

MITALEE YOUTH ASSOCIATION

REPORT AND ACCOUNTS

31 March 2020

Charity Number: 1130404

MITALEE YOUTH ASSOCIATION
For year ended 31 March 2020
Contents

	Page
Charity Information	3
Report of the Trustees	4-5
Report of the Accountant	6
Statement of Financial Activities	7
Balance sheet	8
Notes to the Financial Statements	9 to 10

MITALEE YOUTH ASSOCIATION

For year ended 31 March 2020

Charity Information

Trustees:	Mr Alal Khan	Chairman
	Mr Mahmudul Hoque	Treasurer
	Mr Ashuk Ahmed MBE	Member
	Mr Shopan Miah	Member
	Mr Muhtasim Ahmed	Member

Charity Number: 1130404

Principal Office: Ground floor
12 Liverpool Road
Luton
Bedfordshire
LU1 1RS

Accountant: Vertex Accountants
McKenzie House (Top Floor)
110-112 Leagrave Road
Luton
Bedfordshire
United Kingdom
LU4 8HX

Bank: Barclays Bank Plc
George Street
Luton
Bedfordshire
LU1 2AX

MITALEE YOUTH ASSOCIATION

For year ended 31 March 2020

TRUSTEES REPORT

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Constitution, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

OBJECTIVES AND ACTIVITIES

The Charity's objectives are:

"To act as a resource for young people in particular but not exclusively those living in Luton and surrounding areas by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

(a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals:

(b) advancing education for children, young people and their families.

(c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity of disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons."

Trustees and/or principal officers:

The following officers of the charity have held office for the whole of the year.

Mr Alal Khan	Chairman
Mr Mahmudul Hoque	Treasurer
Mr Ashuk Ahmed MBE	Member
Mr Shopan Miah	Member
Mr Muhtasim Ahmed	Member

The trustees are eligible, in committee, to appoint additional trustees under the terms of the constitution.

MITALEE YOUTH ASSOCIATION

For year ended 31 March 2020

TRUSTEES REPORT

Activities and Achievements:

How our activities deliver public benefit:

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities provide benefit both to those who attend our provisions and the wider community of Luton.

Review of Transactions and Financial Position:

The financial position of the charity is very secure with net fund of £54,057.00 as at 31 March 2020.

Statement of Trustees' Responsibilities:

Under the Charities Act 2011, the trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources in the year. In preparing the statement

the trustees are required to:

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of

recommended practice has been followed, subject to any material

departures disclosed and explained in the statements of accounts.

- prepare the financial statements on the going concern basis unless

it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that any statement of account prepared by them complies with the regulations under section 130 of the Charities Act 2011. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 16 June 2020 and signed on their behalf



Mr Alal Khan

Chairman

**Report to the trustee on the preparation of the unaudited accounts of
MITALEE YOUTH ASSOCIATION
For year ended 31 March 2020
Charity No:1130404**

I have examined the accounts on page 8 to 10, which have been prepared on the basis of accounting policies set out on page 9.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 44 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act.
- to follow the procedures laid down in the general directions give by the charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statements

In connection with my examination, no matter has come to my attention which gives me any reasonable cause to believe that, in any material respect, the requirements have not been met:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord the accounting records and comply with the accounting requirements of the 2011 Act.



Vertex Accountants
McKenzie House (Top Floor)
110-112 Leagrave Road
Luton
Bedfordshire
United Kingdom
LU4 8HX

MITALEE YOUTH ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 March 2020

	Notes	Unrestricted Funds £	Restricted Funds £	2020 £	2019
Incoming Resources					
Grant and Donations	2	10,705	31,316	42,021	70,205
		<u>10,705</u>	<u>31,316</u>	<u>42,021</u>	<u>70,205</u>
Resources Expended					
Charitable activities	3		78,404	78,404	68,033
General Overhead		1,820		1,820	
Governance Costs	5	300		300	300
Total Resources Expended		<u>2,120</u>	<u>78,404</u>	<u>80,524</u>	<u>68,333</u>
Net Incoming / (Outgoing Resources)		8,585	(47,087)	(38,502)	742
Reconciliation of Funds:					
Total funds, brought forward		15,157	77,403	92,560	91,818
Total funds, carried forward		<u>23,742</u>	<u>30,315</u>	<u>54,057</u>	<u>92,560</u>


MITALEE YOUTH ASSOCIATION
Balance Sheet as at 31 March 2020

	Notes	£	2020 £	£	2019 £
Fixed assets					
Tangible assets	4		3331		3391
<u>Current Assets</u>					
Cash in hand and at Bank		51,027		89,469	
		<u>51,027</u>		<u>89,469</u>	
<u>Creditors</u>					
Amounts falling due within one year	5	- 300		- 300	
<u>Net Current Assets</u>			50,727		89,169
Net Assets			<u>54,058</u>		<u>92,560</u>
<u>Total Funds of the Charity</u>					
Unrestricted funds B/F			15,157		742
Restricted funds B/F			77,402		
Unrestricted funds			8,585		12,837
Restricted funds			- 47,087		78,981
			<u>54,057</u>		<u>92,560</u>

These Accounts were approved by the Trustees on 16 June 2020.


 Mr Alal Khan

Chair of the Management Committee


 Mr Mahmudul Hoque

Treasurer

The notes on pages 9 to 10 form part of these accounts

MITALEE YOUTH ASSOCIATION
Notes to the Accounts
For year ended 31 March 2020

1. Accounting Policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

1.1 Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the applicable Accounting Standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005. The principal accounting policies adopted in the preparation of the financial statements are set out below.

1.2 Incoming Resources

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

1.3 Resources Expended

All expenditure is accounted for on an accruals basis and has been listed under headings that aggregate all the costs related to the activity. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources. Direct costs, including directly attributable salaries, are allocated on an actual basis to the key strategic areas of activity. Overheads and other salaries are allocated between expenses headings, on the basis of time spent. Governance costs are those incurred in connection with the management of the Mitalee Youth Association's assets, organisational administration and compliance with constitutional and statutory requirements.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental costs of acquisition. Depreciation is provided on furniture & equipment at the rate of 25% on cost.

2. Grant and Donations	Unrestrict ed Funds	Restricted Funds	2,020	2019
	£	£	£	£
Big Lottery (Main Grants)		9,900	9,900	
Other Grants and Donations	10,705	-	10,705	4,451
BBC Children in Need		9,898	9,898	17,471
Wixamtree		5,000	5,000	5,000
Beds & Luton Com		4,000	4,000	10,000
Pictons-Clients D				-
CYCD (Luton Borough Council)		2,518	2,518	22,663
Other Fees			-	2,620
Bedfordshire PPC		-	-	8,000
	<u>10,705</u>	<u>31,316</u>	<u>42,021</u>	<u>70,205</u>

MITALEE YOUTH ASSOCIATION
Notes to the Accounts
For year ended 31 March 2020

3. Cost of Charitable activities	Basis of Allocation	Training & Development £	2,020 £	2019 £
Staff and Volunteer cost	Direct	2,664	2,664	13,096
Venue Hire & Other Fees	Direct	2,000	2,000	3,360
Equipment Expenses	Direct	-	-	341
Insurance	Direct	341	341	-
Printing, Postage and Stationary	Direct	665	665	957
Training & Welfare	Direct	34,500	34,500	21,516
Advertising and PR	Direct	45	45	185
Events & Activities	Direct	9,788	9,788	6,023
Other legal and prof	Direct	199	199	-
Depreciation	Direct	1,110	1,110	1,130
Donation	Direct	510	510	-
Telephone & Fax	Direct	-	-	337
Wages and salaries	Direct	28,402	28,402	22,218
		<u>80,224</u>	<u>80,224</u>	<u>69,163</u>

4. Tangible Fixed Assets

	Leasehold L&B £	Furniture and Equipment £	Total £
Cost			
At 1 April 2019	-	7,273	7,273
Additions during the year	-	1,050	1050
As at 31 March 2020	<u>-</u>	<u>8,323</u>	<u>8323</u>
Depreciation			
At 1 April 2019	-	3,882	3882
Charge for the year	-	1,110	1110
As at 31 March 2020	<u>-</u>	<u>4,992</u>	<u>4992</u>
Net Book Values			
As at 31 March 2019	-	3,391	3,391
As at 31 March 2020	<u>-</u>	<u>3,331</u>	<u>3,331</u>

5. Governance Cost	Basis of Allocation	Governance	2020	2019
Accountancy Fee	Direct		300	300
			<u>300</u>	<u>300</u>

6. Creditors: amounts falling due within one year

Accruals	300	300
	<u>300</u>	<u>300</u>