

REGISTERED COMPANY NUMBER: 1596400
REGISTERED CHARITY NUMBER: 326021

REPORT OF THE TRUSTEES AND
CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
CARITAS CARE LIMITED

Wallwork Nelson & Johnson
Registered Auditor
Chandler House
7 Ferry Road Office Park
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Preston
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CARITAS CARE LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

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CARITAS CARE LIMITED

**REPORT OF THE TRUSTEES
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The trustees who are also directors of the charitable group for the purposes of the Companies Act 2006, present their report with the financial statements of the charitable group for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

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OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Charity, as stated in its Memorandum of Association are:-

...to further the general charitable works of the Roman Catholic Church both in the Diocese of Lancaster and elsewhere in the United Kingdom in particular, but not exclusively, by providing services and facilities for the relief of poverty and suffering, the advancement of education, the promotion of social justice, and other charitable acts which promote the development of individuals and communities, for the benefit of people of all faiths and none. To this end the Charity's activities will be directed to children and young people without families able to care for them, children and young persons in trouble or at risk, people with disabilities and individuals, families, communities and groups who are in need.

In order to achieve the objects, the Charity delivers a range of services and engages in activities for the public benefit.

The key strategies were to:

- provide families and communities with chances, choices and opportunities to live the best lives they can;
- secure a committed workforce with the right skills and abilities to deliver our strategy;
- improve outcomes for children, young people and adults;
- involve children, young people and adults in the design and evaluation of services; and
- work inclusively to remove barriers to accessing our services

Following our founding ethos, we will respond positively to the changing needs of our communities with projects and services that give better life chances to people of all ages and work in the best ways possible to:

- support children and families
- find families for children in care
- provide opportunities and support for people with disabilities
- combat social isolation

The work of Caritas Care is embodied in its values;

Friendliness - we believe in welcoming everyone with warmth and kindness. We want people to feel included and to create a sense of belonging.

Fairness - we believe in equality and strive to be respectful in everything we do. We listen to the needs of others and put them at the heart of our work.

Integrity - we believe in being open and honest in all parts of our work. We support people from all walks of life and treat each person with dignity and acceptance. We believe in their value.

Freedom to choose - we believe in empowering people to reach their full potential and to have a happy, fulfilled life. We provide opportunities so all families and communities can make their own choices and lead the lives that they want to.

Collaboration - we believe by bringing communities together and by building relationships, we can create a brighter, happier future. Through working with our supporters and other organisations, we aim to make our vision a reality.

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OBJECTIVES AND ACTIVITIES

Significant activities

Caritas Care believes that wherever it is possible a child should grow up in a stable and nurturing family environment. That is not always possible. However, the charity works towards this goal through a range of interventions from respite foster care to adoption. Caritas Care is a Voluntary Adoption Agency and Registered Independent Provider of Foster Care.

Our independent specialist adoption services have been finding families for children and helping adopters on their journeys to becoming parents for over 80 years. We believe that all children deserve a loving family and that all adopters should be supported at every stage of the adoption process. We understand that everyone is different, and that adoption is a life-changing decision, which is why we have developed a full range of adoption support services and routes to adoption to give children the best prospects and stability for family life together including:

- Seamless support throughout the adoption process and beyond.
- Skilled and experienced staff team.
- Specialist adoption support and therapeutic services.
- Information and advice.
- Training and Support groups.
- Early permanence service for very young children.
- Family finding for siblings and older children.

Foster carers do an important job caring for children who, for many different reasons are unable to live with their birth families. Caritas Care believes that all children deserve the opportunity to experience life in a loving family and that all children and foster carers should be supported at every stage of the fostering journey. Our foster care service provides a full support programme including:

- Seamless support throughout the fostering process and beyond
- Specialist advice and information
- Skilled and experienced staff team
- Full training and support programme
- Children's groups
- Education support service

Foster carers come from all walks of life. Each foster carer is unique, as is every child who needs a foster family. The one thing they all share is a desire to make a positive difference for a child (or children) who need a caring home.

In working with People with a Learning Disability Caritas Care is driven, by its tradition and values to treat each person with dignity and respect. This challenges the Charity to be clear in its person-centred focus as it provides choice and opportunities and promotes independence through carefully planned support for people who have disabilities. The Charity now has a varied range of learning disability services. Our Day Projects and Supported Living Services, based in Lancashire, offer a wide range of fun, stimulating activities for people with learning disabilities. We believe that people with all levels of disability should have opportunities to enjoy stimulating and fun activities, and that their health needs, however complex, should not be a barrier to having new and exciting experiences. Set in the heart of the city of Preston, our project helps to make this happen by providing a fully accessible, safe and caring environment, which offers:

- A highly trained team of specialist support staff.
- Training and oversight by a qualified nurse.
- A varied range of community, leisure and social activities.
- A person centred, tailored approach.

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- Creative ways to enhance communication.
- Dance, sensory drama, art and music to encourage self-expression.
- Accessible minibuses for outings and day trips.
- Modern accessible equipment and facilities.

Working closely with service users and their families, social care and health professionals, we respond to the needs of every person who comes to us, whatever their disability.

Our REACT project employs people with a learning disability who are passionate about advocating on behalf of their learning-disabled peers, sharing issues that are important to them to help make their lives better. We believe that people with learning disabilities should have as much choice and control as possible over their own lives and the services and support they receive. The REACT team support this work by:

- Supporting local self-advocacy network groups.
- Training professionals in Disability Awareness.
- Speaking up on behalf of others.
- Networking across Lancashire,
- Representing people with learning disabilities across the North West and Nationally.

Through our community projects Caritas Care works to combat social isolation and disadvantage, and provides support to people on the margins of society, particularly ex-offenders (through the ACE Project) and homeless people (at Vincent House).

Set close to the centre of Preston, our ACE project provides a programme of support to help ex-offenders to re-integrate into community life when released from prison. We believe that with the right support we can give ex-offenders a pathway to a better life thus reducing the risk of them re-offending. We work closely with other agencies to provide additional specialist support and community links to promote successful recovery.

Vincent House provides accommodation in Blackpool and support to men and women who find themselves homeless. We believe that everyone should have a home to call their own, and the chance to make positive changes which will contribute to a better life. We provide emergency and supported accommodation with access to networks and community organizations that can give people the support they need to regain their independence and to take responsible steps towards integrating into the community.

Plungington Community Centre is located in the University quarter of Preston just outside the city centre. The former school building is now a central hub providing a range of activities and entertainment for people of all ages. We believe that everyone in the community should have local access to affordable activities that improve physical and emotional health and wellbeing and reduce social isolation. The centre has a large hall, including a stage, and a number of smaller rooms, all available for hire by community groups. We are working with a variety of local groups who provide a range of activities and opportunities from our Community Centre.

Volunteers are an intrinsic part of our service delivery across the Charity. Certain areas and services are more dependent upon volunteers, whilst in other areas the scope for volunteering is minimal and more specialist in nature. In the work with children, approved adopters and foster carers assist through their membership of the Adoption and Foster Care Panels, helping in preparation training for applicants, acting as mentors and advisers to prospective adopters and foster carers, assisting with recruitment events, and helping with support groups. Learning Disability Services have attracted volunteers to support centre-based activities. In REACT, volunteers support training and the Partnership Boards. The VIP project offers opportunities to volunteer and supports school, nursing and university placements each year. However, the greatest number of volunteering opportunities are within our community activities where our work with unemployed people and ex-offenders is supported through volunteering and mentoring projects.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing aims and objectives, planning future activities and setting strategic plans.

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Our Achievements and Performance and the Year Ahead

Over the last year, Caritas Care has reached out to more people than ever before, engaging with children, families and adults to deliver the support they needed more so than ever as a consequence of the COVID 19 pandemic. We also remained GDPR compliant across the Charity, invested in our IT and communication resources and maintained effective working relationships with our partners, commissioners and stakeholders. We have successfully recruited five new Trustees to our board and completed a comprehensive strategic review of all our services which has informed the development of our Strategic Plan for 2021 – 2023.

Our work in Adoption and Foster Care

In 2020-21 we:

- Placed 28 children with families for Adoption through our mainstream service, and a further 23 through our Concurrent Planning Service
- Looked after 27 children in Foster Care.
- Continued our partnership with Adoption Matters to offer early permanence for children through our Concurrent Planning Service, now the largest of its kind.
- Recruited families for older children, who wait the longest, with our innovative Future Families service.
- Increased the creative use of social media and recruitment activities using our mobile Adoption Hub.
- Delivered adoption related support to families approved as adopters through Caritas Care including supporting children with life story work and working with schools.
- Continued to work collaboratively with the established Regional Adoption Agencies (RAAs) in the North West, Cumbria and North East, (Adoption Now, Adoption Counts, Adoption in Merseyside, Together for Adoption, Adopt Lancashire, Coast to Coast Adopt North East and Adoption Tees Valley).
- Adapted our working model in response to the COVID 19 pandemic by offering all of our services to families, prospective foster cares and adopters remotely and virtually.

In 2021-22 we will continue to work alongside our partners in the public and voluntary sectors, developing innovative and excellent practice to find families for those children who wait the longest.

Our ambition is to:

- To achieve our target to place 33 children for adoption through our mainstream service.
- To recruit families who are able to offer a home through adoption or foster care to children who wait the longest for a family i.e older children, children of mixed heritage and sibling groups.
- To continue to work in partnership with Adoption Matters to deliver our Concurrent Planning service to the North West RAAs.
- To continue to offer an excellent Adoption Support service to all families approved through Caritas Care.
- Recruit foster carers for Parent & Child placements.
- Ensure the voices of children and families continue to inform the development of our services and practice both internally and externally.

Our work with people with disabilities

This year we have developed all aspects of our work with people who have a learning disability, though we have seen a decrease in the numbers of people we have been able to support face to face because of the impact of COVID and social distancing requirements. In response to the COVID 19 restrictions, we diversified by offering support to those vulnerable adults who have been unable to access our services on our premises, at home.

In 2020 - 21 we:

- Provided stimulating day activities and excellent care for 12 people with profound disabilities in our FX project.

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- Provided creative learning opportunities and activities for 57 people with more moderate learning disabilities in our VIP project.
- In our Supported Living service we have supported 40 people in their own homes including 19 people across eight supported living houses.
- We suspended the work of our REACT project due to the COVID 19 restrictions, but continued support through telephone calls and virtual meetings.
- Leased our fully accessible caravan in Cumbria to provide holidays and respite for people with disabilities and their families for a limited period due to the COVID 19 restrictions .

In 2021- 22 we will resume full delivery of our day projects to attract more people with both moderate and complex needs; and increase the number of people within our Supported Living services. Our ambition is to:

- Develop and extend our day project facilities.
- Meet the needs of more people referred via Transforming Care through our Supported Living service.
- Ensure the voices of people with learning disabilities continue to inform the development of our services and practice both internally and externally.
- Promote our fully accessible holiday caravan.

Our work in the community

This year we have continued our innovative and creative work with people in communities, working to support people at times of difficulty in their lives, and particularly in recognition of the impact of the COVID 19 pandemic.

In 2020 – 21 we:

- Worked with 223 ex-offenders remotely during the year in our ACE Project.
- Continued to deliver our ACE MAP group of ex-offender 'Ambassadors' to support others virtually.
- Provided high quality support at Vincent House, our homeless hostel in Blackpool, which has remained at virtually full occupancy throughout the year.
- In response to the COVID 19 restrictions, we closed the doors to our Community Centre at Plungington for most of the year for all activities other than the weekly Food bank.

In 2021-22 we will seek to secure the necessary funding to support our community work. Our ambition is to:

- Secure further funding, delivery partner or alternative provider to ensure the continuation and development of our ACE project, and empower the MAP Group to support the project in developing the service to meet the needs of those referred.
- Resume a full range of activities and secure further funding to support the sustainability and development of new opportunities for local people at Plungington Community Centre.
- Ensure the voices of people in need within our communities continue to inform the development of service delivery and practice both internally and externally, including those affected by trauma and loss, homelessness, mental ill health and old age.

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COVID 19

Throughout the pandemic, staff across the charity continued to work creatively and proactively in delivering high quality services safely, with minimal disruption to our service users. However, business continuity and reduced income in some services was a significant challenge due to the restrictions of social distancing. We therefore revised our delivery models to maximise income potential and mitigate this risk.

Our offices remained closed and staff worked from home, where they were not employed in the direct delivery of services. We established a Health and Safety Return to Work Task and Finish group who assessed and managed the risks associated with Coronavirus. COVID safe risk assessments have been completed and these have contributed to a safe working environment for all staff and service users.

FINANCIAL REVIEW

Financial position

The Charity has generated a retained surplus for the year of £582,258. The total retained reserves of the Charity at 31 March 2021 are £1,540,696.

Financial Summary

	2021	2020
	£	£
Incoming resources	7,326,140	7,590,640
Resources expended	(6,743,882)	(7,730,120)
Net incoming/(outgoing) resources	582,258	(139,480)
Unrealised gains/(losses) on investments	-	(6,057)
Retained surplus/(deficit)	582,258	(145,537)

Funds

Restricted funds	73,326	65,780
Unrestricted funds: designated funds	622,086	608,981
Unrestricted funds: general funds	845,284	283,677
Unrestricted funds: Subsidiary	52	52
	1,540,748	958,490

The principal funding sources are fully detailed in the notes to the financial statements on page 28.

Investment policy and objectives

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Board of Management see fit. The Charity has determined a policy for the treatment of its investments so that its portfolio is equally divided to provide both income generation and capital growth. This position is reviewed regularly by the Finance Committee and the Investment Manager. Currently funds in excess of the Charity's working capital requirements are retained in the deposit account. During 2019-20 it was necessary to draw from the Investment Portfolio and the investments held were sold and the proceeds were transferred into the Charity's bank account. Funds have not been transferred back into the Investment Portfolio given the operational uncertainties which the pandemic has created

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FINANCIAL REVIEW

Reserves policy

Reasons for Establishing a Reserves Policy

Under the requirements of Charity Law, the Trustees are obliged to define the Charity's policy for holding reserves. The intention in establishing the reserves policy for Caritas Care is to secure the continuation of the Charity's activities. The policy will:

- preserve the viability of the Charity;
- underwrite existing services against periods of deficit;
- enable the Charity to meet its legal objects;
- pump prime developments of the Agency's Services;
- provide confidence to supporters and donors seeking to give financial support to a prudently controlled Charity;
- ensure that, consistent with the objectives, mission statement and values of Caritas Care, proper ethical consideration be afforded to all matters of investment; and
- ensure that the reserves are at a level sufficient to discharge all the Charity's obligations should the Charity cease its operations.

Desired Level of Reserves

The Charity has a range of legal and moral responsibilities to purchasers of its services, to those who use its services, as well as contractual commitments to employees. In addition, Caritas Care has a broader responsibility to the communities within our area of benefit. To this end the Charity undertakes to:

- preserve a level of reserves that are neither restricted nor designated at not less than 15% of its annual expenditure;
- limit the level of reserves that are neither restricted nor designated to a figure of not more than 50% of its annual expenditure;
- establish a reserve designated to cover the possibility of redundancy of staff.

Steps to Establish the Reserves Policy

Historically the Charity has generated reserves. The Board, in discharging its duties under Charity and Company Law, considers the appropriate use to which such reserves should be applied. To maintain appropriate levels of reserves the Board has determined that:

- all legacies, which have no restriction placed upon them by the terms of their donation, are considered to be general reserves;
- the Finance Committee has delegated powers to determine from time to time the split of income generated versus capital appreciation;
- capital commitments and expenditure plans are examined, and funds required to finance such may be

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removed from general reserves as necessary for the attainment of its broad objectives, funds may, from time to time, be designated for specific purposes.

Monitoring and Reviewing the Policy

Reserves Policy

The Board has resolved that:

- day to day operational responsibility for the implementation of this policy be vested in the Chief Executive, delegated to the Director of Finance and HR;
- formal monitoring is undertaken on a quarterly basis by the Finance Committee as a delegated body of the Board of Management; and
- the policy is subject to at least one annual review by the Board and the members at the Annual General Meeting of the Company.

FUTURE PLANS

Impact Evaluation

We have undertaken an in depth strategic review of all service areas including the mechanisms for monitoring progress against the objectives set out in our 2021 – 23 strategic Plan. We continued to utilise our Balanced Scorecard performance management system, which gives a visual representation, using a RAG (Red-Amber-Green) rating of the performance of all our services. This system involves the examination and analysis of qualitative and quantitative data across our charity, to measure our service delivery and impact. This system has also been revised and simplified and going forward will monitor performance in the following areas:

- Customer satisfaction
- Staffing and HR
- Service Delivery
- Finance
- Governance

Next year we will further refine the Balanced Scorecard to ensure the data we collect and analyse can best evidence the quality and impact of our work. This combined with a plan to strategically review our services will be monitored by our trustees will contribute to the quarterly monitoring of our progress towards meeting the objectives of our 2021 – 2023 Strategic Plan.

Our ambition is to:

- Introduce new outcomes measures to better evidence the impact of our work.
- Identify funding, a new delivery partner or alternative provider for our ACE project.
- Develop a consistent and quality pipeline of prospective adopters and foster carers to meet the needs of the children referred to us for placement.
- Continue to work with the RAA's to track the timeliness and appropriateness of matching children as early as possible with families.
- Work with commissioners of our Adult and Community Services to consolidate and develop our service offer in response to identified need.
- Achieve financial stability through effective marketing and the provision of high quality services in response to local need.

Plans and Challenges for 2021 - 22

This year was the final year of 'Making Our Vision A Reality', our 3-year Strategic Plan 2018-21 aimed at

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bringing choices, chances and opportunities to live better lives to as many people and communities as possible in the Northern region.

Next year will see the implementation of a new two year Strategic Plan aimed at consolidating our services in line with our Mission and Vision of 'giving people the chances, choices and opportunities to live the best lives they can'.

Our Strategic Ambitions

This Strategy builds upon our previous successes and will contribute to sustainability through maintaining high quality support and excellent service delivery which will benefit service users and commissioners of our services. The Strategy provides a structure within which we can deliver our charitable objects, focussing our resources and energies on the activities, which will best serve the our community and the people we support, in ways that recognise and respond to the current challenges facing social care and service providers. The Strategy prioritises:

1. The remodelling of services to ensure sustainability
2. Financial stability
3. Commitment to our mission, vision and charitable objects
4. The provision of high quality care and support
5. Effective working relationships with commissioners of our services
6. Building our 'brand' and raising awareness

Our Strategic ambitions are designed to promote sustainability, prioritise the needs of service users, and increase our visibility, skills and service quality. The ambitions reflect the unique contribution that we make as a social care provider in a volatile, unstable and competitive market, as we work to deliver our aspirations and build a better future for our service users. We aim to strengthen the Caritas Care 'family', build trust and collaboration across our partners and stakeholders to enhance our sustainability, build our skills and extend our reach to offer more people the **chances, choices and opportunities** to live the best lives that they can.

Our Challenges in achieving our strategic objectives are:

1. To secure the long-term sustainability of some of the services currently delivered by Caritas Care. Our Goal is to establish clarity in our service offer and have a clear focus on our core business.
2. To embed effective systems, processes and staffing structure to maximize our income generation. Our Goal is to establish a robust finance department and a pro-active approach to managing finance, which will inform the strategic direction of the charity.
3. To ensure that our staff team understand their role and share the values of the charity in order to make our mission and vision a reality. Our Goal is to have a staff team who understand their role in supporting the strategic direction of the charity and how what they do on a day to day basis links to our mission and vision.
4. To maintain our current Ofsted and CQC ratings and continue to strive for excellence across our services. Our Goal is to promote the quality and effectiveness of our services through the engagement and endorsement of service users; marking the charity as an excellent provider of holistic care and maintain the highest standards in all our work.
5. That a change in key personnel could compromise relationships. Our Goal is to maintain and strengthen our relationships with commissioners and be the 'go to' provider for all of our services.
6. To maintain our place as a recognised and reputable provider of social care in a crowded' marketplace through a robust marketing strategy. Our Goal is to increase visibility of Caritas Care services across our geographical footprint to promote service user choice, reach more people and build our supporter base.

Additionally, we need to emerge in a strong position following COVID 19 and ensure our Board of Trustees are

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compliant with the Charity Commission Governance code.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The Trustees have responsibility for the strategic direction of the charity, ensuring that it is financially sound, well-run, and delivering the charitable outcomes for the public benefit for which it was set up.

Appointment to the Board of Management is by election of the members by simple majority. Appointment is for a maximum period of three years; there is no restriction on reappointment. One third of Trustees retire by rotation each year. The Board elects its Chair and Vice Chair from its members.

The Board seeks to ensure a good mix of experience and expertise, including local government, finance, legal, human resources, marketing, education, health, commercial business, and family experience relevant to the services the charity provides.

When the need for recruitment is identified, vacancies are advertised and applicants are interviewed by a small panel of Trustees, which includes the Chair, and the CEO.

Appointments are recommended to and confirmed by the full Board. All Trustees appointments are subject to a satisfactory enhanced disclosure check from the Disclosure and Barring Service and references.

The Board of Trustees also appoints the Chief Executive, who is accountable to the Trustees for the day-to-day operation of the charity, and for implementing strategy approved by the Trustees. The Chief Executive is salaried and not a Trustee. No Trustee has any financial interest in or receives any remuneration for his or her services as a Trustee, but may be reimbursed for reasonable and necessary expenses.

Organisational structure

A list of Trustees is shown on page 16. The Trustees of Caritas Care are collectively referred to as the Board of Management (Board) which is responsible for the strategic management of the Charity. The Board meets four times a year and a Finance Committee meets between Board meetings. A Health and Safety Committee also meet quarterly or as required.

The Trustees agree the strategic direction of the charity and ensure that this is in accordance with its mission and ethos. Operational management is delegated to the CEO who is supported by a senior leadership team (SLT). Each area of service and activity is managed by a service manager who report to the SLT. Various structures are in place to ensure cohesion across the Charity. The SLT generally meets each week and a forum of key service managers meets bi-monthly. This enables the Charity to be constantly learning and developing through the sharing of experience, development of procedures and the cascading of policy developments.

The Trustees receive a comprehensive annual spending plan and budget for their scrutiny and adoption. All service developments are reported to the Trustees, plans are considered by the Board and costing implications examined by the Finance Committee. There is delegated spending authority approved through financial protocols, which set prudent limitations on all levels of management. These protocols are reviewed annually. Any deviations from budget occurring are reported to the Board of Management at the earliest opportunity. It is at Board level that all decisions are made about the development of new services or activities.

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Induction and training of new trustees

New Trustees undergo an induction process to brief them on their legal obligations under Charity and Company Law, the content of the Memorandum and Articles of Association, the ethos, vision, mission and values of Caritas Care, the recent financial performance of the Charity and the financial projections.

New Trustees are given an Induction Pack, which contains key Charity Commission guidance on their roles and responsibilities. During the induction process, new Trustees meet with key operational employees and have opportunities to visit projects and services. This has not been possible this year due to the COVID 19 restrictions though this has been conducted virtually. The Trustees attend development and training events and are linked with services and projects where this may aid their appreciation and understanding of Caritas Care and facilitate their functioning as trustees. Bi-annual Trustee development days are arranged to consider the future direction and development of the Charity.

Key management remuneration

The salaries of the senior staff is reviewed periodically by the Trustees. It is benchmarked against pay levels in other charities of a similar size operating within the sector.

Risk management

The Board has required the CEO to undertake a review of the risks to which Caritas Care is exposed and advise the Trustees of the systems established to mitigate those risks. A Business Continuity Plan is reviewed and presented to the Board annually and a Risk Register is considered by the Trustees at every Board meeting.

Senior members of the Charity's staff sit on appropriate bodies, both to contribute to the development of services and ensure that Trustees are furnished with good and true information to aid their discernment of planning, opportunity and risk.

Much of the Charity's approach to risk is determined by a thorough appreciation of the environment in which the Charity operates, and by ensuring that appropriate, experienced and qualified members of staff are recruited and further and appropriately trained.

Financial risks are managed through scrutiny of cash flow, monitoring practices, and the implementation of rigorous financial controls and procedures for the authorisation of all transactions and projects. However, we did not anticipate COVID 19 and the impact that this had on our service delivery and reduction in income in some service areas. This risk was mitigated by us receiving COVID 19 Infection Control and Resilience funding from Local Authorities and the DfE. The Trustees receive information about the financial position of the Charity on a monthly basis. A Finance Risk Register has been implemented which is reviewed by the Finance Committee on a quarterly basis.

Risk associated with the employment of staff is minimised through a contract with employment and legal advisers. This contract indemnifies the Charity against legal challenge where the Charity follows the explicit advice of advisors.

The Senior Leadership Team evaluates each service and project on a quarterly basis through the use of the Balanced Scorecard performance monitoring system where risks and assessment of delivery is considered. The results are then communicated to the Trustees at the following Board Meeting.

The Charity's insurance arrangements are regularly reviewed, and opinion is sought whenever a new area of risk, such as a new project, is identified.

A Health & Safety Group, drawn from the staff team and Trustees, audits the measures taken to secure the wellbeing of its staff, visitors and those who use its services; Caritas Care has an approved Health & Safety Policy.

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A Safeguarding Lead Trustee has been appointed and trustees have all undertaken refresher safeguarding training.

The Trustees' Appreciation

The Trustees express their appreciation of the work of our volunteers whose generosity and endeavours have helped the Charity to deliver its objects during the course of 2020-2021. Each year Caritas Care benefits from the generosity of the people of the North West who support organised fundraising events and those who make individual donations and bequests. The Trustees gratitude, therefore, extends to our individual donors and funders who continue to show their confidence in this Charity with their support for its work and encouragement of its development.

Finally, the Trustees extend their gratitude to the staff and employees whose professionalism, commitment and personal values have enabled the Charity to achieve so much in a year like no other, which has seen considerable challenge, change and development. Through the determined application of its staff and volunteers, Caritas Care has been able to make a positive difference to the lives of children and young people, families, adults who have disabilities, and those marginalised and vulnerable groups of people with whom we have worked through the year.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
1596400

Registered Charity number
326021

Registered office
218 Tulketh Road
Ashton
Preston
Lancashire
PR2 1ES

Trustees

John Fedden	
Mary Leavy	
Annemarie Morgan	
Catherine Parkinson	
Christine Sutherland	
Richard Stowe	Resigned 14.01.2021
Angela Bowman	Appointed 20.10.2020
Judith Salter	Appointed 20.10.2020
Michael Gaskell	Appointed 20.10.2020
Patricia Dyson	Appointed 20.10.2020
Tracy Woods	Appointed 20.10.2020

Company Secretary
Susan Bernadette Swarbrick

Auditors
Wallwork Nelson & Johnson
Registered Auditor
Chandler House
7 Ferry Road Office Park
Riversway
Preston Lancashire
PR2 2YH

Solicitors
Harrison Drury & Co Ltd
21 Castle Hill, Lancaster

Morecrofts
2 Crown Buildings
Liverpool Road
Crosby LIVERPOOL

CARITAS CARE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Medical Advisors

Dr Z Patel
212 Tulketh Road
Ashton
Preston

Dr M Orr
48 Cross Keys Drive
Chorley

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

HSBC Bank
35 Market Street
Lancaster

CAF Bank
25 Kings Hill Avenue
West Malling
Kent

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Caritas Care Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

CARITAS CARE LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

AUDITORS

The auditors, Wallwork Nelson & Johnson, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 14 July 2021 and signed on its behalf by:

S. B. Swarbrick

.....
S B Swarbrick - Secretary

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CARITAS CARE LIMITED
FOR THE YEAR ENDED 31 MARCH 2021**

Opinion

We have audited the consolidated financial statements of Caritas Care Limited (the 'Charity') for the year ended 31 March 2021, which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Cash Flow Statement and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year ended;
- have been properly prepared in accordance with the United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CARITAS CARE LIMITED
FOR THE YEAR ENDED 31 MARCH 2021**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- the Charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder .

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
- Enquiry of entity staff in tax and compliance functions to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to support documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls and evaluating the business rationale of significant transactions outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial

CARITAS CARE LIMITED

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CARITAS CARE LIMITED
FOR THE YEAR ENDED 31 MARCH 2021**

Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Wallwork Nelson & Johnson
Registered Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Chandler House
7 Ferry Road Office Park
Riversway
Preston
Lancashire

Date: 14 July 2021.

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	31/03/2021 Total funds £	31/3/2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Operating income	2	6,520,035	766,302	7,286,337	7,526,214
Other trading activities	3	25,167	-	25,167	40,000
Investment income	4	14,636	-	14,636	24,426
Total		6,559,838	766,302	7,326,140	7,590,640
EXPENDITURE ON					
Raising funds	5	1,033	-	1,033	1,808
Charitable activities					
General	6	5,982,093	3,335	5,985,428	7,293,803
DfE Practice & Innovation Fund		-	-	-	163,270
LCC-SLA Learning Disabilities Services		-	66,701	66,701	67,252
Donations and Fundraising		-	32,032	32,032	27,200
Other Learning Disabilities Service Grants		-	-	-	1,641
Big Lottery Fund-ACE Project		-	158,244	158,244	164,469
Community Grants		-	22,500	22,500	7,500
DfE Expansion Grants		-	-	-	3,177
COVID Funding		-	52,861	52,861	-
DfE Funding		-	423,083	423,083	-
Legacies		2,000	-	2,000	-
Total		5,985,126	758,756	6,743,882	7,730,120
Net (losses)/gains on investments		-	-	-	(6,057)
NET INCOME/ (EXPENDITURE)		574,712	7,546	582,258	(145,537)
RECONCILIATION OF FUNDS					
Total funds brought forward		892,710	65,780	958,490	1,104,027
TOTAL FUNDS CARRIED FORWARD		1,467,422	73,326	1,540,748	958,490

CARITAS CARE LIMITED

CONSOLIDATED BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Group 2021 £	Group 2020 £	Charity 2021 £	Charity 2020 £
FIXED ASSETS					
Tangible assets	12	365,854	324,258	365,854	324,258
Investments					
Investments	13	-	-	100	100
Investment property	14	174,000	294,989	174,000	294,989
		539,854	619,247	539,954	619,347
CURRENT ASSETS					
Debtors	15	903,231	1,310,546	903,231	1,310,546
Cash at bank		1,049,087	65,780	1,049,087	65,780
		1,952,318	1,376,326	1,952,318	1,376,326
CREDITORS					
Amounts falling due within one year	16	(951,424)	(1,037,083)	(951,576)	(1,037,235)
NET CURRENT ASSETS		1,000,894	339,243	1,000,742	339,091
TOTAL ASSETS LESS CURRENT LIABILITIES		1,540,748	958,490	1,540,696	958,438
NET ASSETS		1,540,748	958,490	1,540,696	958,438
FUNDS	18				
Unrestricted funds		1,467,370	892,658	1,467,370	892,658
Restricted funds		73,326	65,780	73,326	65,780
Subsidiary		52	52	-	-
TOTAL FUNDS		1,540,748	958,490	1,540,696	958,438

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for:

- ensuring that the charity keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the Charity as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the Charity.

CARITAS CARE LIMITED

CONSOLIDATED BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2021

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees on 14 July 2021 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'J Fedden', is written over a horizontal dotted line.

J Fedden –Trustee

CARITAS CARE LIMITED

CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Group & Charity 2021 £	Group & Charity 2020 £
Cash flows from operating activities:			
Cash generated from operations	1	1,110,748	(336,818)
Net cash provided by (used in) operating activities		1,110,748	(336,818)
Cash flows from investing activities:			
Purchase of tangible fixed assets		(75,775)	(14,729)
Purchase of fixed asset investments		-	(6,098)
Sale of tangible fixed assets		5,457	1,124
Sale of fixed asset investments		120,989	211,083
Dividends received		-	1,568
Net cash provided by (used in) investing activities		50,671	192,948
Change in cash and cash equivalents in the reporting period		1,161,419	(143,870)
Cash and cash equivalents at the beginning of the reporting period	2	(112,332)	31,538
Cash and cash equivalents at the end of the reporting period	2	1,049,087	(112,332)

CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

1 RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Group & Charity 2021 £	Group & Charity 2020 £
Net income/(expenditure) for the reporting period (as per the statements of financial activities)	582,258	(145,537)
Adjustments for:		
Depreciation charges	28,722	24,568
Dividends received	-	(1,568)
Investments		6,057
Decrease/(increase) in debtors	407,315	(203,412)
(Decrease)/increase in creditors	92,453	(16,926)
Net cash provided by (used in) operating activities	1,110,748	(336,818)

2 ANALYSIS OF CASH AND CASH EQUIVALENTS

Notice deposits (less than 3 months)	1,049,087	65,780
Overdrafts included in bank loans and overdrafts falling due within one year	-	(178,112)
Total cash and cash equivalents	1,049,087	(112,332)

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Charity Financial Statements

The financial statements consolidate the results of the Charity and its wholly owned subsidiary, Caritas Care Trading Company Limited, on a line by line basis. A separate Statement of Financial Operations (SOFA) is not presented because the Charity has taken advantage of the provisions of paragraph 304 of the SORP. During the year the subsidiary company was dormant.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Improvements to property	- 20% on cost
Fixtures and fittings	- 25% on cost
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on reducing balance

The policy of not providing depreciation on all freehold buildings is a departure from the Companies Act 2006 and FRS15 paragraph 84 but is necessary to give a true and fair view. It is the charity's policy to maintain buildings to such a standard, and their residual values are such that depreciation is not significant, consequently certain freehold buildings are not depreciated.

Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in market value is transferred to a revaluation reserve.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Covid 19 pandemic

As with all charities worldwide, uncertainties have arisen due to the COVID 19 pandemic.

The Charity has been affected throughout the financial year by the impact of the Coronavirus. It has modified its operational practices and together with the receipt of both Local and Central Government support, the Charity has not suffered any detrimental financial affect. It's robust financial model, has assisted in making ithe Charity resilient to COVID 19 impact.

At the date of signing the financial statements, there continues to be some small level of uncertainty as to the duration of the imposed restrictions. The government are working towards lifting restrictions during the early summer to get the economy moving but the process is slow and could be reversed should the virus peak again.

2. OPERATING INCOME	31/03/2021	31/03/2020
	£	£
Voluntary income	2,000	37,190
Grants and fees	7,284,337	7,489,024
	7,286,337	7,526,214

Grants and fees received, included in the above, are as follows:	31/03/2021	31/03/2020
	£	£
LCC-SLA Learning Disabilities Services	66,701	67,252
Big Lottery Fund-Ace Project	162,508	166,409
Covid Funding	52,861	-
Adoption Support	423,083	-
Donations and Fundraising	36,649	9,507
Grants & Fees	6,520,035	7,245,856
Community Grants	22,500	-
	7,284,337	7,489,024

3. OTHER TRADING ACTIVITIES	31/03/2021	31/03/2020
	£	£
Intangible income	25,167	40,000
	25,167	40,000

4. INVESTMENT INCOME	31/03/2021	31/03/2020
	£	£
Fund raising income	2,517	1,675
Rental income	12,119	21,183
Other fixed asset invest - FII	-	1,568

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

	14,636	24,426
5. RAISING FUNDS	31/03/2021	31/03/2020
Raising donations and legacies	£	£
Fundraising costs	1,033	1,808
	1,033	1,808
6. CHARITABLE ACTIVITIES COSTS	31/03/2021	31/03/2020
	£	£
General	5,985,428	7,293,803
DfE Practice & Innovation Fund	-	163,270
LCC-SLA Learning Disabilities Services	66,701	67,252
Donations and Fundraising	32,032	27,200
Other Learning Disabilities Service Grants	-	1,641
Big Lottery Fund-ACE Project	158,244	164,469
Community Grants	22,500	7,500
DfE Expansion Grants	-	3,177
COVID Funding	52,861	-
DFE Funding	423,083	-
Legacies	2,000	-
	6,742,849	7,728,312
7. NET INCOME/(EXPENDITURE)	31/03/2021	31/03/2020
	£	£
Net income (expenditure) is stated after charging/(crediting):		
Depreciation – owned assets	28,722	24,568
Loss on disposal of assets	4,358	-
Auditors Remuneration	4,800	4,530
Non-Audit Services	32,627	9,270
8. TRUSTEES' REMUNERATION AND BENEFITS		
There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.		
Trustees' expenses		
There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.		
9. STAFF COSTS	31/03/2021	31/03/2020
	£	£
Wages & salaries	3,554,468	4,388,305
Social Security costs	308,050	347,265
Pension costs	376,005	378,736
	4,238,523	5,114,306

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

The average monthly number of employees during the year was as follows:

	31/03/2021	31/03/2020
	£	£
Direct charity workers	151	153
Management and administration	12	12
	<u>163</u>	<u>165</u>

No employees had benefits (excluding employer pension costs) in excess of £60,000.

In addition, the Charity benefitted from the service of over 50 volunteers including those who volunteer at the charity shops (50 in 2020). No remuneration was paid to these individuals.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,087,160	439,054	7,526,214
Other trading activities	40,000	-	40,000
Investment income	24,426	-	24,426
Total	7,151,586	439,054	7,590,640
EXPENDITURE ON			
Raising Funds	1,808	-	1,808
Charitable objectives			
General	7,293,803	-	7,293,803
DfE Practice & Innovation Fund	-	163,270	163,270
LCC-SLA Learning Disabilities Services	-	67,252	67,252
Donations and Fundraising	-	27,200	27,200
Other Learning Disabilities Service Grants	-	1,641	1,641
Big Lottery Fund-ACE Project	-	164,469	164,469
DfE Expansion Grants	-	3,177	3,177
Community Grants	-	7,500	7,500
Total	7,295,611	434,509	7,730,120
Net gains (losses) on investments	(6,057)	-	(6,057)
NET INCOME/(EXPENDITURE)	(150,082)	4,545	(145,537)
RECONCILIATION OF FUNDS			
Total funds brought forward	1,042,792	61,235	1,104,027
TOTAL FUNDS CARRIED FORWARD	892,710	65,780	958,490

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

11. PENSION SCHEME

Caritas Care is an admitted body to Lancashire County Pension Scheme. This scheme is a funded, defined benefit scheme. Contributions are charged in the Statement of Financial Activities as they accrue. The contributions not paid over to the scheme administrator at the year-end were £30,158 and are included in creditors.

The Charity's employees are members of the Lancashire County Pension Scheme, which is in its own right, a significant sized scheme.

The County Treasurer's Department of Lancashire County Council administers the scheme after taking advice from the scheme's actuaries William M Mercer.

The pension contributions made to Lancashire Pension Scheme by the Charity and its employees represent only a small part of a significant larger pension scheme. As such the Charity has accounted for the contributions to the scheme as if it were a defined contribution scheme. This treatment is prescribed by FRS 102, under the provisions of multi-employer schemes. The underlying assets and liabilities relating to the Charitable Company are not readily identifiable and the deficit or surplus relating to the employer is not known at the date of approving the accounts. The Actuaries constantly review the position and contribution levels are revised as appropriate. This process will mitigate the value of any potential liabilities. The most recent triennial review of the scheme was undertaken in 2019-20 and as a result the Charity's employer contributions to the scheme have been revised to 20.6% with the payment of an additional sum annually in respect of past members; in 2020-21 the amount due was £41,200.

During 2007 Caritas Care established a stakeholder pension scheme. The scheme is designed to provide alternative pension opportunities for the Charity's staff. Caritas Care will make a contribution on behalf of its employees at a level of 2% more than the employee contribution up to a maximum of 8% of Gross pensionable salary. With effect from 1 April 2014 all staff not members of the local government pension scheme were admitted to the Peoples Pension auto enrolment scheme as Caritas Care had reached its staging date for compliance with the pension regulations. The Charity makes a contribution of 3% for all members of this scheme except where the employee was previously a member of the stakeholder scheme or where the member of staff would have been admitted to the stakeholder scheme. In these instances, an 8% employer's contribution is made. The value of contributions not paid over to the scheme administrator at the year-end was £26,663 and is included in creditors.

12. GROUP & CHARITY TANGIBLE FIXED ASSETS

	Freehold Property	Improvement to Property	Fixtures and Fittings
	£	£	£
COST	287,992	460,283	143,634
At 1 April 2020	-	38,567	2,402
Additions	-	(173,386)	(51,164)
Disposals			
	287,992	325,464	94,872
At 31 March 2021			
DEPRECIATION			
At 1 April 2010	-	458,003	129,397
Charge for year	-	8,609	5,613
Eliminated on disposal	-	(172,002)	(51,164)
At 31 March 2021	-	294,610	83,846
NET BOOK VALUE			
At 31 March 2021	287,992	30,854	11,026

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

At 31 March 2020

287,992	2,280	14,237
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12. TANGIBLE FIXED ASSETS**COST**

At 1 April 2020

Additions

Disposals

At 31 March 2021

DEPRECIATION

At 1 April 2020

Charge for year

Eliminated on disposal

At 31 March 2021

NET BOOK VALUE

At 31 March 2021

At 31 March 2020

Motor Vehicles	Computer Equipment	Totals
£	£	£
92,124	30,264	1,014,297
16,641	18,166	75,776
(7,920)	(661)	(233,131)
100,845	47,769	856,942
80,625	22,014	690,039
6,039	8,461	28,722
(3,936)	(571)	(227,673)
82,728	29,904	491,088
18,117	17,865	365,854
11,499	8,250	324,258

During 2006-2007 the Charity purchased 23-25 Sedgewick Street, Preston. This property was sold to Caritas Care by the Trustees of Mencap, Preston. This transaction was at a consideration below market value and approval was sought and given by the Charity Commission.

The property was valued in April 2013 by HDAK (Commercial Property Consultants) at £225,000 (in 2008 the property was valued at £240,000). As part of the legal conveyance of this property a clause was included which stated that should the Charity dispose of the property within 10 years of the date of purchase a payment of an element of 'profit' on the disposal would be payable to the Charity Royal Mencap. This period has now concluded.

In March 2011, Vincent House, 61 Furness Avenue, Blackpool was transferred to Caritas Care when it assumed responsibility for the work of the Charity 'Homeless in Blackpool'. This property has been valued in 2006, by Michael Cuddy, Associates at £250,000. The valuation prepared by HDAK in April 2013 was £215,000.

13. FIXED ASSET INVESTMENTS

	Group 2021	Group 2020	Charity 2021	Charity 2020
	£	£	£	£
MARKET VALUE				
At 1 April 2020	-	197,032	-	197,032
Additions	-	6,098	-	6,098
Disposals	-	(203,130)	-	(203,130)
Re-evaluations	-	-	-	-
Investment in subsidiary	-	-	100	100
At 31 March 2021	-	-	100	100
NET BOOK VALUE				
At 31 March 2021	-	-	100	100

CARITAS CARE LIMITED

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

At 31 March 2020	-	197,132	100	197,132
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There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

CARITAS CARE TRADING COMPANY LIMITED		31/03/2021	31/03/2020
Registered office: United Kingdom			
Nature of Business: Dormant			
	%	£	£
Class of share	Holding		
Ordinary	100	100	100
Aggregate capital and reserves		152	152

14. GROUP & CHARITY INVESTMENT PROPERTY

	£
FAIR VALUE	
At 1 April 2020	294,989
Disposals	(120,989)
At 31 March 2021	174,000
NET BOOK VALUE	
At 31 March 2021	174,000
At 31 March 2020	294,989

In January 2009 a residential property, 15 Lytham Close, Carlisle was transferred to Caritas Care. The property had previously been held on trust for the Charity. This property was valued in June 2009 by H & H King Estate agents of Carlisle at £135,000. The property was sold in June 2020. The sale value after the deduction of legal fees and costs was £120,989. The value recorded in the financial statements has been adjusted to reflect the sale price. A reduction in value of £14,011 has been recognised in 2019-20.

18 Belvedere Road was transferred to Caritas Care when the Charitable Company took responsibility for the operations of Homeless in Blackpool on 14 March 2011. This property was valued by the Market Place, a letting agent, with a resale value of £147,500. Given the fluctuations in the property market, the value of this property is recorded in the financial statements at £110,000, its value at the date of transfer.

In 2016- 2017 it was decided that the office owned by the Charity at 2 Rodney Street, Barrow, which is a terrace house, should be refurbished and offered as a rental property. This property, which is now tenanted, has been reclassified as an investment property and has been revalued accordingly. The property was valued by Duxbury's at £64,000.

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group & Charity 2021	Group & Charity 2020
	£	£
Trade debtors	839,419	1,266,751
Other debtors	15,026	655
Prepayments	48,786	43,140
	903,231	1,310,546

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group 2021	Group 2020	Charity 2021	Charity 2020
	£	£	£	£
Bank loans and overdrafts (<i>see note 17</i>)	-	178,112	-	178,112
Trade creditors	525,919	639,648	525,919	639,648
Amounts owed to group undertakings	-	-	152	152
Social security and other taxes	90,511	90,162	90,511	90,162
Other creditors	159,702	120,823	159,702	120,823
Accruals and deferred income	175,292	8,338	175,292	8,338
	951,424	1,037,083	951,576	1,037,235

Deferred income

	Charity 2021	Charity 2020
	£	£
Balance as at 1 April 2020	8,338	733
Amount deferred in year	166,954	7,605
Balance as at 31 March 2021	175,292	8,338

17. LOANS

	31/03/2021	31/03/2020
	£	£
An analysis of the maturity of loans is given below:		
Amounts falling due within one year on demand:		
Bank overdraft	-	178,112
	-	178,112

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS

	At 01/04/2020	Net movement in funds	Transfers between funds	At 31/03/2021
	£	£	£	£
Unrestricted funds				
General fund	283,677	574,712	(13,105)	845,284
Redundancy Reserve	541,825	-	13,105	554,930
ICT Reserve	26,000	-	-	26,000
Property Maintenance Reserve	41,156	-	-	41,156
Subsidiary Company	52	-	-	52
	892,710	574,712	-	1,467,422
Restricted funds				
LCC-SLA Learning Disabilities Services	11,505	-	-	11,505
Donations and Fundraising	21,797	(6,724)	-	15,073
Legacies	13,651	-	-	13,651
Training Grants	2,250	-	-	2,250
Big Lottery Fund-Ace Project	15,577	4,264	-	19,841
LDS Vehicles	-	10,006	-	10,006
Other Community Grants	1,000	-	-	1,000
	65,780	7,546	-	73,326
TOTAL FUNDS	958,490	582,258	-	1,540,748

18. MOVEMENT IN FUNDS
(continued)

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
Net movement in funds, included in the above are as follows:				
Unrestricted funds				
General fund	6,559,838	(5,985,126)	574,712	
Restricted funds				
DfE Funding	423,083	(423,083)	-	-
LCC-SLA Learning Disability Services	66,701	(66,701)	-	-
Donations and Fundraising	25,308	(32,032)	(6,724)	-
Community Grants	22,500	(22,500)	-	-
Big Lottery Fund – ACE Project	162,508	(158,244)	4,264	-
LDS Vehicles	13,341	(3,335)	10,006	-
COVID Funding	52,861	(52,861)	-	-
DfE Expansion Grants				
	766,302	(758,756)	7,546	
	7,326,140	(6,743,882)	582,258	
TOTAL FUNDS				

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS
(continued)

	At 01/04/2019	Net movement in funds	Transfers between funds	At 31/03/2020
	£	£	£	£
Comparatives for movement in funds				
Unrestricted funds				
General fund	281,579	(150,082)	152,180	283,677
Redundancy reserve	561,220	-	(19,395)	541,825
Ambleside reserve	55,447	-	(55,447)	-
Project Development Fund	75,338	-	(75,338)	-
ICT Reserve	28,000	-	(2,000)	26,000
Property Maintenance Reserve	41,156	-	-	41,156
	1,042,740	(150,082)	-	892,658
Restricted funds				
LCC-SLA Learning Disability Services	11,505	-	-	11,505
Donations and Fundraising	14,374	7,423	-	21,797
Other Community Grants	1,000	-	-	1,000
Big Lottery Fund – ACE Project	13,637	1,940	-	15,577
Other Learning Disabilities Service Grants	1,641	(1,641)	-	-
DfE Expansion Grants	3,177	(3,177)	-	-
Legacies	13,651	-	-	13,651
Training Grants	2,250	-	-	2,250
	61,235	4,545	-	65,780
TOTAL FUNDS	1,103,975	(145,537)	-	958,438

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS (continued)	Incoming Resources £	Resources Expended £	Gains and Losses £	Movement in Funds £
Comparative net movement in funds, included in the above are as follows:				
Unrestricted funds	7,151,586	(7,295,611)	(6,057)	(150,082)
Restricted funds				
DfE Practice & Innovation Fund	163,270	(163,270)	-	-
LCC-SLA Learning Disability Services	67,252	(67,252)	-	-
Donations and Fundraising	34,623	(27,200)	-	7,423
Community Grants	7,500	(7,500)	-	-
Big Lottery Fund – ACE Project	166,409	(164,469)	-	1,940
Other Learning Disabilities Service Grants	-	(1,641)	-	(1,641)
DfE Expansion Grants	-	(3,177)	-	(3,177)
	439,054	(434,509)	-	4,545
TOTAL FUNDS	7,590,640	(7,730,120)	(6,057)	(145,537)

18. MOVEMENT IN FUNDS (continued)

A current year 12 months and prior year 12 months combined position is as follows:

	At 01/04/2019 £	Net movement in funds £	Transfers between funds £	At 31/03/2021 £
Unrestricted funds				
General fund	281,579	424,630	139,075	845,284
Redundancy reserve	561,220	-	(6,290)	554,930
Ambleside reserve	55,447	-	(55,447)	-
Project Development Fund	75,338	-	(75,338)	-
ICT Reserve	28,000	-	(2,000)	26,000
Property Maintenance Reserve	41,156	-	-	41,156
Subsidiary Company	52	-	-	52
	1,042,792	424,630	-	1,467,422
Restricted funds				
LCC-SLA Learning Disabilities Services	11,505	-	-	11,505
Donations and fundraising	14,374	699	-	15,073
Legacies	13,651	-	-	13,651
Training grants	2,250	-	-	2,250
Other Learning Disabilities Services grants	1,641	(1,641)	-	-
Big Lottery Fund – ACE Project	13,637	6,204	-	19,841
DfE Expansion Grants	3,177	(3,177)	-	-
LDS Vehicles	-	10,006	-	10,006
Other Community Grants	1,000	-	-	1,000
	61,235	12,091	-	73,326
TOTAL FUNDS	1,104,027	436,721	-	1,540,748

NOTES ON THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS (continued)

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
Unrestricted funds				
General fund	13,711,424	(13,280,737)	(6,057)	424,630
Restricted funds				
DfE Practice and Innovation Fund	163,270	(163,270)	-	-
LCC-SLA Learning Disabilities Services	133,953	(133,953)	-	-
Donations and fundraising	59,931	(59,232)	-	699
LDS Vehicles	13,341	(3,335)	-	10,006
Big Lottery Fund – ACE Project	328,917	(322,713)	-	6,204
Other Community Grants	30,000	(30,000)	-	-
Other Learning Disabilities Services Grants	-	(1,641)	-	(1,641)
DfE Expansion Grants	-	(3,177)	-	(3,177)
DfE Funding	423,083	(423,083)	-	-
COVID Funding	52,861	(52,861)	-	-
	1,205,356	(1,193,265)	-	12,091
TOTAL FUNDS	14,916,780	14,474,002	(6,057)	436,721

The Redundancy Reserve is an amount designated by the Trustees. The value of the reserve represents the minimum value of reserves required to meet the Charity's obligations to pay redundancy should the Charity cease to operate. The value of this reserve is calculated annually at 31 March and any additional designations or reductions in the fund are reflected in the Financial Statements.

During 2010-2011 the Trustees considered the ongoing operational requirement to invest in the maintenance and capacity of the Charity's buildings and information technology. The Trustees have determined that a designated reserve should be established to set aside funds for property maintenance and improvement.

In 2019-20 the Trustees reviewed the funds designated within the balance sheet and determined, for operational reasons to release the Ambleside Reserve and the Project Development Reserve.

19. CAPITAL COMMITMENTS

	31/03/2021	31/03/2020
	£	£
Contracted but not provided for in the financial statements	-	-
	-	-

The Charity did not have any capital commitments at the end of the year (2020 £nil).

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

CARITAS CARE LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	31/03/2021	31/03/2020
	£	£
INCOME AND ENDOWMENTS		
Donations and Legacies		
Voluntary income	2,000	37,190
Grants and donations	7,284,337	7,489,024
Donation		-
	<hr/>	<hr/>
	7,286,337	7,526,214
Other trading activities		
Intangible income	25,167	40,000
Investment Income		
Fundraising income	2,517	1,675
Rental income	12,119	21,183
Other fixed asset invest – FII	-	1,568
	<hr/>	<hr/>
	14,636	24,426
Total incoming resources	<hr/>	<hr/>
	7,326,140	7,590,640
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	1,033	1,808
Charitable activities		
Direct charitable activities	6,742,849	7,728,312
	<hr/>	<hr/>
Total resources expended	6,743,882	7,730,120
	<hr/>	<hr/>
Net Income/(Expenditure)	582,258	(139,480)