

Telford Sea Cadets

Annual General Meeting

Tuesday 14th September 2021

Aims and Achievements
1st April 2020 – 31st March 2021

At the beginning of April 2020 most of us still thought the pandemic would be over in a couple of months. Hindsight is a wonderful thing, and we now realise how naïve we were to think that. As 2020 progressed it became apparent that Covid 19 was going to last longer, bite deeper and affect more aspects of our lives than anyone had previously thought.

The cadets had virtual lessons but very little face to face training between the dates of the financial year noted above. The Unit Management Team met almost monthly but again these meetings were virtual. Our aims, rather than the normal fundraising, building repairs and transport issues became rather more streamlined to how to ensure that when restrictions eased, we could open the doors again.

As you will see from the accounts presented today, we managed this, and we now have an open unit, plenty of cadets on the books and a healthy bank balance. We have survived and now that we are open again, we are prospering. We have forged new links and will continue to do this. We have started to fundraise again. We have a new command team in charge of the unit with new ideas and plenty of enthusiasm. And best of all, we still have happy, committed cadets and very supportive parents and carers.

Although not the best of years, we have come out of it stronger and fitter than before, and we have a great deal to be thankful for.

Telford Sea Cadets
Chair's Report
AGM 14th September 2021

This report covers the period 1st April 2020 to 31st March 2021.

Usually we would have a great deal to tell you about what went on in a year, but for obvious reasons our usual activities and achievements were curtailed to a very large extent during this period.

Most of the delivery of the Sea Cadet experience was done virtually during this time – which did not really fulfil the needs of cadets or staff, but it was the only option open to us for a greater part of the year, and a lot of credit must go to staff who picked up new skills to deliver the lessons on line, and to the cadets for sticking with us throughout the various lockdowns and restrictions. We have lost very few cadets over the period of the pandemic, which is great for us as a unit, and a real credit to the determination and commitment of our cadets. Thank you and well done to all of you, and to your parents and carers for encouraging you to maintain your links to the unit.

We offered parents/carers the chance to suspend payment of Subs during the lockdowns, as we knew that some people were suffering from job losses or reduced incomes as they had been furloughed. Telford Unit was very lucky: most of our parents continued to pay all of the way through lockdown, which meant that we were able to pay the bills and keep the unit going even when we were unable to access it physically. Thank you to all of our parents and carers who continued to pay – your support meant a great deal to us during those difficult times.

We were also able to access several grants, available from Government funding and administered through Telford and Wrekin Council, and those grants enabled us to come through the pandemic with a healthy bank balance and start to see ways in which we can finance improvements to the Sea Cadet experience that we offer. We are currently raising money towards building a new boating hub at Trench pool so that our facilities are suitable for our needs now and for many years to come.

It is easy to say that nothing happened during the 12 months of this financial year – but it did. I watch as we has a virtual meeting with the Lord Lieutenant of Shropshire, Anna Turner, and in what I think was the first virtual Lord Lieutenant's Ceremony in the country, Able Cadet Watkins was awarded her badge and certificate. It wasn't Shrewsbury Castle experience, but it was the best that could be done at the time and we were, and continue to be, very proud of our Lord Lieutenant's Cadet.

We also had advancements and cadets passing courses, but I will not steal the CO's thunder by detailing these.

I would like to thank our outgoing CO, CPO David Tunks, who stepped down earlier this year, and to welcome and thank our new OiC, Sub Lt. Siobhan May. I would also like to thank all of the staff for their efforts over the past year; whether they have delivering lessons or helping with unit maintenance, they have been outstanding. It has been a great team effort. Thank you also to the

UMT – your commitment, hard work and determination to keep things going, even when we have only been able to meet virtually, have been fabulous. You make me laugh, and we share all of life's ups and downs, and sometimes we cry, but I am glad to be sharing the time and the rollercoaster with you. I would particularly like to thank Christine Payne, who unfortunately can't be with us tonight, but has been an outstanding committee member for many years. Chris lost her husband Lawrence, who had also been on the committee for many years, in May, and we were all shocked and saddened by this, but she has chosen to remain on the committee and continue with her work here, for which we are all very grateful.

On a lighter note, we said good bye to our minibus during the last financial year. As most of you will be aware, we had a few breakdowns and issues with the bus, and as we were not going to be able to use it for a while, we took the decision as a committee to sell it whilst it was going well. We got a good price for it too, and we will be looking to buy another one once courses, competitions and camps are a regular feature of life again. Particular thanks go to Andy Purcell who had the unenviable task of repairing and maintaining the minibus, and who managed to find a good home for it.

That's it from me.

Michelle Meeson-White

Chair

CO's Report – Sub-Lieutenant (SCC) Siobhan May RNR

We have had a lot of changes since we have been back to parading in 2021 with an almost complete re-structure of the staffs positions. Biggest change that we have had within the unit is our Marine Detachment Starting up!

We've been back down the unit with cadets attending one cadet night a week to ensure the covid safety measures.

A few cadets have been attending Occasional Boating Sessions at Sandwell valley to gain more hours on the water primarily in sailing.

We attended our first public event for Armed Forces Day at Donnington Park, which was great, a lot of cadets support, and amazing staff and cadet recruitment, as well as raising money for the unit as well!

We have had cadets attending first aid courses within the district, and attended boating sessions at Midland Boat station.

We currently have a waiting list of around 19 cadets and juniors, as due to covid I don't want to overload the unit at any one time, but hopefully we will be welcoming some more new cadets in the coming weeks.

Cadet's that have completed a swim test are back boating once a week at trench pool doing Rowing.

We've also now created links with Royal Naval Personnel that are based at MOD Donnington who are planning on making weekly appearance to the unit and offering support in any way.

Current numbers within the unit:

Sea Cadets - 68

Marine cadets – 6

CFAV – 19

UMT - 12

Over all since returning to face to face parading, everything has gone very well, and it has been amazing to see everyone returning back, and want to thank everyone not just the staff, committee and our amazing cadets, but also the parents and guardians and our other supporters

Treasures Report

AGM 2021

Balances at the end of the financial year, 2020-2021

Main account: £4,399.35

Savings account: £49,418.35

This financial statement takes in a whole year in Covid-19, and the way it has affected us.

Cadets Contributions were down by £3,000. A Big Thank you to the parents who were able to keep giving.

Gift Aid £2,969.83

MSSC £250.00

Waitrose £333.00

We were able to claim for different Covid grants from the following companies

Seven Trent £2,000.00

Telford And Wrekin - Covid Recovery Grants £25,103.35

We had to cancel our Craft Fayre, returning some of the stall holder's fees, refunds amounting to £70.

Due to Cadet activities being cancelled, for an unknown length of time, the UMT took the decision to sell the minibus, while we could not use it, with the plan of replacing it with an up graded vehicle next year. We only made a loss of £300 of which was good news for the 2 years we had the use of it.

Thank you to Parents/Carers, and Companies in supporting us financially this year helping us stay afloat.

Marion Purcell

Treasurer

**Telford Unit 405 of The Sea Cadets Corps
(The Telford Sea Cadets)**

Financial Statements

For The Year Ended 31 March 2021

Telford Unit 405 of The Sea Cadets Corps
Reference and Administrative Details

Charity Name	Telford Unit 405 of The Sea Cadets Corps
Other names	T.S Wrekin (Working name) The Telford Sea Cadets
Charity Number	522580
Principal Address	T S Wrekin Wellington Road Donnington Telford Shropshire TF2 8AW
Trustees	Christine Lynda Payne Michelle Meeson-White (Chair) The Reverend Bertram Shinton David Tunks Emma Soeli Mapp Alison Upton Marion Purcell
Accountant	Community Accounting Services Ltd 7 Napoleon Drive Shrewsbury SY3 5PH

**Trustees' Report
of the Telford Unit 405 of The Sea Cadets Corps
on the Accounts for the Year Ended 31 March 2021**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the Charities Act 2011 and the Charities SORP (FRS 102) together with Update Bulletin 1.

Structure, Governance and Management

The charity is governed by the Sea Cadet Regulations.

Trustee selection methods

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

Objectives and Activities

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

Achievements and Performance in the year

Keeping the cadets engaged throughout lockdown with courses on Zoom. Being able to claim different COVID related grants has helped with paying the unit's bills and enabling the unit to reopen its doors.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme
- Allow young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

Reserves Policy

The charity trustees' policy aims to maintain free reserves at a level equating to 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Michelle Meeson-White
Chair



Date

7/9/21

**Independent Examiner's Report to the
Management Committee of the Telford Unit 405 of The Sea Cadets Corps
on the Accounts for the Year Ended 31 March 2021**

Basis of independent examiner's report

We report on the accounts of The Telford Sea Cadets for the period ended 31 March 2021.

The Group's officers are responsible for the preparation of the accounts. The Group's officers consider that an audit is not required for this year and that an independent examination is needed.

It is our responsibility to:

- examine the accounts
- to follow the general directions for the conduct of an independent examination
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions for an independent examination. An examination includes a review of the accounting records kept by the committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements
 - to keep appropriate accounting records; and
 - to prepare accounts which accord with the accounting records and comply with applicable financial reporting standardshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Community Accounting Services Ltd
7 Napoleon Drive
Shrewsbury
SY3 5PH

Date: 7/9/21

Telford Unit 405 of The Sea Cadets Corps
Income & Expenditure Accounts
for the Year Ended 31 March 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income				
HQ-Grants				
Direct grant	-	-	-	2,000
Reimbursed travel	-	-	-	1,574
Other Grants	27,253	-	27,253	50
Cadet Contributions	7,015	-	7,015	10,192
Course Fees	(81)	-	(81)	4,294
Fundraising	(70)	-	(70)	2,938
Special Events proceeds	-	-	-	320
Donations	607	-	607	2,257
Gift Aid	2,970	-	2,970	2,592
Sale of towel dispensers	30	-	30	-
Sale of Kayaks	-	-	-	533
Investment Income				
Bank Deposit Interest	11	-	11	25
Total Income	37,735	-	37,735	26,775
Expenditure				
Costs for Generating Funds				
Fundraising costs	-	-	-	191
Direct Charitable Activity Costs				
Special events	-	-	-	239
Competition	-	-	-	46
Travel	(382)	-	(382)	406
Refreshments	-	-	-	53
Training courses	647	-	647	4,282
Trophies	-	-	-	156
First Aid	-	-	-	120
Overheads				
Rent and rates	550	-	550	550
Heat, light & water	1,635	-	1,635	3,346
Cleaning & waste removal	283	-	283	464
Telephone	1,400	-	1,400	1,253
Printing & stationery	10	-	10	356
Repairs and maintenance	693	-	693	1,845
Motor costs	(136)	-	(136)	3,081
Computer	-	-	-	41
Insurance	1,205	-	1,205	1,165
Loss on disposal of mini bus	300	-	300	-
Sundry	45	-	45	35
Governance Costs				
Independent examination	300	-	300	-
Legal fees	-	-	-	150
Total Expenses	6,550	-	6,550	17,779
Net Incoming Resources Before Transfers	31,185	-	31,185	8,996
Transfer Between Funds	-	-	-	-
Net Incoming Resources	31,185	-	31,185	8,996
Fund balance brought forward at 1 April 2020	699,116	-	699,116	690,120
Fund Balance Carried Forward at 31 March 2021	730,301	-	730,301	699,116

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

Telford Unit 405 of The Sea Cadets Corps
Balance Sheet
as at 31 March 2021

Note	2021	2020
	£	£
Non-Current Assets		
Land & Buildings	650,000	650,000
Boats	23,333	23,333
Vehicles	-	2,500
Computers	2,400	2,000
Other Equipment	750	750
	<u>676,483</u>	<u>678,583</u>
Current Assets		
Current Account	4,399	4,184
Premium Account	<u>49,419</u>	<u>16,349</u>
	<u>53,818</u>	<u>20,533</u>
Net Assets	<u><u>730,301</u></u>	<u><u>699,116</u></u>
Represented by Funds		
Unrestricted fund	730,301	699,116
Restricted funds	-	-
	<u><u>730,301</u></u>	<u><u>699,116</u></u>

The Trustees approve the accounts which comprise of the SOFA, the Balance Sheet and the related notes and acknowledge their responsibility for the accounts, including the appropriateness of the applicable financial reporting framework, and for providing Community Accounting Services Ltd with all information and explanations necessary for their compilation.

Michelle Meeson-White
Chair



Date

7/9/21

