

# **HIS PRESENCE TEMPLE MINISTRY**

**Charity Registration 1077396**

**31 December 2019**

**Annual Report and Financial Statements**

Simply Churches  
Chartered Accountants  
17 Heathville Road  
London N19 3AL

# **HIS PRESENCE TEMPLE MINISTRY**

## **Annual Report and Financial Statements 2019 Contents**

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# HIS PRESENCE TEMPLE MINISTRY

## Legal and administrative information For the year ended 31 December 2019

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<b>Charity Name</b>	His Presence Temple Ministry.
<b>Principal Address</b>	c/o 43 Vanguard Close, Croydon, CR0 3RS
<b>Charity Registration No</b>	1077396. The Church was established in 1999 and registered with the Charity Commission on 13 September 1999
<b>The Governing Document</b>	Trust deed dated 5 August 1999 as amended on 26 November 2018.
<b>Objectives</b>	<ul style="list-style-type: none"><li>• To advance the Christian faith in accordance with the Statement of Beliefs in London and Surrey and such other parts of the United Kingdom or the world as the Trustees from time to time think fit</li><li>• To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in said locations and in such other parts of the United Kingdom or the world as the Trustees from time to time think fit</li><li>• To provide facilities for recreation or other leisure time occupation in the interest of social welfare for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances with the object of improving the conditions of life for such persons in the said locations and in such other parts of the United Kingdom or the world as the Trustees may from time to time think fit</li><li>• To promote and fulfil such other charitable purposes beneficial to the community in the said locations and in such other parts of the United Kingdom or the world as the Trustees from time to time think fit</li></ul>
<b>Trustees</b>	<p>The Trustees who served during the year or who were serving at the date of this report were:</p> <p>Rev Aaron Abbey Carol McIntosh-Abbey Audrey Peterkin-Binns Henry Baiden Gabrielle Nagida Arielle Akua Baynes</p>
<b>Bankers</b>	Barclays Bank PLC. 1 North End Croydon Croydon CR9 1SX
<b>Independent Examiner</b>	John Helm ACA Simply Churches Heathville Road London N19 3AL

# HIS PRESENCE TEMPLE MINISTRY

## Report of the Trustees For the year ended 31 December 2019

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The Trustees submit their annual report and the financial statements of His Presence Temple Ministry (“the Church”) for the year ended 31 December 2019. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report.

### 1. Structure, Governance & Management

#### 1.1 Trustees

Trustees meet approximately 4 times per annum to discuss a full range of matters relating to finance, general administration, activities and outreach. New Trustees are appointed by a majority of the existing Trustees. None of the Trustees receives remuneration for their work as Trustees.

#### 1.2 Church Members

Church Membership is open to those who:

- Have been or are willing to be baptized in the name of Jesus
- Accept the Statement of Faith of the Church;
- Commit themselves to serving Christ within the Church and beyond;
- Abide by the decisions of the Trustees;
- Acknowledge their responsibilities as Church Members

Church Members share in the responsibility for the finances, administration, maintenance and activities of the Church. Church Members meet once per annum for business meetings, and receive reports from the Trustees.

### 2. Activities & Strategies

The Church is a vibrant urban multi-ethnic evangelical congregation with a membership of 60.

The Trustees have given due regard to the Charity Commission’s guidance on public benefit. During the year, the Church continued to carry out the following activities in order to promote the Gospel in the local neighbourhood and beyond:

- Sunday Worship
- Tuesday Bible Studies
- Friday Night Vigil
- Evangelism

### 3. Review of Activities

**Sunday Worship.** We continue to provide advocacy. Teaching of the Gospel and reaching out to the community. Since the lifting of the COVID19 restrictions we are back in persons at the Cherry Orchard Centre.

**Tuesday Bible Studies.** These sessions are not limited to the members of the congregation, but embrace anyone who desires to attend. Since March 2021 Weekly Bibles Studies are exclusively held online via Zoom cloud platform and will be for the foreseeable future.

**Friday Night Vigil.** The Friday night vigil remains vibrant. Friday Night Prayer Vigil is exclusively held online via Zoom cloud platform and will be for the foreseeable future.

**Evangelism.** There is biweekly distribution of leaflets in Central Croydon and the adjoining areas. We are regaining confidence with one-to-one sessions and are finding them very enriching and rewarding, especially since the pandemic we find members of the public are willing to engage. We are hoping we see numerical growth from these exercises.

**Sunday School.** There is an active Sunday school programme. Apart from the weekly Sunday school programme there an annual Christmas party.

# HIS PRESENCE TEMPLE MINISTRY

## Report of the Trustees For the year ended 31 December 2019

### 4. Financial Review

#### 4.1 Financial Activity and Financial Position

The Church is funded by the freewill offerings of Church members and others in attendance.

The Statement of Financial Activities and Balance Sheet can be found on pages 7 and 8 respectively. The Church's reserves decreased by £5,285 during the year (2018 – decreased by £4,036). The Balance Sheet shows total assets of £59,153 (2018: £64,438).

Included in reserves are amounts totalling £25,550 (2018: £26,902) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise donations subject to donor imposed conditions.

#### 4.2 Reserves Policy

The Trustees have examined the requirements for free reserves, ie those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Church's work, free reserves should be equivalent to approximately 6 months' routine general fund expenditure, plus committed future expenditure on other projects, where funds permit. The Trustees are of the opinion that this provides sufficient flexibility to cover temporary shortfalls in incoming resources and will allow the church to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 31 December 2019 the church had net free reserves of £33,200 (2018: £37,136).

	2019 £	2018 £
<b>Total reserves</b>	<b>59,153</b>	<b>64,438</b>
Less: restricted funds	(25,550)	(26,902)
Less: tangible fixed assets	(403)	(400)
<b>Free reserves</b>	<b>33,200</b>	<b>37,136</b>
<b>Free reserves requirement:</b>		
6 month's budgeted routine expenditure	20,000	20,000
Balance reserved for future building purchase	-	17,136
	<b>20,000</b>	<b>37,136</b>

#### 4.3 Investment Policy

The church currently invests spare funds in an interest bearing bank account.

#### 4.4 Grants Policy

The Church makes grants as a result of special appeals to support missionary endeavours both in the UK and abroad. The policy of the church is to give grants on the basis that they are subject to annual review and only renewed on the basis of meeting set criteria. In addition, the Church makes anonymous love gifts, at the discretion of the Trustees to those in need within, and outside of, the Church fellowship.

### 5. Plans for Future Periods

- Promote the Gospel and provide advocacy to the community within the remit of the ministry
- Youth Ministry -
  - Propose – Quarterly Youth Sunday Service
  - Merge/work with the Rock of Ages Youth Ministry
  - Start a youth Choir

# HIS PRESENCE TEMPLE MINISTRY

## Report of the Trustees For the year ended 31 December 2019

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- Grow the Sunday school Ministry
- Sunday School Christmas Social
- Grow the Men's and Women's Ministry – ongoing
- Church Christmas Social

### 6. Responsibilities of Trustees for the Financial Statements

The Trustees are responsible for preparing the report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Charity law in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the governing document. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees is responsible for the maintenance and integrity of the charity and financial information included in the charity's website.

### 7. Approval

The report of the Trustees was approved by the Trustees on 14 October 2021 and signed on its behalf by:



**Aaron Abbey**  
Trustee

## HIS PRESENCE TEMPLE MINISTRY

### Report of the Independent Examiner to the Trustees of His Presence Temple Ministry

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I report on the financial statements of His Presence Temple Ministry for the year ended 31 December 2019, set out on pages 7 to 13.

This report is made solely to the Trustees in accordance with section 145 of the Charities Act 2011 ("the Act"). My independent examination has been undertaken so that I might state to the Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by the law, I do not accept responsibility to anyone other than the Trust and the Trustees for my independent examination, for this report, or the opinions I have formed.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Direction given by the Charity Commission (under section 145(5)(b) of the Act); and
- To state whether particular matters have come to my attention.

#### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### INDEPENDENT EXAMINER'S STATEMENT – MATTER OF CONCERN IDENTIFIED

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I draw attention to the following two balances, in order to provide a clearer understanding of these financial statements and how the charity's funds have been utilised:

- a loan of £20,000 was advanced to Carol McIntosh-Abbey, a Trustee, in 2011. The loan has partly been repaid and, with accrued interest, the amount owing to the church is £10,041 at 31 December 2019. Repayment is due by 31 March 2022. Interest is payable at a rate of 1.5% per annum.
- a loan of £1,500 advanced to Gabrielle Baynes, a Trustee, in 2018 was repaid in 2019 and is interest free. Interest was payable at a rate of 1.5% per annum.
- a loan of £6,000 was advanced to Henry Baiden, a Trustee, in 2019. The loan has partly been repaid and, with accrued interest, the amount owing to the church is £1,024 at 31 December 2019. Repayment is due by 31 March 2022. Interest is payable at a rate of 1.5% per annum.

All loans are disclosed in note 6 (debtors) and note 9 (related party transactions).

I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**John Helm ACA**  
**14 October 2021**

# HIS PRESENCE TEMPLE MINISTRY

## Statement of Financial Activities For the year ended 31 December 2019

	Note	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £
<b>Income from:</b>	2						
Donations and legacies		31,631	648	32,279	26,828	1,075	27,904
Investments		252	-	252	219	-	219
<b>Total Income</b>		<b>31,883</b>	<b>648</b>	<b>32,531</b>	<b>27,047</b>	<b>1,075</b>	<b>28,123</b>
<b>Expenditure on:</b>							
Charitable activities	3	37,816	-	37,816	32,159	-	32,159
<b>Total Expenditure</b>		<b>37,816</b>	<b>0</b>	<b>37,816</b>	<b>32,159</b>	<b>0</b>	<b>32,159</b>
<b>Net income/(expenditure)</b>	4	<b>(5,933)</b>	<b>648</b>	<b>(5,285)</b>	<b>(5,112)</b>	<b>1,075</b>	<b>(4,036)</b>
Transfers between funds		-	-	-	-	-	-
Other recognised gains/(losses)		-	-	-	-	-	-
<b>Net movement in funds</b>		<b>(5,933)</b>	<b>648</b>	<b>(5,285)</b>	<b>(5,112)</b>	<b>1,075</b>	<b>(4,036)</b>
Total funds brought forward		37,536	26,902	64,438	42,648	25,827	68,474
<b>Total funds carried forward</b>		<b>31,603</b>	<b>27,550</b>	<b>59,153</b>	<b>37,536</b>	<b>26,902</b>	<b>64,438</b>

# HIS PRESENCE TEMPLE MINISTRY

## Balance Sheet As at 31 December 2019

	Note	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
<b>Fixed Assets</b>					
Tangible Assets	5	403	-	403	400
<b>Current Assets</b>					
Debtors	6	28,693	-	28,693	25,671
Cash At Bank And In Hand		5,659	27,550	33,209	40,343
		34,352	27,550	61,902	66,014
<b>Creditors - Amounts Falling Due Within One Year</b>	7	3,152	-	3,152	1,976
<b>Net Current Assets</b>		31,200	27,550	58,750	64,038
<b>Net Assets</b>		<b>31,603</b>	<b>27,550</b>	<b>59,153</b>	<b>64,438</b>
<b>Represented By:</b>					
Restricted Income Funds	8	-	27,550	27,550	26,902
Unrestricted Income Funds		31,603	-	31,603	37,536
<b>Total Funds</b>		<b>31,603</b>	<b>27,550</b>	<b>59,153</b>	<b>64,438</b>

The financial statements were approved by the Trustees on 14 October 2021 and signed on its behalf by:



**Gabrielle Baynes**  
Trustee

# HIS PRESENCE TEMPLE MINISTRY

## Notes to the Financial Statements For the year ended 31 December 2019

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### **I. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Basis of accounting**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting.

The financial statements include all transactions, assets and liabilities for which the Church is responsible in law. They do not include the accounts of church groups that owe an affiliation to another body or those that are informal gatherings of church members.

The Church meets the definition of a public benefit entity under FRS 102.

#### **Going Concern**

There are no material uncertainties about the charity's ability to continue as a going concern and accordingly the accounts have been drawn up on a going concern basis.

#### **Income recognition**

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Church; this is normally upon notification of the interest paid or payable by the bank.

#### **Expenditure recognition**

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Church is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Church's principal objects, as outlined in the Report of the Trustees. These include governance costs which comprise all costs involving the public accountability of the Church and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

#### **Taxation**

As a charity, the Church is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Trust.

#### **Tangible Fixed Assets**

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight-line basis over the effective useful life of the asset, which has been estimated as four years.

#### **Debtors**

Debtors, including the loan which is a basic financial instrument, are included at the settlement amount due. Prepayments are valued at the amount prepaid.

# HIS PRESENCE TEMPLE MINISTRY

## Notes to the Financial Statements For the year ended 31 December 2019

### 1. Accounting Policies (continued)

#### Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

#### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount. Provisions have been calculated at the best estimate of the settlement amount and discounted to present value at the reporting date.

#### Fund accounting

The funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### 2. Income

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
Donations and legacies				
Offerings and donations	25,534	648	26,182	22,727
Income tax reclaimed	6,097	-	6,097	5,177
	<hr/>	<hr/>	<hr/>	<hr/>
	31,631	648	32,279	27,904
Investment income				
Loan interest	212	-	212	175
Bank interest	40	-	40	44
	<hr/>	<hr/>	<hr/>	<hr/>
	252	0	252	219
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>31,883</b>	<b>648</b>	<b>32,531</b>	<b>28,123</b>

# HIS PRESENCE TEMPLE MINISTRY

## Notes to the Financial Statements For the year ended 31 December 2019

### 3. Expenditure – Charitable Activities

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
Provision of Staff	17,607	-	17,607	16,883
Church Life & Outreach	10,864	-	10,864	5,102
Office Costs	1,428	-	1,428	1,929
Provision of church building and facilities	7,117	-	7,117	7,445
Governance	800	-	800	800
<b>Total payments</b>	<b>37,816</b>	<b>0</b>	<b>37,816</b>	<b>32,159</b>

Included within Expenditure – Charitable Activities are the following staff costs:

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
Wages and salaries	16,458	-	16,458	16,276
Employer's National Insurance	1,084	-	1,084	1,069
Employer's Annual Allowance	(1,084)	-	(1,084)	(1,069)
Pension contributions	1,149	-	1,149	607
	<b>17,607</b>	<b>0</b>	<b>17,607</b>	<b>16,883</b>

The average number of employees during the year was 1 (2018: 1). No employee received emoluments in excess of £60,000 during the year.

No trustees (2018: none) incurred expenditure in respect of staff welfare, training, travel and subsistence during the year (2018: none)

### 4. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
Independent Examiner's fee	800	-	800	800
Other fees paid to Independent Examiner	360	-	360	360
Depreciation – owned assets	267	-	267	200

# HIS PRESENCE TEMPLE MINISTRY

## Notes to the Financial Statements For the year ended 31 December 2019

### 5. Tangible Fixed Assets

	Fixtures, fittings & Equipment £
<b>Cost</b>	
At 1 January 2019	2,921
Additions	270
Disposals	-
	<hr/>
At 31 December 2019	3,191
	<hr/> <hr/>
<b>Depreciation</b>	
At 1 January 2019	2,521
Charge For Year	267
Disposals	-
	<hr/>
At 31 December 2019	2,788
	<hr/> <hr/>
<b>Net Book Value</b>	
At 31 December 2019	403
	<hr/> <hr/>
At 31 December 2018	400
	<hr/> <hr/>

All of the fixed assets are used for charitable purposes.

### 6. Debtors

	2019 £	2018 £
Gift Aid Receivable	16,514	10,418
Loans to Trustees	11,065	13,371
Loan – other	-	1,000
Other debtors	1,114	882
	<hr/>	<hr/>
	<b>28,693</b>	<b>25,671</b>
	<hr/> <hr/>	<hr/> <hr/>

The loans to Trustees are to:

- Carol McIntosh–Abbey: £10,041 (2018: £11,871). The loan was provided in 2011 with interest is payable at a rate of 1.5%. The loan is repayable by 31 March 2022. The loan balance includes interest.
- Gabrielle Baynes: £nil (2018: £1,500). The loan was provided in 2018 with interest payable at a rate of 1.5% per annum. The loan was repaid in 2019.
- Henry Baiden: £1,024. The loan was provided in 2019 with interest is payable at a rate of 1.5%. The loan is repayable by 31 March 2022. The loan balance includes interest.

# HIS PRESENCE TEMPLE MINISTRY

## Notes to the Financial Statements For the year ended 31 December 2019

### 7. Creditors - Amounts Falling Due Within One Year

	2019 £	2018 £
Other creditors including taxation and social security	992	976
Accruals	2,160	1,000
	<u>3,152</u>	<u>1,976</u>

### 8. Restricted Funds

	At 1 January 2019 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 December 2019 £
Building Fund	26,145	348	-	-	-	26,493
Welfare Fund	757	-	-	-	-	757
Personal gifts	-	300	-	-	-	300
	<u>26,902</u>	<u>648</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,550</u>

The main restricted funds and their uses are as follows:

**The Building Fund** was established several years ago to provide funds for the purchase of a church building in the future.

**The Welfare Fund** – this Fund is an initiative established by the Women of Faith, the church's local women's fellowship. It is funded by monthly voluntary contributions by members of the church. It was established in order to fund Members who are bereaved, gifts for newlyweds, baby bonus, hardship fund etc. Women's programmes activities are funded from this in addition.

### 9. Related Party Transactions and Balances

Rev Aaron Abbey, a Trustee, received gross remuneration of £16,458 (2018: £16,276) in his employed capacity of Pastor. Rev Aaron Abbey owed £907 at 31 December 2019 (2018: owed £882).

At 31 December 2019 Carol McIntosh–Abbey, a trustee, owed the church £10,041 (2018: £11,871), the result of a loan provided to her in 2011. The loan is repayable by 31 March 2022 and interest is payable at a rate of 1.5% per annum.

At 31 December 2019 Gabrielle Baynes, a trustee, owed the church £nil (2018: £1,500), the result of a loan provided to her in 2018. The loan, together interest, was repaid in 2019.

At 31 December 2019 Henry Baiden, a trustee, owed the church £1,024 (2018: £nil), the result of a loan provided to him in 2019. The loan is repayable by October 2019 and interest is payable at a rate of 1.5% per annum.

The trustees made aggregate unrestricted donations of £13,586 (2018: £9,960) during the year.