

St Patrick's Hall Organisation Consett

Report of the Trustees and Financial Statements

Year Ended: 31 March 2021

Reg. Charity Number 1180405

Contents Page

Report of the Trustees	1 - 5
Independent Examiners Report	6
Statement of financial activities	7
Balance sheet	8
Notes forming part of the financial statements	9 -10

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021

OBJECTIVES AND ACTIVITIES

The Organisation

St Patrick's Hall Organisation Consett is a Charitable Incorporated Organisation which has operated since April 2019.

The charity was registered in October 2018 and took over operations formally on 1st April 2019.

Objectives

To provide a substantial community facility and services for the benefit of the people of Consett and its surrounding area without distinction of sex, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities and services in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for said inhabitants.

Activities

At the start of the year the hall was closed due to the advent of the Covid virus. Virtually all activities ceased with the exception of the Blood Donor service which continued to use the hall under strict NHS protocols.

As restrictions eased certain groups e.g. training (academic / vocational) were allowed the use of our facilities. As the building is owned by the RC Diocese of Hexham and Newcastle, the decisions as to use were governed by the diocesan health and safety officer. This resulted in a very limited use with many of our user group seeking and using other premises. This situation regressed during the second lockdown and certain unpleasant decisions had to be made.

The financial situation was such that two employees had to be made redundant. These were the hall manager Mrs. Gale Smith, and the cleaner Mrs Julieanne Kennedy. The committee wish to record their appreciation of the work done by these employees. Their contributions were over and above what would reasonably be expected and the previous success of the organisation was entirely due to their efforts.

We have maintained contact with our users and in most cases they have expressed their desire to return to the hall as soon as possible. We are therefore confident that when restrictions are relaxed we will resume activities and become once again a successful and viable organisation.

FINANCIAL REVIEW

Reserves policy

The organisation's reserves fell dramatically during the year as the accounts will show. The Reserves Policy set in 2018 stated that the organisation would aim to have 3 months reserves. The purpose of such reserves is to ensure that work continues in a managed way should the income reduce significantly for any reason, The effect of Covid was to erode our reserves and it is intended that by the end of this financial year they will be increased the desired amount.

Statement of Committee Responsibilities

Charity law require the Committee to prepare financial statements for each financial year which show the assets and liabilities and consolidate all the activities of the organisation. In preparing those financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organisation will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the organisation. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation governed by its constitution, managed by a board of Trustees appointed in accordance with the constitution.

Organisational structure

All strategic and tactical decisions are made by the Trustees in committee who meet monthly to oversee the affairs of the CIO. Given the loss of management staff the members of the committee have taken on individual operational responsibilities

Risk management

During 2020/21 the major risks to which the charity is exposed, as identified by the Trustees, were and will continue to be reviewed.

Expenditure continues to be monitored. Robust financial controls are in place.

Health & Safety assessments and Fire Risk assessments have been conducted and such corrective measures as were needed have been taken.

All other policies required under various legislation or best practice e.g. Equal Opportunities, Complaints etc. are in place

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1180405

Principal address

Victoria Road, Consett, Co Durham, DH8 5AX

Trustees

J Bagnall

T Davidson Appointed 20th January 2020

K Dimmick Secretary

J McArdle

W Simmons

P Walls Treasurer

M Westgarth Chair

Staff

Gale Smith – Hall manager - Redundant December 2020

Julianne Kennedy – Cleaner - Redundant December 2020

Joseph Dodds – caretaker/handyman

Bankers

Lloyds Bank, Middle Street, Consett, Co.Durham

St Patrick's Hall Organisation Consett

Movement of Funds 2020 - 2021

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	
Incoming Resources					
Donations	2	500		500	3,030
Activities to further the Charity's objects					
Grants and hire charges, fund raising events	3	5,449		5,449	54,705
Total Incoming Resources		<u>5,949</u>	<u>0</u>	<u>5,949</u>	<u>57,735</u>
Charitable Expenditure					
Expenditure relating to grants	4	-	0	0	2,530
Management and administration	4	11,716	-	11,716	44,069
Total Resources Expended		<u>11,716</u>	<u>0</u>	<u>11,716</u>	<u>46,599</u>
Net Incoming Resources					
-Net Income for the year		-5,767	0	-5,767	11,136
Net Movement in Funds		<u>-5,767</u>	<u>0</u>	<u>-5,767</u>	<u>11,136</u>
Total Funds at 1 April 2020		<u>12,139</u>	<u>15,631</u>	<u>27,770</u>	<u>16,634</u>
Total Funds at 31 March 2021		<u>5,824</u>	<u>15,631</u>	<u>21,455</u>	<u>27,771</u>

St Patrick's Hall Organisation Consett

Balance Sheet as at 31st March 2021

	Notes	2021	2020
Fixed Assets	6	0	0
Current Assets			
Cash at Bank		21,455	27771
Debtors	7	5,440	3000
Stock		0	150
		<u>26,895</u>	<u>30921</u>
Creditors: amounts due with one year	8	7,328	6646
Net current assets / liabilities		<u>19,567</u>	<u>24,275</u>
Restricted Funds		15,631	15,631
Unrestricted Funds		3,936	8,644
		<u>19,567</u>	<u>24,275</u>

Approved by the committee

Date 30/9/2021

Signed M Westgarth (Chair)

Signed P Walls (Treasurer)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st March 2021

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has received the funds.

Expenditure

Liabilities are recognised as expenditure in the period in which they are paid.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit and accountancy fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 15% on reducing balance

Office equipment – 10% on reducing balance

Items of equipment are capitalised where the purchase price exceeds £200.

Stocks

Stocks are valued at the lower of cost and net realisable value.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Donations	Unrestricted	Restricted	Total 2001	Total 2000
Mr McDonald	500		500	100
	500	0	500	100
3 Incoming Resources	Unrestricted	Restricted	Total 2001	Total 2000
Donations	500		500	100
Hire charges for Hall	5279		5279	38657
Events	171		171	2312
Activities	0		0	16666
Equipment	0		0	
Grants	0		0	
	5949	0	5949	57735
4 Total Resources expended	Unrestricted	Restricted	Total 2001	Total 2000
General Administration	2076		2076	4846
Staff Wages	4192		4192	21481
Redundancy	4958		4958	
Repairs and Renewals	490		490	4207
Utilities	0		0	12809
Events	0		0	726
Grant expenditure	0	0	0	2530
	11716	0	11716	46599
5 Staff Costs	Unrestricted	Restricted	Total 2001	Total 2000
Staff Wages	14844		14844	21481
Redundancy	4958		4958	
HMRC Furlough	-10652		-10652	
	9150	0	9150	21481
6 Tangible Fixed Assets				
There are no fixed assets. All assets were transferred to the CIO by the organisation it replaced. As the items were approximately 10 years old there was no residual book value				
7 Debtors	Unrestricted	Restricted	Total 2001	Total 2000
St Patrick's RC Church	3000		3000	3000
Blood Donors	340		340	
Cambain	960		960	
Castleview	600		600	
Diabetes Group	540		540	
	5440	0	5440	3000
8 Creditors due within one year	Unrestricted	Restricted	Total 2001	Total 2000
St Patrick's RC Church	6646		6646	6646
HMRC	54		54	
St Patrick's RC Church *	628		628	
	7328	0	7328	7328