



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.01.20** Period start date To **31.12.20** Period end date

Charity name: **St. Stephen Recreation Club**

Charity registration number: **300630**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Recreation was left in Trust to be used in perpetuity for the benefit of the inhabitants of the village and surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are the provision of facilities for sporting activities (Bowls, Cricket, & Football). a recreation area, children's play equipment and skateboard park. There is also an all-weather court and 2 pavilions which can be used for community events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are required to maintain and improve the facilities within the Recreation Ground so that it is safe for the community to use and enjoy. In undertaking this role, the trustees have regard of the Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We have a small number of volunteers, who work tireless for many hours to maintain and extend the facilities, who do so for no remuneration for the work undertaken. They are also involved in fundraising and have successfully applied for grants over many years.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Recreation Ground is a focal point within the village and is very well used by adults and children all year round.</p> <p>The Recreation Ground Committee has over the years been successful in securing grant funding to build the all-weather court, a sports pavilion, a Children's Play area and a skateboard park.</p> <p>During the first lockdown the Recreation Ground was only open for the community to exercise or walk around the field but as the restrictions were reduced the skateboard park was open and then from July 2020 the Children's Play area was opened subject to certain conditions. The play equipment was sanitised once a week with users sanitising it when they used it.</p> <p>The Recreation Ground provided a large open space which was accessible during those difficult days.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The finances at the end of December 2020 were in a much better position than normal due to the grant of £25,000 from Cornwall Council due to the COVID pandemic as our usual income was reduced.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do have two bank accounts – one current and one reserve. The reserve account has sufficient monies to pay essential expenditure if needed (i.e., insurance) for one year.
Amount of reserves held	Para 1.22	Currently have £6735 in reserve account.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grant from Local Parish Council. Contributions from Bowls, Cricket & Football Clubs and Pantomime Committee. Fundraising – Annual Easter Egg Hunt and Annual Fete.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	That over time we will have insufficient monies to cover the maintenance and insurance costs.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust dated 17 th August 2000 which replaces the 1925 Declaration of Trust.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	A Control Board of Trustees and elected Committee Members.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees and the Committee members oversee the management of the facilities within the Recreation Ground to ensure the health and safety of the community when using the children's play equipment, skateboard park or just walking around the recreation ground field. All Trustees give their time voluntarily and receive no remuneration or other benefits. There are no paid staff employed.
Relationship with any related parties	Para 1.51	The Trustees work closely with the Bowls, Cricket & Football Clubs who use the Recreation Ground facilities, but each Club is responsible for managing its own activities. There are representatives from each Club on the Recreation Ground Committee.
Other		

Reference and Administrative details

Charity name	St. Stephen Recreation Club
Other name the charity uses	St. Stephen Recreation Ground Committee
Registered charity number	300630
Charity's principal address	79 Fore Street, St. Stephen, St. Austell, PL26 7NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	T. J. Bilkey	Chairman		
2	R. Budge	Vice Chairman		
3	Mrs. C. D. Hore	Secretary/Treasurer		
4	B. G. Allen			
5	Mrs. A. M. Sincock			
6	J Hawkins			
7	B Willcocks			
8	Mrs. S. Hallett			
9	Miss. C. V. Hook		From 4.2.20	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. D. Hore</i>	
Full name(s)	Christine Diane Hore	
Position (eg Secretary, Chair, etc)	Secretary/Treasurer	
Date	31.10.20	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St. Stephen Recreation Club

No (if any)
300630

Receipts and payments accounts

CC16a

	Period start date 01/01/2020	To	Period end date 31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants & Donations	26,200	-	-	26,200	1,525
Contributions from Clubs	1,073	-	-	1,073	2,763
Sale of chairs and fridge	115	-	-	115	-
Co-op Community Funds	-	-	-	-	2,323
Interest	6	-	-	6	13
	-	-	-	-	671
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,394	-	-	27,394	7,295
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,394	-	-	27,394	7,295
A3 Payments					
Insurance	4,040	-	-	4,040	3,896
Utility Costs	1,730	-	-	1,730	910
Fire Extinguishers/Emergency Lighting In	-	-	-	-	-
Inspections	355	-	-	355	245
Donations to Sports Clubs	3,830	-	-	3,830	-
Council rates	403	-	-	403	397
Maintenance of Pavilions, Grounds, &	-	-	-	-	1,750
Play Equipment	4,633	-	-	4,633	-
Registration fees	40	-	-	40	20
Sub total	15,031	-	-	15,031	7,218
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,031	-	-	15,031	7,218
Net of receipts/(payments)	12,363	-	-	12,363	77
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,312	-	-	11,312	11,235
Cash funds this year end	23,675	-	-	23,675	11,312

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	23,675	-	-
		-	-	-
		-	-	-
	Total cash funds	23,675	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	C D Hore	Christine D. Hore	31.10.21	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
St. Stephen Recreation Club

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

300630

Set out on pages

9 and 10

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020.
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: P L Kirk

Date: 15th February 2021

Name: Pauline L. Kirk

**Relevant professional
qualification(s) or body
(if any):**

Address: St. Stephen.

St. Austell,

PL26 7PR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to report.