

**CHUTER EDE CIO**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# CHUTER EDE CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs A J Walsh Mr K A Jessen Mr C Scudder
<b>Charity number</b>	1170453
<b>Principal address</b>	Chuter Ede Community Association Galsworthy Road South Shields Tyne and Wear NE34 9UG
<b>Independent Examiner</b>	Craig Jeavans ACCA 35 Westfield Avenue Crawcrook Tyne and Wear NE40 4DR
<b>Bankers</b>	Barclays Bank PLC

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**CHUTER EDE CIO**

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## CHUTER EDE CIO

### TRUSTEES' REPORT

*FOR THE YEAR ENDED 31 MARCH 2021*

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The trustees present their report and accounts for the year ended 31 March 2021.

#### **Structure, governance and management**

The charity was established under its constitution on 29 November 2016 and registered as a charity with the Charity Commission on that date.

The trustees who served during the year were:

Mrs A J Walsh  
Mr K A Jessen  
Mr C Scudder

The appointment of trustees is set out in the Constitution.

The recruitment of new trustees is periodically undertaken by the Board, which follows an open and fair recruitment process taking due account of both the skills and needs of the charity and the desire for its membership to reflect the diversity of the local population.

The Charity and its property are managed and administered by a board of trustees, which can have between three and fifteen members.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Objectives and activities**

The charity's objects are the promotion of community participation in healthy recreation by providing facilities for recreational and leisure-time activities.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

## **CHUTER EDE CIO**

### **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2021***

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#### **Achievements and performance**

Where do we begin to talk about this year, we have been forced to close 75% of the time and only had essential services running. A real test of a year for us but we have spent a lot of time redecorating and doing repairs in time for the day we can finally open properly.

We have also redesigned rooms to better meet the needs of the local community and taken out obsolete equipment that is no good anymore. This has been a significant amount of work; we cannot emphasise how much has been through upcycling and smarter use of existing equipment.

As we look forward to the new financial year we are still not allowed to open so we expect a slow start to the year but hopefully we will get through the rest of this pandemic and be in a great position to be here for the community whatever their needs will be.

#### **Financial review**

The receipts and payments account on page 4 shows a surplus of receipts to payments on unrestricted funds of £54,556 for the year ended 31 March 2021 after taking into account the Covid Grants from Local Government and the Central Government Job Retention Scheme Grants totalling £84,737. As a result of these grants we were able to pay our staff 100% of their salaries.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in income, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the board of trustees

Mrs A J Walsh  
Trustee  
Dated 25 November 2021

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## CHUTER EDE CIO

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHUTER EDE CIO

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I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 4 to 6.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Jeavans ACCA  
35 Westfield Avenue  
Crawcrook  
Tyne and Wear  
NE40 4DR

Date: 25 November 2021

## CHUTER EDE CIO

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

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	Unrestricted Funds		Total	Total
	General	Designated	2021	2020
	£	£	£	£
<b>Receipts</b>				
Annual Fees	-	-	-	1,422
Community Association Levies	1,242	-	1,242	18,696
Pitch Fees	-	-	-	-
Contributions – STBC	58,000	-	58,000	58,000
Lettings	16,774	-	16,774	51,590
Canteen	366	-	366	17,086
Income Share	99	-	99	1,097
Funds from Old Association	-	-	-	1,212
Covid Grants	84,737	-	84,737	-
Section Funds	-	34	34	994
Interest Received	28	-	28	78
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total receipts</b>	<b>161,246</b>	<b>34</b>	<b>161,280</b>	<b>150,175</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Payments</b>				
Canteen	1,650	-	1,650	12,790
Rates	175	-	175	2,797
Photocopier	1,323	-	1,323	1,503
Postage Printing and Stationery	48	-	48	255
Repairs Renewals and Cleaning	14,574	-	14,574	20,024
Consumable Materials	161	-	161	190
CIO Formation Expenses	-	-	-	-
Uniforms	-	-	-	-
Telephone	447	-	447	1,263
Insurance	1,294	-	1,294	1,268
Staffing Costs	63,465	-	63,465	67,806
Capital Purchases	-	-	-	-
Heat Light and Water	16,497	-	16,497	26,091
Miscellaneous Expenses	7,056	-	7,056	6,915
Section Funds	-	126	126	995
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total payments</b>	<b>106,690</b>	<b>126</b>	<b>106,816</b>	<b>141,897</b>
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Net receipts (payments)	54,556	(92)	54,464	8,278
Funds from last year end	57,193	1,934	59,127	50,849
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Funds this period end	111,749	1,842	113,591	59,127
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# CHUTER EDE CIO

## STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2021

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	Unrestricted Funds	
	General	Designated
	£	£
<b>Fixed Assets</b>		
Valuation	2,213	-
	<u>          </u>	<u>          </u>
<b>Cash Funds</b>		
Current account	20,482	1,842
Savings account	91,267	
	<u>          </u>	<u>          </u>
Total cash funds	111,749	1,842
	<u>          </u>	<u>          </u>
<b>Stock</b>		
Canteen stock	-	-
	<u>          </u>	<u>          </u>
<b>Other Monetary Assets</b>		
Debtors	5,413	-
Covid 19 Re-Start Grant	12,000	-
	<u>          </u>	<u>          </u>
<b>Liabilities</b>		
Creditors	58,039	-
	<u>          </u>	<u>          </u>

The accounts were approved by the trustees on 25 November 2021

Mrs A J Walsh  
Trustee

Mr C Scudder  
Trustee

## **CHUTER EDE CIO**

### **NOTES TO THE ACCOUNTS**

***FOR THE YEAR ENDED 31 MARCH 2021***

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**1. Designated Funds**

The designated funds relate to Section Funds of the Association.

**2. Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.