Charity number: 206806

CRANFIELD COURT CHARITY
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2021

Trustees Mrs V M Armstrong, Trustee

J C Pickering FCA, Honorary Treasurer

R J C Hawkins, Chair Mrs M E J Gaskin, Trustee Cllr I Lockington, Trustee D M G Hughes, Trustee Dr D J McElhinney, Trustee G J L Evans, Trustee

Charity registered

number 206806

Principal office 1 Armstrong House

Chelsworth Avenue

Ipswich Suffolk IP1 3BA

Administrator D Lister

Website www.cranfieldcourt.com

Independent Examiner Sharon Gravener FCCA

Chartered Accountant Scrutton Bland LLP

Fitzroy House Crown Street Ipswich

Suffolk, IP1 3LG

Bankers Lloyds Banking Group

Ipswich Suffolk IP1 1DG

Investment advisers Scrutton Bland Financial Services

Fitzroy House Crown Street Ipswich Suffolk IP1 3LG

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees present their annual report together with the financial statements of The Cranfield Court Charity (the Charity) for the year ended 31 August 2021.

Objectives and activities

a. Policies and objectives

The objective of the charity is to provide homes or residences for the benefit of deserving poor persons of good character and education who by reason of age, infirmity, misadventure, adversity or otherwise are reduced in circumstances and are in special need of help or assistance.

To fulfil this objective, the charity owns and manages Cranfield Court, a property offering rented accommodation to retired people. The main property has 34 flats and an additional building provides a further 16 flats.

b. Public benefit

In achieving the aims and objectives of the Charity, the Trustees are aware of, and have considered, the Charity Commission guidance on Public Benefit, and consider that their activities as described in the report deliver a public benefit.

Achievements and performance

a. Main achievements of the Charity

The statement of financial activities shows net incoming resources of £128,290 (2020: net outgoing resources of £27,017).

b. Review of activities

There is no shortage of prospective tenants who meet our objectives. As a result, we have maintained full occupancy of our flats and continue to have a substantial waiting list which will see people waiting 2 to 3 years before being offered a flat.

c. Future developments

By keeping a healthy waiting list, we are able to maintain full occupancy of the flats and therefore maximise the income for our charity. The turnover of tenancies remains low at 4% for the year. However, as tenants grow older and do not move on, we expect higher turnover in the next few years.

Planning permission (with conditions) has been granted by Ipswich Borough Council for 4 new flats. Due to the current coronavirus pandemic the trustees have decided to defer the build project for the time being.

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

Financial review

a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the policy of the charity to maintain unrestricted free reserves, at such a level as the Trustees consider necessary to maintain the fabric of Cranfield Court and to provide reasonable funds against any unforeseen costs that may arise. Furthermore, the Trustees believe the reserves should be maintained so as to be able to make investments in support of maintaining rents at a charitable level.

At the end of the year the free reserves, represented by the balance of the General Fund were £259,562 (2020: £155,093).

c. Investments policy

The Trustees continue to take professional investment advice and our portfolio is managed on a discretionary basis by an independent financial adviser.

The value of the portfolio has very much followed the Stock Market and is currently valued about £20,000 in excess of cost.

Structure, governance and management

a. Constitution

Cranfield Court Charity is a registered charity, number 206806, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

When a vacancy occurs for a co-opted Trustee, the remaining Trustees seek to appoint an individual with skills and experience which they feel will be of benefit to the Charity.

On appointment, new trustees are given copies of the original Trust Deed and the latest Annual Report and accounts. There is no formal induction and training programme, but individual Trustees attend seminars to update themselves when they feel it to be necessary.

c. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks. These procedures are regularly reviewed to ensure that they still meet the needs of the Charity.

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

RJC Hawkins

Chair

Date: 22 November 2021

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Independent Examiner's Report to the Trustee of Cranfield Court Charity ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2021.

This report is made solely to the Charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees thise matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charoty's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act')..

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Dated: 22 November 2021

Sharon Gravener FCCA

Fitzroy House Crown Street Ipswich Suffolk, IP1 3LG

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

	Note	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:		5 000	F 000	
Donations and legacies	2	5,000	5,000	-
Charitable activities	3	208,658	208,658	204,545
Investments	4	7,649	7,649	9,116
Total income		221,307	221,307	213,661
Expenditure on:				
Raising funds	5	4,867	4,867	4,802
Charitable activities		147,448	147,448	217,270
Total expenditure		152,315	152,315	222,072
Net income/(expenditure) before net gains/(losses) on investments		68,992	68,992	(8,411)
Net gains/(losses) on investments		59,298	59,298	(18,606)
Net movement in funds		128,290	128,290	(27,017)
Reconciliation of funds:				
Total funds brought forward		1,100,326	1,100,326	1,127,343
Net movement in funds		128,290	128,290	(27,017)
Net movement in funds		,	,	(==,==,)
Total funds carried forward		1,228,616	1,228,616	1,100,326

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 19 form part of these financial statements.

BALANCE SHEET AS AT 31 AUGUST 2021

	Note		2021 £		2020 £
Fixed assets					
Tangible assets	11		569,054		570,233
Investments	12		583,851		521,532
			1,152,905	-	1,091,765
Current assets					
Debtors	13	17,552		2,293	
Cash at bank and in hand		79,211		26,270	
	_	96,763	_	28,563	
Creditors: amounts falling due within one year	14	(21,052)		(20,002)	
Net current assets	_		75,711	_	8,561
Total assets less current liabilities			1,228,616	-	1,100,326
Net assets			1,228,616	-	1,100,326
Total net assets			1,228,616	- :	1,100,326
Charity funds					
Restricted funds	15		-		-
Unrestricted funds	15		1,228,616		1,100,326
Total funds			1,228,616	-	1,100,326

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

R J C Hawkins
Chair of Trustees

J C Pickering FCA
Honorary Treasurer

Date: 22 November 2021

The notes on pages 8 to 19 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Cranfield Court Charity meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

Throughout the Coronavirus pandemic the charity has been able to continue to provide the normal level of service.

The charity has prepared budgets and forecasts and anticipates that the charity will be able to continue to meet its liabilities as they fall due.

1.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. No amounts are included in the financial statements for services donated by volunteers.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Costs of raising funds represents investment mangement costs.

Costs of charitable activities represent direct costs of charitable activities and governance costs.

All resources expended is inclusive of irrecoverable VAT.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Taxation

Cranfield Court Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting policies (continued)

1.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

No depreciation is provided on freehold property or improvements thereto as the Trustees consider that residual values are so high that their depreciation is insignificant.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Freehold buildings - Nil

Stair lifts - 10% straight line

1.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of Financial Activities.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting policies (continued)

1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

1.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 Statement of cash flows

The financial statements do not include a Statement of Cash Flows because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under section 7 of the Charity SORP.

1.14 Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no critical accounting estimates.

1.15 Pensions

The charity has a contractual obligation to make payments to the NEST (Work Place Pension) scheme, for eligible employees who have opted to join the scheme. Contributions are charged in the accounts as they become payable.

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

2.	Income f	rom	donations	and	legacies
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	Unrestricted	Total	Total
	funds	funds	funds
	2021	2021	2020
	£	£	£
Donations	5,000	5,000	-

3. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Rental income	208,658	208,658	204,545
Total 2020	204,545	204,545	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

4.	Investment income				
			Unrestricted funds 2021	Total funds 2021 £	Total funds 2020 £
	Income from local listed investments Interest received		7,646 3	7,646 3	9,090 26
			7,649	7,649	9,116
	Total 2020		9,116	9,116	
5.	Investment management costs				
			Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
	Investment management fees		4,867	4,867	4,802
	Total 2020		4,802	4,802	
6.	Charitable activities				
		Staff costs 2021 £	Other costs 2021 £	Total funds 2021 £	Total funds 2020 £
	Charitable activities	19,812	105,855	125,667	192,188
	Governance costs	16,800	4,981	21,781	25,082
		36,612	110,836	147,448	217,270

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

7. Charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Light heat and power	15,105	15,105	14,817
Telephone	2,001	2,001	1,950
Insurance	12,136	12,136	11,424
Repairs and maintenance	31,228	31,228	46,667
Grounds	17,850	17,850	22,137
Lift maintenance	2,676	2,676	729
Stair lift maintenance	-	-	80
HEARS alarm system	8,996	8,996	11,908
Decorating	-	-	8,520
Pest control	559	559	1,051
Rates	11,133	11,133	12,838
Depreciation	1,179	1,179	2,990
Interior decoration	876	876	766
Building costs	2,116	2,116	36,580
Wages and salaries	18,080	18,080	18,041
Pension costs	1,732	1,732	1,690
Total 2021	125,667	125,667	192,188

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

8. Governance costs

		Unrestricted	Total	Total
		funds 2021	funds 2021	funds 2020
		£	£	£
	Independent examination fee	1,380	1,380	1,380
	Accountancy fees	1,338	1,338	2,106
	Miscellaneous	2,263	2,263	5,021
	Adminstration staff costs	16,800	16,800	16,575
		21,781	<u> </u>	25,082
			<u> </u>	
9.	Staff costs			
			2021	2020
			£	£
	Wages and salaries		34,880	34,616
	Contribution to defined contribution pension schemes		1,732	1,690
		_	36,612	36,306
	The average number of persons employed by the Charity	during the year was a	as follows:	
			2021	2020
			No.	No.
	Charitable activities		1	1
	Management and administration of the charity		1	1
		_	2	2
		=		

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 August 2021, no Trustee expenses have been incurred (2020 - £NIL).

At 31 August 2020

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

11.	Tangible fixed assets			
		Freehold property £	Other fixed assets £	Total £
	Cost or valuation			
	At 1 September 2020	560,152	33,247	593,399
	At 31 August 2021	560,152	33,247	593,399
	Depreciation			
	At 1 September 2020 Charge for the year	-	23,166 1,179	23,166 1,179
	Charge for the year			
	At 31 August 2021		24,345	24,345
	Net book value			
	At 31 August 2021	560,152	8,902	569,054
	At 31 August 2020	560,152	10,081	570,233
12.	Fixed asset investments			
				Listed investments £
	Cost			
	At 1 September 2020 Additions			521,532 566,849
	Disposals			(521,533)
	Revaluations			17,003
	At 31 August 2021			583,851
	Net book value			

521,532

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

13.	Debtors		
		2021 £	2020 £
	Due within one year		
	Prepayments and accrued income	17,552	2,293
		17,552	2,293
14.	Creditors: Amounts falling due within one year		
		2021 £	2020 £
	Deposits held	15,184	14,475
	Other creditors	5,868	5,527
		21,052	20,002

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

15. Statement of funds

Statement of funds - current year

	Balance at 1 September 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2021 £
Unrestricted funds						
Designated funds						
Building fund Future building	570,233	-	-	(1,179)	-	569,054
project fund	325,000	-	-	25,000	-	350,000
Building repairs fund	50,000	-	-	-	-	50,000
	945,233	-	-	23,821	-	969,054
General funds						
Accumulated fund	155,093	221,307	(152,315)	(23,821)	59,298	259,562
Total Unrestricted funds	1,100,326	221,307	(152,315)	-	59,298	1,228,616

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 31 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
Unrestricted funds						
Designated funds						
Building fund Future building project fund Building repairs fund	566,734	-	-	3,499	-	570,233
	325,000	-	-	-	-	325,000
	50,000	-	-	-	-	50,000
	941,734	-	-	3,499	-	945,233
General funds						
Accumulated fund	185,609	213,661	(222,072)	(3,499)	(18,606)	155,093
Total Unrestricted						
funds	1,127,343		(222,072)	-	(18,606)	1,100,326

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	569,054	569,054
Fixed asset investments	583,851	583,851
Current assets	96,763	96,763
Creditors due within one year	(21,052)	(21,052)
Total	1,228,616	1,228,616
Analysis of net assets between funds - prior year		
	Unrestricted	Total
	funds 2020	funds 2020
	£	£ 2020
Tangible fixed assets	570,233	570,233
Fixed asset investments	521,532	521,532
Current assets	28,563	28,563
Creditors due within one year	(20,002)	(20,002)
Total	1,100,326	1,100,326

17. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £1,732 (2020 - £1,690). £Nil (2020: £Nil) was payable to the fund at the balance sheet date and is included in creditors.

18. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 August 2021.