



**Epsom, Ewell
& Banstead**

ANNUAL REVIEW

**(incl. Report and Financial Statements &
External Examiners Report)**

YEAR ENDING

31ST MARCH 2021

128 Great Tattenhams Epsom Downs Surrey KT18 5SE

Tel: 01737 379902 Email: homestart@hceeb.org.uk

Home-Start Epsom, Ewell and Banstead is a Company Limited by Guarantee. Company No: 8765689. Charity No: 1156539

Home-Start Epsom, Ewell and Banstead (including Mole Valley North)

Home-Start Epsom, Ewell and Banstead (including Mole Valley North) is an independent charity, part of a network of over 300 local Home-Starts across the UK and one of eight locations under the umbrella of Home-Start Surrey. We have been supporting local families for over 25 years covering Epsom and Ewell, Banstead wards and reaching out to families in Ashted, Leatherhead, Bookham and Fetcham.

We are independently governed and funded. We train, supervise and support volunteers who are matched with families with young children, our volunteers are the critical factor in our success in supporting families.

Our Vision

‘Every parent has the support they need to give their children the best start in life.’

What we do

Working Alongside Families

Being a parent has never been easy, it can be lonely, heart breaking and overwhelming. Home-Start Epsom, Ewell and Banstead is ready to support families through their toughest times. Our staff and volunteers work with families experiencing different challenges, including:-

- Mental or physical health needs;
- Children with additional needs;
- Bereavement;
- Financial worries;

Our volunteers are trained and given expert supervision by the team. They work alongside families to give compassionate and confidential support that is tailored to each family. Just two hours a week can make a big difference to parents and their children. We help parents to build on their strengths and give them the help they tell us they need.

We support families with individual one to one home visits plus a wide range of targeted support including:-

- Giving extra one to one help via telephone, messaging or video contact;
- Parenting support;
- Arranging and managing events and group get togethers e.g. buggy walks and picnics;
- Working with other agencies e.g. food banks;
- Providing annual outings for families during school holidays;

We work collaboratively with other local Home-Starts to support children and families in Surrey. In 2020-21 we worked with all our partners to cover gaps in funding, developing services for children aged 0-11 and their families, as well as extending to those in greatest need within Mole Valley. The challenges posed by the Covid-19 pandemic, has led us to a new focus with remote working and we continue to develop new and innovative ways to reach out safely to families.

Home-Start Epsom, Ewell and Banstead is a key provider of Early Years services working collaboratively with other Home-Starts to support children and families in Surrey. In 2020-21 we worked with all our partners to cover gaps from reduced council funding, developing services for children ages 0-11 and their families, and extending into areas of greatest need.

At the heart of Home-Start’s work is the Co-Ordinator assessment and a Volunteer delivering responsive, person-centred support. We provide compassionate, confidential help and support. Our local knowledge is essential for

positive and appropriate signposting, such as, accessing community foodbanks. You cannot under-estimate the impact of consistent, accessible, and stable services.

We are looking creatively at providing training to help parents develop their skills and parenting strategies , both through group work and online support to families.

Volunteers benefit from the training, supervision and support we give. In addition, they have the satisfaction that supporting a family provides. For 2020-2021 there were new and different ways that we developed to reach out to families in the light of Covid-19 restrictions.

Why it matters

There is considerable evidence to support early years intervention. The years between birth and school are vital for a child's development. Being a parent for the first time is a daunting experience and families may be facing financial problems, domestic abuse, mental health issues, a family disability or language barriers. Covid-19 has brought additional fears and challenges to job security, financial issues plus the pressures of home schooling and distress of family illness. Facing these issues alone can lead to long term problems and determine the life chances children have.

Early Help aims to support families to avoid longer term difficulties. Home-Start volunteers and staff work alongside parents to build their trust and confidence. They encourage families to access services that help them to cope with the stresses and strains of life. Parents and volunteers often develop a deep and trusting relationship which can lead to powerful family changes.

Chair's Report

During 2020/21 we faced the daunting challenges of the Covid-19 pandemic. Our staff and volunteers stepped up during lockdown, working tirelessly to support families by providing vital weekly WhatsApp or telephone calls, emergency provisions, craft packs, and outdoor play equipment. Home-Start services always make a difference to the lives of our families, but during the pandemic they have truly been a lifeline for families with no other support.

The Board would like to thank staff and volunteers for their fantastic work which was above and beyond their normal roles.

Sadly, our administrator Sarah, left in December 2019. Gabriella Pearson joined us in April 2020, it is always a challenge starting a new job, but during lockdown was doubly difficult, thank you Gabriella for rising to the challenge and Hazel for supporting her. In March Lesley Lane joined us, thanks to funding from the Community Foundation Surrey, to develop our work with children from 5-11, and running parenting courses and workshops.

Due to the pandemic the trustees met virtually with Mary Coleman and Pam Whitely joining us as the volunteer representatives. Staff contact has been regular, by telephone and Zoom.

Home-Start Surrey

Home-Start Surrey is an umbrella organisation that brings together the eight local Home-Start in Surrey for the prime purpose of administering the contract with Surrey County Council. We have been increasingly working collaboratively with other local Home-Starts, specifically applying for funded projects and this will further develop as we look to support Dads across Surrey.

Funding

During the year we were fortunate to secure a three year funding grant from the Henry Smith Foundation, grants from the Surrey Community Foundation and other Covid related monies, all of which mean our financial position is stable. Due to the pandemic, there were no fundraising events.

Trustees:

Our skilled and supportive board of trustees, Tony Evans, Nic Morgan, Celia Turnbull, Liz Yiangou and Richard Moody, continue to contribute their time and experience to Home-Start. With remote technology we were able to meet regularly, making sure our Business Continuity Plan was updated and relevant. A special thank you, to Celia for her work on this and on Risk Assessments. Sadly, our Treasurer was unwell during lockdown and Hazel, Gabriella and Nic all took on additional responsibilities to make sure our finances were managed and in good order.

Patron

We continue to benefit from the support of Lady Lampport as our Patron. She is committed to helping us raise the profile of Home-Start as we meet the needs of families in Epsom, Ewell, Banstead and north Mole Valley.

Financial Report

Thanks particularly to Michael Blackburn who as our volunteer Independent Examiner has steered us through the examination process in the absence of a treasurer. The bonus is that as a team we all have a better understanding of our financial situation.

Activities

This year we had to think differently and creatively to provide activities for families, with two lockdowns and numerous changes to restrictions these were adapted often at very short notice. We were delighted to be able to provide families with vouchers for local farms and Chessington World of Adventures, these were funded through generous donations. At Christmas although we all missed having a party it was wonderful to be able to provide a covid secure Santa experience for our families, who were extremely grateful for the opportunity especially as these experiences are often quite expensive at local venues. Some staff and Volunteers trained to be able to deliver buggy walks and we ran these to help families to get out and about and meet others during a time when social contact was very limited to us all. When restrictions lifted Volunteers were able to meet families outside and within the community which supported them to re-connect.

Manager's Report

I am so proud that as we look back over a year of unprecedented challenges, for ourselves individually, as a local Home-Start and as a county we were able to adapt our service quickly and flexibly to continue to support local families. The commitment of our volunteers and staff has been inspirational. They have gone above and beyond to ensure that those in the greatest need in our community had someone to talk to at the end of the phone plus food deliveries and support to access other help. We not only supported all our existing families but also contacted over 30 other families who either previously had support or have been signposted to us, and when referrals re-opened we provided remote support to many 'first time lockdown parents'. Although the support looked very different and we were uncertain of the impact it would make we were determined to do everything we could to support families during the pandemic. The positive feedback from families and knowing that for many we were the only support mechanism continued to motivate us to keep going.

As well as overcoming the hurdles of the pandemic we have also had opportunities to develop and work with new partners. We particularly valued the support from Home-Start UK who sealed a corporate sponsorship with John Lewis/Waitrose Partnership. This put the work of Home-Start on the national stage through their Christmas Advert and brought in much needed emergency funds for families during COVID. Our partnership with Surrey Care Trust continues and we have made positive inroads into Mole Valley and working closely with Home-Start East Surrey. This has been greatly enabled by a grant from St. Faith's Trust.

The staff worked remotely throughout the pandemic and have continued to develop new skills attending online training. We were in a good place to enable this way of working due to the purchase of laptops for us all at the start of the pandemic making the transition smooth for the team and ensuring that we could maintain communication easily, although we all prefer to meet face to face.

We welcomed Gabriella onto the team as our Administrator/Finance Assistant, who completed her induction remotely, which was a new experience for all of us. We were successful in sourcing funding from Surrey Community Foundation and Surrey Heartlands CCG to develop work with children over 5 years and Lesley started at the beginning of March 2021 to lead this project.

We continue to explore ways of supporting families, and over the next year will be developing new projects including Dad's Matters and Peri-Natal Mental Health support. The year has been a challenging one in more ways than one, but I believe we have come through this stronger and more determined to continue to support families. I would like to give a special thanks to the team who worked tirelessly over the last year and to the Volunteers who adapted so quickly to the new ways of supporting families.

Hazel Davies
Manager

Volunteer's Reflections

Covid was a scary time, and having no particular family, made me feel a little useless. Helping deliver food gave me a purpose and was a welcome relief from inaction and I made some lovely contacts with people on their doorsteps. When I did have a family allocated messages helped keep in contact, phone calls were not always answered, but I understand voicemails were appreciated. Still, we muddled through and when rules were relaxed a little managed a few outings to the local park. It was lovely to see happy faces again. The Christmas lockdown was a very sad time, food deliveries again kept me busy. A big thank you must go to Home-Start who helped me keep my head above the water.

During Covid initially my support had to be by WhatsApp, although it showed I cared, it wasn't the same as being an active physical helper. Thank goodness once it was possible to meet up, we did what we could with outside visits. Because of the energy of the children, who often decided to go in different directions all at the same time! Conversation, and therefore support for the mother was better than WhatsApp, but still limited. However, she was very grateful for all the groceries she received during this time. Finally, after completing further risk assessments, we were able to meet at home again. Full support, both practical and emotional, could be reinstated. Home-Start kept in touch with me throughout and, as always, provided just the right level of support for me.

Thank goodness for Home-Start.

Thank you for the families, supervisors and other volunteers who have sustained the service as able during this year.

Thank you for giving each one of us a focus.

Thank you Home-Start for being there for all of us we have all needed it.

Thank you

Thanks to our volunteers...

Our Volunteers continued to provide support for our families despite many of them having their own challenging situations to cope with. We are extremely thankful for the way Volunteers were flexible and adapted their support during a very difficult year.

Alicia	Esther	Lata	Sarah
Ann	Gill	Linda	Sarah
Bryony	Gwen	Louise	Sarah
Carol	Hilary	Mary	Susan
Carole	Jane	Nishma	Susan
Caroline	Janet	Pam	Sally
Catherine	Jean	Pina	Trudie
Cathryn	Jill	Rachel	Wendela
Debbie	Joanne	Ros	Wendy
Denise	Julia	Ruth	

Treasurer's Report and Summary Statement

For the year ended 31st March 2021

With our grant from Children in Need ending in January 2020, much time was taken in submitting funding bids to several grant making charities. We were delighted to be successful with a bid to the Henry Smith Foundation for three years funding. In addition, during 2020, we secured several smaller Covid related funds, grants from the Community Fund Surrey and St Faiths.

All of these grants helped with the funding gap left by Children-In -Need. To further support our service delivery the trustees agreed the use of some of our reserves. We continue to receive money from Surrey County Council Early Help contract for Epsom, Ewell, and Mole Valley (north).

For these reasons income for the year is less than the prior year, however we have received £77,775 of funding which will appear as income in future years.

Our main costs for this year were staffing and rent. As a result of the disruption caused by the Covid pandemic, ensuring the future sustainability of our organisation, and ensuring the delivery and development of our services is our main focus going forward. We are confident that we are well placed to achieve these aims.

Financial Overview for the year ended 31st March 2021

	Current year 2020-21	Prior year 2019-20
Total Income	£107,630	£135,413
Total Costs	£121,511	£114,916
Surplus/Deficit	-£13,881	£20,497
Funds Brought Forward	£98,360	77,863
Funds Carried Forward	£84,479	£98,360

How we helped during the COVID-19 pandemic

We contacted 30 recently closed families to provide remote support in addition to the families we were already supporting as well as all the Volunteers. After the first lockdown we were able to re-open referrals and provide remote support as well as visits outside and in covid secure venues. As soon as we could we re-started Home Visits following risk assessments to ensure that all were kept safe.

We provided:

65 Foodbank Vouchers

100 Supermarket Vouchers

300 Food/Hygiene Packs delivered

60 Art/Craft Packs distributed

Christmas gifts and food for all families (adults & children)

40 Wellbeing packs

Feedback from Families

*So helpful and
never judgemental*

*I am thankful,
the only help I
got in lockdown*

*I honestly wouldn't be the
person I am without my
support and there's days
I'm not sure I's be here if I
didn't have that support
either ... true life saver*

*Wonderful. Unique
service that helps me
feels cared for*

*Home-Start support helped
a lot through lockdown,
my family will be forever
grateful for the support
and help we had during
the difficult time.*

*The regular
calls were
amazing*

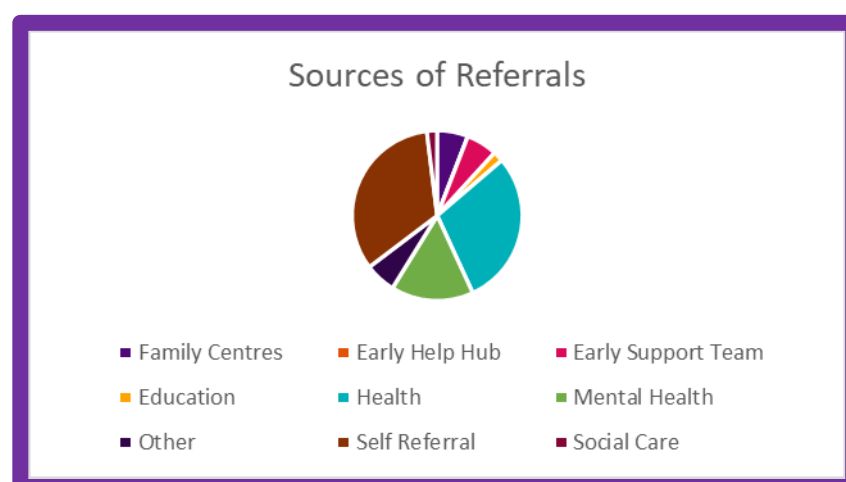
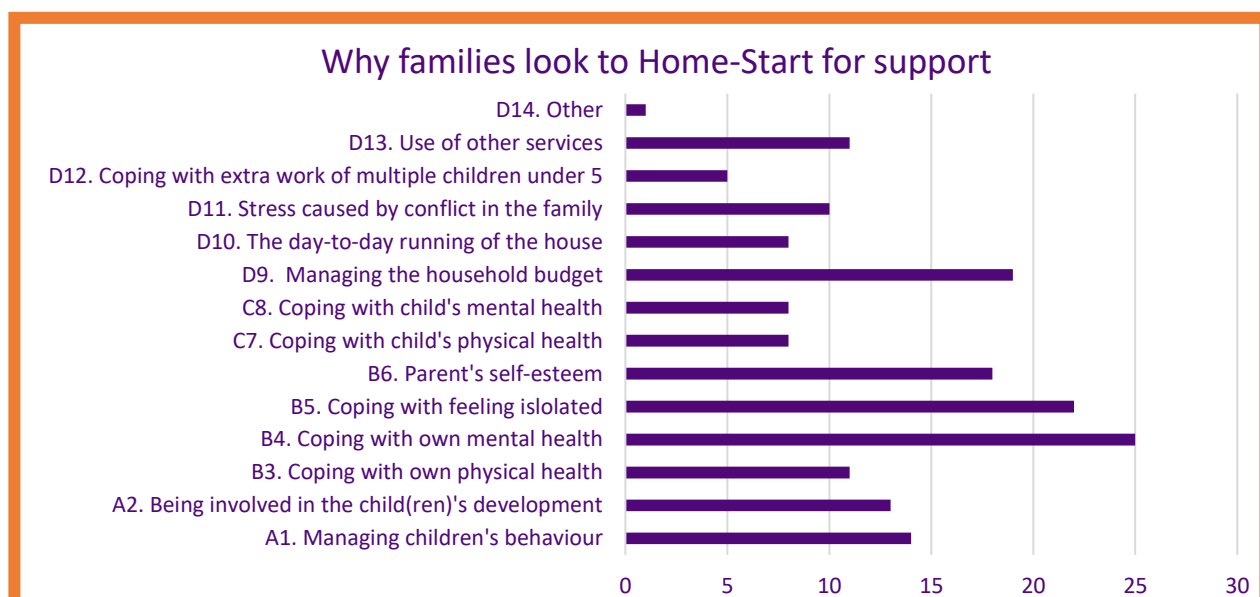
*They have been very
supportive and encouraging
throughout a very difficult
time*

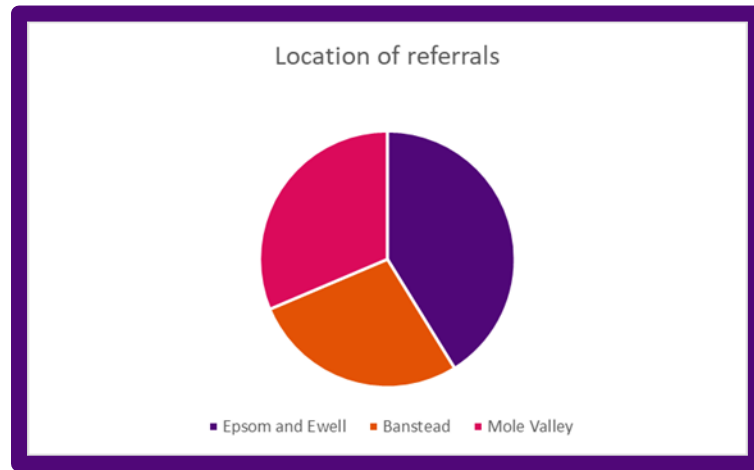
*Really lovely to receive
regular contact and
support with groceries
and craft pack to help
my little girl*

Our Vital Statistics

The charts below show further information about our organisation.

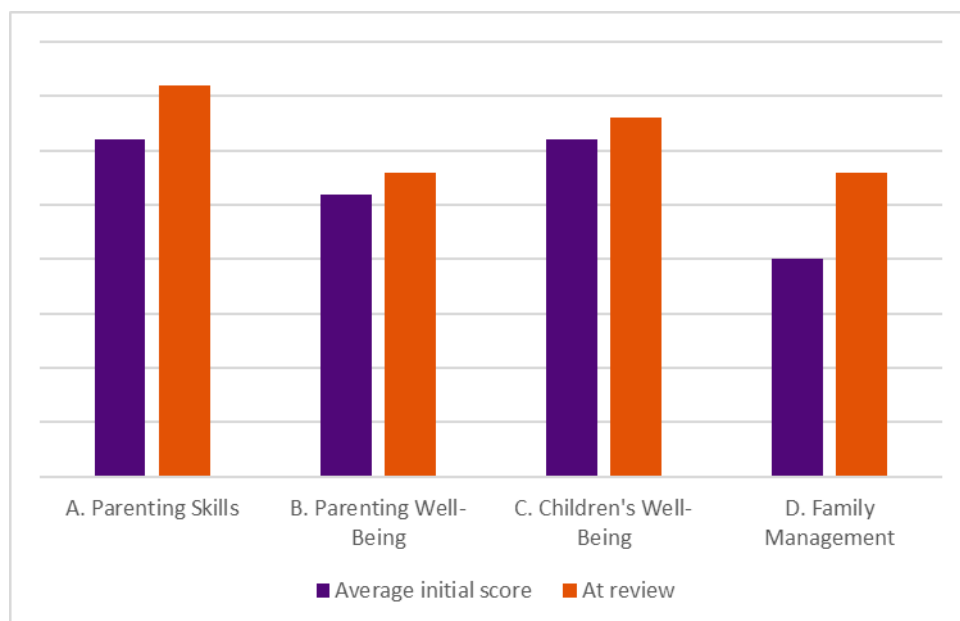
Number of new referrals during the year:	51
Number of families supported during the year:	71
Number of children supported during the year:	139





The following table identifies the four headline reasons why families look to Home-Start for support and how they consider their needs have been met.

	Average initial score	At review	Improvement
A. Parenting Skills	3.1	3.6	0.5
B. Parenting Well-Being	2.6	2.8	0.2
C. Children's Well-Being	3.1	3.3	0.2
D. Family Management	2	2.8	0.8



Links

Throughout the year there were numerous opportunities to network with workers in other organisations and to attend various training and discussion events. Some of the main links are as follows:

0 – 19 Team Epsom & Ewell	Local Food Banks
0 – 19 Team Mole Valley	Mary Francis Trust
0 – 19 Team Banstead & Tattenhams	Mental Health Services
Children and Family Health Surrey	Merland Rise Church
Active Surrey	Mole Valley Borough Council
Banstead Rotary Club	Mole Valley Family Centre
Besom – St. George’s Church, Ashted	North Surrey Domestic Abuse Service
Citizens Advice Bureau	Housing Associations
Christians Against Poverty (CAP)	Perinatal Mental Health Service
Community Midwives	Preston Community Network
Community Fridge	Reigate and Banstead Borough Council
Creation Station	School Outreach Service
Early Support Team	Social Prescribing Teams
East Surrey Domestic Abuse Service	Stripey Stork
Epsom Downs Family Centre	Surrey Action for Carers
Epsom Family Centre	Surrey Adult Services
Epsom & Ewell Borough Council	Surrey Care Trust
Ewell Family Centre	Surrey Children’s Services
Family Voice Surrey	Central Surrey Community Action
Home-Start UK	Surrey Early Help Hub
Home-Start Surrey	Surrey Early Years & Childcare Service
Hygiene Bank	Surrey Family Information Service
KT22 Group	Surrey Nurturing Links
Local Faith/Community run parent/toddler groups	Surrey Partnership with Parents
Local Early Years settings	Surrey Portage
Local Schools	Voluntary Action Mid Surrey

Fundraising

We are grateful for the high level of financial support received over the year despite not being able to organise any events. Thank you for the generosity of all who have contributed. Fundraising enables our team to continue to provide much needed support to local families.

200 Club entrants & winners
Aberdour School
BBC Children in Need
Banstead Rotary Club
Coop Community Fund
Surrey Community Foundation
Ewell Rotary Club
Henry Smith Charity
Heartlands CCG
Home-Start UK
Home-Start Volunteers
Home-Start Trustees
'In memory' donations
Jean & Colin Sutherland's
NO Train Day
Mary Kennedy Legacy
Sainsbury's/Argos
St Faith's Trust
Toyota
St John's School, Leatherhead
Surrey County Council
Tesco's Bags for Help
Waitrose Epsom
Waitrose Leatherhead
Whitestuff Epsom
and many other individual, business and local
supporters.

Quotes from families

*Such a lovely supportive team with volunteers who really listen and try to help and offer advice
It's a really helpful service that I would recommend to anyone who needs that extra bit of hand in difficult circumstances.*

Amazing support for myself and my son. I cannot thank them enough for all of their help.

Invaluable, confidence building, felt so relaxed with someone else here to talk to. Helped get me used to dealing with 2 kids - I've still got a way to go but I know I've made progress with home start's help!

Home-Start have been amazing throughout my journey, I can't praise them enough. The activities such as buggy walks, gifts such as vouchers for children's farm, Christmas party and grotto have all been extras that have helped with the physical and emotional support they have provided

Quotes from referrers

Very valued service.

A wonderful service, much needed, even more so in the current pandemic. They are often the voices for the voiceless. Keep up the great work

It's a wonderful service and much needed. 'It takes a village to raise a child' (African quote) Home-Start is central to that village. I have observed families connect with their Homestart volunteer and enjoy walks to the local park and children's centre which has helped isolated families connect to their community and gain a sense of belonging.

The emotional and practical support that Homestart gave is a major safety factor for this family. It is reassuring that the family know where to turn to for help. Because of the positive relationship the family feels empowered to ask for help when they need it.

Staff

Hazel Davies	Manager
Hayley Ronald	Senior Family Coordinator
Joanna Parker	Senior Family Coordinator
Lesley Lane	Senior Family Coordinator - Over 5s (from 01.03.2021)
Adriana Ganev	Family Support Coordinator (until March 2021)
Gabriella Pearson	Administrator/Finance Assistant

Address: Home-Start Epsom, Ewell and Banstead
128 Great Tattenhams
Epsom Downs
Surrey
KT18 5SE

Tel: 01737 379902
Email: homestart@hseeb.org.uk
Website: www.hseeb.org

Current Management Committee

Briony Thomas	Chair of Committee
Gayathiri Nadarajah	Treasurer
Celia Turnbull	Trustee (Safeguarding Lead)
Elizabeth Yiangou	Trustee
Geoff Kitchen	Trustee
Nicholas Morgan	Trustee
Richard Moody	Trustee
Antony Evans	Trustee
Mary Coleman	Volunteer Representative
Pam Whiteley	Volunteer Representative

HOME-START EPSOM, EWELL & BANSTEAD
(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2021

REGISTERED COMPANY NUMBER: 8765689

ENGLAND AND WALES

REGISTERED CHARITY NUMBER: 1156539

HOME-START EPSOM, EWELL & BANSTEAD

DIRECTORS REPORT

The directors, who are also the trustees, submit their report and financial statements for the year ending March 31st, 2021.

Statement of director/trustee responsibilities

Company law requires directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- a) Select suitable accounting policies and then apply them consistently.
- b) Make judgements and estimates that are reasonable and prudent.
- c) Prepare financial statements on the going concerns basis unless it is inappropriate to assume the company will continue to trade.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal activities

The company is registered with the Charity Commissioners and aims to give practical help to families under stress and to give children the best possible start in life.

Directors and directors' interests

The directors, who are also trustees, who served during the year were as follows;

Briony Thomas – Chair

Anthony Alexander Evans

Geoffrey Kitchen

Nicholas Morgan

Celia Joy Turnbull

Elizabeth Yiangou

Richard Moody

Gayathiri Nadarajah – treasurer - appointed January 2020

HOME-START EPSOM, EWELL & BANSTEAD

DIRECTORS REPORT

Small company rules

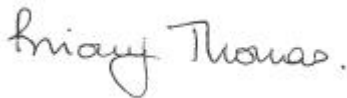
These financial statements have been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006. The directors have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with The Financial Reporting Standard applicable in the UK and Ireland (FRS 102), effective January 1st, 2015.

Reference and administrative details

Registered company number
8765689 (England and Wales)

Registered charity number
1156539

This report was approved by the directors on 17th November 2021 and signed on its behalf.



Briony Thomas
Chair

Registered office:
128 Great Tattenhams
Epsom Downs
Surrey KT18 5SE

HOME-START EPSOM, EWELL & BANSTEAD

Independent Examiners Report to the Trustees of Home-Start Epsom, Ewell and Banstead on the financial statements for the year ended 31st March 2021.

I have examined the attached financial statements which have been prepared in accordance with the accounting policies set out in note 1.

Respective responsibilities of trustees and examiner

As trustees of the charity you are responsible for the preparation of the financial statements and you consider that the audit requirements of section 144(2) of the Charities Act 2011 (the 2011 Act) do not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

No matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Name: Michael Blackburn
Relevant professional qualification or body: ACA
Address: 49 Park Hill, Carshalton, SM5 3SD
Date: 17th November 2021


HOME-START EPSOM, EWELL & BANSTEAD

FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2021 BALANCE SHEET AS AT MARCH 31, 2021

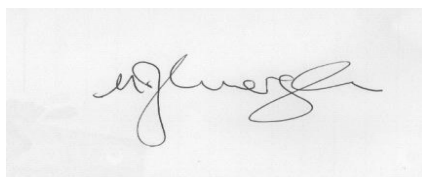
	2021		2020	
	£	£	£	£
Current Assets:				
Investments	28,697		28,449	
Cash at Bank and in Hand	135,431		75,855	
	<hr/>		<hr/>	
	164,128		104,304	
Current Liabilities				
Creditors Falling due within one year	1,874		5,944	
Donations and Grants	77,775			
	<hr/>			
	79,649			
Net Assets		<hr/>		<hr/>
		84,479		98,360
Represented by				
General Funds	84,479		95,452	
Restricted Funds	-		2,908	
Total charity funds		<hr/>		<hr/>
		84,479		98,360

For the financial year ended March 31, 2021, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 and no notice has been deposited under Section 476 requesting an audit. The directors and trustees acknowledge their responsibility for ensuring that the company maintains accounting records which comply with Section 386 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 396 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the company.

The financial statements, which have been prepared in accordance with the special provisions relating to small companies subject to the Small Companies Regime within part 15 of the Companies Act 2006 and with the Reporting Standard for Smaller Entities (effective April 2015), were approved by the directors and trustees on 17th November 2021.



Briony Thomas
Chair



Nicholas Morgan
Trustee

The attached notes form part of these financial statements.

HOME-START EPSOM, EWELL & BANSTEAD

FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2021 INCOME AND EXPENDITURE ACCOUNT

	2021			2020
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Income:				
Voluntary contributions:				
Donations and grants	59,931	5,000	64,931	87,104
Fundraising activities	8,321		8,321	10,556
	68,252	5,000	73,252	97,660
Council funding:				
Surrey Social Services	34,130		34,130	36,600
Reigate and Banstead Council	-		-	1,047
	34,130	-	34,130	37,647
Bank interest received	247		247	106
Total income	102,630	5,000	107,630	135,413
Expenditure:				
Salaries and contributions	73,135	7,908	81,042	83,794
Staff expenses	3,021		3,021	2,912
Volunteers' expenses	404		404	442
Training costs	2,622		2,622	250
Rent, rates and cleaning	10,337		10,337	10,890
Communications	10,714		10,714	5,481
Insurance	1,102		1,102	639
Sundry expenses	2,374		2,374	5,109
Recruitment and publicity	671		671	421
Other	280		280	150
Professional fees	118		118	213
Home-Start levy	2,661		2,661	459
Family programmes	6,165		6,165	4,156
Entertainment	-		-	-
Total expenses	113,603	7,908	121,511	114,916
Net movement in funds	(10,974)	(2,908)	(13,881)	20,497
Balances brought forward	95,452	2,908	98,360	77,863
Funds carried forward	84,479	-	84,479	98,360

The attached notes form part of the financial statements.

HOME-START EPSOM, EWELL & BANSTEAD

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2021

1. Accounting policies

Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 2006, the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP) 2005, the Charities Act 2011 and the Financial Reporting Standard for Smaller Entities (effective April 2015).

Fixed assets and depreciation:

Initial furniture and equipment were donated when the previous organisation was set up. Additions are expensed on acquisition

Restricted funds arise from grants or donations where the donor specifies the use for which the funds may be applied. We are required by law to comply with the donor's wishes.

2. Reserves policy

It is the policy of the trustees to maintain reserves at the equivalent of approximately six months expenditure on an historic basis. The objective being to enable an orderly rundown in the event of a significant cut in funding. On March 31, 2021 the reserves amounted to approximately 70% (2020: 86%) of such expenditure. However, the trustees have made a forecast of confirmed income and expenditure for the year ending March 31, 2021 and remain of the opinion that they could ensure an orderly rundown in the event of a significant cut in funding.

3. Creditors	2021 £	2020 £
<i>Due within 12 months</i>		
Staff and volunteer expenses	381	-
Communication	119	-
200 Club	400	-
PAYE creditor	<u>974</u>	<u>5,944</u>
	<u>1,874</u>	<u>5,944</u>
 4. Donations and Grants	 2021 £	 2020 £
Mary Kennedy legacy	45,000	-
Community Foundation	22,300	-
Henry Smith Foundation	<u>10,475</u>	-
	<u>77,775</u>	-

HOME-START EPSOM, EWELL & BANSTEAD

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2021

5. Other financial commitments

There are no other financial commitments.

6. Taxation

The charity is exempt from corporation tax on its charitable activities.

7. Company status and trustees

The charity is a company limited by guarantee. The members of the company are the trustees, also directors, named in the Directors Report. In the event of the charity being wound up, the liability of the guarantee is limited to £1 per member.

The trustees receive no remuneration.

8. Expenditure

All expenditure relates to the provision and support of charitable activities.

9. Related party disclosures

There were no related party transactions during the year.