

St James with Christ Church & St Crispin, Bermondsey

## **PCC Annual Report 2019**

### **Explanatory note**

As a result of the Coronavirus crisis in 2020 which included the closure of church buildings, a national lockdown, and an extended timetable for the conduct of Annual Parochial Church Meetings and Annual Meetings of Parishioners, this report of the activities of the PCC is shorter than usual and has not yet been presented to the Annual Parochial Church Meeting, along with the other reports that would normally be presented at that meeting.

### **Aims and Purposes**

St James Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC of St James is responsible for the maintenance of the parish church of St James.

### **Objectives and Activities**

The PCCs are committed to enabling as many people as possible to worship at our churches and to become part of the parish community of St James. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try

to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the .

### **Achievements and Performance**

In March we held a service of Thanksgiving for the restoration of the church building. During the year an updated history of St James was published as was a suite of new heritage leaflets. Discussions continue on the masterplan for the church building.

During the year we said farewell to the Reverend Simon Lewis, Dean of the St Anselm's Community, on the completion of his curacy in the benefice. In July, St James hosted the Woolwich Episcopal Area ordinations, at which our curate, the Reverend Jacob Mercer, was ordained to the presbyterate by the Bishop of Southwark

### **The PCC discussed the following matters during the course of the year:**

Safeguarding  
Developing Discipleship  
150<sup>th</sup> Anniversary of St Anne's  
Serious incidents reporting  
Stewardship  
Fresh Expressions of church  
Cashless giving  
Parish Support Fund  
Faculty Applications for use of parts of the church building under license  
Quinquennial report  
Masterplan for St James  
Joyslide  
Future Patterns of Meetings  
Financial Review

### **Worship and Prayer**

Services of worship take place on Sunday mornings at 10.30am. In addition there are Prayer Meetings each month on Sundays for seasons of six months at time, as well as a regular weekly act of Morning Prayer on Tuesdays at St Anne's. During the year a new regular act of worship, Wednesday Night Church, was started at St James for people across the United Benefice. Each evening included a meal, bible teaching and discussion, and concluded with singing and a prayer.

The total number of funeral services conducted by the United Benefice in 2019 was 30, of which 8 were at St James, 2 were at St Anne's, and the remainder were at crematorium or cemetery chapels.

There were ten marriages and twenty-eight baptisms.

**Deanery Synod**

Lay representatives of the Deanery Synod are also members of the PCC. This provides the PCC with an important link between the parish and the wider structures of the church. A report on the activities of the Deanery Synod will be submitted to the Annual Parochial Church Meeting.

**The Church Buildings**

A report on the state of the fabric of the church buildings will be submitted to the Annual Parochial Church Meeting.

**Mission and Evangelism**

We are committed to sharing the Gospel of God's grace with our community in word and deed.

**Ecumenical Relationships**

St James and St Anne's church are members of Christians for Transformation in Bermondsey and Rotherhithe, an informal network of churches of various denominations that work together in the area in the work of mission.

**Structure, governance and management** The method of appointment of PCC members is set out in the Church Representation Rules. The membership each PCC consists the licensed clergy, churchwardens, members of the deanery synod and members elected by those members of the congregation who are on the electoral roll of the church.

The members of the PCC are:

|                     |  |
|---------------------|--|
| Clergy              | Gary Jenkins<br>Jacob Mercer   |
| Reader              | Penny Molyneux   |
| Urban Missioner     | Paul Warren  |
| Churchwarden        | Pat O'Connor<br>Marian Greenwood   |
| Deanery Synod       | Simon Hughes<br>Nick Herbert<br>Jean McCorry<br>Parisa Herbert   |
| Diocesan Synod      | Adrian Greenwood   |
| Lay representatives | Abiola Adesanya-Shine<br>David Chavannes<br>Abieyuwa Onwudegu<br>Marjorie Hill<br>Tim McNally<br>Emmanuel Kode<br>Lesley Gleaves<br>Michael Stokes |

.St James PCC has a buildings committee which oversees matters concerning the fabric of the building.

The PCC members are responsible for making decisions on matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

#### **Administrative information**

St James Church is situated in Thornburn Square, Bermondsey . It is part of the Diocese of Southwark within the Church of England. The correspondence address is 4 Thurland Rd, London, SE16 4AA. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (charity number 1176709).

This report was formally adopted by St James PCC at its meeting on



**Independent Examiner's Report to the members of St James with Christchurch and St Crispin, Bermondsey, Parochial Church Council.**

**Independent examiners report**

I report on the accounts for the year ended 31st December 2019.

**Respective responsibilities of the Parochial Church Council and Independent Examiner**

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking from the PCC as trustees, explanation concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Andrew Garran*

Andrew Garran  
Independent External Examiner

Parochial Church Council of St. James with Christchurch and St Crispin Bermondsey  
Statement for the year ended 31 December 2019

|   |    | Notes         |                |                |
|---|----|---------------|----------------|----------------|
| <u>Incoming Resources</u>                       |    |               |                |                |
|   |    | 2019          |                | 2018           |
|   |    | Restricted    | Unrestricted   | Total          |
|   |    | £             | £              | £              |
| <b>Voluntary Income:</b>                        |    |               |                |                |
| - Tax Efficient Planned giving                  |    | -             | 26,024         | 26,024         |
| - Other Planned Giving                          |    | -             | 394            | 394            |
| - Collections at Services                       |    | -             | 15,970         | 15,970         |
| - Other Giving, including special appeals       | 1a | 103           | 775            | 878            |
| - Gift Aid recovered                            |    | -             | -              | -              |
| - Gift Aid recoverable not yet received         |    | -             | 9,361          | 9,361          |
| - Legacies received                             |    | -             | -              | -              |
| - Grants  | 1b | 55,783        | -              | 55,783         |
|   |    |               |                | -              |
| Total Voluntary Income:                         |    | 55,886        | 52,524         | 108,410        |
| <b>Activities for Generating Funds</b>          |    |               |                |                |
| Gross Income from fundraising activities        |    | -             | -              | -              |
|   |    |               |                | 300            |
| <b>Income from Investments</b>                  |    |               |                |                |
| Dividends, interest, income from property etc.  | 1c | -             | 37,732         | 37,732         |
|   |    |               |                | 29,591         |
| <b>Church Activities</b>                        |    |               |                |                |
| - Statutory fees retained by PCC (weddings etc) |    | -             | 2,136          | 2,136          |
| - Gross Income from trading                     | 1d | -             | 11,879         | 11,879         |
|   |    |               |                | 9,509          |
| <b>Other incoming resources</b>                 |    |               |                |                |
| Any other income / receipts not already listed  | 1e | -             | 5,890          | 5,890          |
|   |    |               |                | 4,669          |
| <b>Total Incoming Resources</b>                 |    | <b>55,886</b> | <b>110,161</b> | <b>166,047</b> |
|   |    |               |                | <b>396,836</b> |



**Parochial Church Council of St. James with Christchurch and St Crispin Bermondsey**

Statement for the year ended 31 December 2019

Continued

**Resources Expended**

| Resources Expended                                 |    | 2019       |              |         | 2018      |
|--|----|------------|--------------|---------|-----------|
| Costs of generating income                         |    | Restricted | Unrestricted | Total   |           |
|  |    | £          | £            | £       | £         |
| <b>Church Activities</b>                           |    |            |              |         |           |
| - Mission giving and donations                     | 2a | -          | 7,631        | 7,631   | 8,338     |
| - Diocesan parish share contribution               |    | -          | 30,000       | 30,000  | 30,000    |
| - Salaries, wages and honoraria                    | 2b | -          | 21,612       | 21,612  | 15,516    |
| - Clergy and staff expenses                        |    | -          | 2,498        | 2,498   | 1,653     |
| <b>Church Expenses</b>                             |    |            |              |         |           |
| - Mission and evangelism costs                     |    | -          | 3,636        | 3,636   | 3,048     |
| - Church running expenses                          | 2c | -          | 16,087       | 16,087  | 14,760    |
| - Church utility bills                             |    | -          | 4,120        | 4,120   | 4,346     |
| <b>Governance Costs (examination or audit fee)</b> |    |            |              |         |           |
|  |    | -          | -            | -       | 144       |
| Other outgoing resources                           | 2d | -          | 3,892        | 3,892   | 19,649    |
| Total Day to Day Expenditure:                      |    | -          | 89,476       | 89,476  | 97,454    |
| <b>Major capital Expenditure</b>                   |    |            |              |         |           |
| - Major repairs to the church building             |    | 20,183     | -            | 20,183  | 409,685   |
|  |    | 20,183     | -            | 20,183  | 409,685   |
| <b>Total Resources Expended</b>                    |    | 20,183     | 89,476       | 109,659 | 507,139   |
| <b>Net of income and expenditure</b>               |    | 35,703     | 20,685       | 56,388  | (110,303) |

**Parochial Church Council of St. James with Christchurch and St Crispin Bermondsey**  
Statement for the year ended 31 December 2019  
Continued

**Current Assets**

|                          |    | 2019<br>£      | 2018<br>£     |
|--------------------------|----|----------------|---------------|
| Deposits held by Diocese |    | -              | -             |
| Cash at Bank             |    | 115,078        | 59,228        |
| Receivables              | 3a | 20,626         | 12,588        |
| Liabilities              |    | (7,500)        | -             |
| <b>Net Assets</b>        |    | <u>128,204</u> | <u>71,816</u> |

**Represented By**

|                               |    |                |               |
|-------------------------------|----|----------------|---------------|
| Unrestricted Fund             |    | 80,792         | 38,810        |
| Designated / Restricted Funds | 3b | 47,412         | 33,006        |
|                               |    | <u>128,204</u> | <u>71,816</u> |

Parochial Church Council of St. James with Christchurch and St Crispin Bermondsey  
Notes to the accounts as at 31 December 2019

**Note 1 - Receipts:**

**1a) £500 of grants and donations was received by the Joy slide appeal, which is held in the Friends of St James' Churchyard restricted account.**

**1b) The following grants were received towards the tower repairs and related works:**

|   | 2019         | 2018          |
|---|--------------|---------------|
|   | £            | £             |
| Heritage Lottery Fund:                                    | -            | 210,461       |
| Woolwich Area Mission Fund:                               | 4,462        | 5,000         |
| Marshall's Charity  | -            | 20,000        |
|   | 23,270       | -             |
| Heritage of London Trust                                  | -            | 10,000        |
| Listed Places of Worship<br>Grant Scheme (VAT<br>Reclaim) | 28,051       | 50,841        |
|   | <hr/> 55,783 | <hr/> 296,302 |

**1c) Income from Investments**

|                              | 2019         | 2018         |
|------------------------------|--------------|--------------|
|                              | £            | £            |
| North Aisle (Artist Studios) | 13,721       | 13,345       |
| 28 St James Road (Nursery)   | -            | 15,866       |
| German Kindergarten          | 23,333       | -            |
| Design Boutique              | 600          | -            |
| Interest                     | 78           | 379          |
|                              | <hr/> 37,732 | <hr/> 29,591 |

**1d) Gross Income from Trading**

|                   | 2019         | 2018        |
|-------------------|--------------|-------------|
|                   | £            | £           |
| Rhema Services    | 4,800        | 4,800       |
| Other Church Hire | 6,055        | 4,080       |
| Other Trading     | 1,024        | 629         |
|                   | <hr/> 11,879 | <hr/> 9,509 |

**1e) Any other income / receipts not already listed**

|  | 2019        | 2018         |
|--|-------------|--------------|
|  | £           | £            |
| St Anne's Payment to St<br>James for 2018 Expenses<br>Incurred | -           | 4,669        |
| Occurred in 2019<br>Receivable                                 | 5,890       | 5,380        |
|  | <hr/> 5,890 | <hr/> 10,049 |

Notes to the accounts as at 31 December 2019

Continued

**Note 2 - Payments:**

**2a) Mission Giving and Donations**

The following payments were made from Church funds / collections during 2019

|  | 2019        | 2018        |
|--|-------------|-------------|
|  | £           | £           |
| Salmon Youth Centre                              | 2,500       | 2,500       |
| Barnabus Fund                                    | 2,500       | 2,500       |
| Church Mission Society                           | 2,500       | 2,500       |
| MANNA Centre                                     | -           | 194         |
| Southwark Food Bank                              | -           | 438         |
| St Augustine                                     | 131         | -           |
| St Christopher's Hospice<br>(Funeral Collection) | -           | 206         |
|  | <hr/> 7,631 | <hr/> 8,338 |

**2b) Salaries, wages and honoraria**

|   | 2019         | 2018         |
|---|--------------|--------------|
|   | £            | £            |
| payroll costs, including<br>cleaner     | 11,758       | 8,280        |
| Urban Missioner Stipend<br>Contribution | 9,854        | 7,237        |
|   | <hr/> 21,612 | <hr/> 15,516 |

*The Diocese of Southwark pay 75% of the Urban Missioners stipend, national insurance and pension costs, leaving 25% (£9,854) for the United Benefice. This is shared on a 75% / 25% basis respectively between St James and St Anne's*

**2c) Church Running Expenses**

|                         | 2019         | 2018         |
|-------------------------|--------------|--------------|
|                         | £            | £            |
| Support Costs           | 5,500        | 2,060        |
| Bank Fees               | 80           | 60           |
| Insurance               | 7,302        | 8,348        |
| Service costs           | 450          | 1,038        |
| Printing and Stationery | 953          | 1,137        |
| Repairs & Maint.        | 1,802        | 2,117        |
|                         | <hr/> 16,087 | <hr/> 14,760 |

**2d) Other outgoing resources**

|  | 2019         | 2018          |
|--|--------------|---------------|
|  | £            | £             |
| Payment to Deanery                             | (20)         | 30            |
| Friends of St James'                           | -            | 1,782         |
| Churchyard                                     |              |               |
| Curate's Housing                               | 3,912        | 1,867         |
| Contribution                                   |              |               |
| Costs of Nursery,<br>including reletting Costs | -            | 15,969        |
|  | <u>3,892</u> | <u>19,649</u> |

**Note 3 - Current Assets:**

3a) Includes £5,890 of St Anne's Church Costs incurred by St James due to be refunded.

**3b) Fund reconciliation**

|  | 01-Jan-19     | Receipts       | Payments         | Transfers<br>between<br>funds | 31-Dec-19      |
|--|---------------|----------------|------------------|-------------------------------|----------------|
|  | £             | £              | £                | £                             | £              |
| Organ Fund                                 | 7,782         | 70             |                  |                               | 7,852          |
| 28 St James Road Rental<br>Deposit         | 7,000         |                |                  | (7,000)                       | -              |
| Mission Fund                               | 11,007        | 4,472          | (3,636)          |                               | 11,843         |
| Friends of St James'<br>Churchyard         | 7,217         | 500            |                  |                               | 7,717          |
| Church Fabric Repair /<br>HLF Project Fund | -             | 55,886         | (20,183)         | (15,703)                      | 20,000         |
|  | <u>33,006</u> | <u>60,928</u>  | <u>(23,819)</u>  | <u>(22,703)</u>               | <u>47,412</u>  |
| General funds                              | <u>38,810</u> | <u>105,119</u> | <u>(85,840)</u>  | <u>22,703</u>                 | 80,792         |
| Total funds                                | <u>71,816</u> | <u>166,047</u> | <u>(109,659)</u> | -                             | <u>128,204</u> |

The PCC has agreed to hold and administer funds on behalf of the Friends of St James'  
The Church Fabric Repair Fund represents funds designated by the PCC for repair and  
maintenance of the Church building, and grants from the Heritage Lottery Fund for Church  
Building work.