

Charity no 1097712

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION

**ANNUAL REPORT & ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2020**

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2020

History, objectives and activities furthering the public benefit

The St Paul's Knightsbridge Foundation is a charity formed under a Declaration of Trust dated 31st October 2002. Its objects are to maintain and support in office a person who is appointed as or performs the function of a curate to the Vicar of St Paul's Knightsbridge, London SW1 and to contribute towards the maintenance of the fabric, furnishings and equipment of the church and support worship, including performance of the choir and musical or artistic activities intended to encourage worship in St Paul's Church.

There are two expendable endowment funds. The first was created in 2006 from the legacy of the Reverend GRJ Shea and comprised a leasehold property in Knightsbridge and a cash sum which has now been expended. The trustees have the power to spend the capital, but both the capital and any income are restricted to the provision of remuneration, accommodation or expenses of a curate or assistant clergy for the parish of St Paul's Knightsbridge. The leasehold flat continues to be occupied by a retired clergyman who is an Honorary Assistant Priest at St Paul's Church.

The second, The Richard Thornton Ministry Fund, is a £1,000,000 cash donation pledged during 2019 by the trustees of the Thornton Foundation to be used in support of the clergy and ministry of the parish of St Paul's Knightsbridge.

In 2017 the Foundation acquired a copy of a cello owned by the famous cellist Rostropovich. The Foundation has undertaken to provide and insure the instrument for use by the current music scholar of St Paul's Church.

The Capital Appeal to raise funds for the redevelopment of the St Paul's Knightsbridge church site and restoration of the chancel continues.

The charity makes regular donations to the Parochial Church Council.

The charity's trustees have complied with their duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

Financial review and achievements

The Foundation received donations and legacies totalling £30,521 (2019: £1,148,916, including £1,000,000 expendable capital) which were all received into the unrestricted fund this year. This includes £11,804 received via Foundation's carol service (which was online this year due to Covid-19), in lieu of ticket sales which were waived. No donations were received into the Capital Appeal restricted fund (2019: £99,876), which has been put on hold during the pandemic.

The carol service generated fundraising income after costs of £575 (2019: £35,319).

Donations to the Parochial Church Council of St Paul's Knightsbridge totalled £31,720 (2019: £25,720).

Reserves policy and plans for future periods

The unrestricted reserves at the year-end were £263,640. The Trustees maintain a level of reserves sufficient to cover future service charges pertaining to Flat 7 Wellington Court. It is also the Trustees' policy to build up reserves in order to meet the needs of St Paul's Church in years to come. The trustees consider the level of reserves to be sufficient to cover the loss of fundraising income during the next twelve months as a result of the Covid-19 pandemic. They have the power to invest surplus funds as they see fit.

At the year-end, the restricted fund balances totalled £107,520 and the expendable endowment funds, £2,094,433.

**THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

Risk management

The Trustees have considered the major risks to which the Foundation is exposed and have reviewed those risks and established systems and procedures to manage those risks.

Governance and management

The charity is governed by the trustees.

The Declaration of Trust states that a majority of the Trustees shall have power from time to time to appoint a new or additional trustee or trustees provided that:

- a) The Trustees shall appoint and maintain in office (a) the person who is for the time the Vicar (or if there shall be no Vicar, the Priest in Charge) of St Paul's Church and (b) a person chosen by the said Vicar or Priest in Charge from among those who are service as Church Warden to St Paul's Church and the persons so appointed under sub-paragraphs (a) and (b) of this clause shall hold office so long only as they respectively hold office as Vicar (or Priest in Charge) or as Church Warden.
- b) The Trustees being at least two in number may act in the trusts hereof notwithstanding any vacancy in their number pending the appointment of a Vicar (or Priest in Charge or Church Warden).

Administrative details

The address of the charity is St Paul's Church, 32A Wilton Place, London SW1X 8SH.

The Trustees of the charity were:

Mr John Sunderland - Chairman

The Reverend Alan Gyle - Vicar of St Paul's

Mrs Susan Thornton

Ms Lorna Gradden - Churchwarden of St Paul's

The leasehold property in Knightsbridge is held in the names of all the current trustees.

Bankers: Messrs C Hoare & Co
 32 Lowndes Street
 London SW1

Accountants: Bebbies Chartered Accountants
 Old Printers House
 Stone Street
 Cranbrook
 Kent TN17 3HF

The Trustees have appointed Mr Daniel Valentine ACA to act as Independent Examiner for the Foundation.

**THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**


Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which Report give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102))* published on 16 July 2014.



MR JOHN SUNDERLAND
CHAIRMAN

21st July 2021

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
Charity no 1097712**

I report to the trustees on my examination of the accounts of the St Paul's Knightbridge Foundation ('the Foundation') for the year ended 31 December 2020, which are set out on pages 5 to 13.

Responsibilities and basis of report

As the trustees of the Foundation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

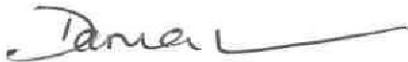
I report in respect of my examination of the Foundation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Daniel Valentine ACA
Beggies Chartered Accountants
Old Printers House
Stone Street
Cranbrook
Kent TN17 3HF

.....22/7/2021

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020
Charity no 1097712

		Unrestricted Fund	Restricted Funds	Expendable Endowment Funds	Total 2020	Total 2019
	Note	£	£ Note 7	£ Note 7	£	£
Income from:						
Donations and legacies						
Donations		20,720	-	-	20,720	1,138,916
Legacies		5,001	-	-	5,001	10,000
Job Retention Scheme	11	4,800			4,800	-
		<u>30,521</u>	<u>-</u>	<u>-</u>	<u>30,521</u>	<u>1,148,916</u>
Other trading activities						
Fundraising events	2	6,325	-	-	6,325	58,469
Total income		<u>36,846</u>	<u>-</u>	<u>-</u>	<u>36,846</u>	<u>1,207,385</u>
Expenditure on:						
Raising funds	3	<u>17,750</u>	<u>9,000</u>	<u>-</u>	<u>26,750</u>	<u>52,314</u>
Charitable activities						
Grants and donations	4	15,720	-	16,000	31,720	25,720
Property management costs		-	-	20,290	20,290	16,007
Insurance and legal costs		-	376	-	376	376
Governance costs	5	3,836	-	-	3,836	3,511
Staff costs	10	3,000	-	-	3,000	3,000
		<u>22,556</u>	<u>376</u>	<u>36,290</u>	<u>59,222</u>	<u>48,614</u>
Total expenditure		<u>40,306</u>	<u>9,376</u>	<u>36,290</u>	<u>85,972</u>	<u>100,928</u>
Net (expenditure)/income		(3,460)	(9,376)	(36,290)	(49,126)	1,106,457
Transfers between funds	11	(4,800)	4,800	-	-	-
Net movement in funds		(8,260)	(4,576)	(36,290)	(49,126)	1,106,457
Reconciliation of funds:						
Total funds brought forward		271,900	112,096	2,130,723	2,514,719	1,408,262
Total funds carried forward		<u>263,640</u>	<u>107,520</u>	<u>2,094,433</u>	<u>2,465,593</u>	<u>2,514,719</u>

The charity has no permanent endowment funds.

The notes on pages 8 to 13 form part of these accounts

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

COMPARATIVE INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2019

		Unrestricted Fund	Restricted Funds	Expendable Endowment Funds	Total 2019
	Note	£	£ Note 7	£ Note 7	£
Income from:					
Donations and legacies					
Donations		38,981	99,935	1,000,000	1,138,916
Legacies		-	10,000	-	10,000
		<u>38,981</u>	<u>109,935</u>	<u>1,000,000</u>	<u>1,148,916</u>
Other trading activities					
Fundraising events	2	58,469	-	-	58,469
Total income		<u>97,450</u>	<u>109,935</u>	<u>1,000,000</u>	<u>1,207,385</u>
 Expenditure on:					
Raising funds	3	35,150	17,164	-	52,314
Charitable activities					
Grants and donations	4	15,720	10,000	-	25,720
Property management costs		-	-	16,007	16,007
Insurance and legal costs		-	376	-	376
Governance costs	5	3,511	-	-	3,511
Staff costs		3,000	-	-	3,000
		<u>22,231</u>	<u>10,376</u>	<u>16,007</u>	<u>48,614</u>
Total expenditure		<u>57,381</u>	<u>27,540</u>	<u>16,007</u>	<u>100,928</u>
 Net movement in funds		<u>40,069</u>	<u>82,395</u>	<u>983,993</u>	<u>1,106,457</u>
 Reconciliation of funds:					
Total funds brought forward		231,831	29,701	1,146,730	1,408,262
Total funds carried forward		<u>271,900</u>	<u>112,096</u>	<u>2,130,723</u>	<u>2,514,719</u>

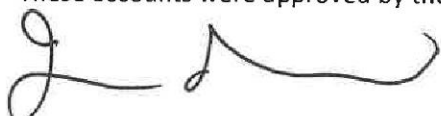
The charity has no permanent endowment funds.

The notes on pages 8 to 13 form part of these accounts

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
BALANCE SHEET
AS AT 31 DECEMBER 2020
Charity no 1097712

		Unrestricted Fund	Restricted Funds	Expendable Endowment Funds	Total 2020	Total 2019
	Note	£	£	£	£	£
Fixed assets						
Tangible assets	6	-	47,000	1,200,000	1,247,000	1,247,000
Current assets						
Trade debtors		686	-	-	686	5,325
Due from St Paul's Knightsbridge PCC		635	-	-	635	-
Donations receivable		-	-	-	-	1,000,000
Prepayments and accrued income		-	-	7,291	7,291	6,662
Gift aid debtor		1,904	-	-	1,904	-
Cash at bank		264,635	60,520	887,142	1,212,297	262,232
		<u>267,860</u>	<u>60,520</u>	<u>894,433</u>	<u>1,222,813</u>	<u>1,274,219</u>
Liabilities						
Creditors: amounts falling due within one year						
Accruals		4,220	-	-	4,220	6,500
		<u>4,220</u>	<u>-</u>	<u>-</u>	<u>4,220</u>	<u>6,500</u>
Net assets		<u>263,640</u>	<u>107,520</u>	<u>2,094,433</u>	<u>2,465,593</u>	<u>2,514,719</u>
Represented by:						
Unrestricted fund		263,640	-	-	263,640	271,900
Restricted funds	7	-	107,520	-	107,520	112,096
Expendable endowment funds	7	-	-	2,094,433	2,094,433	2,130,723
		<u>263,640</u>	<u>107,520</u>	<u>2,094,433</u>	<u>2,465,593</u>	<u>2,514,719</u>

These accounts were approved by the trustees on ²¹~~20~~ July 2021 and signed on their behalf by:



MR JOHN SUNDERLAND
CHAIRMAN

The notes on pages 8 to 13 form part of these accounts

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020
Charity no 1097712

1 Accounting policies

The following policies have been used in dealing with items which are considered material in relation to the charity's accounts.

a) Basis of accounting and assessment of going concern

The accounts have been prepared under the historic cost convention. The accounts have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland* (Charities SORP (FRS 102)) published on 16 July 2014, and the *Financial Reporting Standard applicable in the UK and Republic of Ireland* (FRS 102).

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Details of the restricted funds are disclosed in note 7.

There is no requirement to spend the capital of an expendable endowment fund, however the Trustees are in their power to do so if they so decide. The capital and income from the fund is restricted to the use as specified by the donor. Details of the funds can be found in note 7.

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects.

c) Income

All income is recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of income can be measured with sufficient reliability.

d) Expenditure

Liabilities are recognised as resources as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included within the category of expense to which it relates.

Expenditure on raising funds includes direct costs of events and other fundraising expenditure and is detailed in the notes. *Expenditure on charitable activities* are direct costs of the charity in undertaking its work to meet its charitable objectives and consists of grants to St Paul's Knightsbridge PCC, property expenses and governance costs. Governance costs includes those costs associated with meeting the constitutional and statutory requirements of the charity and are detailed in note 5.

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

e) Tangible fixed assets and depreciation

The long leasehold property is stated as the probate value as at 1 January 2005 less any provisions for impairment. No depreciation is provided.

The cello is stated at cost and no depreciation is provided because in the opinion of the trustees any charge would be immaterial due to a high residual value.

f) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Other trading activities - fundraising events	2020	2019
	£	£
Unrestricted Fund		
Carol Service	6,325	58,469
3 Fundraising costs	2020	2019
	£	£
Unrestricted Fund		
Carol Service	5,750	23,150
Staff costs - see note 10	12,000	12,000
	17,750	35,150
Restricted Funds		
Capital Appeal Fund		
Fundraising consultant	-	500
Fundraising dinner	-	4,664
Staff costs - see note 10	9,000	12,000
	9,000	17,164
Total	26,750	52,314

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

4	Grants and donations payable	2020	2019			
		£	£			
	Grant to St Paul's Knightsbridge PCC					
	- The Richard Thornton Ministry Fund	16,000	-			
	- Vicar's Discretion Fund	-	10,000			
	Professional fees paid on behalf of St Paul's Knightsbridge PCC					
	- Unrestricted Fund	15,720	15,720			
		31,720	25,720			
5	Governance costs	2020	2019			
		£	£			
	Accountancy and independent examination charges	2,790	3,500			
	Legal fees	810	-			
	Bank charges	236	11			
	- Unrestricted Fund	3,836	3,511			
6	Tangible fixed assets					
		Cello	Long leasehold property	Total		
		£	£	£		
	Cost					
	Balance brought forward and carried forward	47,000	1,200,000	1,247,000		
	Net book value					
	Balance brought forward and carried forward	47,000	1,200,000	1,247,000		
7	Analysis of movement in funds	Balance at 1 January		Transfers between funds	Funds 31 December	
		2020	Income		2020	
		£	£	£	£	
	Unrestricted fund	271,900	36,846	(40,306)	(4,800)	263,640
	Restricted funds					
	Capital Appeal	64,158	-	(9,000)	4,800	59,958
	Cello Fund	47,938	-	(376)	-	47,562
		112,096	-	(9,376)	4,800	107,520
	Expendable endowment funds					
	Reverend GRJ Shea	1,130,723	-	(20,290)	-	1,110,433
	R Thornton Ministry Fund	1,000,000	-	(16,000)	-	984,000
		2,130,723	-	(36,290)	-	2,094,433
		2,514,719	36,846	(85,972)	-	2,465,593

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

7 Analysis of movement in funds (continued)

-previous year information	Balance at 1 January 2019 £	Income £	Expenditure £	Transfers between funds £	Funds 31 December 2019 £
Unrestricted fund	231,831	97,450	(57,381)	-	271,900
Restricted funds					
Capital Appeal	(18,554)	99,876	(17,164)	-	64,158
Cello Fund	48,255	59	(376)	-	47,938
Vicar's Discretion Fund	-	10,000	(10,000)	-	-
	29,701	109,935	(27,540)	-	112,096
Expendable endowment funds					
Reverend GRJ Shea	1,146,730	-	(16,007)	-	1,130,723
R Thornton Ministry Fund	-	1,000,000	-	-	1,000,000
	1,146,730	1,000,000	(16,007)	-	2,130,723
	1,408,262	1,207,385	(100,928)	-	2,514,719

Capital Appeal	Raising funds for the redevelopment of the St Paul's Knightsbridge church site and restoration of the chancel.
Cello Fund	The provision and maintenance of the cello purchased for use by the current music scholar of St Paul's Church.
Vicar's Discretion Fund	To be used at the discretion of the Vicar.
Reverend GRJ Shea	This fund was created from the legacy of the Reverend GRJ Shea and comprised a leasehold property in Knightsbridge and a cash sum which has now been expended. The trustees have the power to spend the capital, but both the capital and any income are restricted to the provision of remuneration, accommodation or expenses of a curate or assistant clergy for the parish of St Paul's Knightsbridge. The property currently houses an assistant clergyman for the parish.
The Richard Thornton Ministry Fund	£1,000,000 of expendable capital was donated by the trustees of the Thornton Foundation in keeping with the wishes of Richard Thornton, the founder of the Thornton Foundation. It must be used in support of the clergy and ministry of the parish of St Paul's Knightsbridge.

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

8 Analysis of net assets between funds	Unrestricted Fund	Restricted Funds	Expendable Endowment Funds	Total
2020				
Tangible fixed assets	-	47,000	1,200,000	1,247,000
Cash at bank	264,635	60,520	887,142	1,212,297
Other current assets	(995)	-	7,291	6,296
	263,640	107,520	2,094,433	2,465,593
2019				
Tangible fixed assets	-	47,000	1,200,000	1,247,000
Cash at bank	226,075	112,096	(75,939)	262,232
Other current assets	(1,175)	-	1,006,662	1,005,487
	224,900	159,096	2,130,723	2,514,719

9 Related party transactions

The Reverend Alan Gyle and Ms Lorna Gradden are respectively Vicar and Churchwarden of St Paul's Church, Knightsbridge which benefits from the activities of the Foundation. Both the Reverend Alan Gyle and Ms Gradden are trustees of the PCC.

During the year, the Foundation reimbursed the PCC for the cost of two members of staff employed by the PCC but engaged on activities of the Foundation as disclosed in note 10. Costs were apportioned on a time incurred basis. The associated Coronavirus Job Retention Scheme grant was also paid to the Foundation via the PCC (see note 11).

There were no other related party transactions.

10 Trustees remuneration and staff costs

There were no direct employees during the year (2019: nil) however the Foundation reimbursed the Parochial Church Council of St Paul's Knightsbridge for the costs of two members of staff as follows:

	2020	2019
	£	£
Wages and salaries	20,491	23,117
Social security costs	2,167	2,375
Pension costs	1,342	1,508
	24,000	27,000

Staff costs are allocated to raising funds and charitable activities on a time incurred basis.

Raising funds - unrestricted	12,000	12,000
Raising funds - restricted	9,000	12,000
Charitable activities - unrestricted	3,000	3,000
	24,000	27,000

No trustee, or other connected persons, received any remuneration, benefit in kind or reimbursement of expenses.

THE ST PAUL'S KNIGHTSBRIDGE FOUNDATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

11 Government grants

Coronavirus Job Retention Scheme grant income of £4,800 relating to the employment costs in note 10 was redirected to the Foundation from the PCC and paid into the Unrestricted Fund. As the associated costs have been paid from the Capital Appeal Restricted Fund, a transfer between funds equal to the grant income has been made.