



THE PUTTENHAM TRUST

Registered Charity No. 1050953

“Astrope Folly” Astrope, Puttenham,
Nr.Tring, Herts. HP23 4PN
Tel: 07514 548289
Email: christine.rutter2@gmail.com

CHARITY COMMISSION – Charity No. 1050953

TRUSTEES’ REPORT FOR YEAR END 31st DECEMBER, 2020

As with most things, Covid-19 has had a great impact on what we have been able to do and the income we have been able to receive.

Except for “emergency” repairs, we have had to limit the general upgrade of properties as had been our previous custom.

Some of our tenants experienced difficulty in payment their rents, and in the case of a restaurant, we reduced the rent by half while they established a take-away method. Another tenant was a musician/teacher/lecturer and found himself unable to carry on during this period. We reduced his rent to just a token rent of £20 per month until he was able to find other temporary employment, and then gradually increased to approx. half-rent.

However, we have still been in a position to give university grants to five students totalling £7500 and provide our regular annual donations to local charities amounting to £9500

We have continued with providing finance to maintain the church, churchyard and church hall of St.Mary’s, Puttenham.

On behalf of the Trustees,

Christine Rutter (Trustee)
PUTTENHAM TRUST

*Trustees: Dr. E.M.C. Ernst, Mrs. L. Elliott, Mrs. C. Rutter, Mr. E. G. Rutter, Mr. T. Watson
Mr. O. C. Matthews*



The Puttenham Trust	No 1050953
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Receipts and payments accounts

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For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rent	51,846	-	-	51,846	78,513
Donations	4,000	-	-	4,000	-
St Marys VAT Refund	-	-	-	-	647
Interest	1,632	-	-	1,632	1,846
	-	-	-	-	-
	-	-	-	-	-
Other Income / Fund Raising Events	-	-	-	-	-
Sub total (Gross income for AR)	57,478	-	-	57,478	77,314
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	57,478	-	-	57,478	77,314
A3 Payments					
Property Maintenance	23,952.00	-	-	23,952	37,784
Property Insurance	4,039.00	-	-	4,039	3,740
Property EPC fees	60.00	-	-	60	-
St Mary's Church Garden Services	3,609.00	-	-	3,609	-
Public Liability Insurance	549.00	-	-	549	519
Legal and Professional Fees	360.00	-	-	360	-
Bank Charges	137.00	-	-	137	171
Miscellaneous	-	-	-	-	-
Grants and Donations	16,300.00	-	-	16,300	9,992
St Mary Church	-	-	-	-	8,877
Accounts Fees	600	-	-	600	-
Cecilia Hall in Puttenham	1,740	-	-	1,740	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	51,346	-	-	51,346	61,083
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	51,346	-	-	51,346	61,083
Net of receipts/(payments)	6,132	-	-	6,132	16,231
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	431,934	-	-	431,934	415,703
Cash funds this year end	438,066	-	-	438,066	431,934

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balances	438,066	-	-
			-	-
		-	-	-
	Total cash funds	438,066	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold Property	Unrestricted funds	-	1,843,000
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		C Rutter		



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Puttenham Trust

On accounts for the year
ended

31st December 2020

Charity no
(if any)

1050953

Set out on pages

1 to 2

1 to (remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/11/2021

Name:

ANDREW LLEWELLYN COURTS

Relevant professional
qualification(s) or body
(if any):

Association of Chartered Certified Accountants