Prospects Information & Support	216,275	111 BEE	216,275
G4S Family Works	225,847	-	225,847
London Community Foundation		103,917	103,917
Lloyds Bank Foundation	5	32,800	32,800
Paddington Development Trust	10,000		10,000
Gla Young London		42,794	42,794
City Bridge Trust	_	19,975	19,975
Brunel University	1,160	-	1,160
Brent Council - Breaking Barriers Project		17,500	17,500
Action West London	-	31,000	31,000
CHK Foundation	1000 C	45,000	45,000
National Lottery	<del></del>	19,484	19,484
Asian Women's Resource Centre	37,575		37,575
	490,857	323,545	814,402

	Unrestricted		Total Funds
	Funds	Funds	2019
	£	£	£
Prospects Information & Support	312,557	—	312,557
G4S Family Works	170,783		170,783
Other income	2,525	-	2,525
London Community Foundation		18,545	18,545
Lloyds Bank Foundation		25,000	25,000
Paddington Development Trust	20,000		20,000
Gla Young London	36,700	-	36,700
Brunel University	2,800	-	2,800
Brent Council - Breaking Barriers Project		6,375	6,375
Action West London	15,000		15,000
Wormwoods Scrubs	3,960	<u> </u>	3,960
Gift aid	2,725	-	2,725
	567,050	49,920	616,970

#### 6. Investment income

	Unrestricted	<b>Total Funds</b>	Unrestricted	<b>Total Funds</b>
	Funds	2020	Funds	2019
	£	£	£	£
Interest receivable	249	249	394	394

## **Company Limited by Guarantee**

### Notes to the Financial Statements (continued)

### Year ended 31 December 2020

### 7. Expenditure on charitable activities by activity type

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
Wages & salaries	116,282	179,184	295,466	256,358
Directors remuneration	119,417	10,520	129,937	112,990
Employer's NI	22,012	17,717	39,729	32,739
Rent payable	9,465	1,830	11,295	28,701
Repairs & maintenance	5,724	-	5,724	992
Insurance	2,135	90	2,225	1,585
Printing, postage & stationary	10,772	8,789	19,561	14,410
Telephone & fax	6,627	-	6,627	4,694
Education training & Project costs	42,684	55,467	98,151	78,313
Travel & subsistence	1,896	-	1,896	8,112
Volunteer expenses	2,713	1,200	3,913	3,210
Staff welfare	10,774	1,755	12,529	14,321
Governance costs	70,138	-	70,138	36,492
	420,639	276,552	697,191	592,917

Governance costs

2020 2019

		L	L
	Accountancy fees	5,600	5,200
	Consultancy fees	32,099	20,919
	Professional fees	21,058	3,138
	Bank charges	494	576
	Depreciation	10,887	6,659
	Doprociation	10,007	0,009
		70,138	36,492
8.	Net expenditure		
0.	Net expenditure		
	Net expenditure is stated after charging/(crediting):		
		2020	2019
		£	£
*2	Depreciation of tangible fixed assets	10,887	6,659
		No. of Concession, Name	-
9.	Independent examination fees		
		2020	2019
		£	£
	Fees payable to the independent examiner for:		8,945
	Independent examination of the financial statements	2,900	2,500
		2,000	2,000

### **Company Limited by Guarantee**

### Notes to the Financial Statements (continued)

### Year ended 31 December 2020

#### 10. Staff costs

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The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	412,469	357,877
Social security costs	39,729	32,739
Employer contributions to pension plans	12,934	11,471
	465,132	402,087
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The average head count of employees during the year was 11 (2019: 11). The average number of full-time equivalent employees during the year is analysed as follows:

	881 B.	1075	20	2.50	2020	2019
					No.	No.
Number of staff - Admi	nistration				9	9
Number of staff - Mana	agement				2	2
	an <del>a</del> - 2000 (2000 - 200					100 VICENS
					11	11
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No employee received employee benefits of more than £60,000 during the year (2019: Nil).

#### 11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 12. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 January 2020	178,002	178,002
Additions	34,843	34,843
At 31 December 2020	212,845	212,845
Depreciation		
At 1 January 2020	140,266	140,266
Charge for the year	10,887	10,887
At 31 December 2020	151,153	151,153
Carrying amount		00000-00-00
At 31 December 2020	61,692	61,692
At 31 December 2019	37,736	37,736
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### **Company Limited by Guarantee**

Notes to the Financial Statements (continued)

Year ended 31 December 2020

#### 13. Debtors

	Trade debtors Other debtors	2020 £ 15,355 5,495	2019 £ 84,259 4,726
		20,850	88,985
14.	Creditors: amounts falling due within one year		
		2020 £	2019 £
	Trade creditors	8,007	216
	Accruals and deferred income	4,250	2,500
	Social security and other taxes	4,987	10,453
	Other creditors	4,151	3,137
		21,395	16,306

### 15. Pensions and other post retirement benefits

### **Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £12,934 (2019: £11,471).

### 16. Analysis of charitable funds

### **Unrestricted funds**

	At			At
	1 January		31	December
	2020	Income	Expenditure	2020
	£	£	£	£
General funds	260,661	491,106	(420,639)	331,128
		_		-
	At			At
	1 January		31	December
	2019	Income	Expenditure	2019
	£	£	£	£
General funds	258,215	567,444	(564,998)	260,661
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## **Company Limited by Guarantee**

### Notes to the Financial Statements (continued)

## Year ended 31 December 2020

	Restricted funds				
		At			At
		1 January			31 December
		2020	Income	Expenditure	2020
		£	£	£	£
	Restricted Funds	28,250	323,545	(276,552)	75,243
		At			At
		1 January			31 December
		2019	Income	Expenditure	2019
		£	£	£	£
	Restricted Funds	6,249	49,920	(27,919)	28,250
17.	Analysis of changes in net debt				
					At
			At 1 Jan 2020 £	Cash flows £	31 Dec 2020 £
	Cash at bank and in hand		178,496	166,728	345,224