

# PENCOED MINERS' WELFARE HALL

## TRUSTEES REPORT TO AGM 2021 – 15<sup>th</sup> July 2021

In contrast to last year the 2021 AGM of the Management Committee is being held as a physical meeting with the relaxation of the COVID 19 pandemic restrictions. The Trustees have maintained contact throughout as necessary to fulfil their duties with meetings held via Zoom. As the previous report was extended to take in the period up to December 2020, this report only covers the reporting period from December 2020 to date.

Shortly following the AGM in December the entire country went into lockdown again although at the time the hall was already in recess for the Christmas shutdown. In January only the B-Hive whose childcare provision was classed as an essential service was able to return. Whilst the country slowly started to reopen at the end of March with the exception of a Community Pantry starting up at the beginning of April, the Hall did not open to other users until May and whilst we expect usage to improve in the Autumn we are unlikely to return to pre-COVID levels this year.

During the period under review the Treasurer has reported a significant drop in income from room hire. However with a firm grip being maintained on expenditure over the period the Trustees were pleased to note that we have maintained a reasonably healthy fiscal position which actually showed a surplus over the entire year after all operational expenditure. This was as a result of maintaining existing operational practices together with another grant of £2,000 received in February 2021 from the Welsh Government being administered via BCBC to help with payments and running costs and together with the provision of the furlough scheme which has provided up to 80% of the staff wages. It should be noted that no grants for projects other than those previously mentioned have been received during the period.

The diversity of our regular client base has traditionally included educational classes, community groups, sporting clubs, health and fitness classes and cultural groups who would normally make beneficial use of the facilities at the Hall. In addition, local residents would hire the hall for private functions such as weddings, christenings and children's parties. The B-Hive remains the only user with a long hire agreement with the Hall and a new tenant who runs cake decorating classes is resident in the small office. However from January to March due to the COVID lockdown restrictions in place only the B-Hive was allowed to operate as a childcare facility during the lockdown period and the Community Pantry which started up at the beginning of April is also classed as an essential user. Since the restrictions were eased a couple of regular users have returned in June with a few individual bookings.

Hire rates for the facilities have been maintained at the same level and no increase is planned this year. In special circumstances concessions have been made to ensure that community users could use the facilities at the Hall and the Trustees recommend these concessions are maintained going forward. The Test and Trace system is also used to record contact details of Visitors to the hall.

For the safety of our Users and Staff and to comply with current guidelines the social distancing and enhanced cleaning/sanitisation measures implemented will remain for the foreseeable future. Risk Assessments were prepared and issued to Hirers prior using the hall.

Being mindful of the Trustee's responsibilities, a series of policies were put in place and are routinely monitored with some risk assessments due for renewal such as Water Safety (Legionella). These will be carried out in due course. Some of the projects identified previously have been completed including refurbishment of the rear toilets.

The policy of using locally based contractors remains the goal and has proved to be cost effective as well as community and environmentally friendly, subject always to best value being achieved.

As Trustees we believe that the original aims of the Welfare Hall Founders continue to be achieved and we are pleased to recommend this report along with the attached Treasurers Report for your endorsement.

Signed

Cllr J Butcher – Chairman

Luke Fletcher MS

Mrs Wendy McDonald - Vice Chairman

Cllr Leanne Lewis

Cllr A Williams - Treasurer

Gordon Lewis

Mrs J A Butcher - Secretary

TRUSTEES.PMWH.AGM2021



Date: 28/05/2021

Time: 11:47:42

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Balance Sheet

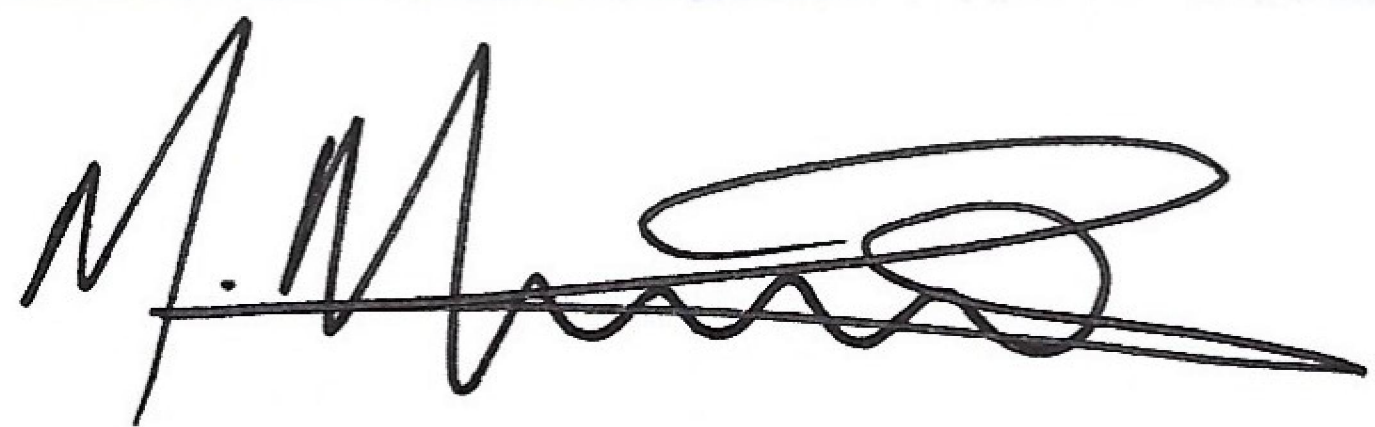
From: Brought forward

To: Month 12, March 2021

Chart of Account:

Profit & Loss and Balance Sheet

	<u>Period</u>	<u>Year to Date</u>	
<b>Fixed Assets</b>			
Property	6,197.63	6,197.63	
Property Depreciation	(6,413.60)	(6,413.60)	
Building Upgrade	15,886.97	15,886.97	
Building Repairs Depreciation	(3,889.67)	(3,889.67)	
Office Equipment	585.00	585.00	
Office Equipment Depreciation	(585.00)	(585.00)	
	11,781.33		11,781.33
<b>Current Assets</b>			
Debtors	2,121.42	2,121.42	
Deposits and Cash	20,980.04	20,980.04	
Petty Cash	221.57	221.57	
Bank Account	13,324.48	13,324.48	
	36,647.51		36,647.51
<b>Current Liabilities</b>			
Creditors : Short Term	(359.11)	(359.11)	
	(359.11)		(359.11)
<b>Current Assets less Current Liabilities:</b>	37,006.62		37,006.62
<b>Total Assets less Current Liabilities:</b>	48,787.95		48,787.95
<b>Long Term Liabilities</b>			
	0.00		0.00
<b>Total Assets less Total Liabilities:</b>	48,787.95		48,787.95
<b>Capital &amp; Reserves</b>			
Reserves	38,714.90	38,714.90	
P&L Account	10,073.05	10,073.05	
	48,787.95		48,787.95

Auditor :  09/06/2021



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**Profit and Loss**

From: Brought forward  
To: Month 12, March 2021

Chart of Accounts:

Profit & Loss and Balance Sheet

	<u>Period</u>	<u>Year to Date</u>
<b>Rental Income</b>		
Hire of Small Office	2,228.64	2,228.64
Hire of Hall	11,579.91	11,579.91
Hire of Lounge	289.00	289.00
Grants Received	27,724.94	27,724.94
	41,822.49	41,822.49
<b>Purchases</b>		
Purchase Charges	37.52	37.52
	37.52	37.52
<b>Direct Expenses</b>		
	0.00	0.00
<b>Gross Profit/(Loss):</b>	41,784.97	41,784.97
<b>Overheads</b>		
Gross Wages	15,899.21	15,899.21
Pension	794.88	794.88
Water Rates	447.00	447.00
Electricity	1,648.56	1,648.56
Gas	1,495.78	1,495.78
Telephone & Broadband	764.40	764.40
Audit Fees	440.00	440.00
Bookeeping Fees	487.50	487.50
Data Protection	35.00	35.00
Equipment Hire and Rental	498.25	498.25
Cleaning	1,883.75	1,883.75
Premises Expenses	738.51	738.51
Electrical Work	594.00	594.00
Fire Safety Inspection	150.00	150.00
Bank Charges and Interest	(10.37)	(10.37)
Property Depreciation	3,949.91	3,949.91
Training, Insurance & TV Licence	1,895.54	1,895.54
	31,711.92	31,711.92
<b>Net Profit/(Loss):</b>	10,073.05	10,073.05

Auditor:  9/06/2021





# M.I. Morris & Co Ltd

Accountants, Taxation and Business Consultants

**The Treasurer**

Pencoed Miners Welfare and Community Hall  
Heol Y Groes  
Pencoed  
Bridgend  
CF35 5PE

09<sup>th</sup> June 2021

Dear Treasurer

**Re: Report and Accounts for the period ended 31<sup>st</sup> March 2021**

I have reviewed and audited the Financial Statements for the period ended 31<sup>st</sup> March 2021 as prepared by **Leanne Howe of Juno Bookkeeping and Accountancy Solutions** and confirm that they represent a true and fair view of the financial affairs of the Pencoed Miners Welfare and Community Hall as at 31<sup>st</sup> March 2021.

Also, there are no material adjustments required for the Accounts as at **31<sup>st</sup> March 2021**.

If I can be of any further assistance in this matter, please do not hesitate to contact me.

Yours Faithfully

**M.I. Morris & Co. Ltd**  
**Mark Morris – FCCA, FMAAT, FCPA**