

PONTELAND MEMORIAL HALL

TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2021

Legal and Administrative Information

Registered CIO number 1188263

Address:

Ponteland Memorial Hall

Darras Road

Ponteland NE20 9NX

Ponteland Memorial Hall is a community owned and managed village hall, providing accommodation and facilities for community activities, meetings and social gatherings. The hall was originally constituted by an indenture dated 5th January 1922. The indenture together with a small number of administrative amendments made on 8th September 2018 remained as the governing document. The management of the Hall was undertaken by the committee of Trustees and members meeting quarterly. The finance sub-committee met as required to consider financial matters outside the quarterly schedule. The original indenture was replaced by the document registered with the charity commission on 28th February 2020.

The Trustees for 2020-21 were

Mr. Robert Guy Ramsay Chairman

Dr. Peter Burnett

Cdr. Eric Marshall resigned as at 2nd April 2021

Mrs. Jacqueline Walker

Mr. Richard Davies resigned as at 2nd April 2021

Mr. Peter Cowey

Mr. David Goodchild (Honorary Treasurer)

Ms Victoria James

Emma Patterson

Dr. Balaji Dorani

Main Contact Mrs. Shauna Kelly, Hall Secretary

Bank Details: Barclays Bank

Summary of activities 2020-2021

There were no activities during this period as the assets were only transferred on 1st April 2021 from Charity No. 522125

All the policies are available in full on the website under policies. These are Data protection, Equal Opportunities, Financial including reserves, Safeguarding, Risk, and Election and Recruitment of New Trustees. All policies and procedures are reviewed annually by the Trustees.

The Trustees decided to delay the reconstitution of the Hall as a Charitable Incorporated Organisation and the assets were transferred on 1st April 2021 from the previous charity No 522125.

For information only the report for the Hall activities submitted by the Hall charity is attached as an appendix to this report

Finally we must express our gratitude to the retiring Trustees, Cdr. Eric Marshall and Mr. Richard Davies for their sterling work for and support of the Hall over many years.

Appendix1 Charity No. 522125 annual report to Charity Commission for 2020-2021

APPENDIX 1

PONTELAND MEMORIAL HALL

TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2021

Legal and Administrative Information

Registered Charity number 522125

Address:

Ponteland Memorial Hall

Darras Road

Ponteland NE20 9NX

Ponteland Memorial Hall is a community owned and managed village hall, providing accommodation and facilities for community activities, meetings and social gatherings. The hall was constituted by an indenture dated 5th January 1922. The indenture together with a small number of administrative amendments made on 8th September 2018 remains as the governing document. The management of the Hall was undertaken by the committee of Trustees and members meeting quarterly. The finance sub-committee met as required to consider financial matters outside the quarterly schedule.

The Trustees for 2020-21 were

Mr. Robert Guy Ramsay Chairman

Dr. Peter Burnett

Cdr. Eric Marshall resigned as at

Mrs. Jacqueline Walker

Mr. Peter Cowey

Mr. David Goodchild (Honorary Treasurer)

Ms Victoria James

Emma Patterson

Dr. Balaji Dorani

Main Contact Mrs. Shauna Kelly, Hall Secretary

Bank Details: Barclays Bank

Summary of activities 2020-2021

The Hall Management Committee and Finance sub-committee met during the year ended 31st March 2021 to ensure the efficient running of the Hall.

Income from room hire was £9959 a decrease of £46,766 (82%). This decrease was due to restrictions imposed by Government as well as the impact of the pandemic. Although our expenditure was also reduced we received considerable government support together with Coronavirus Job Retention

Scheme payment and donations. Charging for the car park started on 17th June 2020 and we received contributions of £3,015 from Parking Eye Ltd., as well as hiring payments of £1,919.

The effect of this was to increase our resources by £23,288. Total resources at 31st March 2020 now stand at £54,419.

The major significant capital works undertaken this year was repair of the gas main for which the Sir James Knott Trust allowed us to transfer a grant of £5,000 already received for the noise insulation project. We were unable to proceed with the noise insulation project as we were unable to find sufficient other grants for this project.

There were about 300 hired sessions out of approximately 3300 sessions due to the impact of Covid. Setting up, clearing and repairs occupy some of the non-hired sessions. There are usually 3 sessions available per day.

The committee welcomes the continuing support of Ponteland Town Council with a grant of £6,500. We also received donations of some £7,322. The 200 club was reconstituted and we received contributions of £900. The committee greatly appreciates the support received from the wider community which contribute to the maintenance of a major community asset.

Both the Bowling and Tennis Clubs report a successful year in spite of restrictions.

The Trustees decided to delay the reconstitution of the Hall as a Charitable Incorporated Organisation and this will be the last annual report as a charity.

Our Caretaker and Secretary continue to provide excellent support, as do our Standby Caretaker and Secretary Mr. & Mrs Kelly Senior who ensure coverage during holiday periods.

Finally we must express our gratitude to the retiring Trustee, Cdr. Eric Marshall for his sterling work for and support of and support of the Hall over many years.