

# Trustees' Annual Report for the period

From 09/12/19

To 31/03/21

Charity name: Rightpro

Charity registration number: 1186835

### **Objectives and Activities**

	SORP reference		
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the publin the subjects of disabilineurodevelopmental disorders at mental health and how these a understood in psycho-legal contexparticularly in the fields of education employment, and health and socicare.  The promotion of equality and divers for the public benefit, in order to improve the participation and inclusion disadvantaged children and adults their place of education or work.	
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	RightPro develops resources and information for families and individuals facing difficulty in navigating public services, challenges in obtaining provision for neurodevelopmental disorders and adverse impacts in the workplace.	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.	

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	RightPro has produced and disseminated a wide range of articles, letter templates and advice to individuals and families facing challenges with education provision in relation to neurodevelopmental disorders.  RightPro has worked with a number of families in identifying common issues they are experiencing with accessing education for their children, and bringing these to the attention of relevant local authorities, to raise awareness and seek to inform changes to professional practice.  Rightpro has also attended and spoken at seminars concerning the advancement of education and awareness of issues relating to neurodevelopmental disorders (Family Justice Board seminar about neurodevelopmental disorders within a psycho-legal context, and Westminster Health Forum event concerning healthcare practitioner registration).

Additional information (optional)
You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

# **Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is satisfactory. The charity is still in the early stages of set up.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At present specific commitments to future spend is low, and therefore reserve requirements are minimal.
Amount of reserves held	Para 1.22	£251
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)
You may choose to include further statements where relevant about:

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The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

# Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.  In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)
You may choose to include further statements where relevant about:

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Policies and procedures		
adopted for the induction and	Para 1.51	
training of trustees		
The charity's organisational structure and any wider	Para 1.51	
network with which the		
charity works		
Relationship with any related	Para 1.51	
parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Rightpro
Other name the charity uses	
Registered charity number	1186835
Charity's principal address	17 Prince Albert Street Brighton BN1 1HF

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Joshua Carritt- Baker	Chairperson		
2	Ms Claire McCann			
3	Ms Hannah Osmond-Smith	Secretary		
4	Mrs Emma Kirkpatrick	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

f the directors at the date the rep	ort was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

held in this capacity  Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects  Details of arrangements for safe custody and segregation of such assets from the charity's own assets  Additional information (optional)  Names and addresses of advisers (Optional information)  Type of Name Address advisers  Address  Address  Name of chief executive or names of senior staff members (Optional information)  Exemptions from disclosure  Reason for non-disclosure of key personnel details  Other optional information		on of the assets	
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Segregation of such assets from the charity's own assets  Additional information (optional)  Names and addresses of advisers (Optional information)  Type of Name Address adviser  Name of chief executive or names of senior staff members (Optional information)  Exemptions from disclosure  Reason for non-disclosure of key personnel details			
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Exemptions from disclosure  Reason for non-disclosure of key personnel details			
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Exemptions from disclosure  Reason for non-disclosure of key personnel details			
Reason for non-disclosure of key personnel details	Name of o	hief executive or	names of senior staff members (Optional inform
Reason for non-disclosure of key personnel details			
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Other optional information	1 (Cason II	or more disclosure o	ney personner details
Other optional information			
Other optional information			
Other optional information	1		
Other optional information			

# **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	& Keirpanick	
Full name(s)	Emma Kirkpatrick	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	15-12-21	

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# Receipts and payments accounts

1186835

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For the period 09/12/2019 To 31/03/2021

Section A Receipts an	d payments				
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
				-	-
Donations	2,700	•	-	2,700	•
Fundraising	48	-	-	48	-
	-		-	•	
	-			-	
	-	-			
Sub total (Gross income for AR)	2,748	-	-	2,748	-
A2 Asset and investment sales,					
(see table).					
	-	-		-	
Sub total		-	-		
		•			
Total receipts	2,748		•	2,748	
A3 Payments					
	-			-	-
IT systems	2,507		-	2,507	-
ICO	70	- :	-	70	-
					-
		-		-	-
	-		•	-	-
	-	•		-	-
	-	-	-		-
Sub total	2,577	-	-	2,577	-
A4 Asset and investment	1				
purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	•	-	-	-	
Total payments	2,577	•		2,577	
Net of receipts/(payments)	171	-	-	171	
A5 Transfers between funds			-	-	
A6 Cash funds last year end	-	-	-	-	
Cash funds this year end	171		-	171	
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Section B Statement	of assets and liabilities at	the end of th	ne period	
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance as at 31-03-21	251	-	-
		•	-	-
	Total cash funds (agree balances with receipts and payments	251	-	-
	account(s))		Doctricts d	Endowment
		Unrestricted funds	Restricted funds	funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	•	-
				-
			-	
			-	
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3</b> Investment assets			-	-
			-	-
			-	
			-	-
				-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
charity's own use			•	-
			-	
			-	
			-	
			-	-
			-	-
			•	-
	Details	Fund to which	Amount due	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			•	
Signed by one or two trustees on behalf of all the trustees	Signature	Print N	lame	Date of approval
	Elcel Control	Emma Ki	rkpatrick	15/12/2021