FOR THE YEAR ENDED 31 DECEMBER 2020

# UNAUDITED TRUSTEES' REPORT AND FINANCIAL STATEMENTS

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# REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2020

**Trustees** P Marshall

A Rainbow D Wall P Gregory R Cheetham

**Charity registered** 

**number** 226943

**Principal office** Masonic Hall

Goldsmith Street Nottingham

NG1 5LB

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their annual report together with the financial statements of the Provincial Grand Lodge of Nottinghamshire Charity Committee for the year 1 January 2020 to 31 December 2020.

#### **Objectives and activities**

#### a. Policies and objectives

The objectives of the charity are:

- To assist aged or indigent freemasons;
- To assist widows and children of freemasons:
- To distribute such other relief and charity as the committee may direct.

The main activities of the charity are to collect returns from investments held and receive donations from Brethren.

In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### **Achievements and performance**

#### a. Main achievements of the charity

Due to the effect of Covid-19, many charities have been unable to operate normally, and grant applications were down on last year. Likewise, we have had difficulty in assessing claims for assistance. Despite this, we have raised approximately £75,000 (2019: £80,000) during the year in furtherance of our objectives. In addition, our investments have raised through sale an amount of £280,000, less a decreased market value of £42,000 (2019: £158,000 - net increase). Of these proceeds of sale, we have reinvested £260,000: The income raised has enabled us to donate £40,000 (2019: £76,000) to recipients. Of these donations £39,300 was to non-masonic charities (2019: £61,000). The notes to the accounts detail the 26 different charities that benefitted from our donations to assist their own causes.

#### **Financial review**

#### a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, we continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

#### b. Reserves policy

At 31 December 2020, the charity's financial position is approximately 1.1% weaker than the previous year with total reserves just above £1.96 million. This compares to a fall of approximately 14% in the FTSE 100 index over the same period. Our current working capital is the equivalent of approximately twenty four months expenditure without any income, based upon the historically 'normal' expenditure trend.

It is the intention of the Trustees that, with the exception of the J. F. Mortimer Legacy Fund, charitable donations will in each year equate to income receipts and that the current reserves will not increase materially, subject to fluctuations in the value of the investment portfolio.

By his will, the late John Frederick Mortimer bequeathed the residue of his estate on trust for such charities (Masonic or non-Masonic) as shall be selected by The Provincial Grand Master for Nottinghamshire. The Provincial Grand Master at the time directed that the residue of the estate, in the sum of £980,313, be added to the Reserves of this Charity and that the interest arising be distributed annually. It is also his wish that capital payments may be made from the residue as directed by the Provincial Grand Master from time to time

#### c. Principal risks and uncertainties

The trustees are responsible for the management of the risks faced by the charity. The only significant risk is associated with the stock exchange investments and these are managed on a discretionary basis by professional fund managers. Their performance is continually reviewed by the finance officer.

#### Structure, governance and management

#### a. Constitution

Provincial Grand Lodge of Nottinghamshire Charity Committee is a registered charity, number 226943, and is constituted under a trust deed.

#### b. Methods of appointment or election of trustees

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the trust deed.

Members of the committee are elected by the members of the Province of Nottinghamshire. The Charity committee appoints a Case and Finance sub-committee to deal with day to day matters. A chief finance officer is appointed by the members of the province by virtue of his election as Treasurer for the Province and he oversees the control and recording of financial transactions.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

#### Structure, governance and management (continued)

#### c. Organisational structure and decision-making policies

The charity is governed by by-laws filed with the Charity Commission. It is an unincorporated association. The charity is controlled by five trustees and operates by delegating authority to a charity committee. The chair of the trustees is the Provincial Grand Master for the time being who is appointed by the Grand Master of the United Grand Lodge of England, the ruling body of the Masonic Organisation in England. The other trustees are appointed by virtue of their roles within the Province- a matter under the control of the Provincial Grand Master.

Approved by order of the members of the board of trustees on 27 April 2021 and signed on their behalf by:

#### **A Rainbow**

(Trustee)

#### INDEPENDENT EXAMINERS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

### Independent examiners' report to the trustees of Provincial Grand Lodge of Nottinghamshire Charity Committee ('the charity')

We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 December 2020.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

We report in respect of our examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiners' statement**

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

We have completed our examination. We confirm that no matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an independent examiners' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our work or for this report.

### INDEPENDENT EXAMINERS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Signed: Dated: 27 April 2021

W Bro D Wilson FCA and W Bro M R Minshall FCA Goldsmith Street, Nottingham

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

Income from:	Note	Unrestricte d funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations and legacies	3	552	104	656	4,490
Charitable activities	4	25,300	_	25,300	2,625
Other trading activities	5	102	_	102	16,863
Investments	6	48,352	644	48,996	55,687
Total income		74.306	748	75.054	79.665
Expenditure on:					
Charitable activities	7	53,946	1,290	55,236	102,413
Total expenditure		53,946	1,290	55,236	102,413
Net income/(expenditure) before net (losses)/gains on investments  Net (losses)/gains on investment	:S	20,360 (41,982)	(542) (342)	19,818 (42,324)	(22,748) 157,649
Net movement in funds		(21,622)	(884)	(22,506)	134,901
Reconciliation of funds:		(21,022)	(004)	(22,500)	134,901
Total funds brought forward		1,923,079	62,030	1,985,109	1,850,208
Net movement in funds		(21,622)	(884)	(22,506)	134,901
Total funds carried forward		1,901,457	61.146	1,962,603	1.985 109
			<u> </u>	_,,,,,,,,	

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 8 to 19 form part of these financial statements.

#### BALANCE SHEET AS AT 31 DECEMBER 2020

	Note		2020 £		2019 £
Fixed assets					
Investments	9		1,716,563		1,782,098
Current assets					
Debtors	12	83,927		101,794	
Cash at bank and in hand		164,113		112,777	
	_	248,040	-	214,571	
Creditors: amounts falling due within one year	13	(2,000)		(11,560)	
Net current assets	_		246,040		203,011
Total net assets			1,962,603		1,985,109
Charity funds					
Restricted funds	14		61,146		62,030
Unrestricted funds	14		1,901,457		1,923,079
Total funds			1,962,603		1,985,109

The financial statements were approved and authorised for issue by the trustees on 27 April 2021 and signed on their behalf by:

#### **A Rainbow**

(Trustee)

The notes on pages 8 to 19 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Provincial Grand Lodge of Nottinghamshire Charity Committee meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### 1.2 Going concern

At the date of signing there is a degree of uncertainty about the economic impact of COVID-19. The trustees continue to monitor the position closely however they believe the charity has sufficient reserves to continue at its current level of activity subject to ongoing investment performance and therefore continue to adopt the going concern basis.

#### 1.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Any restricted grants received but unpaid at the yearend are carried forward to the succeeding year.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

All expenditure is inclusive of irrecoverable VAT.

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the statement of financial activities.

#### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

#### 1.1

#### 0 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### 1.1

#### 1 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

#### 2. General information

Provincial Grand Lodge of Nottinghamshire Charity Committee is an unincorporated charity registered in England and Wales, registration number 226943.

#### 3. Income from donations and legacies

	Unrestrict ed funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations	_	_	_	_
Craft lodges	-	-	-	3,400
Miscellaneous	25	-	25	961
Brethren	27	104	131	129
Other degrees	500	-	500	-
	552	104	656	4,490
Total 2019	4,386	104	4,490	

J F Mortimer Legacy Fund

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

	Movemen t in year 2020 £	Total funds 2020 £	Total funds 2019 £
Market value of investments at start of year	987,051	987,051	913,338
Net purchases/sales of investments	(3,430)	(3,430)	33,526
Unrealised gains/(losses) on investments	(49,554)	(49,554)	40,187
	934,067	934,067	987,051

By his will the late Worshipful Brother John Frederick Mortimer bequeathed the residue of his estate on trust for such charities (Masonic or non-Masonic) as shall be selected by The Provincial Grand Master for Nottinghamshire at the time, Right Worshipful Brother R K Wilson, as Provincial Grand Master for Nottinghamshire directed that the residue of the estate, in the sum of £980,313, be added to the reserves of this charity and that the interest arising be distributed annually.

#### 4. Income from charitable activities

	Unrestrict ed funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Grants	25,300		25,300	2,625
Total 2019		2,625	2,625	

#### 5. Income from other trading activities

Income from fundraising events

	Unrestrict	Total	Total
	ed funds	funds	funds
	2020	2020	2019
	£	£	£
NCF matched funding	-	-	16,863

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1.4 Expenditure (continued)

Sundry income	102	102	-
	102	102	16,863
Total 2019	16,863	16,863	

#### 6. Investment income

	Unrestrict ed funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Dividends and interest	50,672	644	51,316	51,108
NCF dividends and interest	1,925	-	1,925	2,719
NCF market value adjustment	(4,247)	-	(4,247)	1,857
Bank interest	2	-	2	3
	48,352	644	48,996	55,687
Total 2019	55,472	215	<u>55,687</u>	

#### 7. Analysis of expenditure on charitable activities

#### Summary by cost description

	Unrestrict ed funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Masonic donations	677	-	677	7,500
Non-Masonic donations	39,300	-	39,300	61,082
Flood Relief	-	-	-	7,500
Beneficiaries' lunch	-	1,290	1,290	2,307
Portland Garden of Remembrance	-	-	-	550

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

Common expenses	2,000	-	2,000	2,000
Investment advisor fees	11,704	-	11,704	20,022
Sundry expenses	265	-	265	1,452
	53,946	1,290	55,236	102,413
Total 2019	99,556	2,857	102,413	

#### 8. Trustees' remuneration and expenses

During the year, no trustees received any remuneration or other benefits (2019 - £NIL-).

During the year ended 31 December 2020, no trustee expenses have been incurred (2019 -  $\pm$ NIL).

#### 9. Fixed asset investments

10. Investments - unrestricted funds

	Listed investmen ts £
Cost or valuation	
At 1 January 2020	1,782,098
Additions	257,038
Disposals	(261,394)
Revaluations	(61,179)
At 31 December 2020	
Net book value	
At 31 December 2020	1,716,563
At 31 December 2019	1,782,098

#### **NOTES TO THE FINANCIAL STATEMENTS** FOR THE YEAR ENDED 31 DECEMBER 2020

-			,
<b>1</b> .	Accounting	policies (	(continued)

#### 1.4 Expenditure (continued)

	Fixed interest securities 2020 £	UK equities 2020 £	Unit trusts 2020 £	Total funds 2020 £	Total funds 2019 £
Market value at start of year	354,295	442,592	962,705	1,759,592	1,601,660
Additions	85,665	80,198	91,175	257,038	1,237,334
Disposals	(84,707)	(82,019)	(94,668)	(261,394)	(1,111,907)
Net gains/(losses)	9,403	(38,933)	(31,307)	(60,837)	32,505
	364,656	401,838	927,905	1,694,399	1,759,592

#### 11. Investments - restricted funds

	Unit trusts 2020 £	Total funds 2020 £	Total funds 2019 £
Market value at start of year	22,506	22,506	20,043
Disposals	-	-	(13,671)
Net gains/(losses)	(342)	(342)	16,134
	22,164	22,164	22,506

#### 12.

Debtors		
	2020 £	2019 £
Amounts owed by participating interests	82,927	85,794
Other debtors	1,000	16,000
	83,927	101,794

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

Provincial Grand Lodge of Nottinghamshire Charity Committee has entered into an arrangement with Nottinghamshire Community Foundation (NCF) whereby it has donated funds to the charity under the Grassroots Grants endowment match challenge. NCF is able to claim match funding on the donations on a ratio of 1 to 1, subject to an annual limit. These funds are invested and managed by NCF on behalf of Provincial Grand Lodge of Nottinghamshire Charity Committee and an annual management fee is payable for administering the fund. The trustees of Provincial Grand Lodge of Nottinghamshire Charity Committee are consulted annually as to how they would like to disburse the funds.

#### 13. Creditors: Amounts falling due within one year

	2020 £	2019 £
Amounts owed to other participating interests	-	11,560
Other creditors	2,000	-
	2,000	11,560

#### 14. Statement of funds

#### Statement of funds - current year

	at 1 January 2020 £	Income £	Expenditu re £	Gains/ (Losses) £	at 31 December 2020 £
Unrestricted funds					
General Fund	1,923,079	74,306	(53,946)	(41,982)	1,901,457
Restricted funds					
Beneficiaries' Social Fund	46,135	644	(1,290)	(342)	45,147
Masonic Trust for Boys and Girls	885	104	-	-	989
Portland Garden of Remembrance	2,261	_	-	-	2,261

**Balance** 

**Balance** 

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Grand Charity	12,749	-	-	-	12,749
	62,030	748	(1,290)	(342)	61,146
Total of funds	1,985,109	75,054	(55,236)	(42,324)	1,962,603
Statement of funds -	prior year				
	Balance at 1 January 2019 £	Income £	Expenditur e £	Gains/ (Losses) £	Balance at 31 December 2019 £
Unrestricted funds					
General Fund	1,796,223	76,721	(99,556)	149,691	1,923,079

Beneficiaries' Social Fund	40,269	215	(2,307)	7,958	46,135
Masonic Trust for Boys and Girls	781	104	-	-	885
Portland Garden of Remembrance	2,811	-	(550)	-	2,261
Grand Charity	10,124	2,625	-	-	12,749
	53,985	2,944	(2,857)	7,958	62,030
Total of funds	1,850,208	79,665	(102,413)	157,649	1,985,109

#### 15. Analysis of net assets between funds

**Accounting policies (continued)** 

1.

Analysis of net assets between funds - current period

Unrestrict	Restricted	Total
ed funds	funds	funds
2020	2020	2020
£	£	£

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

Fixed asset investments	1,694,399	22,164	1,716,563
Current assets	209,058	38,982	248,040
Creditors due within one year	(2,000)	-	(2,000)
Total	_1,901,457	61,146	1,962,603

#### Analysis of net assets between funds - prior period

	Unrestricte d funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Fixed asset investments	1,759,592	22,506	1,782,098
Current assets	175,047	39,524	214,571
Creditors due within one year	(11,560)	-	(11,560)
Total	1,923,079	62,030	1,985,109

#### 16. Related party transactions

There are no related party transactions in this accounting period (2019 - Nil).

#### 17. Non masonic donations

	2020 £
Eudiamonia The Friary Hope House Leadley Primary School NIDAS SHE Live at Home Newark Live at Home Southwell Live at Home Worksop Temple Lodge NHS Charity Trust Ratcliffe College Emmaus Trust - Newark Worksop College	5,000 3,200 5,000 250 2,450 1,250 1,000 1,000 250 2,500 1,050 250

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure (continued)

Super Kitchen - West Bridgford	1,000
Newark First Responders	1,000
Sfice - Cooking on a Budget	1,420
ISAS	900
Harmless	1,000
Sharewear	1,130
Sfice - Support Line	3,000
Midlands Women's Aid	500
Newark Women's Aid	1,500
Broxtowe Women's Project	800
TLC	1,000
Portland College Bursary 2019	2,000
Sponsored Bike Ride	(150)

39,300