

Registered Company: 10226872 Registered Charity: 1168288

OPEN DOOR CHURCH (ST NEOTS) $TRUSTEES \ ANNUAL \ REPORT \ AND \ FINANCIAL \ STATEMENTS$ FOR THE YEAR ENDED $31^{\rm ST}$ MARCH 2021



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REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY COMMISSION NO.: 1168288 COMPANY NO.: 10226872

TRUSTEES AND DIRECTORS: Mr A Hassall

Mr I Hoile Mr M Thomas Mr A Powers

Mr R Owen (Resigned March 2021)
Dr A Harding-Bell (Appointed July 2020)

RESPONSIBLE INDIVIDUALS Elders :

Ian Hoile

Antony Powers
Christopher Jarvis
Antony Powers

Treasurer Antony Powers

ADDRESS Suites 2 – 6

31A St Neots Road

Eaton Ford St. Neots Cambridgeshire

PE19 7BA

INDEPENDENT EXAMINER

Kevin Barrett FCCA

Thompsons Accountancy Services Ltd

Grove House, 1 Grove Place, Bedford

MK40 3JJ

PRINCIPAL BANKERS CAF Bank Ltd

25 Kings Hill Ave.

Kings Hill West Malling

Kent ME19 4JQ



TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS REPORT)

The trustees, who are also the directors of the charitable company for the purposes of company law, present herewith their annual report, together with the financial statements of the charity for the year ended 31st March 2021. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The Financial Statements have been prepared in accordance with the accounting policies set out in Note 1 to the Accounts and comply with the company's Memorandum and Articles of Association, the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 (FRS 102).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Open Door Church (St Neots) hereinafter referred to as The Open Door Church (or abbreviated as ODC) is registered as a charitable company limited by guarantee. The Memorandum and Articles of Association were approved in May 2016 and the company was incorporated on 11th June 2016. The Open Door Church, St Neots was previously a charitable trust (charity reg. no. 1044102) which was registered in December 1994, all assets from the trust were transferred to the company on 1st April 2017.

The Memorandum and Articles of Association define the charitable objective as:

For the public benefit, the advancement of the Christian religion in St Neots, Cambridgeshire and district and such other parts of the United Kingdom and the world as the Trustees may from time to time decide.

Trustees are elected by the Elders of the Church, and details of those people who were trustees at the date of this report and at any time during the period covered by this report are given on page 1. The Trustees meet at least annually to review church governance and finances and to agree the budget for the year including staff salaries and pension contributions. All major financial agreements are agreed and approved by the Trustees.

The Elders are responsible for the outworking of the budget and for day-to-day operation of the charitable activities.

The Church operates in association with New Frontiers and the Catalyst Network of Churches.

PUBLIC BENEFIT

The charity trustees have exercised their powers with due regard to the guidance on public benefit published by the Charity Commission to promote the charity's Objectives through our main activities, which are described in detail in the Review of Activities below. Our work through our Transforming Lives for Good Centre, as a Foodbank distribution centre, kids work and other community activities are all to the public benefit.

SUMMARY FINANCIAL ACTIVITIES

Donations and gift aid of £254,388 have been received during the year (2020 - £247,557) and the net assets have increased by £25,457 (2020 - £11,753). Restricted funds stand at £428,377 (2020 - £418,295) and unrestricted at £68,474 (2020 - £53,099). As a policy reserves are held at a level to provide at least 3 months of expenditure, excess reserves are allocated to our fund for purchase of a building.



RESTRICTED FUNDS

The following funds are restricted and not for use in general expenditure.

Transforming Lives for Good (TLG) – Our TLG project works with schools in St Neots providing one-to-one counselling for pupils who are in danger of exclusion from school. This fund is used for giving to the central TLG resourcing team and expenses of running our local centre.

Giles – The charity has been supporting Graham and Sarah Giles in their work in Zimbabwe by way of financial contribution for a number of years, we also administer the gathering of donations and gift aid specifically given for this work.

Building Fund – We are working towards the goal of purchasing our own building to use for all of our activities (see the Review of Activities). Gifts have therefore been given whose sole intent is to provide funding for a building and related costs of purchase and refitting and these funds have been separated from our general giving.

COVID Hardship Fund - a fund created this year to support those in financial hardship due to the Coronavirus pandemic.

LOANS

A number of churches with whom The Open Door Church has a good relationship have their own building projects and we have been privileged to assist these churches in their projects by loaning them short-term amounts to complete parts of their projects. These amounts have usually been loaned from our own building fund but on the basis of repayment within 3 months should our own project require the funds. The final £10,000 balance of the outstanding loan to The Bridge Church, St Ives was repaid in year. The Bridge Church also donated £3133.75 to the building fund in lieu of interest.

DESIGNATED FUNDS

The trustees have decided that £60,000 of general reserves will be designated to the Building Fund as we continue to build towards the goal of owning our own property. This also brings the general reserves into line with the change in policy to hold 3 months of reserves rather than 6 months which is more aligned with current Charities Commission guidance.

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

CORONAVIRUS CHANGES MUCH. BUT THE CHURCH CANNOT BE CLOSED

Like the rest of the world, the Coronavirus pandemic has had a huge impact on ODC over the past year. So many of our usual routines have not been possible and we've become accustomed to adapting plans quickly with every new announcement of Government guidelines. This worldwide crisis has had a huge local impact for both ODC and our town, creating significant challenges and unexpected opportunities.

ONLINE CHURCH:

When Covid-19 hit we had to respond quickly and move everything online, including our Sunday services. The Churchonline platform has served us well for pre-recorded content with live chat function, plus a host team available to welcome people and pray with those requesting it. A particular aim has been to get many different people on screen, as seeing faces helps us remember we are still a family together. As we've grown more confident in producing content, we've tried new ways of doing things and have encouraged creativity wherever we can.

We are hugely grateful to all those who have learnt new skills and worked so hard to make this possible. This is particularly true of Matt who has produced our online service as a volunteer week after week. We are delighted that he has now joined the staff team as an intern.

In the second half of the year we discovered the benefit of using Zoom to gather the whole church, which brings a greater degree of interaction between people. Our Sunday meetings involving Bible



study, live worship, prayer rooms and activities specifically for Kids and Youth have brought a fresh sense of being church together and have been very well received.

GROUP LIFE:

Small Groups and Discipleship Groups became even more important this year, enabling people to continue to connect online, or outside in small numbers when restrictions allowed. We have really benefited from our new seasonal Group Life, with a twice yearly opportunity to refresh what we offer and encourage people to get involved. The take up from our latest sign up in February was very encouraging, with many people opting into groups.

YOUTH & KIDS:

It has not been an easy task to keep our young people and children engaged and connected over this year. Tracy has done a fantastic job of producing Kids content for parents to use at home, as well as running online events such as a Light Party, Christmas activities and more recently regular Zoom gatherings for various age groups.

Our Youth have stayed connected where possible, sometimes meeting to walk and talk, running discipleship courses online and using the ODCC when possible. We are really excited about the recent appointment of our new Youth Team leaders and the difference this will make for our young people as we move forward.

The Higher Tour went ahead in our local secondary schools and although not as originally planned, we were still instrumental in delivering this digitally. Once again the excellent relationship we have with senior school staff was evident and will continue to open doors for us.

PRAYER TEAMS:

Over the past year, we have been encouraged to see a number of prayer teams emerge with people praying regularly and specifically for the church, our local area, our nation and the world. The area of prayer is one we feel particularly stirred to see grow over the coming year.

DIGITAL COMMUNICATION:

It was helpful that we were working on a new website before the pandemic. The launch of this, plus a raised profile on social media, was timely in keeping people informed and connected. In addition, our new administrative tool ChurchSuite is proving very helpful behind the scenes.

COMMUNITY SUPPORT:

Of course there have been lots of opportunities to support one another in the church and out into our local community. This has included people shopping, dog walking, visiting and phone calling, volunteering at a vaccine centre and much more.

We set up a Hardship Fund for those in financial difficulty as a result of the pandemic and encouraged giving towards the Catalyst Emergency Fund, supporting people around the globe with food and medication, including our good friends in Mazwi, Zimbabwe.

CONNECTING WITH NEW PEOPLE:

Although there have been plenty of challenges this year, we have found some unexpected opportunities and been encouraged to still be connecting with new people, including some who wouldn't have previously engaged. This has included people moving into the area, others who have begun to explore the Christian faith, as well as family and friends who live further away. We now have people joining us on Sundays and some who have been added into the church, who we've yet to meet in person!



Our first online Alpha worked well and we will continue to offer online opportunities like this even after the pandemic.

2021-22 WHAT HAPPENS NEXT?

THE CHURCH BACK TOGETHER

As the Government restrictions begin to lift we are excited about bringing the church family back together. There will be much joy and celebration in seeing one another again and worshipping God together. However, we are not simply aiming to return to our previous routines, but recognise the need for careful consideration as to what the church looks like and how we will operate in the future. We have learnt much about what is essential, and what is not, and we plan to use this experience to inform and help us, rather than disregard what we have discovered and return to previous ways of doing things.

Initially, we will be seeking to keep things simple, with an emphasis on helping people *connect with God* and *connect together*. Particular priorities will be Sundays, Group life and Prayer.

We hope our new preaching series *Faith Under Pressure: Growing strong through 1 Thessalonians*, will result in growing faith, increasing love for one another and perseverance in our lives.

BUILDING OPPORTUNITIES

Currently our regular Sunday venue is not available to us due to plans for its use as a Covid-19 vaccination centre. We are not sure how long this will be the case and we are exploring other temporary options. However, we are also aware that the pandemic has shifted the landscape considerably and there could be new opportunities to acquire a building of our own. This is something we intend to pray into, discuss and pursue.

RE-SHAPING OUR LEADERSHIP

We anticipate that the coming months will also involve re-shaping our leadership. I have already mentioned that we've appointed new staff with our Youth Team leaders and intern.

We also increasingly recognise the need to develop other new and existing leaders, as we seek to establish strong teams across the church. This includes the Trustee team which we expect to go through a significant transition this year.

A Powers

AR Powers

Date: 21/09/2021



INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF OPEN DOOR CHURCH (ST NEOTS)

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 as set out on pages 7-13.

Responsibilities and basis of report

As the charity's trustees of the Company (and also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiners report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants (ACCA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records: or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Kevin Barrett FCCA
Thompsons Accountancy Services Limited
Registered with Institute of Chartered Accountants
In England & Wales(ICAEW)
Grove House
1 Grove Place
Bedford
MK40 3JJ

Open Door Church Page:6

Dated: 2021



STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Restricted Fund £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources	3				
Voluntary Income		190,256	64,132	254,388	247,557
Income from Investments		58	2,531	2,589	1,694
Total Incoming					
Resources		190,314	66,663	256,977	249,251
Resources Expended	4				
Staff Costs		126,279	-	126,279	126,012
Establishment Costs		33,776	900	34,676	58,056
Ministry Costs		2,389	500	2,889	8,576
Donations		10,209	55,841	66,050	43,954
Governance Costs		1,626	-	1,626	900
Total Charitable		-			
Resources Expended		174,279	57,241	231,520	237,498
Net					
income/(expenditure)		16,035	9,422	25,457	11,753
Transfers between funds		(660)	660		
Net movement in funds		15,375	10,082	25,457	11,753
Reconciliation of funds: Total funds brought					
forward		53,099	418,295	471,394	459,641
Total funds carried forward		68,474	428,377	496,851	471,394



BALANCE SHEET

At 31st March 2021

At 513t March 2021					
	Notes	Unrestricted funds	Restricted funds	2021	2020
		iunus	iunas	2021	2020
		£	£	£	£
Current assets					
Debtors (less than 1 year))	5	3,510	-	3,510	10,000
Cash at bank and in hand		68,497	428,377	496,874	465,060
Total current assets		72,007	428,377	500,384	475,060
Liabilities	7	(3,527)	-	(3,527)	(3,666)
Total net assets		68,480	428,377	496,857	471,394
Charity Funds	8				
Unrestricted funds			428,377	68,474	53,099
Restricted Funds		68,474		428,377	418,295
Total funds		68,474	428,377	496,851	471,394
		·		·	

The notes on pages 9 to 13 form part of these financial statements.

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 21/09/2021 and were signed on its behalf by:

A Powers (Trustee)

A R Powers



NOTES TO THE FINANCIAL STATEMENTS

1. General Information

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest whole pound.

The charity is a private company limited by guarantee under company number 10226872, registered in England and Wales, and as a registered charity in England and Wales under charity number 1168288.

The address of the registered office is Suites 2-6, 31a St Neots Road, Eaton Ford, St Neots, Cambridgeshire, PE19 7BA.

The company does not have a share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

2. Accounting Policies

Basis of preparation of financial statements

The financial statements have been prepared on a going concern basis under the historical cost convention.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland issued in October 2019 (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice..

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern due to the amount of cash held in comparison to annual expenditure. There have been no changes in the accounting policies during the year.

Donations, Legacies and Similar Incoming Resources

These are included in the Statement of Financial activities when: the charity becomes entitled to the donation, legacy or similar income and any conditions for receipt are met; the trustees are reasonably certain they will receive it; and the trustees are reasonably certain that the value can be reliably measured.

Tax Reclaims on Donations and Gifts

Incoming resources from tax claims are included in the Statement of Financial activities at the time of receipt as this is considered to be the only time at which the trustees can be certain that it will be received.

Pension Costs

The trust contributes to the personal pension schemes of staff members. Contributions payable are charged as expenditure in the period to which they relate.

Asset recognition

Equipment and property is recognised as a tangible asset where its purchase cost is above £1000.



Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with use of resources.

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

3. ANALYSIS OF INCOME

	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2021	2020
Voluntary Income	£	£	£	£
Donations	154,312	53,647	207,959	211,603
Gift Aid	35,944	10,485	46,429	35,954
Total Voluntary Income	190,256	64,132	254,388	247,557
Income from Investments				
Interest	58	2,531	2,589	1,694
Total Income from Investments	58	2,531	2,589	1,694
Grand Total Incoming				
Resources	190,314	66,663	256,977	249,251



	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2021	2020
Expenditure on Charitable		_	_	
Activities	£	£	£	
Staff Costs	400.070		400.070	107.010
Employee Salaries	109,070	-	109,070	107,249
Employer's NIC	6,939	-	6,939	7,419
Pension Contributions	9,699	-	9,699	10,176
Visiting Speakers	-	-	0	525
Expenses	57	-	57	643
Leadership Training	514		514	
Total Staff Costs	126,279	-	126,279	126,012
Establishment Costs				
Hire of Premises	430	-	430	10,911
Office Rent	14,279	-	14,279	24,306
Premises Rates and Services	9,656	-	9,656	2,701
Equipment	2,459	-	2,459	342
Insurances	750	-	750	697
Professional Fees	253		253	
Administration	3,954	-	3,954	13,962
Website and Publicity	457	-	457	2,633
Subscriptions	965	900	1,865	1,501
Catering	435	-	435	883
Bank Charges	138	-	138	120
Total Establishment Costs	33,776	900	34,676	58,056
Corporate Governance Costs				
Independent Examination	1,626 -		1,626	900
Ministry Costs				
Children	914	-	914	995
Youth	175	-	175	2,006
Community	1,444	500	1,944	3,540
Conferences	(640)	-	(640)	1,157
Resources, Training	496	-	496	878
Total Ministry Costs	2,389	500	2,889	8,576
<u>Donations</u>				_
Catalyst	4,209	-	4,209	3,900
New Frontiers - Global	6,000	-	6,000	7,800
Giles	-	55,841	55,841	32,254
	-	-		
Total Donations	10,209	55,841	66,050	43,954
TOTAL EXPENDITURE	174,279	57,241	231,520	237,498



4.1 Disclosures

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

There were no related party transactions in the reporting period.

Mr Mervyn Thomas is also a trustee of Kingdom Impact Grants which received payment of £240.00 for the provision of accounting software. An additional £900 was paid to Kingdom Impact Grants as the nominated charity for the work done by Verity Nyatsanza on the Independent Examination of the 2020 accounts.

4.2 Trustees Salaries and Benefits

Mr Ian Hoile, a Trustee received remuneration as the Lead Elder of the Church. No otherTrustees were in receipt of salary or received expenses.

4.3 Average headcount in the year

Charitable Activities	2021	2020
Number of People	4	4

4.4 Auditors/Independent examiners remuneration

The independent examiner's remuneration amounts to a fee of £720 (2019- £900). No other services were provided.

5 DEBTORS AND PREPAYMENTS

Analysis of debtors less than 1 year	2021	2020
	£	£
Loans to other churches	-	10,000
Gift Aid Receivable	3,510	-
Total	3,510	10,000

6 ACCRUALS

	2021	2020
	£	£
Social security & other taxes	2,760	2,670
Other creditor	47	-
Accruals	720	996
Total	3,527	3,666



7. LEASE OBLIGATIONS

The Church leases Offices and premises for midweek premises from D.Davey & Sons Ltd. payable of £ 18,000 per annum. The lease is until October 2023.

The Church leases photocopying equipment at £1,244 per annum until December 2021.

8. CHARITY FUNDS

Details of All Funds with movements during the CURRENT reporting period 2021

Fund names	Opening Balance	Income	Expenditure	Transfers	Closing Balance
	£	£	£	£	£
General Unrestricted Funds	53,099	190,314	(174,279)	(660)	68,474
Restricted Funds					-
Building fund (Part Designated)	411,516	9,005	-	-	420,521
Hardship	-	5,341	(500)	-	4,841
TLG (Schools Work)	-	240	(900)	660	-
Infuse Community project	179			-	179
Giles Zimbabwe mission	4,915	51,940	(55,841)	-	1,014
Children's Special Events	181	68	-	-	249
Youth Special Events	1,504	69	-	-	1,573
Total Restricted Funds	418,295	66,663	(57,241)	660	428,377
Total Funds	471,394	256,977	(231,520)	-	496,851

8.1 Movement of funds during the CURRENT reporting period 2021

A transfer of £660 from Unrestricted to TLG (Schools Work) was made to prevent a deficit in the TLG restricted fund.